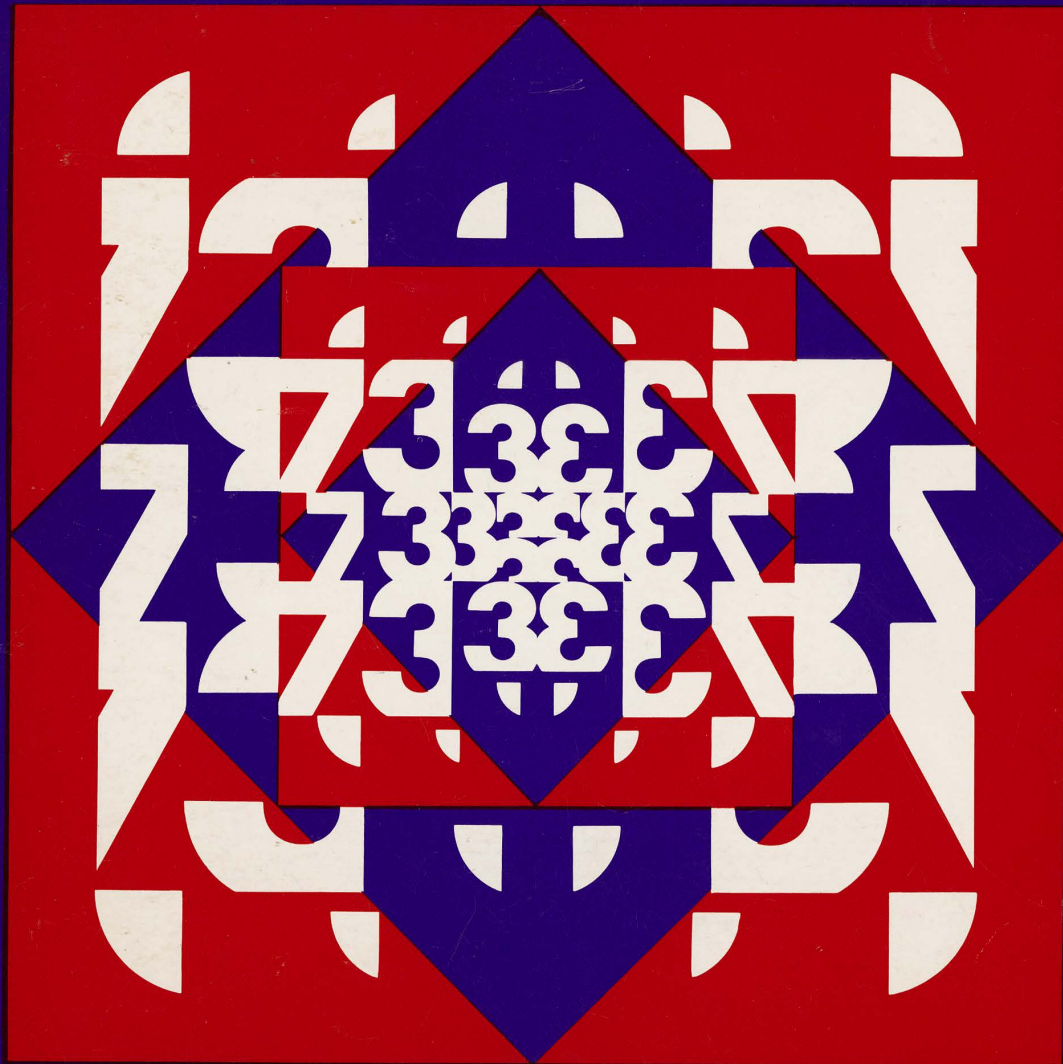


**ANNUAL
REPORT**

1973

**METROPOLITAN
TORONTO
LIBRARY
BOARD**



1973

Fifth
Annual Report

Metropolitan Toronto
Library Board

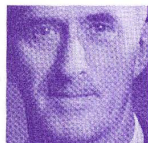


A. M. Campbell, Chairman
Metropolitan Council

On behalf of the Metropolitan Toronto Library Board I wish to pay tribute to the late Albert E. Campbell who as Chairman of the Metropolitan Toronto Council was a member of our Board. Although there is provision in the legislation which enables the Metro Chairman to delegate this responsibility to another, Mr. Campbell, because of his great personal interest in libraries, chose to fill the post himself. In addition to his wise counsel at Library Board meetings he was an ardent supporter of Library Board matters which came before the Metro Executive and Metro Council. Because

of his keen interest in the new Metropolitan Toronto Library Mr. Campbell asked to be a member of the Site and Building Committee. Here his knowledge of municipal operations and his strong conviction of the need for a new library contributed greatly to the committee's deliberations and recommendations. We are pleased that the Scarborough Public Library Board saw fit to honour him while he was still serving in their midst. Their tribute was the naming of one of their new libraries "The Albert Campbell District Branch" which has now become a worthy memorial to him. He was indeed a true Friend of Public Libraries.

The Board



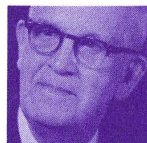
Mr. T. H. Goudge,
CHAIRMAN



Mr. Walter G. Cassels,
Q.C. VICE-CHAIRMAN



Alderman
William L. Archer, Q.C.



Dr. John M. Bennett



Mr. E. J. Canning



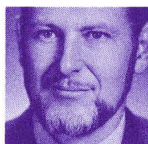
Mr. Austin C. Clarke



Mr. C. D. Cuthbert



Mr. R. C. Hitchcock



Mr. J. S. Ridout



Controller
Bruce Sinclair



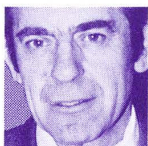
Mr. Brian Wallace



Mr. J. T. Parkhill,
DIRECTOR



Mr. Gordon C. Barhydt,
ASSOCIATE DIRECTOR



Mr. A. H. Winfield,
SECRETARY-TREASURER

Report of the Chairman

The highlight of the Board's activities during 1973 took place November 19th in the Council Chamber of the City Hall at which a public presentation of an Architectural Concept for the proposed Metropolitan Library Building was made by Architect Raymond Moriyama.

At a special meeting of the Board on November 29th the design concept and general plans were approved and subsequently presented to the Metropolitan Executive Committee and the Metropolitan Toronto Council.

On December 11th the Council of the Municipality of Metropolitan Toronto resolved as follows:

- 1. that the concept and general plans for the proposed building at Yonge and Asquith Streets by the Metropolitan Toronto Library Board be approved; and that the Library Board be authorized to proceed;*
- 2. that the Metropolitan Council reaffirms its approval of the site along Asquith, Yonge and Collier Streets for the proposed Library building and requests all authorities having jurisdiction to expedite approvals for the construction of the proposed building; and*
- 3. that the Metropolitan Toronto Library Board be requested to hear further representations from the North Midtown Planning Group with respect to the design of the building.*

As the year ended, we intend to move toward the building of our new library; the reports that follow will give greater detail of our year's operation and our ongoing programme of providing expanding regional library services.

Statement of Policy

Earlier in the year at its March 1st meeting the Board approved a revised Statement of Policy to define more clearly the interrelationship of the Metropolitan Toronto Library Board and the Public Library Boards of the Boroughs and the City of Toronto. The Board acknowledges the consideration that was given to this matter by the Area Boards and the Chief Librarians and thanks them for their contribution toward the preparation of this policy revision.

This statement that follows also sets the guidelines for the Architect, consultants, and all the others connected with the planning of the new library building:

1. Public Service:

It is the policy of the Metropolitan Toronto Library Board actively to promote the development of co-operative information networks and services among the area public library systems and with other libraries and other cultural, knowledge, and information centres in Metropolitan Toronto.

2. Public:

It is the policy of the Metropolitan Toronto Library Board to make its collections and resources accessible and available to the maximum number of Metro citizens.

3. Collections:

It is the policy of the Metropolitan Toronto Library Board to build upon the unique and extensive information resources of the Metropolitan Central Library, and to provide direction and assistance in developing complementary resources in the area municipalities.

4. Facilities:

It is the policy of the Metropolitan Toronto Library Board to provide in a

new Metropolitan Central Library Building an environment that will encourage the highest degree of interaction between resources and people, and facilities to enhance the collections, and to incorporate new technologies of information processing and use.

Building Programme to 1985

At its June 7th meeting the Board gave approval to the Metropolitan Toronto Library Board Building Programme to 1985 prepared by Raymond Moriyama. The report was the result of a year's careful study with a subsequent review before final presentation. Further, subject to the necessary approvals from the Metropolitan Toronto Council and the Ontario Municipal Board, the Library Board approved the erection of a new library and appointed Raymond Moriyama Architects and Planners to proceed with plans for the new Metropolitan Toronto Library building.

In its concern relative to cost the Board approved of the construction team management procedure which we believe will accelerate construction through the interlocking of planning and construction schedules. This should make for an earlier completion date and should lessen the inflationary factor that would have applied in the longer period. We also deleted from the original concept facilities that would have cost an additional three million dollars.

Further, the Library Building Programme has qualified under the Federal-Provincial Winter Capital Projects Fund which had a maximum potential of a \$3,389,375 forgivable loan as it pertained to direct on-site winter labour employment for the winters of 1973-74 and 1974-75.

In November the Board received

1. Evelyn Thompson, Head of the Central Library, retires after 43 years' service.

2. The new Head of the Central Library, Margery Allen, speaking with long-time MTLB Board member, Dr. John Bennett.

3 & 4. Independent Publishers' Association Exhibition held in the Fine Arts mezzanine. Libby Oughton of the IPA, William Clarke of Clarke Irwin, and Beth Appledorn of the Longhouse Bookshop.

