

ANNUAL REPORT - 1953

Year established

Free or Association?

.....Public Library

POPULATION OF MUNICIPALITY

State whether library is in a city, town, village, police village, or unincorporated settlement:

To be filled in by ALL Libraries

(Free libraries must give population on which municipal appropriation is based. Association libraries may give approximate figures.)

Name of County or District

65736

FINANCIAL STATEMENT

RECEIPTS	\$	c	DISBURSEMENTS	\$	c
Balance from report of 1952	4626	65	Adult Classed Books	3789	50
From Municipality, 1953	17458	79	Boys' and Girls' Books		
County grant paid in 1953			Adult Fiction Books	1925	61
Township grant paid in 1953			Periodicals and Newspapers	98	82
Regular Legislative grant, 1953	1133	58	Bookbinding (not repairing material)	263	38
Special Legislative grant, 1953			New Equipment, Furniture, etc.	325	32
*Membership fees	332	45	Repairs to building and furniture	15	49
Fines, reserves, lost and damaged books	1900	76	Insurance	391	34
Received from debentures			Rent		
Other borrowed money			Light, heat and water	599	74
Other receipts itemized as follows:			Library cards and stationery	570	72
Sundry	101	98	Cartage, express, etc.		
Duplicate service	350	24	Salaries or Wages	8581	84
			Librarian	2943	03
			Assistant		
			Janitor		
			Secretary		
			Other expenditures as follows:		
			Telephone	186	55
			General Administration	2400	00
			Insurance	638	38
			Cataloging service	1832	24
			Duplicate service	295	57
			Cash on hand, Dec. 31, 1953	1076	84
Total	25904	25	Total	25904	25

* For association libraries or non-resident patrons of free libraries.

ASSETS	\$	c	LIABILITIES	\$	c
Value of land	3226	25	Debentures	30000	00
Value of building, if owned by library	36313	90	Bills payable	2684	29
Value of furniture	2967	81	Other liabilities as follows:		
Value of books	7984	49			
Endowment funds					
Cash on hand, Dec. 31, 1953	1076	84	Capital surplus	21422	65
Due from Township	3498	80	Current	1898	85
Accounts receivable	9	50			
Total	56005	79	Total	56005	79

Amount of insurance carried on books in library \$12600.00

Have your books been audited as required by Section 28(1) or Section 72 of The Public Libraries Act, Ch. 310, R.S.O. 1950?

HOURS LIBRARY IS OPEN EACH WEEK

Fill in each blank where service is given; do not use "ditto" marks or "nil"

	Number of Hours Circulation Dept. is Open	Number of Hours Reading Room is Open	
Monday	8 1/2	8 1/2	
Tuesday	8 1/2	8 1/2	
Wednesday	8 1/2	8 1/2	
Thursday	8 1/2	8 1/2	
Friday	8 1/2	8 1/2	
Saturday	10 1/2	10 1/2	
Total	44 1/2	44 1/2	

Does library conform to a local weekly half holiday?.....

REGISTRATION

Number of members on register Dec. 31, 1953

	ADULTS	CHILDREN	TOTAL
Free Public Library	6432		
Association Public Library			

STAFF (Attach sheet if space below is insufficient)

	NAME	Total Years Experience in Library Work	Certificate of Librarianship (A, B, C, or E)	If appointed in 1953 give date	ANNUAL SALARY
Chief Librarian	Miss Dorothy S. Ashbridge	22 1/2	B		2935.
Assistants	Mrs. Margaret Stafford	3 1/2	B		2650.
	Miss Thomas J. J. Cross	6	A. B. C. (England) (C) for Cont. (?)		2500
	Mrs. Ruth Riddell	13		Dec 22/53	2500
	Miss Margaret Daniels	2 1/2			2060.

Number of Board Meetings held in 1953. Regular. 11 Special.....

