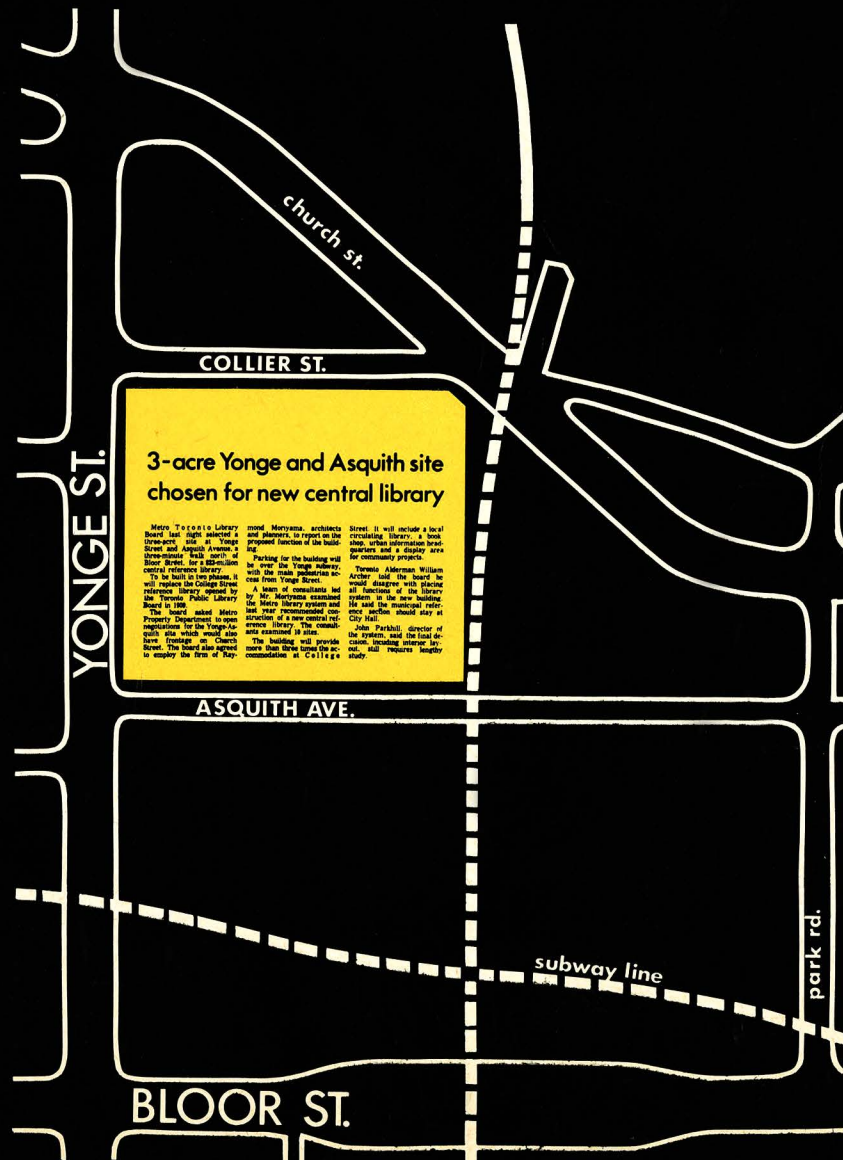


ANNUAL REPORT 1972

METROPOLITAN
TORONTO
LIBRARY
BOARD



FOURTH ANNUAL REPORT, 1972

of the
Metropolitan Toronto Library Board

THE BOARD

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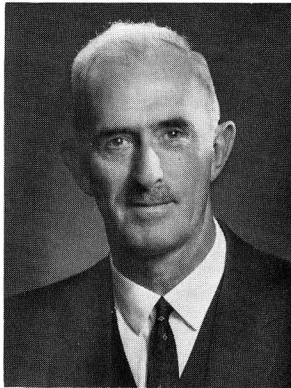
ALDERMAN JOHN S. RIDOUT

The Metropolitan Toronto Library Board was set up under the Public Libraries Act, 1966 and the Municipality of Metropolitan Toronto Amendment Act, 1966 as a regional library board composed of one person appointed by each of the six area municipalities; the chairman of the Metropolitan Council, or his representative; one person appointed by the Metropolitan Toronto School Board; and one person appointed by the Metropolitan Separate School Board. The Amendment Act of 1972 added two persons to be appointed by the Metropolitan Council in 1973. Members of the Board are appointed for a three-year term.

Gifts to the Metropolitan Toronto Central Library

The Metropolitan Toronto Library Board is happy to accept gifts and bequests to enrich its collections. In the past, friends of the library have presented many valuable donations which have contributed greatly to the improvement of our resources and services. Full information concerning gifts may be obtained from the office of the Director or from the Head of the Central Library.

REPORT OF THE CHAIRMAN



T. H. Goudge

In presenting the 1972 report for the Metropolitan Toronto Library Board, I believe it would be well to keep before us the general guidelines for the Board's operations. These, in brief, are that we recognize as one of our main functions the operation of the Central Library and as another the co-ordination of library services in Metropolitan Toronto. In both functions, we are aware of the increasing and changing demands relating to library service and we seek out ways and means to meet them. We have made sound progress relative to evolving procedures which will extend our role as a regional library board and also towards the acquisition of a site for the new Metropolitan Toronto Central Library.

New Central Library site acquired

Toward the end of 1971, a Programme and Site Selection Study was completed for the Board and during 1972 much consideration and study have been given to its findings, and particularly to its recommendations.

We gave wide distribution to this Programme and Site Selection Study, as well as its companion work, *Survey of Users of the Metropolitan Toronto Central Library*, and invited comments. The Board especially wanted the opinions and comments of the trustees and chief librarians of the Metro area library boards and we have been very pleased by their response.

The degree of unanimity supporting the report's recommendations pertaining to the selection of a site gave overwhelming approval for the first choice "Asquith Site" which is located one block north of Bloor on the east side of Yonge Street.

We wish to express our appreciation to all the trustees of the Metro area library boards and their chief librarians for their participation and assistance in this very important matter.

In November, the Metropolitan Toronto Council approved, subject to Ontario Municipal Board approval, Metropolitan Toronto Library Board's request for the capital funds for site acquisition.

At the regular December meeting of the Board, direction was given to call a special meeting on December 12, 1972 to approve the necessary documents and procedures which would enable immediate purchase to be made of the main portion of the lands required at Asquith Avenue and Yonge Street.

This important step has been taken so that the 1973 Board is now in a position to commission an architect to proceed with the physical planning of a new library building.

Metro co-ordinating services expanded

During 1972, the Board and Administrative Staff have given much time to considering how best to carry out the Board's responsibility as a regional library board by serving as a co-ordinating agency with the area systems.

Appointment of Associate Director — In May of this year, the Board appointed Mr. Gordon C. Barhydt as Assistant to our Director, Mr. Parkhill, and he has since been named Associate Director. In this post, his main responsibility will be that of co-ordinating Metropolitan Library Services and through him we see the strengthening of working relationships with area chief librarians.

During the latter part of the year, he has been giving particular attention to the procedures involved in Technical Services. This area of library operation has been a matter of discussion by trustees and chief librarians for some time. There will be presented to the 1973 Board a proposal entitled "A Work Plan for Resolving the Centralized Technical Services Issue", and I would hope that

during the year a satisfactory solution will be found.

Audio-Visual Services — We have been encouraged by the progress that has been made in the development of Audio-Visual Services under the guidance of its co-ordinator, Mrs. Laura Murray, and the good working arrangements that have been established with Metro area library staffs.

This year, after discussions with the staff of area library boards and school administrative staff, there has been developed and accepted a more equitable availability of films by means of greater distribution by all area library systems. To accomplish this has required a gradual phasing out of direct or over-the-counter service at the Central Library's Audio-Visual Services.

Languages Services — In December, Mr. Leonard Wertheimer, who had been Head of the Languages Centre, was appointed to the position of Metropolitan Languages Co-ordinator. Mr. Wertheimer is fluent in several languages and, with his wide range of knowledge in foreign literatures and his many years of experience in this field, will be able to provide valuable assistance to all who enlist his services.

His responsibility will be to assist in co-ordinating the acquisition of materials and the organization of public services in unfamiliar languages. We trust this will develop a fuller and more economical use of these resources throughout Metro.

Reference Services — In the boroughs and the city, district libraries are developing resources that have a particular value for reference work. There has been good co-operation between heads of reference departments of area systems and the heads of the Central Library departments.

Mr. Parkhill's report will indicate many other undertakings where co-operation is taking place for the benefit of all in many areas of community activity.

Metro Council support

The Board has required of its staff at the Central Library that they work consistently toward building up the central collections and also that they provide the greatest possible assistance to the citizens who use the library's services.

Both of these require substantial budgets, the one for library materials such as books, periodicals, films, etc., and the other for salaries to employ capable staff. We appreciate the interest the Metropolitan Council has taken in the library and the financial support they have approved to provide the service required to meet the increasing public demands.

The Board has been particularly appreciative of the participation of Mr. Albert Campbell, Chairman of the Metro Council, at Library Board meetings. We felt deeply sorry for him during his illness and we rejoice with him on his return to good health and the resumption of his Metro responsibilities.

The Staff and Board

On behalf of the Board, I wish to express our appreciation to all members of our staff for the effort they are making to provide the good service which the citizens of Metro Toronto expect to receive from their Central Library.

One who made a great contribution for over 40 years is Miss Ella Milloy, who retired during the year. In July 1930, she joined the staff of the Toronto Public Library and has held successively and successfully positions of responsibility such as Head of Parliament Street Branch and Assistant to the Head of Branches Division for the Toronto

Public Library. From 1967 to her retirement in 1972, she was Head of Technical Services for the Metro Central Library. Miss Milloy is an excellent librarian and her keen interest and personal qualities made her a valuable member of our library team. We are happy for her that she enjoys good health and wish her many wonderful years in her retirement. Several other members of staff retired after many years of service to the Toronto and Metropolitan Library boards: Mrs. Marget Hajdu, Literature Section; Mr. Alexander Anderson, storekeeper and purchasing agent; Mr. Robert Duncan and Mr. Bertram Stocks, caretakers.

