

ANNUAL REPORT - 1949

Year established

1945

Free or Association?

TOWN TOWNSHIP

Public Library

State whether library is in a city, town, village, police village, or unincorporated settlement:

Incorporated Township

Population of municipality on which library appropriation was based

90,208

Name of County or District

YORK

FINANCIAL STATEMENT

RECEIPTS		EXPENDITURES		
Balance from report of 1948.....	5,220.81	Adult Classed Books.....	2,124.74	
From Municipality, 1949.....	60,748.45	Boys' and Girls' Books.....	7,734.08	
County grant paid in 1949.....		Adult Fiction Books.....	2,212.56	
Township grant paid in 1949.....		Periodicals and Newspapers.....	210.76	
Regular Legislative grant, 1949.....	2,740.84	Bookbinding (not repairing material).....	450.21	
Special Legislative grant, 1949.....		New Equipment, Furniture, etc.....	468.26	
*Membership fees.....		Repairs to building and furniture.....	215.87	
Fines, reserves, lost and damaged books.....	1,044.12	Insurance.....	224.27	
Received from debentures.....		Rent.....	2,110.00	
Other borrowed money.....		Light, heat and water.....	614.87	
Other receipts itemized as follows:		Library cards and stationery.....	487.87	
Rents received.....	782.52	Cartage, express, etc.....	2,170.00	
Sale of land.....	1,000.00	Salaries or Wages.....	11,777.09	
		Librarian.....	640.00	
		Assistants.....	710.00	
		Janitor.....		
		Secretary.....		
		(if other than librarian).....		
		Other expenditures as follows:		
		Telephones.....	172.72	
		Operating Librarian's Car.....	405.41	
		Operating Bookmobile.....	224.80	
		Taxes.....	422.44	
		General Expenses.....	461.18	
		Purchase of land.....	222.01	
		Progress payments on library building under construction.....	22,499.70	
		Cash on hand, Dec. 31, 1949.....	9,404.14	
Total.....	72,867.05	Total.....	72,867.05	

* For association libraries or non-resident patrons of free libraries.

ASSETS		LIABILITIES	
Value of land.....	9,875.00	Debentures.....	
Value of building, if owned by library (Insured for).....	27,000.00	Bills payable.....	
Value of furniture (Insured for).....	2,000.00	Other liabilities as follows:.....	
Value of books.....	22,000.00		
Endowment funds.....			
Cash on hand, Dec. 31, 1949.....	9,404.14		
Car.-1946-21,255-loss 402.....	264.00		
Bookmobile-1947-110,000-loss 405.....	2,000.00		
Surplus from 1948 in hands of York Township Treasurer.....	12,895.18		
Total.....	72,867.05	Total.....	nil nil

28,000.00

Amount of insurance carried on books in library \$.....

Various dates in the years 1 and 1951

Policy expires.....195

HOURS LIBRARY IS OPEN EACH WEEK

Fill in each blank where service is given; do not use "ditto" marks or "nil"

	Number of Hours Circulation Dept. is Open	Number of Hours Reading Room is Open	
Monday	Six hours	8 1/2 hours	
Tuesday	Six hours	8 1/2 hours	
Wednesday		8 1/2 hours	
Thursday	Six hours	8 1/2 hours	
Friday	Six hours	8 1/2 hours	
Saturday	Six hours	8 1/2 hours	
Total.....	30 hours	47 1/2 hours	

Does library conform to a local weekly half holiday? **Oakwood Branch and Rockville closed on Wednesdays. Mount Dennis Branch stays open each day but staff has a holiday off on different days.**

REGISTRATION

Number of members on register Dec. 31, 1949

	ADULTS	CHILDREN	TOTAL
If a Free Public Library	7,555	5,079	12,634
If an Association Public Library (include patrons)			

STAFF (Attach sheet if space below is insufficient)

	NAME	Total Years Experience in Library Work	Certificate of Librarianship (A, B, C, or E)	If appointed in 1949 give date	ANNUAL SALARY
Chief Librarian	Miss Evelyn G. Gregory	20	B		\$2,170
Assistants	Miss Janet Murray	21	D		1,340
	Mrs. Mary I. Higgins	6	B		1,200
	Mrs. Freda Green	6	- Retired	Jan. 1, 1949	1,017
	Mrs. A. E. Irving	10			1,100
	Mrs. Annie Fargher	13			800
	Miss Joyce Coates			June 27th.	600
	Mr. Harold Clewley	2			2184

Number of Board Meetings held in 1949. Regular **Five** Special **Seven**

BOARD AND OFFICERS FOR 1950

(For Association Libraries Five Members may constitute a Board, but not more than Nine)

BOARD MEMBERS (State whether "Mr.," "Mrs.," or "Miss")	ORDINARY OCCUPATION	POST OFFICE ADDRESS	Number of Meetings Attended in 1949
1. Mr. W. G. Booth (Devo)	Industrial Engineer	26 Mahoney Ave. Toronto #9	18
2. Mr. F. T. McSorley, B.C. Reeve	Barrister & Solicitor	85 Beathdale Road, Toronto #10	14
3. Mr. L. E. Grigg Chairman	Businessman	65 Sunbarcrest Blvd. Toronto #9	16
4. Dr. Stanley Harper	Dentist	52 Guesstville Ave. Toronto #9	15
5. Mr. F. J. Mackay K.C.	Barrister & Solicitor	8 Simley Ave. Toronto #10	16
6.			
7.			
8.			
9.			
Mr. Geo. J. Hinton	Civil Servant	1142 Jane Street, Toronto #9	18
Mr. Geo. J. Hinton Secretary	Civil Servant	1142 Jane Street, Toronto #9	18

