

1. MUNICIPALITY FOR WHICH TAXES WERE LEVIED FOR THE SUPPORT OF THE BOARD IN THE YEAR 1960.	2. ASSESSMENT ROLL UPON WHICH 1960 TAXES WERE LEVIED FOR SCHOOL PURPOSES EXCEPT THAT THE POPULATION SHALL BE REDUCED BY THE NUMBER OF INMATES OF PUBLIC INSTITUTIONS.	3. WHERE THE BOARD IS ESTABLISHED IN A SCHOOL SECTION, THE POPULATION IS TO BE FOUR TIMES THE AVERAGE DAILY ATTENDANCE IN THE PUBLIC SCHOOL FOR 1960.	4. MUNICIPALITY MEANS CITY, TOWN, VILLAGE, TOWNSHIP, POLICE VILLAGE, OR SCHOOL SECTION.
5. TOTAL ASSESSMENT FOR GRANT PURPOSES	6. TOTAL POPULATION	7. ASSESSMENT PER CAPITA	8. GRANT RATIO IN 1960



ONTARIO

DEPARTMENT OF EDUCATION

GRANT FORM 1961

Public Libraries

DIRECTIONS

1. THIS GRANT FORM IS TO BE PREPARED IN DUPLICATE. THE ORIGINAL IS TO BE FORWARDED AS SOON AS POSSIBLE TO THE GRANTS OFFICE, DEPARTMENT OF EDUCATION, PARLIAMENT BUILDINGS, TORONTO, ONTARIO.

2. NO CHECK MARK IS TO BE USED ON THIS FORM.

3. ON THE COPY OF THE FORM WHICH IS TO BE SENT TO THE DEPARTMENT, THE SECRETARY IS TO ENTER HIS NAME AND ADDRESS AND THE NAME AND TYPE OF THE BOARD AT THE TOP OF PAGE 3. IN ADDITION.

(A) THE SECRETARY OF A PUBLIC LIBRARY BOARD IS TO COMPLETE ITEMS 1 TO 12 ON PAGE 2.

(B) THE SECRETARY OF A COUNTY LIBRARY CO-OPERATIVE BOARD IS TO COMPLETE ITEMS 1 TO 8 AND ITEMS 15 AND 16 ON PAGE 2. AND

(C) THE SECRETARY OF A DISTRICT OR REGIONAL CO-OPERATIVE LIBRARY BOARD IS TO COMPLETE ITEMS 13 AND 14 ON PAGE 2.

IN NO CASE ARE ITEMS 17 TO 48, BOTH INCLUSIVE, TO BE COMPLETED ON THE COPY OF THE FORM WHICH IS SENT TO THE DEPARTMENT.

THE SECRETARY MAY WISH TO COMPLETE THE REMAINING ITEMS ON HIS COPY OF THIS FORM IN ORDER TO ESTIMATE THE AMOUNT OF GRANT CALCULATED UNDER THE REGULATIONS.

4. DETAILS OF ASSESSMENT AND POPULATION FOR GRANT PURPOSES—ITEM 1

(I) LIST IN ITEM 1 THE MUNICIPALITY FOR WHICH THE BOARD WAS ESTABLISHED AND ON THE ASSESSMENT OF WHICH TAXES WERE LEVIED FOR THE SUPPORT OF THE BOARD IN THE YEAR 1960.

(II) THE ASSESSMENT AND POPULATION ARE TO BE AS SHOWN ON THE ASSESSMENT ROLL UPON WHICH 1960 TAXES WERE LEVIED FOR SCHOOL PURPOSES EXCEPT THAT THE POPULATION SHALL BE REDUCED BY THE NUMBER OF INMATES OF PUBLIC INSTITUTIONS.

(III) WHERE THE BOARD IS ESTABLISHED IN A SCHOOL SECTION, THE POPULATION IS TO BE FOUR TIMES THE AVERAGE DAILY ATTENDANCE IN THE PUBLIC SCHOOL FOR 1960.

(IV) MUNICIPALITY MEANS CITY, TOWN, VILLAGE, TOWNSHIP, POLICE VILLAGE, OR SCHOOL SECTION.

5. FEES FROM MEMBER ASSOCIATIONS—ITEM 14

THIS ITEM IS TO BE COMPLETED ONLY IN THE CASE OF A DISTRICT OR REGIONAL CO-OPERATIVE LIBRARY BOARD AND SHOULD RECORD THE FEES RECEIVED FROM THE ORGANIZATIONS THAT ARE MEMBERS OF THE CO-OPERATIVE.