Mr. John Parkhill, Director of the Metropolitan Toronto Library Region, is providing sound professional guidance and leadership in the continuing development of library services. In expressing the Board's appreciation of his work, I feel he would want acknowledgement made of the able assistance and loyal support he has received from Miss Evelyn Thompson, Head of the Central Library, Mr. A. H. Winfield, Secretary-Treasurer, and Mr. G. C. Barhydt, the Associate Director.

We are indebted to Mr. Parkhill and thank him for his untiring devotion and interest which far exceed the normal performance required of his office.

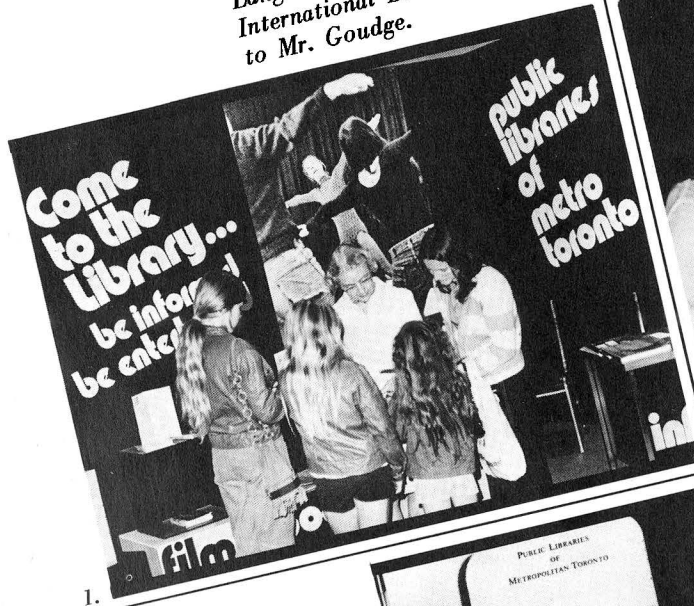
I wish to pay tribute to all the Board members who throughout the year have been very faithful and diligent in fulfilling their responsibilities as library trustees and to express my personal thanks to each of them for the friendship and co-operation that have prevailed at meetings, thus facilitating the Board's work.

T. H. Goudge
CHAIRMAN

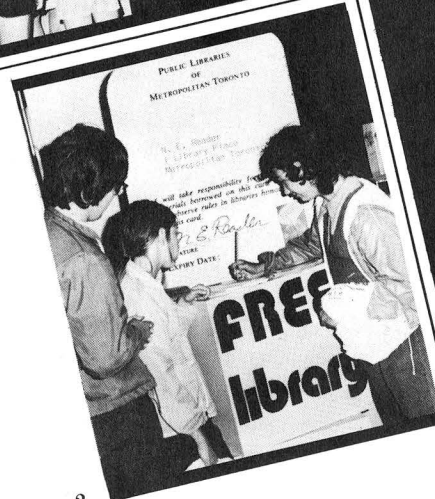
1. Miss Evelyn Thompson, Head of the Central Library, talks with a group of girls in the C.N.E. booth.

2. Young people sign up for a free library card in the Public Libraries' booth at the Canadian National Exhibition.

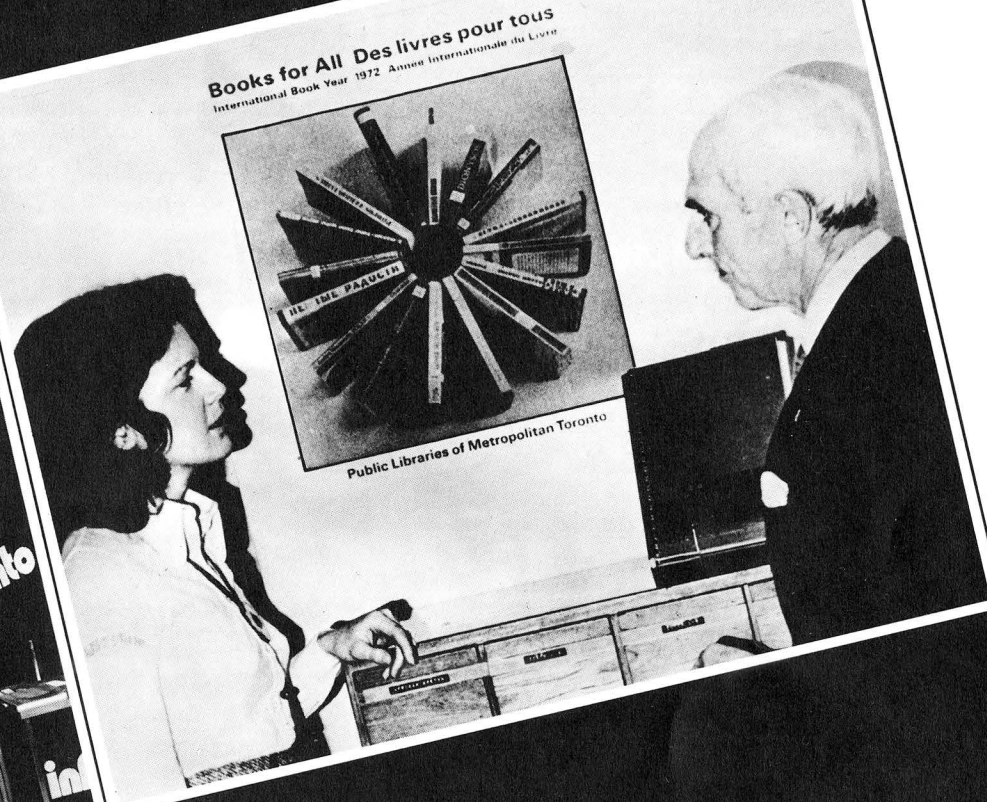
3. "Books for All" - Mrs. Helena Mott, Head of Central Library's Languages Centre, shows the International Book Year poster to Mr. Goudge.



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REPORT OF THE DIRECTOR

The year was one of trying to come to terms with the results of surveys and studies, particularly those relating to the proposed new building, and of efforts to involve staff, both of the Central Library and of the borough and city libraries, in considering recommendations relating to the new library. Much effort also went into attempts to develop statements of policy and function for the Board and the Central Library that would be compatible with the operations of the area libraries.

Communications and Bibliographic Centre studies were completed during the year, as was largely a programme of TV commercials that will be aired in 1973.

Joint publications and joint activities increased in 1972, with a good deal of attention being paid to International Book Year.

METROPOLITAN TORONTO REGION

Two more new libraries were opened in Metropolitan Toronto in 1972, the Clifferest Community Branch in Scarborough and the Fairview Community Branch in North York. Public Library service outlets in Metro now number 74; in addition, there are 8 bookmobiles operating in the region and 65 deposit libraries in hospitals, homes for the aged and other institutions.

Steady growth

As the tables opposite indicate, total circulation of print and non-print materials in the Public Libraries of Metropolitan Toronto was up a little over 100,000, the same increase as in 1971, and total current expenditures went over the \$20 million mark.

Substantial increases were registered in 1972 in all areas of collections, the largest proportionate increase once again being in microforms:

Collections of the Public Libraries of Metropolitan Toronto

	Dec. 31 1972	Dec. 31 1971	% Increase
<i>Books and bound periodicals</i>	3,860,097	3,624,137	6.5
<i>Films, filmstrips, & videotapes</i>	9,947	9,323	6.7
<i>Records, tapes & cassettes</i>	63,843	59,201	7.8
<i>Pictures, prints & slides</i>	590,672	562,375	5.0
<i>Microforms</i>	66,422	51,008	30.2

Metropolitan co-operation

Monthly meetings of the Metropolitan chief librarians continued and, in addition, city and borough chief librarians formed their own group, the Administrators of the Borough and City Public Library Boards. The Audio-Visual Committee continued to function efficiently and the Metropolitan Reference Committee co-ordinated staff exchange visits, fostered Metro-wide distribution of indexes to special collections, and established policy for the preparation of a union list of periodicals and newspapers.

Especially interesting was the institution of staff exchanges — in 1972 involving the York Woods and Willowdale branches of the North York Public Library and the Main Library of the York Public Library, as well as the Central Library.

Again this year, we are indebted to the chief librarians and their staffs for contributing mini-reports of the activities of the city and borough libraries in order to make this a joint regional publication.

International Book Year

The Board's own celebration began with a Belgian book exhibit, opened by the Belgian consul general, and marking the generous gift to the Central Library from the Belgian government, and ended with a talk co-sponsored with the Toronto Board of Education by Robert Escarpit, man of letters and professor at Bordeaux University. During the year also, the Board, in conjunction with Le Comité Permanent des Expositions du Livre et Arts Graphiques Français and The Ontario Institute for Studies in Education, presented at the Institute the exhibition "Le Roman Français de 1945 à nos jours".

Individual library boards had their own observances, e.g., East York's Macedonian and Greek nights, and Toronto's display of contemporary Italian books. Co-ordinated by a Metro library committee, however, the biggest joint effort was participation in the UNESCO Penny-a-book campaign, with posters, displays, and contribution boxes in all Metro libraries to raise funds for book and library services in underdeveloped countries. Over \$2,000 was raised; Scarborough's contribution went for a library project in Jamaica, the remainder went to Ghana.

In addition, an IBY poster was designed by the Metro Display Department, in co-operation with Louis Topper, head of TPL's Learning Resources Centre. This poster was made available to all Metro public libraries, and also displayed at all 44 locations of Caravan '72, each representing a different ethnic community.