5. Royalty and Canada, an exhibition mounted in June to coincide with Her Majesty's visit to Toronto.

6. Continuing Education Booth in the Central Library.

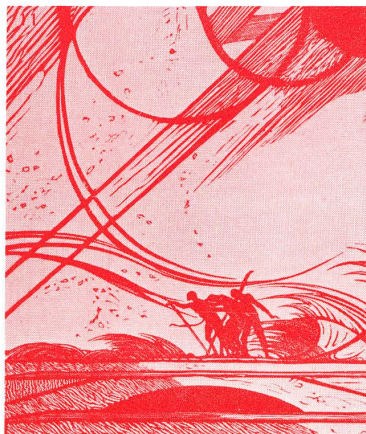
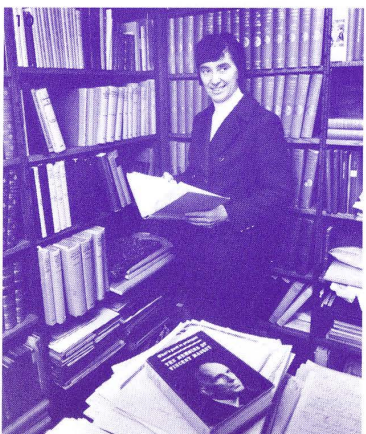
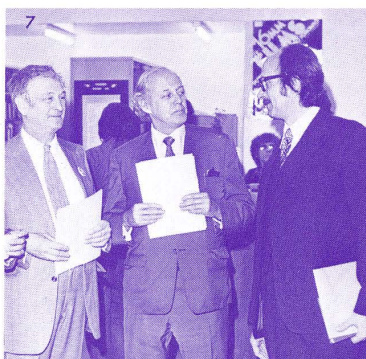
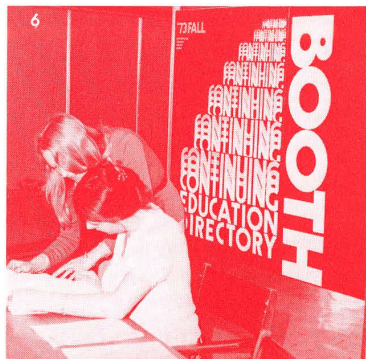
7 & 8. Italian Book Evening. Languages Co-ordinator Leonard Wertheimer with the Director, and Italian Consul, Dr. Angeletti.

9. Architect Raymond Moriyama, centre, assists Site and Building Committee members Walter Cassels, left, and William Archer, right, to examine interior of proposed new library.

10. Betty Lee, film critic for the Globe & Mail, and author of *Love & Whiskey*, a history of the Dominion Drama Festival in Canada, featured in a Central Library display.

11. The Theatre Section's Edward Gordon Craig Exhibition.

12. Languages Centre display.



Metropolitan Council approval, for land and building, of a total of \$30,000,000, which has also been approved by the Ontario Municipal Board.

The Board's operational structure of Standing Committees makes additional demands on all members of the Board and I wish to thank all of them for their diligence and co-operation throughout the year.

Greater responsibility has been assumed by the three committee chairmen

Mr. C. D. Cuthbert (Administration and Personnel)

Mr. E. J. Canning (Finance), and

Mr. W. G. Cassels, Q.C. (Site and Building)

I sincerely appreciate the leadership they have given to committee and Board work.

Mr. Cassels is also Vice-Chairman of the Board and I am particularly indebted to him for the support and assistance he has given to me. In addition, because of the Site and Building Committee, his unstinted contribution of time and talent has greatly facilitated site acquisition as well as other matters leading to the present approvals received for the design concept for the new library.

On behalf of the Board I wish to extend our appreciation to all our staff for the part they play in providing a high standard of service for the citizens of Metropolitan Toronto.

Retirement and Appointments

This year we recognized the retirement of Miss Evelyn Thompson who served 43 years with the City of Toronto and Metropolitan Toronto Library Boards. Miss Thompson held many important posts with Toronto and during the last 6

years she was Head of the Metropolitan Toronto Central Library. She was an excellent librarian and capable administrator and now we wish her health and happiness in her well-earned leisure time.

In August Margery Allen was appointed to succeed Miss Thompson. Mrs. Allen has had experience as Assistant University Librarian at Sir George Williams University, and in government, special and academic libraries in Canada and the United States.

Another important appointment was that of Peggy P. Robb to the post of Personnel and Training Officer. Mrs. Robb has had considerable experience in this field with business and industrial firms and her expertise is already proving valuable in employee selection.

The Board is fortunate to have good senior administrative officers to manage the Library Board's operations and on their behalf I express appreciation to Mr. John Parkhill, Director, Mr. G. C. Barhydt, Associate Director, and Mr. A. H. Winfield, Secretary-Treasurer.

During the year these officers have become increasingly involved in matters pertaining to the new library and Mr. Barhydt was appointed to represent the Board on the Construction Management Team.

We are particularly appreciative of Mr. Parkhill's professional guidance as Director and of the leadership he is providing in the development of library services.

To all of our staff I extend my personal appreciation of their good record of public service and to each of my fellow trustees a sincere thank you for the co-operation I have enjoyed. You have made it a pleasure as well as an honour to serve as Chairman of the Metropolitan Toronto Library Board.

**T. H. Goudge
Chairman.**

Report of the Director

As the Chairman has indicated, the Board's attention during 1973 necessarily focussed on the proposed new Metropolitan Central Library, Board and staff attempting, with the help of area boards and their chief librarians and of other interested persons and organizations, to develop concepts and plans that would give the greatest impetus to the development of a truly regional public library service for Metropolitan Toronto.

Working from the *Programme and Site Selection Study* released towards the end of 1971, the Board's *Building Programme to 1985* permitted the architect to begin to draw up actual working drawings. For this building programme some nineteen "design objectives" were agreed upon by the architect and Board: Surrounding buildings were to be recognized and respected; the interior layout should express the unity of knowledge by being open and interconnected; staff/public contacts should be encouraged in every way; so-called public and non-public areas should not be unnecessarily demarcated; future expansion must be provided for; etc.

The Region

A major addition to the extensive network of public libraries in Metropolitan Toronto was Etobicoke's Albion District Library, opened in May, bringing the regional total to 76 service outlets, 8 bookmobiles, and 70 deposit libraries in hospitals, homes for the aged and other institutions. The Toronto Public Library added a Library-on-Wheels, the North York Public Library extended its Outreach Service with a mobile unit, and the East York Public Library was presented by the Kiwanis

Club with a new van to be used for shut-in services. Staffing of Metro public libraries stood at a full-time total of 1116, with 314 of these being professional librarians.

The area boards contributed staff to a number of Metro projects and committees, among them the Metropolitan Toronto Reference and Resources Committee. The Committee considered many matters and produced several versions of a report on Intermediate Reference Services in the Metropolitan Toronto Library System, which came before the Chief Librarians for consideration.

Public Relations and Publicity

With the employment of a Public Relations and Publicity Officer, and the expansion of staff in this area, a variety of activities began to come under more professional direction—staff newsletter, displays, events such as the James Joyce and Italian evenings, advertisements, filming of the final two of the programme of TV commercials. The principal joint effort with the area boards was the designing and manning of a booth at the Canadian National Exhibition. Responsibility for the Board's printing operations was transferred to the Office from the Systems Unit; for a part of the year, the Office supervised the Display Department, until the latter was reorganized into a Graphics Department as a part of Audio-Visual Services. Photography and Display personnel continued to maintain a high level of excellence in the publishing and display activities of the Library.

Personnel and Training

During the year a personnel office was established, in order that more pro-

fessional attention could be given to the personnel and training needs of the staff of the Metropolitan Library Board. Increased numbers of staff and record-keeping requirements, along with certification of an additional bargaining unit, for the non-professional staff, added greatly to the workload. Information was exchanged with area boards, and it is hoped that this beginning cooperation can be extended in order that staffing problems can be more uniformly dealt with across Metro.

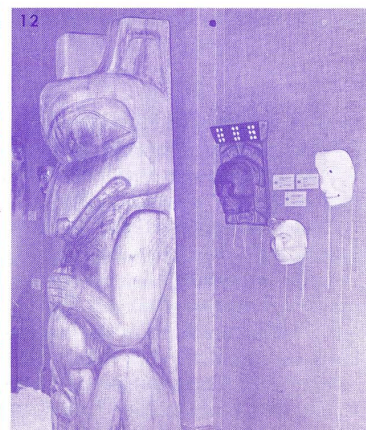
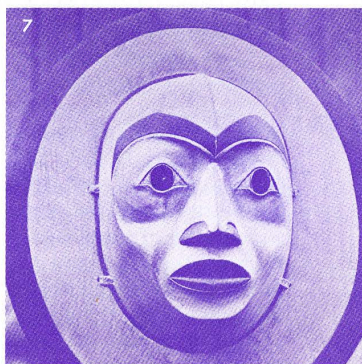
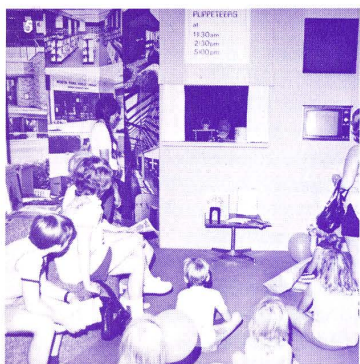
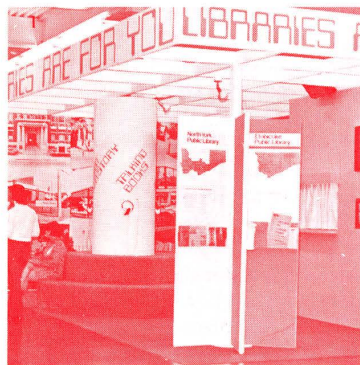
Audio-Visual Services

1973 was the first full year as a back-up service, with very substantial increases in film activity across Metro—teletype requests up nearly 50%; total film circulation in Metro climbed from nearly 97,000 to over 120,000, an increase of 24%, and one that reflected greatly increased activity in every system. Audio-Visual staff assisted in the publication of many reports for Metro libraries: *Slide Collections in Metropolitan Toronto*, *Metro Equipment Pool Catalogue and Supplements*, *Availability of Video Portopaks for Community Use in Metropolitan Toronto*, *Directory of Audio-Visual Materials and Equipment in the Public Library Systems of Metropolitan Toronto*, *List of 16mm Film Distributors in Canada and the United States*, *A List of Films about Judaism*, *Italian Film Sources*. Workshops for Metro librarians included a film involvement workshop at York Woods Area Branch (NYPL), Filmstrips in Metro Central Library Collections, Video Information Workshop (TPL Learning Resources Centre), and a Film Animation Workshop (co-sponsored with the Ontario Film Association).