COLLECTION AT END OF 1949

Adult classed books.....		8,412
Adult fiction books.....		8,630
Boys' and girls' books.....		18,139
Total number of books in library.....		35,181
Films		
Records		
Pictures (Approximate number).....		
Books discarded in 1949.....	828	

CIRCULATION 1949

Adult classed books.....		81,108
Adult fiction books.....		80,282
Boys' and girls' books.....		81,704
Total circulation of books for home use.....		243,094
Reference books used in library (Approximate).....		
Films loaned		
Records loaned		
Pictures loaned		

DECLARATION

This declaration shall be made before a Justice of the peace, a Commissioner, a Notary Public, a Barrister or Lawyer, a Head of Municipal Council, Clerk, Reeve or Deputy Reeve of Municipality

The undersigned officials of the..... **EDS TORONTO** Public Library

do solemnly declare that all statements herein contained are complete and true to the best of our knowledge, and that the provisions of the Act and Regulations respecting Public Libraries and Reading Rooms, as far as they apply to this Public Library, have been complied with; that the Annual Report and the foregoing Statement, compiled from the Secretary's and Treasurer's books, which have been examined and audited, are true and correct for the year ending December 31, 1949, and we make this solemn declaration, conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of The Canada Evidence Act.

(Signed) *W. Beck* Chairman

(Signed) *Geo. J. Hinton* Treasurer or Secretary

City Toronto **Tort**

Declared before me in the..... of..... in the County of.....
5th **March**
 this..... day of..... 1950.

.....
 Signature of **W. Beck**, Commissioner, etc.

ANNUAL REPORTS

All Public Libraries shall make their reports to December 31, 1949, and forward them to the Department of Education, not later than March 15, 1950. The Department cannot assure payment of grants on late reports.

<p>PUBLIC LIBRARY ANNUAL REPORT</p> <p>For 1949</p>	<p>.....<i>YORK TOWNSHIP</i>.....</p> <p>PUBLIC LIBRARY <i>e/o GEO. HINTON, SEC-TREAS.</i></p> <p><i>12 KENNEDY ST. TORONTO 9, Post Office</i> <i>ONTARIO</i></p>
<p>NOTE</p> <p>The report to be prepared in duplicate. ONE COPY to be forwarded to: The Director of Public Library Service, Department of Education, 206 Huron St., Toronto, Ontario.</p> <p>THE OTHER to be retained by the Library.</p>	

PROGRESS REPORT

Include here any special developments in the library during the year, such as alterations to building, establishment of film or record collection, publicity, etc. Also comment on trends in circulation.

REPORT FOR THE YEAR 1949

TOWNSHIP OF YORK PUBLIC LIBRARY BOARD

16 meetings were held by the Public Library Board during the year.

The following important steps in library development were made:

- a. A lot was purchased on Weston Road south of Eglinton Avenue for a branch library in Mount Dennis.
- b. Mr. A. E. Vine, architect, was appointed to draw up plans for a suitable Main Library to be erected on Eglinton Avenue West at Northcliffe Boulevard, and to draw up plans for two branch libraries, one to be erected on Jane Street just south of Dundas Street and one to be erected on Weston Road just south of Eglinton Avenue.
- c. The Reeve and Council of the Township of York approved the erection of the above buildings and accepted the architect's plans for the Main Library.
- d. Tenders were called for the Main Library and the contract was let to Finley W. McLachlan Ltd., the contractor who submitted the lowest bid, \$122,015.00
- e. The corner stone of the Main Library was laid on Saturday, December 3rd, 1949, by the Chairman of the Library Board, Mr. Fred T. McDermott K.C.

The above outline shows much progress was made during 1949, though no new projects were completed; consequently books were circulated from the same outlets as in 1948; namely the Oakwood Library, the Mount Dennis Library and the Bookmobile.

CIRCULATION FOR THE YEAR 1949 WAS AS FOLLOWS:

Adult non-fiction	21,103
Adult fiction	50,269
Boys and girls books	82,204
Total circulation for 1949	153,576
Total circulation for 1948	145,685

Increase in circulation 9,891

BOOK STOCK AT THE END OF 1949 WAS AS FOLLOWS:

Adult non-fiction	9,412
Adult fiction	8,600
Total adult books	18,012
Boys and girls books	13,259
Total book stock Dec. 31, 1949	31,279
Total book stock Dec. 31, 1948	22,683

Increase in book stock in 1949 8,596 volumes

Only one staff change occurred during the year. Mrs. Green who had been a full time worker for two years resigned on the first of June and was replaced by Joyce Cozens who had been a part-time student worker since 1946.

N.B. The above report was prepared by Miss Evelyn G. Gregory B.A. Chief Librarian of the Township of York Public Library and was presented to the Board at their meeting on March 8th, 1950.

The Board directed me to send a copy to each Member of the Council. I was particularly requested to direct it to you at your home address.

A copy is respectfully submitted

Sincerely,

George Hinton
Secretary-Treasurer

Mount Dennis Branch,
York Township Public Library.

Annual Report - 1949.
Statistics included in York Township Report

Expenditures

Adult classed books	\$953.10
Boys and girls books	\$1137.64
Adult fiction	600.84
Periodicals	143.85
Total	<u>\$2835.43</u>

<u>Members</u>	Adult	1970
	Boys & Girls	963
	Total	<u>2933</u>

Book collection

Adult classed books	3281
Adult fiction	2634
Boys & girls	2703
Total	<u>8618</u>

Circulation

Adult classed books	3,423
Adult fiction	13,309
Boys & girls	12,322
Total	<u>29,054</u>

Staff

Mrs. Agnes Irving
Mrs. Annie Fargher