Continuing Education and the Directory

The Directory was in its fourth year of publication and the number of Continuing Education Information centres in the Public Libraries of Metropolitan Toronto increased from five to eight.

Public Libraries of Metropolitan Toronto

		Dec. 31, 1972	Dec. 31, 1971
BOOK STOCK, including bound periodicals	EAST YORK	175,976	169,893
	ETOBICOKE	528,309	495,215
	NORTH YORK	892,509	813,732
	SCARBOROUGH	453,015*	432,721*
	TORONTO	835,018	805,247
	YORK	252,708	238,281
	METROPOLITAN CENTRAL LIBRARY	722,562	669,048
	Totals	<u>3,860,097</u>	<u>3,624,137</u>

TABLE 1

**Bound periodicals not included*

		1972	1971
CIRCULATION (print and non-print materials)*	EAST YORK	697,749	747,773
	ETOBICOKE	2,221,687	2,241,509
	NORTH YORK	4,119,928	3,938,765
	SCARBOROUGH	2,542,361	2,456,502
	TORONTO	3,900,326	3,916,508
	YORK	512,695	537,614
	METROPOLITAN CENTRAL LIBRARY	363,840	418,154
	Totals	<u>14,358,586</u>	<u>14,256,825</u>

TABLE 2

**These figures do not include reference use of materials in the libraries.
In the Central Library alone, reference use was 1,218,930 in 1972.*

		1972	1971
CURRENT EXPENDITURES*	EAST YORK	\$ 654,147	\$ 578,347
	ETOBICOKE	2,371,044	2,103,115
	NORTH YORK	4,879,899	4,280,823
	SCARBOROUGH	2,701,750	2,362,958
	TORONTO	5,030,700	4,406,100
	YORK	813,802	695,789
	METROPOLITAN TORONTO LIBRARY BOARD	3,830,110	3,419,146
	Totals	<u>\$20,281,452</u>	<u>\$17,847,278</u>

TABLE 3

**Figures include debt charges and capital expenditures paid out of current revenue.*

Brochures and calendars were collected for the third consecutive year by Metro staff and sent to all Metro libraries. In August, the Directory and the centres were advertised in the Toronto dailies.

Other Joint Publications and Activities

Produced under the direction of the Metro Reference Committee in collaboration with the Systems Unit, the *Guide to periodicals and newspapers currently received in the public libraries of Metropolitan Toronto* included about 4,400 titles and 9,700 individual library holdings. A union list of 16mm films available from the public libraries of Metropolitan Toronto was also revised, printed, and distributed during the year. *Annual Report 1971 of the Metropolitan Toronto Library Board* included joint undertakings, joint statistics, and a section of highlights of the year from the city and borough libraries.

Public Library Services in Metropolitan Toronto, an eight-page brochure, was prepared for the public, and a folder *Come to the Library*, primarily for Caravan '72 and the CNE booth. *Languages in the Public Libraries of Metropolitan Toronto* appeared in a reprint edition.

Co-operation with the Metropolitan Toronto School Board took the form of a section about public libraries in *The Arts in Education* and the mounting of a display at "Arts Showcase" in the St. Lawrence Centre. A full-page joint advertisement of Metro Public library service was placed in the 1972 edition of the *Italo Canadian Commercial Directory*, and a large advertisement of the continuing education services and activities of Metro public libraries was placed for the second year in the three Toronto daily newspapers in September.

The Metro Display Department produced a giant poster showing the Metro library card and

headed "Your Best Bargain" for the Yonge Street Mall, and designed the attractive booth at the Canadian National Exhibition, jointly sponsored and manned by all the Public Libraries of Metropolitan Toronto.

Metropolitan Audio-Visual Services

Direct service to the public was largely phased out in July when the Toronto Public Library assumed service to Toronto borrowers. An AVS staff member was loaned to the Learning Resources Centre to help the staff there develop their film service. Circulation figures thus went down, by about 8,500, but increased activity in the back-up role amounted to 7,000 films sent to other libraries. Teletype requests went from almost 18,000 in 1971 to nearly 25,000 in 1972.

The Co-ordinator's report on film service to schools was presented to the chief librarians in January, and a directory of equipment was sent to all libraries in the spring. A directory of free travel films available in Metropolitan Toronto was also compiled.

A number of workshops were held — a film/discussion series on Screen Education for Metro public libraries; a video portapack workshop for staff members of the East York Public Library; a film seminar "Science Films for Children" at the Ontario Science Centre; and a film workshop for children's librarians in the Southwestern Regional Library System.

New films for the collection were given by the Netherlands Consulate, the British Information Service and the United Church of Canada. The film budget was more than doubled over 1971, increasing the workload for all staff working with films.

The Co-ordinator attended a meeting in Montreal preparatory to the National Film Board's ending its distribution services. Special work was done to

update the collection of French language films at AVS.

The Co-ordinator continued to keep in close touch with the Ontario Educational Communications Authority, and was elected to the boards of the Film Library Information Council and Ontario Film Association. Conferences attended included a Cable Workshop at the University of Guelph; OFA Showcase, Geneva Park; New York Film Festival; and Silent Film Seminar, Eastman House, Rochester. Articles were published in *Canadian Library Journal*, *Film Library Quarterly*, and *OFA Newsletter*.

Bibliographic Centre and Interloan

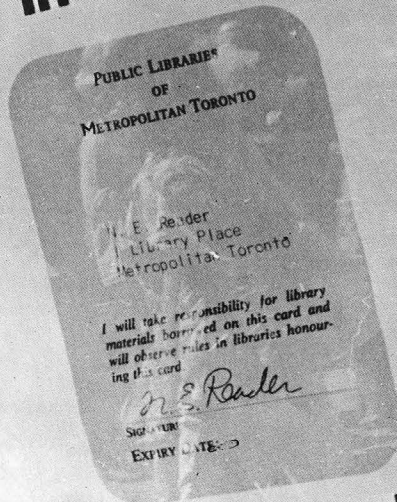
Principal concerns during the year were the rapid growth of the Union Catalogue and the high percentage of requests for loans "not filled" by the Library. Methods were introduced to attempt to slow the growth of the catalogue as much as possible; and information was gathered to determine the reasons loan requests were not filled.

During the year, Albert Bowron, Information, Media and Library Planners, conducted *A Review of the Metropolitan Bibliographic Centre* and submitted an interim report. Development and present status of the Centre and Catalogue were studied; also the growth and complexity of the Union Catalogue, as well as use and users, maintenance costs, and prospects of mechanization. A series of recommendations was prepared and is now under further consideration.

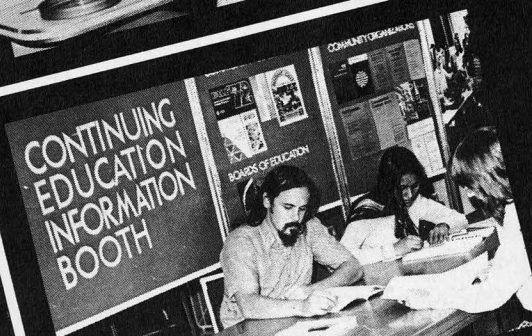
CENTRAL LIBRARY

Total use of materials in the Metropolitan Central Library showed a slight increase, from 1,549,562 in 1971 to 1,582,770 in 1972. Reference use counteracted a large decrease in circulation, to some extent accounted for by the phasing out of

**The best bargain
in town.**



Your library card.



1. The Public Libraries' poster on Yonge Street Mall, Summer 1972.
2. Mrs. Laura Murray, Co-ordinator of Audio-Visual Services, checks films with assistant.
3. Continuing Education Information Booth in the Metropolitan Central Library.

the direct film service. Teletype questions again showed a major increase. Largest increases in use of the sections were as follows:

	1972	1971
<i>History</i>	160,332	123,523
<i>Languages Centre</i>	52,561	38,062
<i>Business</i>	144,278	132,739
<i>Social Sciences</i>	145,437	135,906

The Languages Centre had the biggest percentage increase in use — 38%.

New emphasis on Asian languages

Total book stock of the Languages Centre is now 83,256, with 11,647 additions in 1972. Special efforts were made to obtain books in such languages as Arabic, Indian and Japanese, where selection, location of suppliers and processing present additional difficulties.

A magnificent gift of 300 books was received from the Italian government and will be displayed early in 1973. Half of these are writings by outstanding politicians, the others general literature. Other gifts included: twelve valuable reference books donated by the French government; 28 tapes of lectures on Italian literature, presented by Mr. Enzo Fulco, co-publisher of *Corriere Canadese*; and 70 books in various Indian languages, the gift of Mr. Abdus Salam, Head of Social Sciences.

The Head of the Centre, Mr. Wertheimer, spent some three months in Ottawa at the request of the National Library to assist in planning its multi-cultural project — a book service in non-official languages.

Funded by a grant from the Ontario Ministry of Education, and first in a series, *Hungarian Books/Magyar Könyvek*, a catalogue of Hungarian books in the Languages Centre, was produced during the

year with the assistance of the Systems Unit, and distributed throughout Metro and the Province.

Canadiana, old and new

The enthusiasm for Canadiana continued unabated and the decrease in the average age of the population has in no way diminished the interest in genealogy. The result was a rise in the use of materials in the Baldwin and Toronto Rooms by more than 7,000 in 1972 over the preceding year.

Perhaps the most outstanding book acquired in 1972 was Marc Lescarbot's *Histoire de la nouvelle France*, published in Paris in 1618. Bound with it is Lescarbot's *Les muses de la nouvelle France*, which includes the first dramatic production performed in North America, at Port Royal in Acadia in 1606.