1. to 5. The Public Libraries of Metropolitan Toronto present their services physically and visually at the 1973 annual Canadian National Exhibition.

6. Opening of 'Ksan Exhibition. On the left is Mr. Goudge, in the centre Dr. William E. Taylor, Director of the National Museum of Man, and on the right, Mr. Parkhill.

7 to 12. 'Ksan exhibit in the Fine Art mezzanine of the Central Library.



1973 was also the first year of operation of the Metro Audio-Visual Equipment Pool. Most in demand by city and borough libraries were 16mm backup projectors, with portopak video tape recorders next.

Service to the handicapped, as provided by public libraries in Metropolitan Toronto, in Ontario, and in Canada, and as planned by the National Library, was investigated; in November a Metro Committee was formed to develop a Metro-wide Talking Books Service. Negotiations with The Ontario Educational Communications Authority resulted in a pilot project—the learning of French using videocassette materials. Player and monitor were housed in the Languages Centre.

Languages Services

Much progress was made during the year in setting up a headquarters operation in the annex across from the Central Library—office space, a meeting room, and a large area useful for displays, storage of materials, workshops, etc. Early in the year a memorandum was circulated to the area Chief Librarians outlining the potential services of the Co-ordinator's office, and, as comments were received, there was an attempt to institute these services as budget became available.

In May, the office published, for the OLA Conference, *Books in Other Languages; aids to selecting and ordering*. Notice in the *Library Journal* brought a flood of requests, so that a second printing was necessary. A list of languages specialists in Metro public libraries was also compiled, and the *List of Additions* expanded to include books in other languages added in the

area libraries, as well as those added in the various sections of the Central Library.

The Co-ordinator was active in establishing and maintaining relationships with the varied groups and organizations concerned with services to languages groups and getting notice of library services in the press, on radio, and directly to the public. The last quarter of the year was taken up with implementing the Metro Bilingual Project, according to the proposals put forward by the Chief Librarians.

The dual role of the Languages Centre in serving its own public and in providing a backup service presents considerable difficulties, in view of present inadequate materials and financing. Almost 12,000 books, for example, were sent to or received back from other library systems, a mounting volume of work on top of very substantial increases in the circulation of materials directly to the public from the Languages Centre itself.

Systems Activities

During 1973 the *Continuing Education Directory* was incorporated into the Systems Unit publication procedures along with the 16mm films and language catalogues, and the *Guide to Periodicals and Newspapers in the Public Libraries of Metropolitan Toronto*.

The 1973 edition of the GPN incorporated retrospective titles for the first time, with total holdings of 5500 titles. The system used to produce this publication was converted to run on the University of Toronto Library computer facility and a location listing and a supplement of new titles were subsequently produced.

The data base of 16mm films, now

numbering about 5700 titles, was expanded to include new titles from all seven participating regional library systems. Catalogues and supplements were produced for these regions, as well as five new-title lists for Metro Toronto.

The Systems Unit also established a file at the University of Toronto Library's computer facility for the Central Library's collection of Spanish books. The same system will be used for other language collections.

Thanks

The members of the Board and the Architect have met with resourcefulness a series of challenges to the concept and realization of a new Central Library. I am particularly grateful to the Associate Director for his ability and willingness to be the liaison with the multitude of persons and committees involved in the building project.

I am particularly indebted to the staff who, in crowded and inadequate quarters attempt to give a superior service from growing collections that receive increasing use. The facilities of a new building are certainly the minimal requirements necessary to meet the justified demands of Metropolitan users of a Central Library and the equally justified expectations of Metropolitan librarians for support as they engage in the front-line activity of serving the public.

John T. Parkhill
Director

Report of the Head of the Central Library

Central Library

Head: Margery Allen

Assistant Heads: Mary McMahon, Alan Suddon

Staff: 250 (74 librarians)

Collections and Use of Materials: see Metropolitan Toronto Library Board Statistics

The brief reports from Sections and Departments that follow reflect the many projects considered, undertaken and completed during 1973 along with normal operations to meet the steadily increasing requirements for service to our users.

Much staff time has been given to planning and plans for the new building. Gordon Barhydt (Associate Director) and Marjorie McLeod (Head of Science & Technology Library) in their assignments to work on the building program have constantly sought information and advice from all areas as the program progressed and have endeavoured to advise and inform all staff as developments occurred. As a newcomer on August 1, I appreciate the complexity of melding the present consortium of subject areas and support services into a future concept that has greater potential for expanding services to the Metro community along with maintaining the quality of staff and collections traditionally associated with the present Library.

In response to requests from staff, the Board approved the hiring of multi-purpose guards to ensure the security of the public and the staff as well as of the collections and buildings during service hours so that fewer guards were used to better advantage.

This concern by the Board for the staff also resulted in the purchase and distribution of staff identification

badges, in permission to reduce staff in non-air-conditioned areas on unbearably hot days as well as to close the building completely for two days in last August's unprecedented heat.

Appropriate acknowledgement of service performed by units not included as Sections or Departments should be made. Gifts and Exchanges issued 12 lists of 400 to 500 titles of surplus material to 168 libraries, shipped out 373 cartons and 394 parcels and had on hand 6800 books and some 16,000 other items at the end of 1973 for future dispersal. During December alone more than 5600 books were donated, of which the Central Library added 3900 items to its collections. The exchange program with other institutions has been increasingly successful in acquiring valuable material not available through normal library channels.

The Restoration Laboratory and Book Restoration continued to provide specialized service for maintaining and repairing rare and unique items already in the collections or being added to them. Binding sent out more than 14,000 books and periodicals to local binderies during 1973 for binding or re-binding. Overcrowding in all shelf arrangements presented shifting and storage problems with no immediate solutions available to stack staff. Extensive weeding is not an acceptable alternative because of the reference and research potential of retrospective material.

As the new Head of the Central Library I extend my appreciation to the Board, the Director and to all staff for their cheerful sharing of problems, information, history, and tradition, and for their many personal kindnesses since my arrival.

Bibliographic Centre and Interloan

Head: Carolyn Ross

Staff: 20 (1 librarian)

Collections: 2777 reference books and bound periodicals; 2,092,000 cards in a Union Catalogue (no subject cards). *Inquiries:* Telephone, 3771; Telex, 4100; Teletype, 20,085; Mail, 519; Desk, 8597. Cards filed: 166,876 *Interloan:* Requests, 14,593; Requests filled, 10,074.

The Union Catalogue continued to expand rapidly. To simplify records, location coding was restricted to a borough system rather than to a specific branch library, with the exception of TPL branches. Lack of consistency in contributed main entry cards has created filing problems. Including the holdings of some special libraries that extend no borrowing or user privileges has hampered the referral service.

Business Library

Head: Claire Kingston

Staff: 14 (6 librarians)

Collections: 47,095 books and bound periodicals; 4814 corporation file folders; 47,763 microforms; 29 bound newspapers; 1949 vertical file folders. *Materials used in Library:* 149,746 (1973); 63,326 (1969).

The catalogue was separated into an author-title and a subject catalogue. A mergers file was started. Economics as a subject responsibility was transferred to Business together with material formerly held by Social Sciences. Bibliographies and supplements on *Working Women in Canada*, *The Shortened Workweek* and *Small Business: A Canadian Viewpoint* were printed and distributed.

Canadiana and Manuscripts Section

Head: Edith Firth

Staff: 8 (3 librarians)

Collections: 15,058 books and bound periodicals; 3204 broadsides, posters, etc.; 45,743 manuscripts; 1856 maps and plans; 11,798 microforms; 3561 bound newspapers; 17,705 pictures 1120 slides.

Materials used in Library: 82,183 (1973); 54,177 (1969).

Periodicals cataloguing was completed and book cataloguing is again progressing. Transfer of some material to other sections has freed more space. An inventory of books and periodicals was completed.

Important acquisitions:

(Bradstreet, John) An impartial account of Lt. Col. Bradstreet's expedition to Fort Frontenac. 1759.

Hush, 1941-1973.

Two lithographs of Toronto from the lake, one from a painting by William Armstrong in 1851, the other from a view in 1877.

Baldwin, Robert. Cash and daybook, 1856-1858.

Fine Art Section

Head: Alan Suddon

Staff: 10 (4 librarians)

Collections: 35,448 books and bound periodicals; 5160 broadsides, posters, etc.; 1045 microforms; 21,647 reference pictures; 440,374 circulating pictures; 5665 vertical file folders.

Materials used in Library: 118,711 (1973); 93,185 (1969).