BOARD AND OFFICERS FOR 1954

(For Association Libraries Five Members may constitute a Board, but not more than Nine)

BOARD MEMBERS (State whether "Mr.," "Mrs.," or "Miss")	ORDINARY OCCUPATION	POST OFFICE ADDRESS	Number of Meetings Attended in 1953
1. Harry G. Simpson	Retired	432 O'Connor Dr	10
2. James J. Letcher	Retired	266 Glenhurst	11
3. J. J. McNamee	-	1014 Greenwood	11
4. Walter Stewart	Insurance	21 Don Valley Dr.	9
5. Mrs. L. Garland	Housewife	34 Colverton	6
6. Resigned in Feb.			
7. Mrs. M. D. Hagen	Housewife	65-Brandon	
8. Appointment not satisfied until April			
9.			
D. A.			
Secretary			
D. A.			
Treasurer			

COLLECTION AT END OF 1953

Adult classed books.....	7611 7519
Adult fiction books.....	5298
Boys' and girls' books.....	
Total number of books in library.....	12809
Films	
Records	
Pictures (Approximate number).....	
Books discarded in 1953.....	745

CIRCULATION, 1953 Books or bound periodicals only

Adult classed books.....	46575
Adult fiction books.....	52496
Boys' and girls' books.....	
Total circulation of books for home use.....	99071
Reference books used in library (Approximate).....	750
Films loaned	
Records loaned	
Pictures loaned	
Does your library have Art Exhibits?.....	

CERTIFICATE

We, the officials of the.....Public Library

do hereby certify that all statements herein contained are complete and true to the best of our knowledge, and that the provisions of the Act and Regulations respecting Public Libraries, as far as they apply to this Public Library, have been complied with; that the Annual Report and the foregoing Statement, compiled from the Secretary's and Treasurer's books, which have been examined, are true and correct for the year ended December 31, 1953.

(Signed).....Chairman

(Signed).....Treasurer or Secretary

Form P.L. 1
1,500-53-2115

In June we put posters in the junior and senior high schools notifying the students that the Public Library would be open all through the summer when their own school libraries would be closed. Our "Young Peoples" section was well patronised during that period and we feel the posters aided in the work.

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were taken. About 40 people became members. Many of them were new to the district and not previously aware of the library.

put in the library as it allows two medium sized displays at a time and takes up very little room - a definite consideration in a small building.



DEPARTMENT OF EDUCATION

STATEMENT OF PUBLIC LIBRARY LEGISLATIVE GRANT FOR 1953

NAME OF LIBRARY: EAST YORK FREE ASSOCIATION

X

NAME AND ADDRESS OF SECRETARY: Miss Dorothy Ashbridge, Librarian,
833 Coxwell Ave., Toronto 6.

REGULATION REFERENCE		EXPENDITURE	GRANT EARNED
Reg. 20	ADULT CLASSED BOOKS	\$ _____	
	CHILDREN'S BOOKS	\$ _____	
	TOTAL OF ABOVE	\$ _____	
	ADULT FICTION: (NOT TO EXCEED 45% OF EXPENDITURE FOR NON-FICTION BOOKS)	\$ _____	
	BOOKBINDING		
	CARDS & STATIONERY	\$ _____	
	TOTAL	\$ _____	
	GRANT ON ABOVE; 50% of \$ _____		\$ <u>100.00</u>
Reg. 21	CERTIFICATES HELD:		
	"A" _____ @ \$600	\$ _____	
	"B" <u>2</u> @ \$500	\$ <u>1,000.00</u>	
	"C" <u>1</u> @ \$300	\$ <u>29.58</u> (36 days)	
	"D" _____ @ \$150	\$ _____	
	"E" _____ @ \$100	\$ _____	
	TOTAL AMOUNT FOR CERTIFICATES HELD:		\$ <u>1,029.58</u>
Reg. 23	GRANT FOR READING ROOM		\$ <u>5.00</u>
Reg. 24	GRANT ON ANNUAL RECEIPTS		\$ _____
Reg. 25	GRANT ON MUNICIPAL APPROPRIATION: _____ % ON RATE PER CAPITA OF \$ _____	\$ _____	\$ _____
Reg. 26(1)	GRANT ON MEMBERSHIP FEES:		\$ _____
Reg. 26(2)	GRANT ON MUNICIPAL, TOWNSHIP OR COUNTY ASSISTANCE:	\$ _____	\$ _____
Reg. 28	SPECIAL GRANT (IF APPLICABLE)		\$ _____
	TOTAL GRANT		\$ <u>1,134.58</u>
	NET GRANT PAYABLE PRO RATA _____ % OF TOTAL ABOVE	\$ _____	\$ _____
	LESS DEDUCTION FOR ONTARIO LIBRARY REVIEW		\$ <u>1.00</u>
	TOTAL GRANT RECOMMENDED		\$ <u>1,133.58</u>

CERTIFIED CORRECT AND IN ACCORDANCE WITH
REGULATIONS. A cheque for the above amount
will be forwarded from the
Treasury Office.

Director of Public Library Service

Date Certified for Payment

Date Passed for Payment by Director