In the manuscript field, acquisitions included: the voluminous business records of the Timmins store in Mattawa, from 1874 to 1902; the papers of Samuel Bickerton Harman, mayor of Toronto, 1869-1870; and an extensive addition to the Baldwin papers, consisting of correspondence between the Hon. Robert Baldwin and his son Robert, and among other members of the family. The later letters, donated by Mr. Robert B. F. Barr, a Baldwin descendant, give a detailed picture of Victorian life in Toronto and the cottage country of Muskoka.

A preliminary guide to the newspaper collection was prepared this year, and copies distributed to many libraries across Canada.

Increased interest in Canadiana has also been very evident in the Literature Section this past year — in an astonishing number of inquiries about the recent books of Margaret Atwood, in requests for writings by Indians and Eskimos, and in calls from the book industry and television researchers and interviewers for material by and about Canadian writers.

The Literature collection as a whole added nearly 8,000 items over the year, with major acquisitions in the field of linguistics resulting in a 300% increase in use of that part of the collection. The purchase of the first edition of *The Prince of Abissinia*, a tale by Samuel Johnson, printed in two volumes in London in 1759 by R. and J. Dodsley, was an important addition to the Rasselas Collection. Other noteworthy acquisitions included extensive material on French Symbolists and Surrealists: and a gift from the Italian newspaper *Corriere Canadese* of tape recordings of Italian plays.

The Sir Arthur Conan Doyle Collection moved in November to a new and more convenient room, and was enhanced by the purchase of a very rare item, the February 1890 issue of Lippincott's Magazine, where *The Sign of the Four*, the second Sherlock Holmes story, made its first appearance. The staff have actively supported the new Sherlock Holmes society formed after our Symposium of 1971, called the Bootmakers of Toronto.

Busiest year

1972 was the busiest year to date for the Business Library, with significant increases in use of most services. The use of microfiche more than doubled, while desk inquiries rose by 8,300 over the previous year, an increase of about two-thirds.

A highlight of the year was the publication of two subject bibliographies compiled by staff members: *Small Business: a Canadian Viewpoint* and *The Shortened Work Week: a Selective Bibliography*.

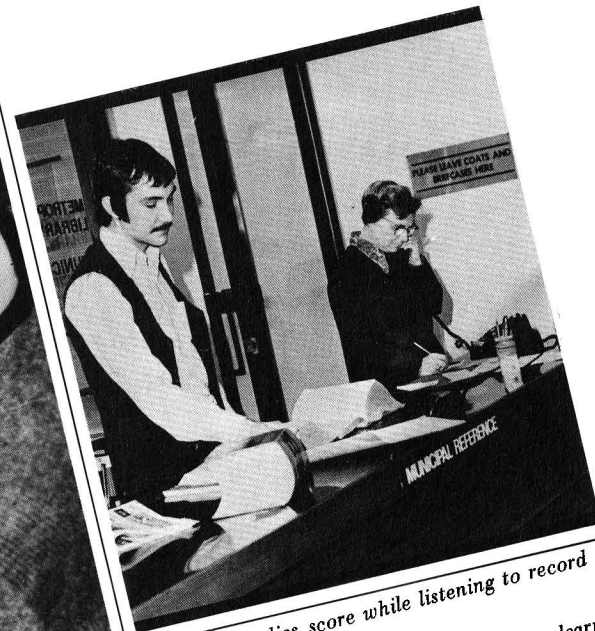
Recently, the Canadian corporate disclosure service on microfiche known as Can-Fil has been supplemented with information on 1,000 Canadian private companies — an invaluable source of financial data not available previously.



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1. Patron studies score while listening to record in the Music Library.
2. Audiotape-cassettes help newcomers to learn English in Languages Centre, Metropolitan Central Library.
3. Miss Joyce Watson, Head of the Municipal Reference Library, City Hall, answers telephone while Paul Cook looks up reference.

In **Municipal Reference** also, desk inquiries increased by some two-thirds in 1972. The section continued to work closely with the Community Information Centre of Metropolitan Toronto on information and referrals and, in the spring, participated in a LIP project sponsored by the Architectural Conservancy of Ontario to organize the latter's "archives". These are to be placed on file in the Municipal Reference Library.

The section is now supplying to borough libraries requesting them microfiches of the Metropolitan Toronto and Area Transportation Study, and also of out-of-print Toronto area municipal documents.

The referral and quick reference services provided by the **General Information Centre** continue to be a most valuable service to patrons, many of whom are shy and newcomers to the library. Desk inquiries rose in 1972 to 34,710, an increase of 23% over the preceding year. In addition, over 27,000 questions were answered on the phone.

Microfilming the Biography Scrapbooks

During 1972, the use of all materials in the **History Section** rose by 30% and two major projects were undertaken. The microfilming of the Library's Biography Scrapbooks was the first. The scrapbooks are a vast assemblage of newspaper clippings containing biographical information of local and national interest which have been collected by the library for over 50 years. Twenty-two volumes had already been filmed when the History Section took over the collection. In 1972, a further 66 volumes were assembled, in co-operation with the General Information Centre and Municipal Reference. The index of nearly 19,000 entries will be published early in 1973. The complete collection of 89 reels and index in book form will then be available for other libraries.

The second major project was the setting up of a Visible Index of the section's currently received periodicals. The section now subscribes to over 700 periodicals.

Expanding collections

In the **Social Sciences Section**, the government documents collection received special attention in 1972. It was strengthened by the purchase of gap-fillers to complete important serial runs, especially Canadian Federal and Provincial serials; and it is hoped that in 1973 the budget will allow completion of this project with the acquisition of gap-fillers for important Great Britain and U.S. serial runs. A new bulletin board for "Government information" was set up in the reading room to provide patrons with current parliamentary and government information. Also a new short title index to Canadian Federal and Ontario bills was created, indicating the progress of a bill through the legislative process.

Considerable work was done during the year in **Science and Technology** to expand the standards collection and to improve communications with the Canadian Patent Office in Ottawa as to patent publications available. The collection of British Patent Specifications was finally brought together in one storage area, after many years of inaccessibility in cartons in various locations, and the annotated subject list of periodical indexes and abstracts received in the section has been completed.

Picture and Design information

The **Fine Art Section** gave particular attention during the year to expanding collections in those subject areas in which academic and special libraries take little or no interest. These include both the popular and the professional literature of sport, philately and numismatics, handicrafts, and

the popular literature of art current and retrospective.

Direct service to the business and professional sector of the community in providing picture and design information continued to expand, as did assistance to the communications industry, especially television.

The national reputation of this section as a general picture information centre brought many requests from inside and outside Canada, as well as constant use by residents of Metro. Despite the complete inadequacy of present workroom facilities, 15,235 pictures were added to the circulating collection in 1972 and 6,669 fragile or difficult-to-replace items were transferred or otherwise added to the reference collections.

Notable acquisitions in 1972 included: *The house decorator and painter's guide*, by H. S. Arrowsmith, London, 1840 (already consulted by several groups working on the restoration of 19th-century Canadian buildings); the Officina Bodoni edition of Pietro Bembo's *De Aetna liber*, Verona, 1969; and a portfolio of engravings by Laurence Hyde, *Seven ages of man*, published in Toronto in the early 1930's.

Music and Theatre

During 1972, the **Music Library** collection was increased by 5,326 items (books, scores and recordings). Total holdings now stand at 46,917.

All sections of the music collection were expanded, with notable acquisitions including: the Archiv (Deutschen Grammophon) historical series of recordings; a 139-volume collection of scores published by the American Institute of Musicology, representing treatises and works of very early composers: 2,900 pieces of choral music, including Canadian material; and an autographed edition of the Walton score, *Faade, an entertainment*.

Work was begun on listing the Canadiana collection of sheet music, and pre-1921 items are submitted to the Chief of the Music Division, National Library, for a further edition of the *Subject Index to Musical Canadiana*.

Among the many gifts received by the library, a collection of sheet music, including some 200 Canadian items, c. 1873-1930, was donated by Miss Frances Dumaesq. A collection of 78 rpm recordings was presented by Mr. Malcolm F. Eroggan, and Mr. T. Burgess Jackson gave the library a portrait-in-oil of Mr. Campbell-McInnes, whose library is part of the present collection.

In the **Theatre Section**, there was a steady increase in the use of non-book materials not available elsewhere in Canada, particularly the Canadian manuscript collections, 19th-century Canadian playbills, and Canadian plays.

Important acquisitions during the year included nine volumes of the original edition of *The Mask*, Edward Gordon Craig's theatre journal, as well as microfilm of the papers and scrapbooks of Toronto theatre personalities Ernest Sterndale-Bennett and David Gardner. A number of valuable gifts were received — in particular, through the kindness of Mr. P. B. L. Mackinnon and the Art Gallery of Ontario, a collection of 300 18th and 19th century British theatre portrait engravings, and over 1,000 film stills from Columbia Pictures of Canada. The working papers of the late Ralph Hicklin, Toronto ballet and theatre critic, were another notable addition to the collection.

The Head of the Section spent three months advising on and organizing the production records and archives of the National Arts Centre in Ottawa; and represented the Library Board in Brussels at the Tenth International Congress of Museums and Libraries of the Performing Arts.

Behind the scenes

The year 1972 saw an intensive examination of internal procedures and processes, with the aim of making **Technical Services** a more effective support organization to the public services. A reorganization was effected and each department was given greater autonomy.

A scheme for filing and streamlining of standing orders was instituted by the **Order Department** in co-operation with the Cataloguing Department.

In **Acquisitions**, there was a great increase in the number of government documents received and procedures were adjusted to cope with them.

With the increase in the number and the greater complexity of incoming materials, it became more imperative for **Cataloguing** to re-examine existing procedures. Changes were made in the distribution of duties to speed up processing and ensure the best utilization of staff. The team approach was tried and has proven to be successful in making routines more meaningful to clerical assistants and cataloguing more fulfilling to professionals, at the same time inspiring greater production.

Technical Services continued to process some materials for East York Public Library.