Nine exhibits of Fine Art material were mounted in the Section and the Library. The posters design collection has been

indexed by subjects advertised and pictured. A selected book list on *Women in Art* and a *Check-list of Canadian Artists' Names in Files and Indexes of the Fine Art Section* were prepared for publication.

Important acquisitions:

Galerie des modes et costumes français dessinée d'après nature, 1778-1787; ré-impression accompagnée d'une préface par M. Paul Cornu. Paris, E. Lévy, 1912(?)

Arrowsmith, H. W. The house decorator and painter's guide. London, 1840.

Whitlock, Nathaniel, The decorative painter's and glazier's guide. London, 1827.

Shakespeare, William. Titus Andronicus. Northampton, Mass., Gehenna Press, 1973.

General Information Centre

Head: Anne Mack

Staff: 15 (3 librarians)

Collections: 18,436 books and bound periodicals; 538 microforms; 1478 vertical file folders

Materials used in Library: 90,980 (1973); 77,307 (1969).

Telephone questions: 31,012 (1973); 28,498 (1969).

Transfers of outdated reference items to other areas were constant as new or updated editions were received. The 5 Stack Staff were added as a relocation from Circulation.

History Section

Head: Michael Pearson

Staff: 14 (5 librarians)

Collections: 117,371 books and bound periodicals; 19,824 maps and plans;

2634 microforms; 191 tapes; 1653 vertical file folders.

Materials used in Library: 176,410 (1973); 90,350 (1969).

User requirements for in-depth answers increased. Selective indexing for collective biographies of Canadian and local interest, and reclamation of earlier clipping files from storage have been started to reduce searching time. The pamphlet collection has been re-organized and strengthened. Bibliographies have nearly doubled in number in 1973. The Index to Biographical Scrapbooks was published.

Languages Centre

Head: Helena Mott

Staff: 15 (4 librarians)

Collections: 90,396 books and bound periodicals; 2687 language records, tapes and cassettes; 173 vertical file folders.

Materials used in Library: 52,848 (1973); 13,902 (1969).

Circulation of East Indian language books has had the highest rate of increase. Staff compiled a visible index to the Section's periodicals and began a Chinese catalogue with entries in Chinese. In November a videotape language-learning project began in the Audio Room. A *List of MTCL Periodicals in Languages other than English* was compiled for use with the *Guide to Periodicals and Newspapers*. Information supplied by staff was contributed to *Books in Other Languages: Aids to Selecting and Ordering* compiled by the Languages Coordinator. A valuable donation of Portuguese books from the Gulbenkian Foundation by way of the Bermuda Public Library has strengthened the collection.

Literature Section

Head: Mary McMahon

Staff: 13 (7 librarians)

Collections: 99,451 books and bound periodicals; 11 films; 1350 microforms; 691 records and tapes; 1987 vertical file folders.

Materials used in Library: 101,015 (1973); 72,714 (1969).

With the increase of reference books in the collection to 58%, the proportion of books for circulation has decreased. The Section circulated about 36% of the total book circulation of the Central Library.

Important acquisitions:

Doyle, Sir Arthur Conan. A collection of sixty-three autograph letters signed, seven autograph postcards signed, and six dictated letters, circa 100 pages, 8vo, to H. Greenhough Smith, his editor at the Strand Magazine, written c.1893-1921.

Byron, George Gordon Noel Byron, Baron, 1788-1824. Hours of idleness, a series of poems, original and translated by George Gordon, Lord Byron, a minor. Newark (Eng.), S. and J. Ridge, 1807.

Municipal Reference Library

Head: Joyce Watson

Librarian in Charge: Victoria Casey

Staff: 10 (4 librarians)

Collections: 30,301 books and bound periodicals; 1359 posters, programs, etc.; 2494 maps and plans; 6259 microforms; 155 bound newspapers; 140 slides; 951 vertical file folders.

Materials used in Library: 201,324 (1973); 99,377 (1969).

The Library continued to gather and

provide information on all aspects of municipal affairs, especially as background on local issues. The staff co-operated with the publishers of *Index to Current Urban Documents* in the U.S. and *Profile Index* in Canada to make current Toronto titles more available to libraries and others concerned with municipal affairs. The Annex Ratepayers' Association deposited its *Papers* in the Library for reference use.

Music Library

Head: Olivia Dixon

Staff: 9 (3 librarians)

Collections: 40,192 books and bound periodicals; 49 microforms; 11,003 records; 15,353 vertical file holders.

Materials used in Library: 38,373 (1973); 27,959 (1969).

In response to increasing use of the collection, availability and accessibility of materials were improved, particularly in scores and the circulating record collections. One hundred pre-1921 pieces of sheet music were listed in the National Library. A microfilm of the Women's Musical Club programs and scrapbooks from 1899 to 1973 was added to the program file. The Nordheimer Room has been in constant use for recitals, concerts and library events such as the A/V Services Workshops.

Science and Technology Library

Head: Marjorie McLeod (on loan to new building program)

Acting Head: Jane Peltz

Staff: 14 (5 librarians)

Collections: 94,854 books and bound periodicals; 3272 maps and plans; 762

microforms; 1963 vertical file folders. *Materials used in Library* 144,407 (1973); 100,817 (1969).

Trade catalogues have been updated and a subject index has been completed. An annotated *Bibliography of Standards* was compiled and a cumulated index to early Radio College of Canada schematics was prepared for publication.

Social Sciences Section

Head: Abdus Salam

Staff: 14 (6 librarians)

Collections: 122,826 books and bound periodicals; 459 microforms; 294 records and tapes; 837 vertical file folders.

Materials used in Library: 148,053 (1973); 89,758 (1969).

A topical index to government publications in the Section provided more rapid access. A bibliography of laws, statutes, codes, gazettes and regulations has been prepared for distribution to other Sections as information on the Section's holdings. The UNESCO collection has been reorganized. The card catalogue has been divided into an author-title section and a subject section. Some less-used material was transferred to storage, and stack areas have been rearranged.

Theatre Section

Head: Heather McCallum

Staff: 6 (2 librarians)

Collections: 23,079 books and bound periodicals; 10,298 broadsides, posters, programs; 3566 manuscripts; 269 microforms; 37,968 pictures; 881 records, tapes and cassettes; 737 vertical file folders.

Materials used in Library: 56,804 (1973); 47,188 (1969).

An exhibit of Edward Gordon Craig woodcuts and etchings on loan from the National Gallery of Canada and four exhibits of Theatre Section materials were organized during the year by the Section. Stage designs loaned by the Section were on display at the O'Keefe Centre during the Canadian Opera Company 25th anniversary season there. *Theatre resources in Canadian collections*, by the Head of the Section was published by the National Library.

Important acquisitions:

The complete collection of stage designs for Louis Riel, presented by the Floyd S. Chalmers Foundation; the working papers of the late Ralph Hicklin, Toronto ballet and theatre critic; an important collection of contemporary Canadian theatre production photographs, scrap-books and programs, presented by the Canadian Theatre Centre; photographs of Canadian theatre productions and personalities, presented by Herbert Whittaker, drama critic of the Globe and Mail.

TECHNICAL SERVICES

Specialist: Hudson Standing

Technical Services Statistics

Orders typed and placed: 34,930
Titles catalogued (all media): 45,715
Titles recatalogued: 6115
Card production: 970,739
Volumes finished: 64,962

Acquisitions Department

Head: Margaret Gardner
Staff: 5 (1 librarian)

Government publications received increasing attention as important sources for subject areas. Problems of handling such material and effective procedures for solving them cooperatively were discussed on a regular basis with cataloguing and public services staff. Subscriptions to periodicals have risen by 611.

Cataloguing Department

Head: Grace Bulaong
Staff: 39 (14 librarians)

The backlog of uncatalogued material was cleared. Cataloguing production increased and the average processing time decreased. Consistent adherence to Library of Congress practice required a standardization of entries. Support staff were utilized to better purpose in the assigning of team-oriented responsibilities. Communication and discussion with public services sections improved awareness of interlocking activities and plans. Statistical reporting for use in planning change was reviewed and revised to meet anticipated needs. Participation by librarians in regional and provincial discussions on cataloguing and technical services alerted staff to potential cooperative ventures.

Order Department

Head: Jane Harvey
Staff: 14

Both the Ordering and Finishing areas increased their production, with Finishing processing more than 7000 items over last year.