During 1972, the **Systems Unit** moved to new quarters at 203 College Street where the inconvenience of being separated from the main building was more than compensated for by the improved working conditions.

The data base of 16mm film information was expanded with the inclusion of new titles from the public libraries of Metropolitan Toronto and four regional library systems. The data base now totals 4,500 titles and serves six regional library systems. Four film catalogues were prepared through the combined effort of Audio-Visual Services, the Cataloguing Department and the Systems Unit. Regular listings of new titles were

supplied to the public libraries of Metropolitan Toronto.

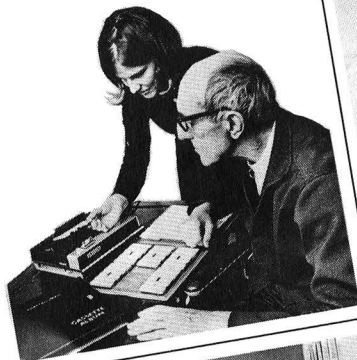
There was a marked increase in 1972 in all phases of work for the **Photography Department**, both in work done for the public and for the Central Library sections.

IN CONCLUSION

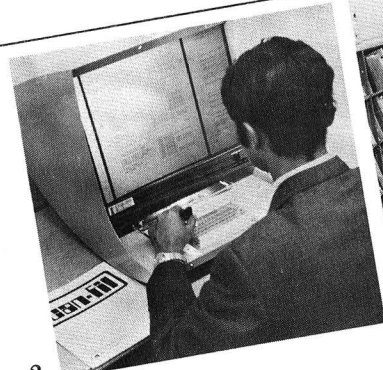
Thanks are due a great many persons for making possible so challenging and productive a year for the Metropolitan Toronto Library Board in its relations particularly with the Public Libraries of Metropolitan Toronto. The staff of the Central Library were badgered constantly with questions and interviews and requests for reports, with administrative changes imminent to match the physical ones that have been so permanent a feature of Central Library life during the past decade. The area chief librarians were continuously co-operative and helpful, as were their representatives on Metro committees.

I am grateful to the Board for the opportunities of attending meetings of INTAMEL (International Association of Metropolitan City Libraries) in Italy and IFLA (International Federation of Library Associations) in Hungary. Besides the libraries visited in these countries, there was the opportunity of visiting libraries also in Switzerland and Austria, as well as England. Acquaintance with Metropolitan librarians from around the world at these conferences facilitated the work needed for an extensive survey of "Main Library Service to Users", done partly as a research project for INTAMEL and partly as a review for purposes of planning the projected new Metropolitan Toronto Central Library.

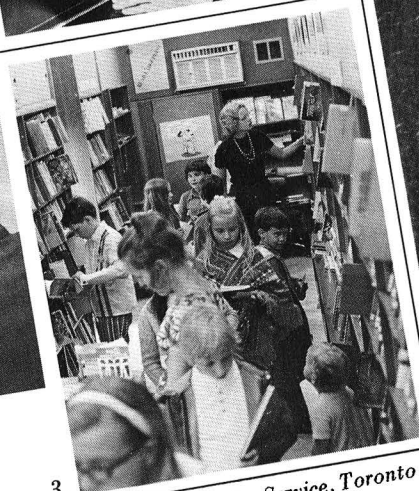
John T. Parkhill
DIRECTOR



1.

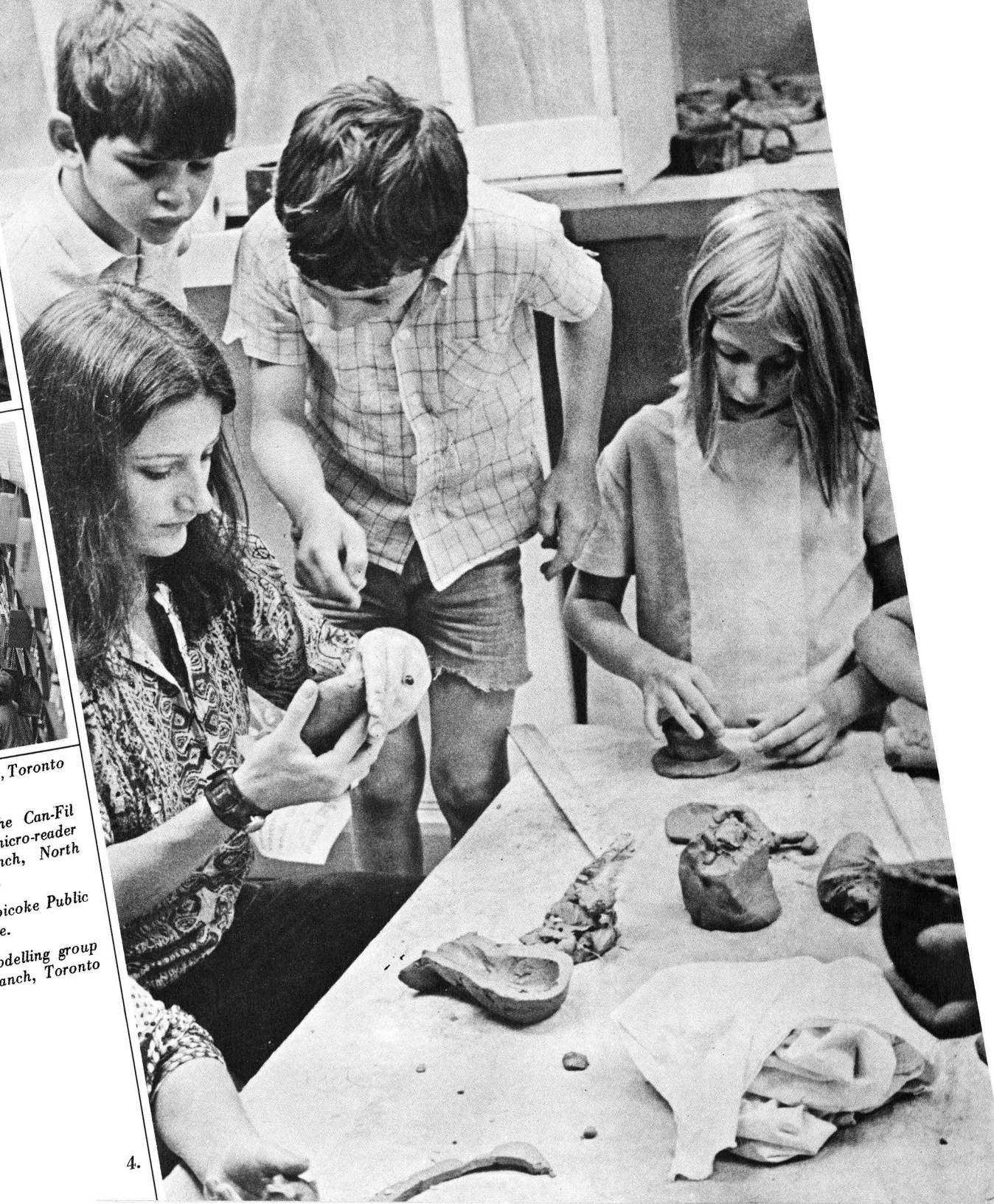


2.



3.

1. Talking Books Service, Toronto Public Libraries.
2. A patron studies the Can-Fil business reports on micro-reader at Willowdale Branch, North York Public Library.
3. Interior of an Etobicoke Public Library bookmobile.
4. Children's clay-modelling group at Palmerston Branch, Toronto Public Libraries.



4.

The Public Libraries of Metropolitan Toronto

EAST YORK PUBLIC LIBRARY

Population: 104,784

Library Outlets: Main library (includes Administration Centre); 4 branches and 2 deposit libraries

Staff: 33 full-time (12 librarians)

Collections: 175,976 books and bound periodicals; 192 films; 5,706 records, tapes and cassettes; 82 art prints; and 14 microforms

Circulation 1972: Books and periodicals, 681,845; films, 3,425; records, tapes and cassettes, 12,227; and art prints, 252

Expenditures 1972: \$654,147

HIGHLIGHTS 1972

The year 1972 was notable for the promotion and development of new and special services to the community.

On March 1, new rules stipulated that all library services would be **free for senior citizens**. Also senior citizens film shows and discussions are now held monthly, except July and August.

Much thought was given to the proper development of a **Shut-in Service** for those citizens of East York who are physically unable to come to the library. Names were gathered of those who would benefit from this service and volunteers have been enlisted. A modest beginning has been made in preparation for an expanded service which will result from the offer of the Kiwanis Club of East York to purchase a van which could be used jointly by the East York

Library for the Shut-in Service and by the Kiwanis Club for community work.

The **Swap Shelf** was another innovation — first tried at the Woodbine Gardens Branch, then introduced in all other outlets in the System. The idea is that people can bring in their old books, either paperbacks or hard cover, and exchange them for other books on the Swap Shelf, which is located near each library entrance. The people using the Swap Shelf can, in turn, either keep the books or bring them back to the Swap Shelf for further exchanges.

Art prints, which had already been tried successfully at the Leaside Library, were introduced in 1972 in the Main Library, on the basis of a refundable deposit and a six-week loan period.

International Book Year was observed by the East York Public Library in two ways: the IBY bookmarks, collection boxes and publicity materials were kept in all libraries throughout 1972, and two special nights were arranged to give recognition to specific nationality groups in the community — a **Greek Night** in the spring and a **Macedonian Night** in the autumn. Native dances and costumes, films, music, book displays and presentations of books were features of these occasions, both of which drew capacity audiences to the Main Library's auditorium. More such events are planned for other nationality groups in the future to make them more aware of the library services available to them, not only in East York, but throughout Metro.