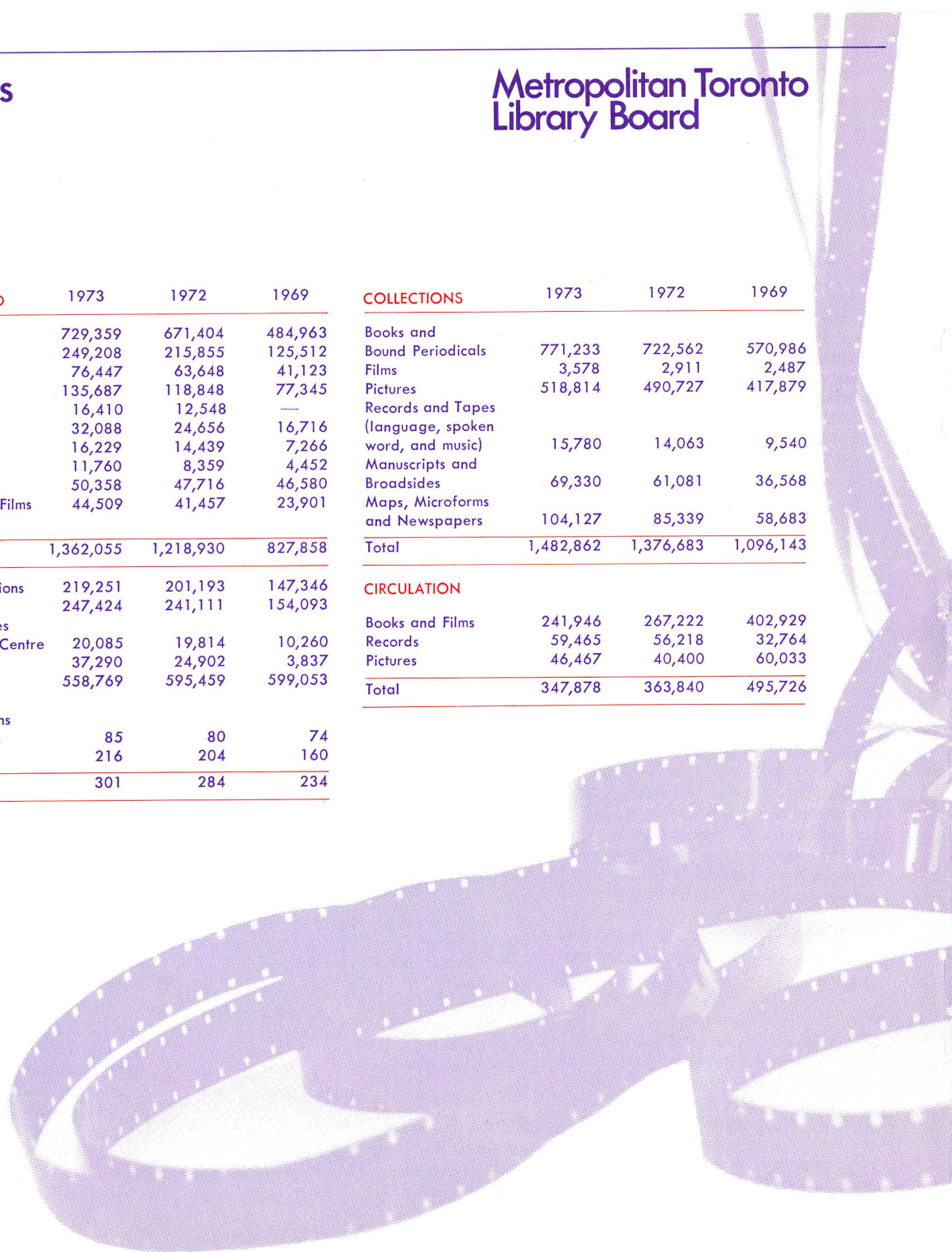
Margery Allen, Head, Central Library

Statistics

Metropolitan Toronto Library Board

MATERIALS USED	1973	1972	1969
Books	729,359	671,404	484,963
Periodicals	249,208	215,855	125,512
Vertical Files	76,447	63,648	41,123
Newspapers	135,687	118,848	77,345
Microfiche	16,410	12,548	—
Microfilms	32,088	24,656	16,716
Maps	16,229	14,439	7,266
Manuscripts	11,760	8,359	4,452
Picture Files	50,358	47,716	46,580
Records, Tapes, Films	44,509	41,457	23,901
Total	1,362,055	1,218,930	827,858
Telephone questions	219,251	201,193	147,346
Desk inquiries	247,424	241,111	154,093
Teletype inquiries			
Bibliographic Centre	20,085	19,814	10,260
A/V Services	37,290	24,902	3,837
Patron count	558,769	595,459	599,053
Staff			
Senior positions and librarians	85	80	74
Support staff	216	204	160
Total	301	284	234

COLLECTIONS	1973	1972	1969
Books and			
Bound Periodicals	771,233	722,562	570,986
Films	3,578	2,911	2,487
Pictures	518,814	490,727	417,879
Records and Tapes (language, spoken word, and music)	15,780	14,063	9,540
Manuscripts and Broadside	69,330	61,081	36,568
Maps, Microforms and Newspapers	104,127	85,339	58,683
Total	1,482,862	1,376,683	1,096,143
CIRCULATION			
Books and Films	241,946	267,222	402,929
Records	59,465	56,218	32,764
Pictures	46,467	40,400	60,033
Total	347,878	363,840	495,726



Receipts and Expenditures

Metropolitan Toronto Library Board

RECEIPTS

General Legislative Grant, Prov. of Ontario	\$ 818,783
General Legislative Grant—Bilingual Project	28,000
Library income, fines, rents, etc.	93,548
Metro levy	3,519,094
Surplus carried forward	159,386

EXPENDITURES

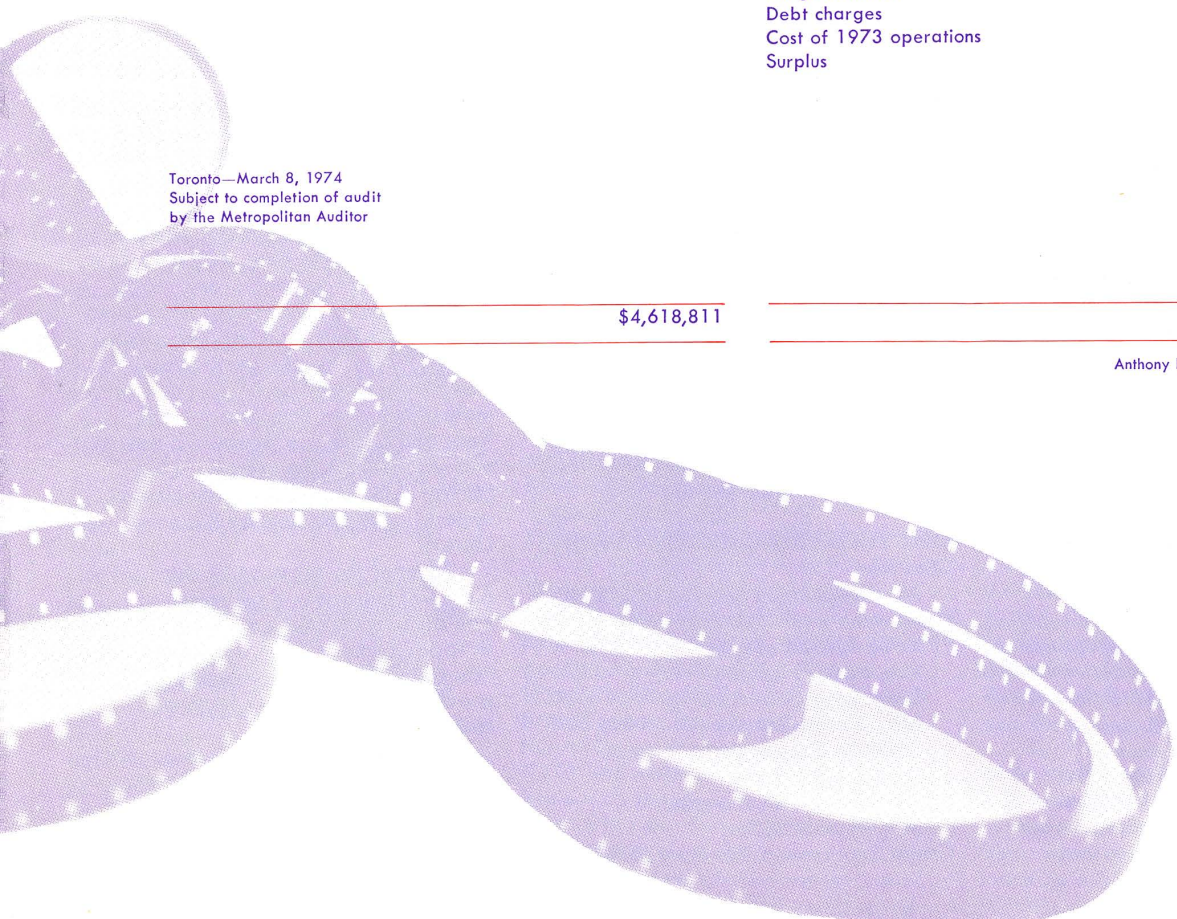
Capital outlays from current funds	\$ 62,586
Library salaries	2,401,910
Library materials	762,004
Library supplies and expenses	176,897
Administrative salaries	117,622
Administration supplies and expenses	179,940
Building operation & maintenance salaries	103,800
Building operation & maintenance supplies & expenses	227,590
Bilingual project	9,520
Fringe benefits	196,552
Debt charges	208,874
Cost of 1973 operations	4,497,295
Surplus	121,516

Toronto—March 8, 1974
Subject to completion of audit
by the Metropolitan Auditor

\$4,618,811

\$4,618,811

Anthony H. Winfield, F.C.G.A.
Secretary-Treasurer



Highlights 1973

East York Public Library

Population: 105,340

Library Outlets: Main Library (includes Administration Centre); 4 branches and 3 deposit libraries.

Staff: 34 full-time (14 librarians)

Collections: 187,550 books and bound periodicals; 358 films; 6,471 records, tapes and cassettes; 180 art prints; and 36 microforms.

Circulation 1973: Books and periodicals 697,187; films 4,305; records, tapes and cassettes, 13,343; and art prints, 467.

Expenditures 1973: \$775,088

Children's Services

1. Children's Magazine: A children's magazine, aptly titled *Children's Rights*, was begun in May at the S. Walter Stewart Library and has been issued monthly since then. Contents include art, poetry and other articles contributed by the children as well as recommended reading and activity announcements. The children like to see their names in print; this encourages them and the recognition of their talents can have incalculable long term results.

2. Pre-school Classes: Pre-school classes in all libraries in the System are of great importance in introducing small children to the Public Library in East York. The sessions consist of stories, songs, films, crafts and puppet shows.

3. Global Theatre Mime Group: Appearances by the Global Theatre Mime Group delighted the children and proved to be the high point of the year in children's programming.