EAST YORK PUBLIC LIBRARY BOARD

Chairman:

Mrs. George O. Morgan

Members:

Miss True Davidson, Mayor

John Aiken

Denis Brough

Mrs. K. E. Bryant

Mrs. Jean Buller

Frank N. Comper

Fred J. McNamara

Miss Dorothy Tock

Chief Librarian and

Secretary-Treasurer:

Bohus Derer

ETOBICOKE PUBLIC LIBRARY

Population: 282,686

Library Outlets: Main library (includes Administration Centre and Technical Services); 9 branches; 2 bookmobiles and a Shut-in Service

Staff: 143 full-time (55 librarians)

Collections: 528,309 books; 1,383 films and filmstrips; 8,204 records, tapes and cassettes; 4,167 slides; and 1,196 microfilms

Circulation 1972: Books and periodicals, 2,130,565; audio-visual materials, 91,122

Expenditures 1972: \$2,371,044

HIGHLIGHTS 1972

1972 was the first full year for **Sunday opening** at the Richview Library. This service has proved immensely popular.

Regardless of the weather, people have come to borrow books, films and records, to browse, to study, to seek information, or to watch films.

In this year, too, the **Shut-in Service** established itself as a valuable and necessary contribution to community life. The number of people served has increased steadily, and the contribution of the volunteers in making the deliveries is greatly appreciated.

Participation in public affairs by individuals and community groups, so evident a facet of life in the 70's, is apparent in the libraries too. Our most successful adult programmes have been those organized and conducted in co-operation with such institutions and organizations as Humber College, the Canadian Mental Health Association, the Consumers Association of Canada and the Y.M.C.A. On a smaller scale, participants in discussion groups meeting regularly in various libraries have been encouraged to take over responsibility for their own arrangements and have done so with both enthusiasm and success.

There has been an increase in the number of programmes offered during the day to those free to attend. These include housewives, senior citizens, pre-school children and their parents.

Some **changing patterns** in library use are evident. As the body of human knowledge expands, the questions asked by patrons grow in complexity, emphasizing the need for knowledgeable

and experienced staff and collections capable of meeting the needs of citizens. Interest in books in languages other than English reflects the multicultural diversity in ethnic background. While there are requests for many languages, those for German and Italian are the most frequent.

While audio-visual materials have been part of the main library collection for many years, **films, cassettes and records** were added to branch library collections in 1972. Though not in use for a full year, circulation of audio-visual materials increased by 19%.

Early in 1973, a new district library to serve the northern third of the Borough will replace a small branch in a shopping plaza. With its larger quarters, more sophisticated collection, and facilities for group activities, the ability of the library to provide effective service will increase substantially.

ETOBICOKE PUBLIC LIBRARY BOARD

Chairman:

T. H. Goudge

Members:

Mayor E. Horton (ex officio)
Alderman Ruth Grier
James K. Buckley
Miss Ruth Dean
Henry J. Flattery
Mrs. L. M. Gordon
Mrs. A. C. Heakes
P. R. Pielsticker
C. C. Reid

Director of Public Library Service and Secretary-Treasurer:

Miss B. D. Hardie

Deputy Director:

Miss Margaret Whiteman

NORTH YORK PUBLIC LIBRARY

Population: 504,150

Library Outlets: Administration Offices; Services Building; 14 branches; 3 bookmobiles; and 17 deposit libraries

Staff: 320 (67 librarians)

Collections: 892,509 books and bound periodicals; 2,411 films and filmstrips; 8,510 records and tapes; 1,152 pictures and slides; and 4,790 microforms

Circulation 1972: Books and records, 4,075,651; films and projectors, 44,277

Expenditures 1972: \$4,879,899

HIGHLIGHTS 1972

In 1972, the North York Public Library achieved several major objectives:

1. The remodelling of the **Willowdale Area Branch** was completed, providing a much enlarged public service area, facilities for Canadiana, improved audio-visual facilities and enlarged work areas.
2. The completion of the addition to the **Services Building** provided much-needed space for stores, maintenance, art and display, circulation control, book acquisition, cataloguing and classifying. This is a 16,000 square foot addition.

3. The relocation of **Administration** provided badly needed space for the support services of the system.

4. The opening of the **Fairview Community Branch** provides preliminary services for an area which will ultimately contain our largest area branch. At the same time, land was acquired for this area branch.

5. Planning for a new community branch in co-operation with the Parks and Recreation Department was begun, along with planning of the aforementioned area branch.

6. Circulation of 4,120,000 items made 1972 a record year.

7. A major reorganization of the Administration was completed.

Adult Education activities were increased during the year by 80%; and films distributed, by 30%.

It was a year in which in-depth work was done on expanding and improving the collection, developing existing services to patrons, and extending services to shut-ins and the chronically ill and to new housing developments.

The **audio-visual** services were expanded in area and community branches in the first year of a five-year programme.

NORTH YORK PUBLIC LIBRARY BOARD

Chairman:

Professor V. K. Gilbert

Members:

Alderman John R. Williams
Cecil Eustace
R. C. Hitchcock

Christopher M. Hrushowy

Gordon R. McCowan

Douglas Pettem

A. R. Pile

Mrs. F. A. Pryal

Chief Librarian and

Secretary-Treasurer:

John E. Dutton

SCARBOROUGH PUBLIC LIBRARY

Population: 334,310

Library Outlets: Administration Centre (includes Technical Services); 10 branches; 2 bookmobiles; 14 deposit libraries and Shut-in Service

Staff: 176 (34 librarians)

Collections: 453,015 books; 1,685 films, filmstrips and videotapes; 17,245 records, audiotapes and cassettes; 701 framed pictures; and 701 microfilms

Circulation 1972: All materials, 2,542,361

Expenditures 1972: \$2,701,750 (estimated budget expenditure)

HIGHLIGHTS 1972

The opening of the **Cliffcrest Branch**, the tenth in the Scarborough system, represented a response to the needs of the community for library services in the Kingston Road area.

Plans for additional expansion of library service over the next five years include the relocation of one branch to larger premises, three new neighbourhood branches and a third district library.

Two surveys were undertaken to provide information for improving and expanding services. A study based on 2,909 interviews covered library users, and the other, senior citizens and the physically handicapped. The findings were published in two reports during the latter part of the year. Preliminary work was also done for two more surveys with non-users and a selected group of community spokesmen. These are to be completed and published in 1973.

During 1972, the number of shut-ins served by the **Bookmobile Department** tripled. Book deposits were placed at 14 institutions and nursing homes. Bookmobile staff at the same time launched an investigation to seek out readers who prefer to read in languages other than English or French.

Technical Services further expanded its mechanization of book ordering, converting from the lengthy and repetitious manual check to the logical solution of using the computer system of its book supplier at no more cost, and possibly less.

Experience with the **four-day week** was gained through a trial run in all branches and some departments of the Administration Centre from June to October. A further study of the inter-relationship among the various departments of the library has to be made before any conclusion can be drawn as to the practicability of a compressed work week.

Adult programming at SPL continued to develop in the direction of serving

the interests and needs of its community. Good examples are: "Orientation of New Canadian Women", co-sponsored by the Y.W.C.A.; courses in community cable television; and the teen-age activity centre at the Albert Campbell District Library, with leadership drawn from various service agencies.

Other diversified programmes successfully completed were: "Pressures of Modern Living", a 10-week series of talks by psychologist Vera Denty; "The Income Tax Dilemma"; "Wills and Estate Planning"; and "How to start and run a Small Business", a three-week series with the Ontario Development Corporation. Other programmes explored the current interest in bikeways, cross-country skiing and chess. Book discussions continued to draw a large group of hard-core readers, while music appreciation developed a new following.

A wide range of professional exhibits were shown at branches by artists and craftsmen, Canadian as well as international.

SCARBOROUGH PUBLIC LIBRARY BOARD

Chairman:

C. A. Hammond

Members:

Mayor Robert W. White

Mrs. Patricia Blair

E. J. Bowles

E. J. Canning

Mrs. Florence Cruickshank

Mrs. Lois C. DeGroot

C. A. Kellow

J. P. McLoughlin

Director and Secretary-Treasurer

Mrs. Helen Peterson

TORONTO PUBLIC LIBRARY

Population: 712,786

Library Outlets: Administrative Headquarters; Library Service Centre; 24 branches, plus Learning Resources Centre, Parliament Street Library House and Spaced-Out Library; 30 deposit libraries and a Shut-in Service

Staff: 345 (110 librarians)

Collections: 835,018 books and bound periodicals; 2,415 other periodicals; 1,047 films, videotapes and slides; 8,144 records, discs and audiotapes; 91,908 pictures and prints; and 2,350 microforms

Circulation 1972: Books, 3,854,036; pictures, 9,995; records, 26,532; films, 9,763

Expenditures 1972: \$5,030,700

HIGHLIGHTS 1972

The Toronto Public Library is entering its 90th year of service to residents of the City of Toronto. 1972 was the occasion for the inauguration of a number of **new public services**, as well as a time for planning new branches to be constructed in the coming years.

During the year, the Board received requests from several community groups of citizens who asked for increased service to their immediate neighbour-

hoods. Plans were put forward to serve more than a dozen such areas, either by means of storefront locations, rented for the purpose, or by a travelling collection of adult books that would move across the City in its own bright and colourful "Library-on-Wheels".

The Board hopes to meet further community requests for increased service in several ways: by extending or opening new collections in existing branches; by having libraries open for longer hours and on Sundays; and by establishing additional libraries-on-wheels, if they prove necessary.

In response to changes in the population of the area in the western part of St. Clair Avenue, the Library Board decided to alter the name of the Earls-court Branch to **Dufferin—St. Clair**. The change takes effect in January, 1973, on the occasion of the 52nd anniversary of the Branch.

In keeping with the need to respond to requests for more books and extended services, the Library Board is seeking to inaugurate **six-day** (and in some cases seven-day) operation of libraries. In 1973, the Board will open Danforth, Parkdale, Parliament, Runnymede, Dufferin—St. Clair, Palmerston and Wychwood branches on a six-day basis, instead of the present five-day basis. Three branches have been selected to remain open in August instead of closing for the month. These are Wychwood, Eastern and Jones. It is planned to have Parkdale, Dufferin—St. Clair and Charles R. Sanderson branches open on Sunday

afternoons in 1973, joining the three branches in the system which already offer this service.

1972 was **International Book Year** and, in observing it, the City of Toronto libraries became even more aware of the cosmopolitan nature of the City and the need for books in other languages.

In early November, the **Third John Masefield Storytelling Festival** was held at Boys and Girls House. It was dedicated to Miss Marguerite Bagshaw, who at the time of her death was Head of Public Services but formerly headed Boys and Girls Services. The Marguerite G. Bagshaw Theatre at Palmerston Branch will serve as a reminder of Miss Bagshaw's interest in storytelling, music, drama and puppetry.

Under the Federal Government's Local Initiatives Programme, 17 persons were employed in the Library's community projects.

On July 3, 1972, the Learning Resources Centre at the Forest Hill Branch became a **public library film outlet** for City of Toronto residents. Previously, the Learning Resources Centre film service had concentrated on films in the arts and communication; the Centre now offers an expanded circulating collection encompassing a broad range of subjects, as well as making available any title in any of the other public library film collections in Metropolitan Toronto.

The Toronto Public Library, in 1972, began a **Talking Books Service**. This makes use of books recorded onto audio-cassettes, and is for non-blind handi-

capped persons whose disabilities prevent them from using conventional printed materials and books. The Service was started in September with an initial collection of over 75 different titles in three copies of each.

TORONTO PUBLIC LIBRARY BOARD

Chairman:

Keele S. Gregory

Members:

Alderman William L. Archer, Q.C.

Edmund T. Guest, D.D.S., F.A.C.D.

Donald F. McDonald, Q.C.

Mrs. Glenys McMullen

J. Sydney Midanik, Q.C.

Mrs. Elsa Scharbach

Alex C. Thompson, Q.C.

Hon. Chief Justice Dalton C. Wells

Chief Librarian:

Henry C. Campbell

Assistant Chief Librarian and

Secretary-Treasurer:

Newman F. Mallon



The new Mobile Library Service of York Public Library was inaugurated in 1972 by Mayor Philip C. White (behind van).

YORK PUBLIC LIBRARY

Population: 147,301

Library Outlets: Main library (includes Administration Centre); 4 branches; one bookmobile; 2 deposit libraries and Shut-in Service

Staff: 51 full-time (22 librarians)

Collections: 252,708 books and bound periodicals; 318 films and filmstrips; 1,971 records and cassettes; 1,935 pictures and prints

Circulation 1972: Books and periodicals, 501,338; films and filmstrips, 3,542; records and cassettes, 7,815

Expenditures: \$813,802

HIGHLIGHTS 1972

The introduction of a **Mobile Library Service** was the main highlight of 1972 for the Borough of York Public Library. An experimental project throughout the spring months had confirmed the need, and funds were included in the budget to start the service permanently after the summer. A full-time librarian and clerical-driver bring library materials to persons unable to come to the library because handicapped by age, illness or other physical disability. Besides these calls on individual readers, the MLS continues the service given previously to two groups of shut-ins; the senior citizens in the apartments at 101 Humber Boulevard, and the patients at North-western General Hospital.

The federal and provincial employment programmes enabled the Library

Board to have the Main building's interior re-decorated throughout; a display artist to publicize the libraries by displays, signs and posters; an inventory of adult book stock; various backlogs cleared up; and further experiments in Sunday hours and in services such as the MLS.

Forgiveness Week in co-operation with the Scarborough and North York library boards, was a first-time happening for York. During October, it brought back into circulation many long-overdue books.

Several series of public programmes were carried on, including a new one for **Italian senior citizens**, as well as single events such as the **puppetry workshop** conducted at the Jane Street Branch in June for counsellors from agencies like the Y.W.C.A., University Settlement House, and the Children's Aid.

BOROUGH OF YORK PUBLIC LIBRARY BOARD

Chairman:

Brock Morley

Members:

Alderman Peter Bosa

C. D. Cuthbert

C. H. Goodfellow

J. M. Havey

Frank Lambert

Miss Edith Parsons

F. R. Rutherford

Mrs. Hilda Young

Chief Librarian and

Secretary-Treasurer:

Miss M. Loretto McGarry



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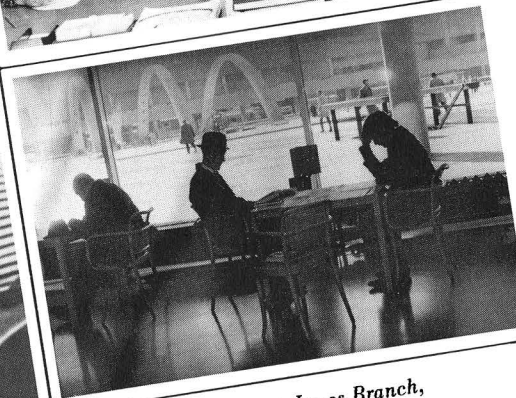
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1. Greek Festival at Jones Branch, Toronto Public Libraries.
2. The new Cliffcrest Branch, Scarborough Public Library, movable control desk.
3. Selecting films in Audio-Visual Department, Willowdale Branch, North York Public Library.
4. Absorbed readers, City Hall Branch, Toronto Public Libraries.
5. Richard Needham, Globe and Mail columnist (left), takes part in discussion at Bendale Branch, Scarborough Public Library.

**METROPOLITAN TORONTO CENTRAL LIBRARY
USE OF MATERIALS**

	1972	1971	1970
BOOKS & FILMS CIRCULATED	267,222	320,115	379,351
BOOKS CONSULTED	671,404	618,080	569,370
PERIODICALS	215,855	193,052	161,790
CURRENT FILES	63,648	58,864	51,476
NEWSPAPERS	118,848	124,257	103,324
MICROFICHE	12,548	5,433	—
MICROFILMS	24,656	21,310	22,169
MAPS	14,439	12,050	8,821
MANUSCRIPTS	8,359	9,533	4,785
PICTURES CIRCULATED	40,400	47,448	58,451
PICTURE FILES USED	47,716	52,019	45,194
RECORDS CIRCULATED	56,218	50,591	38,932
RECORDS USED	41,457	36,810	36,159
	<u>1,582,770</u>	<u>1,549,562</u>	<u>1,479,822</u>
READERS	595,459	654,165	662,290
TELEPHONE QUESTIONS	201,193	198,755	212,129
DESK INQUIRIES	242,111	214,114	186,744
TELETYPE INQUIRIES	44,716	39,582	28,460
TELEX TRANSMISSIONS	3,309	3,038	3,214
INTERLOAN REQUESTS	13,156	12,073	10,570

**METROPOLITAN TORONTO LIBRARY BOARD
TECHNICAL SERVICES**

	1972	1971
TITLES CATALOGUED & RECATALOGUED		
BOOKS	42,685	43,960
FILMS, RECORDS and MICROFORMS	<u>4,071</u>	<u>2,153</u>
TOTAL	<u>46,756</u>	<u>46,113*</u>

*Note: 5,646 of the items catalogued in 1971 were for the Languages projects and were done by additional staff.

**PUBLIC LIBRARIES OF METROPOLITAN TORONTO
16MM FILM CIRCULATION**

	1972	1971
EAST YORK	1,959	2,232
ETOBICOKE	17,486	11,477
NORTH YORK	38,146	29,381
SCARBOROUGH	15,630	15,245
TORONTO	9,763	1,498
YORK	3,500	3,037
AUDIO-VISUAL SERVICES OF METROPOLITAN CENTRAL LIBRARY	<u>10,388*</u>	<u>18,937</u>
TOTAL	<u>* 96,872</u>	<u>81,807</u>

*The reduction in direct local service from Audio-Visual Services in 1972 was due to the policy of providing a back-up service to all Metro film libraries rather than concentrating on direct service to residents near its location.

**METROPOLITAN TORONTO CENTRAL LIBRARY
COLLECTIONS — 1972**

	Dec. 31 1972	Dec. 31 1971
BOOKS and BOUND PERIODICALS	722,562	669,048
FILMS	2,911	2,321
PICTURES (including circulating collection)	490,727	465,022
RECORDS and TAPES (language, spoken word and music)	14,063	11,892
MANUSCRIPTS and BROADSIDES	61,081	58,587
MAPS, MICROFORMS, and NEWSPAPERS	85,339	69,757

Metropolitan Toronto Library Board

1972 Receipts & Expenditures

<u>RECEIPTS</u>		<u>EXPENDITURES</u>	
GENERAL LEGISLATIVE GRANT, PROV. OF ONTARIO	\$ 716,269	CAPITAL OUTLAYS FROM CURRENT FUNDS	\$ 52,926
LIBRARY INCOME, FINES, RENTS, ETC.	92,236	LIBRARY SALARIES	2,090,157
METRO LEVY	3,011,508	LIBRARY MATERIALS	666,089
SURPLUS CARRIED FORWARD	164,918	LIBRARY SUPPLIES AND EXPENSES	151,600
		ADMINISTRATIVE SALARIES	101,334
		ADMINISTRATION SUPPLIES AND EXPENSES	159,390
		BUILDING OPERATION & MAINTENANCE SALARIES	95,608
		BUILDING OPERATION & MAINTENANCE SUPPLIES & EXPENSES	263,107
		FRINGE BENEFITS	170,700
		DEBT CHARGES	79,199
		COST OF 1972 OPERATIONS	\$3,830,110
		SURPLUS	154,821
	<u>\$3,984,931</u>		<u>\$3,984,931</u>

Toronto – February 8th, 1973
Subject to completion of audit
by the Metropolitan Auditor