Adult Services

1. Shut-in Services: Services to those residents of East York unable to visit the library for reasons of health or age continue to expand. In August, the Kiwanis Club of East York presented the

Library with a new van to be used for Shut-in Services. Regularly scheduled deliveries are now made with the assistance of Kiwanian volunteers.

2. As part of our series of special evenings focusing on the various national groups in the community, a very successful China Night was staged on April 12th. Among the many who attended were representatives from the Embassy of the People's Republic of China in Canada, leaders of the Canadian China Society, and members of the Chinese community of Metropolitan Toronto.

3. Victoriana: A bibliography of unusual scope was produced on the Victorian Era. *Victoriana* has now had three printings and requests for copies keep coming in.

4. "Your Library and You—Let's Talk" A very informative series of open meetings were held in February and March 1973. Each branch of the East York Public Library system hosted a "Let's Talk" meeting where the public exchanged views and ideas with the Library Board and staff on the role of the library in the community. Many suggestions made by the public at these meetings were implemented.

EAST YORK PUBLIC LIBRARY BOARD

Chairman:

John Aiken

Members:

Willis L. Blair, Mayor

Mrs. Harriet Armson

Denis Brough

Mrs. Jean Buller

Frank N. Comper

Fred J. McNamara

Mrs. George O. Morgan

Mrs. Pamela Scott

Chief Librarian and Secretary-Treasurer:

Bohus Derer

Public Libraries of Metropolitan Toronto

Etobicoke Public Library

Population: 290,962

Library Outlets: 3 district libraries (main library includes administrative headquarters); 7 branches; 2 bookmobiles.

Staff: 157 full-time (62 librarians)

Collections: 559,381 books; 14,436 records and tapes; 1,840 films and filmstrips; 4,167 slides; and 1,491 microfilms.

Circulation 1973: Books, periodicals and pamphlets, 2,108,769; Audio-Visual materials, 122,216.

Expenditures: \$2,738,977

The opening of Albion District Library in May 73 marked the completion of another phase in the development of the Etobicoke Public Library system.

This branch employs new concepts of layout design and services to provide the residents of the area with a library service to meet contemporary needs.

In the seven short months it has been open Albion District Library has circulated 178,041 books, periodicals and pamphlets, as well as 17,275 non-print materials such as films and records. Year end circulation figures indicate that Albion Library is the second busiest library in the Etobicoke Public Library system, surpassed only by Richview Library.

To meet the pressure of demand for non-print materials, a full range of audio-visual materials and services, such as tapes, records, films, cassettes, listening carrels, cable television, a film preview room and other related facilities, are provided.

Use of library materials throughout the Etobicoke Public Library system increased.

Most dramatically the circulation of non-print materials almost doubled, offsetting a small drop in print materials.

Collections at all Etobicoke libraries are steadily growing in breadth and depth, making possible a better response to community needs for materials and services.

Meanwhile, group activities within the library included: weekly film programmes for adults, continuing programmes for children at all libraries, handicrafts, regular Jazz Appreciation groups and many single events. As well, a succession of art exhibitions was displayed in Etobicoke libraries throughout the year.

Library-Community activities broadened the scope of library interaction with the community. During the summer the Library in conjunction with the Etobicoke Department of Health, presented a successful programme on dental care in nine of its branches. A Blood Donor clinic, illustrated talks, Humber College's Canadian Antiques series, and visits by school groups brought together concerned people from within the community. We have now reached the point where many of our public meeting rooms are being fully utilized. People from within the community attended nearly 3,000 special events in the library and 280,457 viewed library-borrowed films.

The recreational and information needs of the community continue to grow making it necessary to provide the knowledge required for the sophisticated community in which we live. The Library will continue to grow and change as it responds to the needs of the community.

ETOBICOKE PUBLIC LIBRARY BOARD

Chairman:

T. H. Goudge

Members:

Mayor Dennis Flynn (ex officio)

Alderman Lois E. Griffin
J. K. Buckley
G. L. Court
Mrs. L. M. Gordon
Mrs. A. C. Heakes
C. C. Reid
Mrs. Carole Schmidt
G. J. Turek

*Director of Public Library Service and
Secretary-Treasurer:*

Miss B. D. Hardie

Deputy Director:

Miss M. Whiteman

North York Public Library

Population: 527,564

Library Outlets: Administration Offices; Services Building; 14 Branches; 3 book-mobiles; and 16 deposit libraries.

Staff: 326 (63 librarians)

Collections: 958,545 books; 2,421 bound periodicals; 4,016 films and filmstrips; 35,196 records, tapes and cassettes; 1,314 pictures and slides; and 30,909 microforms; withdrawals: 56,750

Circulation 1973: Books, 4,116,565; records tapes and cassettes, 158,618; films, 52,896; projectors and screens, 2,424; pictures, 537.

Expenditures 1973: \$5,451,288

With the Borough moving toward a position where there is little or no vacant land for further housing, it has been possible for the North York Public Library to complete its study of New Branch needs. The plan for the completion of the system was approved in 1973 and major steps were taken to achieve its development.

The Humber Summit Library construction was begun in co-operation with the Borough Parks & Recreation Department. It will be completed and opened

in the spring of 1974. The Fairview Mall Drive Area Branch plan was completed, with construction work to begin early 1974. This branch will be completed in 1975. Preliminary planning was begun on two other community branches one at Van Horne and Brian Drive and the second at Leslie and Clansman. Both these projects will begin construction in 1974.

Of major concern has been the development of the concept of the North York Central Library to replace the Willowdale Area Branch. It is expected that this will be part of the Civic Centre development of the Borough and when completed will provide the library with a base for Borough-wide services.

The development of a computer-stored catalogue system has been one of the objectives of the library for some years. This came closer to fruition in 1973 with an agreement with the University of Toronto Library Automation Systems to provide certain services. The process of information input was begun with the objective of achieving a computer-printed catalogue for the Humber Summit branch. From the knowledge and experience gained, it is hoped that a programme for the system can be developed.

During the year a major change in the administration of the public service divisions was achieved. Through consolidation, eastern, central and western divisions were established with each division comprising two area branches and their related community libraries.

Our Outreach Service was developed further by the addition of a mobile outreach unit, its function being to take library programmes out into communities removed from branches. Programmes are designed for all groupings of the community with a

1. Children make their own animated films during two-month project conducted by Ian McCutcheon, National Film Board, throughout SPL branches.
2. Women's place in politics, in creative fields and in the community discussed by experts at Cedarbrae District Library (SPL). (L. to R. Lorna Marsden, Sandy Steinecker, Maryon Kantaroff, Aline Gregory)

3. Special areas were set up in libraries for the Continuing Education Directory. Atef Youseff helps a member of the public at Cedarbrae District Library (SPL).
4. A large graphic sign directs Albion District Library borrowers to Boys & Girls and Adult areas. (EPL)

special emphasis on senior citizens.

The year has been a most successful one with new levels of service being reached. More detailed information is contained in North York's Annual Report.

NORTH YORK PUBLIC LIBRARY BOARD

Chairman:

Gordon R. McCowan

Members:

Cecil Eustace

R. C. Hitchcock

C. M. Hrushowy

Douglas Pettem

A. R. Pile

Mrs. F. A. Pryal

Mrs. Mae Waese

Alderman Jack Bedder

Chief Librarian and Secretary-Treasurer:

John E. Dutton

Scarborough Public Library

Population: 365,831

Library Outlets: Administration Centre (includes Technical Services); 10 branches; 2 bookmobiles; 12 deposit libraries and Shut-in Service.

Staff: 174 (34 librarians)

Collections: 473,271 books; 1,758 films, filmstrips and videotapes; 18,252 records, audiotapes and cassettes; 856 framed pictures; and 791 microfilms.

Circulation 1973: All materials 2,505,396.

Expenditures 1973: \$2,981,336

1. Collection: An increase in the materials budget in 1973 made it possible not only to buy more books, but to increase the number of art prints, video tapes and microforms and to update the older branch collections.
2. Branch Services: A new plaza branch in Guildwood Village was scheduled for



5. Miss Winnie Wai and her drum dance. East York Public Library. China Night. April 12, 1973.

6. North York Puppeteers performed three daily shows at the C.N.E. Booth to an enthusiastic crowd of close to 6,000.

7. The Highland Creek Women's Institute highlight their 65th birthday with a week-long demonstration of quilting at the Morningside Branch (SPL).



1973. Construction problems have delayed the opening until Spring 1974. 3. Special Projects: Several projects initiated by Scarborough Public Library with funds received through Provincial/Municipal Employment Incentive Programme produced gratifying results. One was an experiment with library guides who introduced new borrowers to the system.

In 1973 the Talking Book Service for the physically and visually handicapped was introduced. A Scarborough citizen—partially blind himself—became involved in producing tapes to be used in the service.

Yet another project in community involvement was the operation of the Youth Activities Centre at the Campbell District Library. Emphasis was placed on film and video due to the National Film Board's 6-month pilot project in film animation designed for children throughout the Scarborough Public Library system.

4. Community Programmes: Emphasis on the library as a centre for discussion of community issues continued with forums on "Women's Place—in politics, creative fields and the community" and "Sex-role Stereotyping", presented in cooperation with the Scarborough YMCA; Transportation—with meetings presented in cooperation with the Metropolitan Toronto Transportation Plan Review.

Reflecting SPL's growing involvement with people whose native language is not English, the Campbell Library became a centre for English as a Second Language Classes presented in cooperation with the Department of Citizenship, augmenting the already successful Orientation for New Canadians programme.

Special interest programmes ranged

from Cross-country Skiing and Greek Folk Dancing to a 4-week Television Communications Workshop in conjunction with O.E.C.A. Many involvements were of a long range nature. Cedarbrae Library became the Toronto area seminar site for the first televised lecture course, "Arts 100: Communications", originated by Waterloo University. OFY project "Summer Music Experience" was sponsored by the Scarborough Public Library. Two students of the University of Toronto, Faculty of Library Science were under SPL supervision for the course "Directed Field Practise in Community Work".

"The Library as a Toolkit" was a major theme, uniting individual programmes, student projects, and long-range community development designs. Emphasis was placed on packaging library resources or skills so that they become effective tools, especially in the area of volunteers and professional group leaders.

SCARBOROUGH PUBLIC LIBRARY BOARD

Chairman:

C. A. Kellow

Members:

Mayor Paul Cosgrove

Mrs. P. Blair

E. J. Bowles

E. J. Canning

Mrs. F. Cruickshank

Mrs. L. C. DeGroot

J. P. McLoughlin

J. R. Spilsbury

Director and Secretary-Treasurer

Mrs. Helen Peterson

Toronto Public Library

Population: 676,363

Library Outlets: Administration Headquarters; Library Service Centre;

1. T.P.L.'s unique Library-in-the-Parks service/Summer, 1973.

2. North York's mobile unit takes library craft programs to senior citizens and shut-ins as well as puppet shows and concerts to special "happenings" in the Borough.

24 Branches, plus Learning Resources Centre, Parliament Street Library House, Spaced-Out Library and Library-on-Wheels; 31 Deposit libraries and a Shut-in Service.

Staff: 370 (119 librarians)

Collections: 866,375 books and bound periodicals; 3,028 other periodicals; 4,227 films videotapes and slides; 8,664 records, discs and audiotapes; 88,950 pictures and prints; 1,407 microforms; and 2,143 vertical files. Circulation 1973: Books 3,859,408; pictures, 9,968; records, 42,861; films, 25,130.

Expenditures 1973: \$5,286,800

Six branches of the Toronto Public Library were open on Sunday in 1973 providing this popular service in different areas of the City: Bloor and Gladstone, Danforth, Deer Park, Dufferin/St. Clair, Parkdale and Sanderson. An increase in family groups using the library on this day was noted. This was only one of the *increases in public services* inaugurated by the Board. Four branches were opened Wednesdays for the first time and three were opened in August. Extension of hours necessitated the addition of eighteen staff posts.

During 1973 the *Northern District Library* continued its preparations for the 1975 target opening. Its collections now assembled number some 50,000 items, books, periodicals, etc. and the subject specialists have all been chosen and cross-appointed.

When it was decided to respond to the *Riverdale Chinese community's* request for books in their language, a collection of over 1,000 adult and children's books were ordered, catalogued and made ready for the official opening in September by the Chinese-speaking staff members in both Public



3. T.P.L.'s new Library-On-Wheels reaches adults in the central City.

4. Examining prints which are circulated free from branches of T.P.L.

5. Training for Scarborough Civic Centre guides is helped by SPL personnel and VTR equipment.

6. The noted Canadian author of *Wilderness Canada* and *The Pacific Coast*, journalist and naturalist, Fred Bodsworth, talked and showed slides from his nature tours around the world, at the Morningside Branch (SPL).



and Technical services. In addition to Chinese, twenty-five European and Asiatic languages are spoken and read by our multi-lingual staff.

In November of 1973 the new mobile branch christened *Library-on-Wheels* went into service. With an initial collection of some 3,000 books and a load capacity of approximately 1,300 it includes popular fiction and non-fiction, books in foreign languages, large-print books, paperbacks and even some records and cassettes. It serves people who live long distances from a branch library and areas where there is a high percentage of elderly and/or handicapped people. It is also a brightly-coloured mobile advertisement for the Toronto Public Library.

The *Travelling Library* branch staff added a deposit collection to a sheltered workshop and to an additional nursing home. The *Shut-In Service* continues to be used to the full capacity of the branch's staff.

This is Your Library, a guide to services, was published in Greek, Italian, Chinese, and Portuguese. The 42nd edition of the *150 Booklist* was published. Its use and value to libraries both local and across Canada is evident in that the advance orders for the new edition were in excess of the previous year's total printing. The Boys and Girls Department published 75 *Canadian Books for Children* which has proved popular with parents and teachers.

The most dramatic growth in *communications arts services* occurred in the Film Department whose service, since its inception in July 1972 has increased by leaps and bounds. An increase in circulation in 1973 was over 140% while the increase in stock was 33%. In addition recommendations were made and plans outlined for downtown deposit.

The popularity of *Learning Resources Centre* programmes was clearly in evidence once again. Questionnaires and surveys and the immediate re-enrolment of the majority of participants indicated the success of the programme. It is now normal for 90% of the courses to be fully subscribed.

Toronto Public Libraries co-operated in community field placements at library branches of *Local Initiative Programme* staff and helped *Opportunities for Youth* groups in their liaison with local communities. Local history activities also took place in several districts.

The *Marguerite Bagshaw Theatre* at Palmerston Branch was officially opened in 1973. This theatre is rapidly becoming a place for small theatre and puppet groups in the Central City.

This year the *Osborne Collection* of Early Children's Books entered the field of incunabula and the span of years represented by the Collections was extended backward in time from 1505 to 1476 with the acquisition of *Historia di Lionbruno*, a poem published in Venice which contains the earliest published mention of seven-league boots. The *Friends* of the collection met throughout the year both in Toronto and in London, England.

TORONTO PUBLIC LIBRARY BOARD

Chairman:

J. Sydney Midanik, Q.C.

Members:

Alderman W. L. Archer, Q.C.
Keele S. Gregory
Dr. Edmund T. Guest, D.D.S.
Donald F. McDonald, Q.C.
Mrs. Glenys McMullen
Mrs. Nell Nakoneczny
Mrs. Elsa Scharbach
Alex C. Thompson, Q.C.

Chief Librarian:

Henry C. Campbell

Assistant Chief Librarian and
Secretary-Treasurer:

Newman F. Mallon

York Public Library

Population: 142,297

Library Outlets: Main Library (includes Administration Centre); 4 branches; 1 bookmobile; 2 deposit libraries and Shut-in Service.

Staff: 55 (22 librarians)

Collections: 269,307 books and bound periodicals; 346 films and filmstrips; 2,633 records and cassettes; 1,987 pictures and prints; and 209 micro-forms.

Circulation 1973: Books and periodicals, 494,796; films and filmstrips, 3,929; records and cassettes, 12,906.

Expenditures 1973: \$869,962.

By the end of the year *microfilm* and *microfiche* materials, and the necessary equipment for their use, were made available to our library users for the first time. This will be an important means of preserving reference material as well as space.

Another most necessary step was to increase the public hours of the four branches by ten hours weekly. Now all branches open at noon.

The *Boys and Girls Room* in the Main Library extended its services considerably in 1973 by opening Sunday afternoons from October to April inclusive and for five evenings. This makes the books and other materials available to the public for an additional sixteen hours a week.

An experiment in allowing recordings and audio-cassettes to circulate to children proved most successful in terms of increased use and also in the care of them by the boys and girls.

To meet public demand, recordings, particularly of music, in branch collections were increased mid-year and by September had shown a phenomenal rise in circulation of over 97.5%.

Besides continuing the regular ones a new programme has been introduced for adults, a Stamp Club. This may be extended later to include a children's group. The weekly *Italian Senior Citizen's* sessions that were initiated the previous year, with some misgivings as to whether they could be sustained, have progressed and developed throughout a complete year of meetings making a valuable link with one segment of the Italian community in York.

There is evidence of progress with the new *Jane Street Branch* now as the site was finally settled and approved for purchase by the Library Board, the preliminary design drawings approved, and tendering expected in January. Selection and purchasing of books for an enlarged reference section were accomplished in preparation for its opening in 1974.

BOROUGH OF YORK PUBLIC LIBRARY BOARD

Chairman:

Brock Morley

Members:

Alderman Michael Waclawski
C. D. Cuthbert
C. H. Goodfellow
J. M. Havey
Frank Lambert
Miss Edith Parsons
F. R. Rutherford
M. Subotincic

Chief Librarian and Secretary-Treasurer

Miss M. Loretto McGarry

Statistics

Public Libraries of Metropolitan Toronto

	BOOK STOCK (including bound periodicals)		CIRCULATION (print and non-print materials) +		FILM CIRCULATION		CURRENT EXPENDITURES°	
	1973	1972	1973	1972	1973	1972	1973	1972
East York	187,550	175,976	710,997	697,749	4,305	1,959	\$ 775,088	\$ 654,147
Etobicoke	559,381	528,309	2,210,956	2,221,687	20,029	17,486	2,738,977	2,103,115
North York	960,966	892,509	4,278,455	4,119,928	52,896	38,146	5,451,288	4,879,899
Scarborough	473,271*	453,015*	2,484,756	2,542,361	20,640	15,630	2,981,336	2,701,750
Toronto	866,375	835,018	3,912,237	3,900,326	25,130	9,763	5,286,800	5,030,700
York	269,307	252,708	507,702	512,695	3,929	3,500	869,962	813,802
Metropolitan Toronto Library Board	771,233	722,562	345,890	363,840	1,988☆	10,388☆	4,497,295	3,830,110
Total	4,088,083	3,860,097	14,450,993	14,358,586	128,917	96,872	\$22,600,746	\$20,013,523

+ These figures do not include reference use of materials in the libraries.

°Figures include debt charges and capital expenditures paid out of current revenue.

*Bound periodicals not included.

☆The reduction in direct local service from Audio-Visual Services in 1973 is due to the policy of providing a back-up service to all Metro film libraries rather than concentrating on direct service to residents near its location.