Anthony H. Winfield
Secretary-Treasurer

Metropolitan Toronto Library Board Staff Directory

DIRECTOR John T. Parkhill
SECRETARY-TREASURER Anthony H. Winfield
ASSOCIATE DIRECTOR Gordon C. Barhydt
AUDIO-VISUAL CO-ORDINATOR Laura Murray
LANGUAGES CO-ORDINATOR Leonard Wertheimer
PUBLIC RELATIONS & PUBLICITY OFFICER Lois Wraight

CENTRAL LIBRARY — PUBLIC SERVICES

ACTING HEAD Mary McMahon
ASSISTANT HEAD Alan Suddon
BIBLIOGRAPHIC CENTRE & INTERLOAN Carolyn Ross
BUSINESS Claire Kingston
CANADIANA AND MANUSCRIPTS Edith Firth
FINE ART Alan Suddon
GENERAL INFORMATION CENTRE Anne Mack
HISTORY Michael Pearson
LANGUAGES CENTRE Helena Mott
LITERATURE Cameron Hollyer (Acting Head)
MUNICIPAL REFERENCE Joyce Watson
MUSIC Olivia Dixon (Acting Head)
SCIENCE AND TECHNOLOGY Marjorie McLeod
SOCIAL SCIENCES Abdus Salam
THEATRE Heather McCallum

CENTRAL LIBRARY — TECHNICAL SERVICES

ACQUISITIONS Margaret Gardner
CATALOGUING Grace Bulaong
ORDER Jane Harvey
SYSTEMS Bonnie Campbell
TECHNICAL SERVICES SPECIALIST Hudson Standing

DEPARTMENTS AND OFFICES

BUILDINGS AND GROUNDS William Ross
BUSINESS OFFICE Bertram Rajaram
CIRCULATION UNIT Catharine Campbell
DISPLAY Vita Churchill
GIFTS AND EXCHANGES Joan Wright
PHOTOGRAPHIC SERVICES Wallace Bonner

Central Library Directory

MAIN BUILDING — 214 College Street, at St. George

Administration Headquarters, Bibliographic Centre,
General Information Centre, Languages Centre (920-9566),
Canadiana and Manuscripts, Fine Art, History, Literature,
Social Sciences and Theatre.

Hours: Mon. to Fri. 9 a.m. to 9 p.m., Sat. 9 a.m. to 5 p.m.
Sun. 1:30 to 5 p.m., Oct 15 to Apr. 30

Phone: 924-9511 *Telex Number:* 06-22232

CENTRAL LIBRARY ANNEX — 229 College Street.

Business and Science & Technology

Hours: Same as Main Building.

Phones: Business, 929-0118; Science & Technology, 929-0813

AUDIO-VISUAL SERVICES — 559 Avenue Road, at St. Clair.

Hours: Mon. to Fri. 9 a.m. to 6 p.m.

Phone: 962-3901

MUSIC LIBRARY — 559 Avenue Road, at St. Clair.

Hours: Mon. to Fri. 9 a.m. to 9 p.m., Sat. 9 a.m. to 5 p.m.

Phone: 921-1811

MUNICIPAL REFERENCE — City Hall, Nathan Phillips Square.

Hours: Mon. to Fri. 8:30 a.m. to 8:30 p.m.

Phone: 366-6431

BUSINESS OFFICES — 10 St. George Street.

Open 9 a.m. to 5 p.m. Monday through Friday.

Phone: 924-9511

FOURTH REPORT 1972

Metropolitan Toronto Library Board

Designed by Vita Churchill

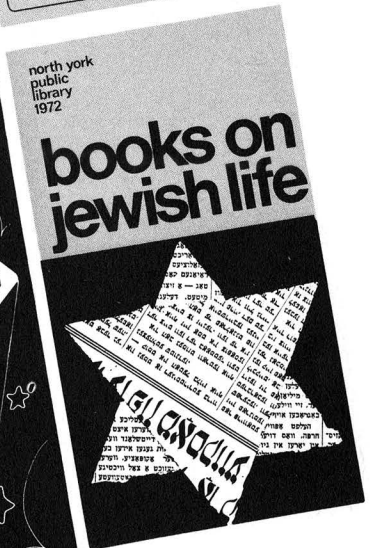
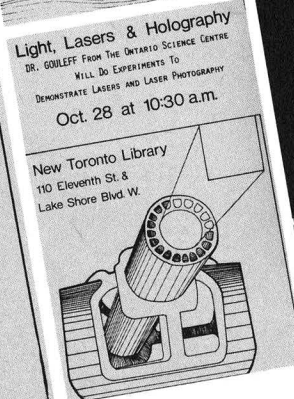
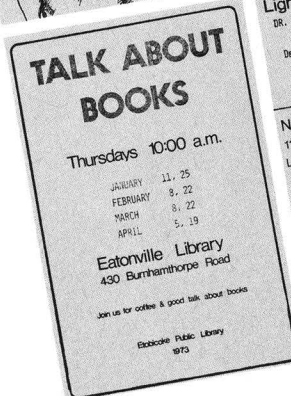
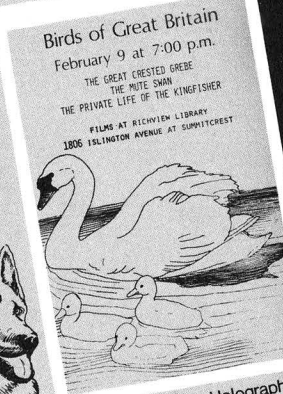
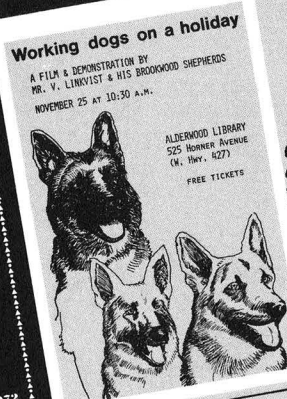
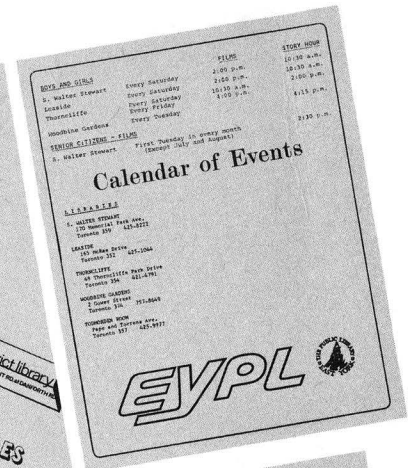
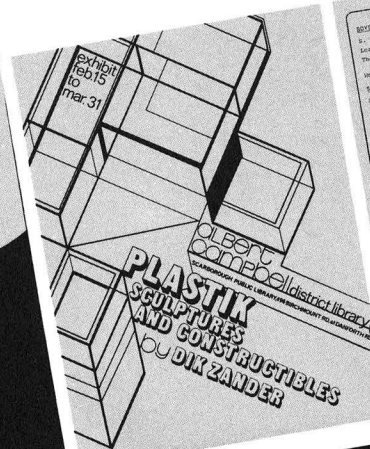
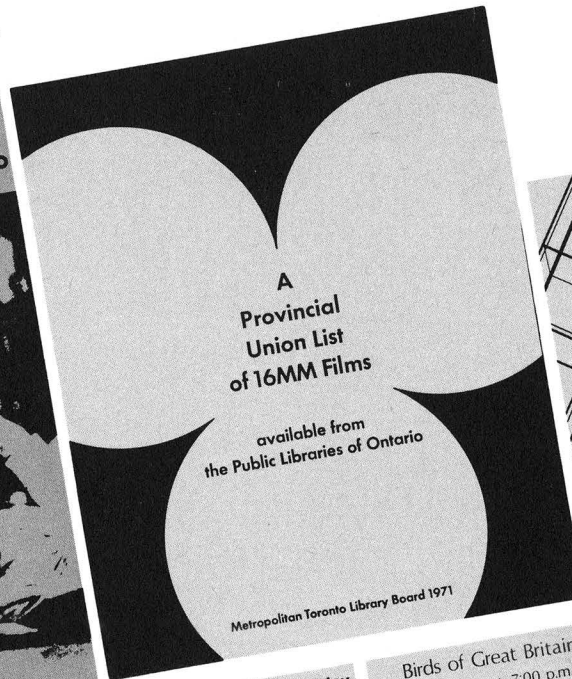
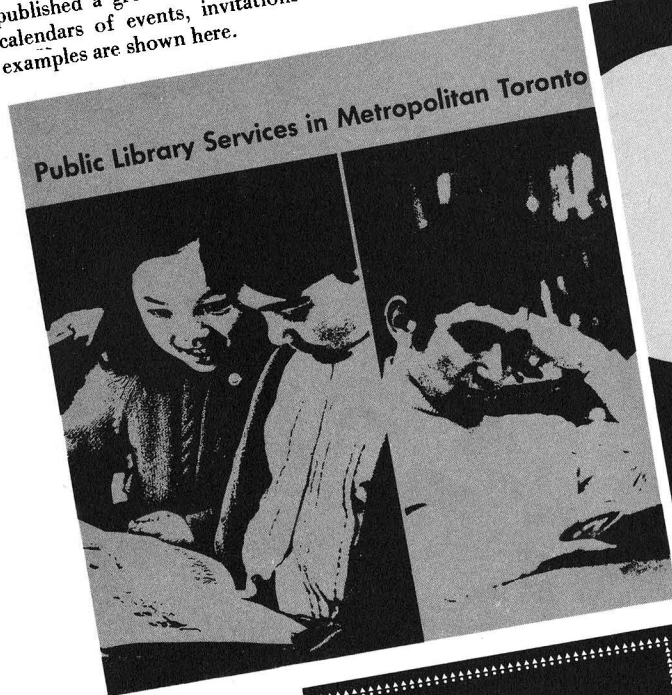
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Publications 1972

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