TRANSACTION CARD
No 298030

DATE OF ISSUE: DEC 1 1 1968

DATE OF RETURN: JUL 23 1969

DATE OF RETURN: JAN 10 1970

DATE OF RETURN: MAY 19 1970

DATE OF RETURN: DEC 1 1970

DATE OF RETURN: JUL 1 1971


DATE OF RETURN: MAR 15 1972

DATE OF RETURN: JAN 1 1973

DATE OF RETURN: NOV 5 1973

PLEASE KEEP THIS CARD IN THE BOOK AS IT MUST BE RETURNED WITH THE BOOK TO CLEAR YOUR RECORD
CHARGE OF 10¢ IF LOST

Staff Directory



DIRECTOR John T. Parkhill
SECRETARY-TREASURER Anthony H. Winfield
ASSOCIATE DIRECTOR Gordon C. Barhydt
AUDIO-VISUAL CO-ORDINATOR Laura Murray
LANGUAGES CO-ORDINATOR Leonard Wertheimer
PERSONNEL OFFICER Peggy Robb
PUBLIC RELATIONS & PUBLICITY OFFICER Lois Wraight

Central Library Public Services

HEAD Margery Allen
ASSISTANT HEADS Mary McMahon, Alan Suddon
BIBLIOGRAPHIC CENTRE & INTERLOAN Carolyn Ross
BUSINESS Claire Kingston
CANADIANA AND MANUSCRIPTS Edith Firth
FINE ART Alan Suddon
GENERAL INFORMATION CENTRE Anne Mack
HISTORY Michael Pearson
LANGUAGES CENTRE Helena Mott
LITERATURE Mary McMahon
MUNICIPAL REFERENCE Joyce Watson
MUSIC Olivia Dixon
SCIENCE AND TECHNOLOGY Marjorie McLeod
SOCIAL SCIENCES Abdus Salam
THEATRE Heather McCallum

Central Library Technical Services

ACQUISITIONS Margaret Gardner
CATALOGUING Grace Bulaong
ORDER Jane Harvey
TECHNICAL SERVICES SPECIALIST Hudson Standing

Departments and Offices

BUILDINGS AND GROUNDS William Ross
BUSINESS OFFICE Bertram Rajaram
CIRCULATION UNIT Catharine Campbell
GIFTS AND EXCHANGES Joan Wright
GRAPHICS Vita Churchill
PHOTOGRAPHIC SERVICES Wallace Bonner
SYSTEMS Bonnie Campbell

Central Library Directory

Main Building

214 College St., at St. George

Administration Headquarters, Bibliographic Centre,
General Information Centre, Languages Centre (920-9566),
Canadiana and Manuscripts, Fine Art, History, Literature,
Social Sciences and Theatre.

Hours: Mon. to Fri. 9 a.m. to 9 p.m., Sat. 9 a.m. to 5 p.m.

Sun. 1:30 to 5 p.m., Oct. 15 to Apr. 30

Phone: 924-9511 Telex Number: 06-22232

Central Library Annex

229 College Street

Business, Science & Technology, Languages Co-ordinator
Languages Centre Periodicals Room

Hours: Same as Main Building

Phones: Business, 929-0118; Science & Technology, 929-0813
Languages Co-ordinator, 924-4557

Audio-Visual Services

559 Avenue Road, at St. Clair

Hours: Mon. to Fri. 9 a.m. to 5 p.m.

Phone: 962-3901

Music Library

559 Avenue Road, at St. Clair

Hours: Mon. to Fri. 9 a.m. to 9 p.m., Sat. 9 a.m. to 5 p.m.

Phone: 921-1811

Municipal Reference

City Hall, Nathan Phillips Square

Hours: Mon. to Fri. 8:30 a.m. to 8:30 p.m.

Phone: 366-6431

Business Offices

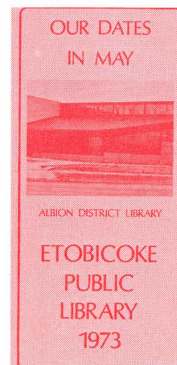
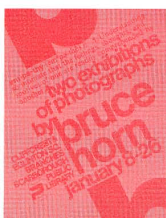
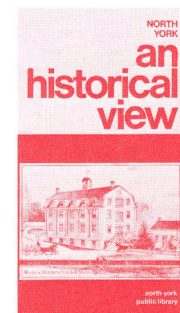
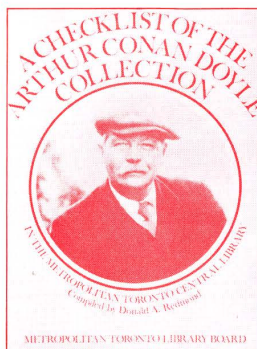
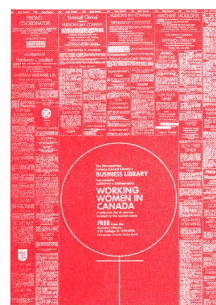
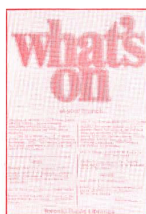
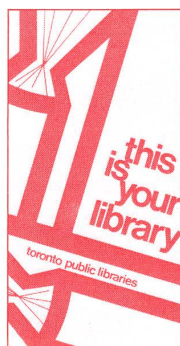
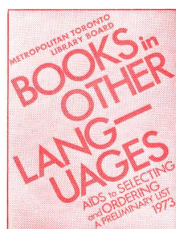
10 St. George Street

Hours: Mon. to Fri. 9 a.m. to 5 p.m.

Phone: 924-9511

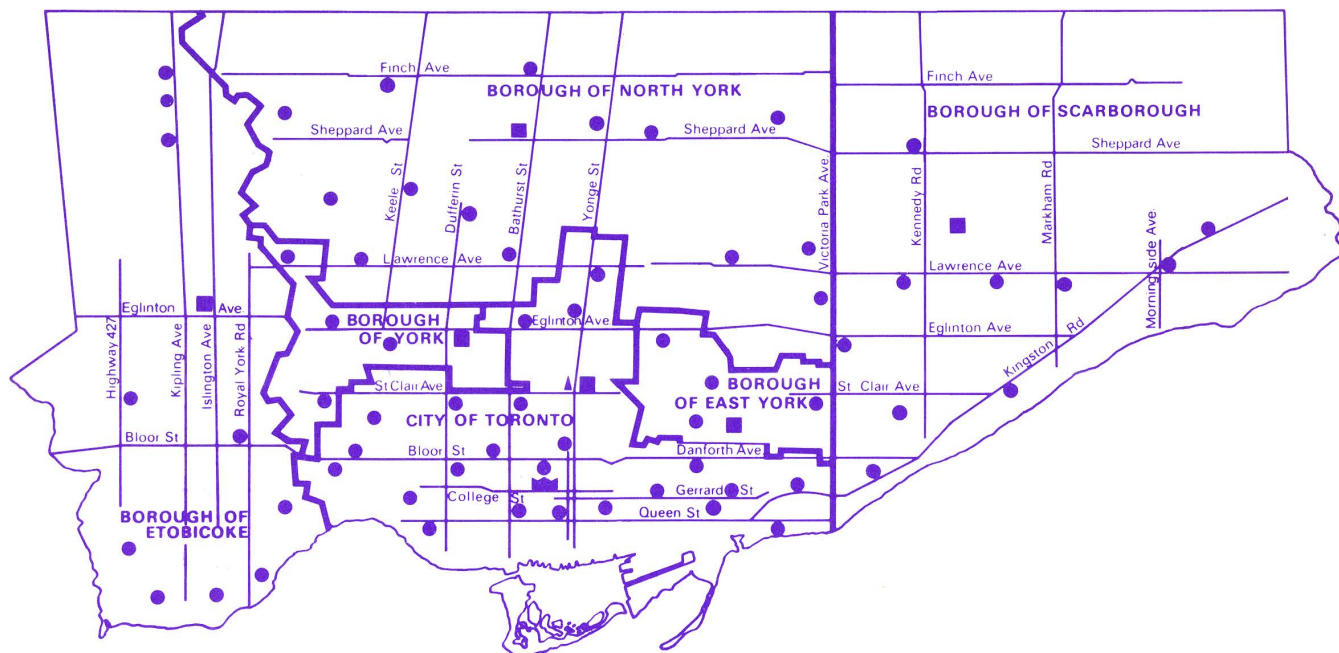
Publications

During 1973, the Public Libraries of Metropolitan Toronto published a great variety of brochures, booklists, catalogues, calendars of events, invitations and announcements. A few examples are shown here.



Public Libraries in Metropolitan Toronto

-  Metropolitan Toronto Central Library
-  Metropolitan Toronto Music Library
-  City and Borough Libraries—Administration Centres
-  City and Borough Libraries—Branches



The Metropolitan Toronto Library Board was set up under the Public Libraries Act, 1966 and the Municipality of Metropolitan Toronto Amendment Act, 1966 as a regional library board composed of one person appointed by each of the six area municipalities: not; the chairman of the Metropolitan Council, or his representative; one person appointed by the Metropolitan Toronto School Board; and one person appointed by the Metropolitan Separate School Board. The Amendment Act of 1972 added two persons to be appointed by the Metropolitan Council in 1973. Members of the Board are appointed for a three-year term.

Gifts to the Metropolitan Toronto Central Library

The Metropolitan Toronto Library Board is happy to accept gifts and bequests to enrich its collections. In the past, friends of the library have presented many valuable donations which have contributed greatly to the improvement of our resources and services. Full information concerning gifts may be obtained from the office of the Director or from the Head of the Central Library.

FIFTH REPORT 1973

Metropolitan Toronto Library Board

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