DIRECTIONS ON PAGE 1 ARE TO BE READ BEFORE COMPLETING THIS FORM
 DETAILS OF ASSESSMENT AND POPULATION FOR GRANT PURPOSES

1. NAME THE MUNICIPALITY FOR WHICH THIS BOARD WAS ESTABLISHED (COL. 1)	2. TYPE OF MUNICIPALITY (COL. 2)	3. TOTAL POPULATION OF MUNICIPALITY (COL. 3)	4. TOTAL ASSESSMENT OF MUNICIPALITY ON WHICH TAXES FOR SCHOOL PURPOSES WERE LEVIED (COL. 4)	5. PROVINCIAL EQUALIZING FACTOR (COL. 5)	6. ASSESSMENT FOR GRANT PURPOSES (COL. 6 X COL. 5) (COL. 6)	7. FOR DEPARTMENT (COL. 7)
Township of East York	Township	69,373	114,851,369.959		110,142,462	
		69,373				
					110,142,462	

4. DIVIDE ITEM 3, COL. 2 (A) BY 1,000	\$ 110,142.46
(B) BY 2,000	\$ 55,071.23

5. ASSESSMENT PER CAPITA (ITEM 3 DIVIDED BY ITEM 2)	\$ 1587.00
---	------------

6. GROSS GRANT PAID IN 1959	\$ 8157	42
7. GRANT IN 1959 ON PERMANENT IMPROVEMENT		
8. ITEM 6 LESS ITEM 7	8157	42

LOCAL LEVY FOR PUBLIC LIBRARY BOARD	
9. 1960 DEBENTURE LEVY (A.F.R. SCHED. A, COL. 4)	\$ 5,533.14
10. 1960 MAINTENANCE LEVY (A.F.R. SCHED. A, COL. 5)	123,198.15
11. TOTAL OF ITEMS 9 AND 10	128,731.29
12. WHERE ITEM 11 IS LESS THAN ITEM 4 (B) ENTER 90% OR WHERE ITEM 11 IS GREATER THAN ITEM 4 (A) ENTER 100% OR WHERE ITEM 11 IS GREATER THAN ITEM 4 (B) BUT LESS THAN ITEM 4 (A) ENTER 100%	141,604.42

13. NAME EACH TERRITORIAL DISTRICT INCLUDED IN THE CO-OPERATIVE	COUNTY LIBRARY CO-OPERATIVE	LIBRARY ASSOCIATION	PUBLIC LIBRARY BOARD
14. FEES FROM MEMBER ASSOCIATIONS \$			
15. COUNTY GRANT			
16. COUNTY GRANT PER CAPITA (ITEM 15 DIVIDED BY ITEM 2)			

CALCULATION OF APPROVED COST

17. TOTAL EXPENDITURES (A.F.R. SCHED. G, ITEM 25)	\$	\$	\$
18. 1960 DEBT CHARGES (A.F.R. SCHED. G, ITEM 27)			
19. REVENUE FROM RENTAL OF FLOOR SPACE (A.F.R. SCHED. G, ITEM 11)			
20. REVENUE FROM LIBRARY SERVICE SUPPLIED TO OTHER LIBRARY BOARDS (A.F.R. SCHED. G, ITEM 5)			
21. TOTAL OF ITEMS 18, 19 AND 20			
22. ITEM 17 LESS ITEM 21			
23. 1961 DEBT CHARGES FOR DEBENTURES ISSUED ON OR AFTER JAN. 1, 1960 (A.F.R. SCHED. B, COL. 6)			
24. ITEM 22 PLUS ITEM 23			
25. (A) FOR A COUNTY CO-OPERATIVE MULTIPLY ITEM 2 BY 30% (B) FOR A PUBLIC LIBRARY MULTIPLY ITEM 2 X \$1.20		1,000	
26. ITEM 24 LESS ITEM 25 (ENTER NIL IF ITEM 25 IS GREATER THAN ITEM 24)			
27. 50% OF ITEM 26			
28. INSERT THE LESSER OF ITEMS 24 AND 25			
29. APPROVED COST (ITEM 27 PLUS ITEM 28)			

NAME AND ADDRESS OF SECRETARY-TREASURER Miss Dorothy S. Ashbridge NAME OF BOARD East York Public Library Board

Memorial Park and Durant Avenues TYPE OF BOARD Township Public Library
Toronto 6

CALCULATION OF GRANT

IF ASSOCIATION ESTABLISHED PRIOR TO JAN. 1, 1960 RATE IS 30% OTHERWISE 15%	DISTRICT OR REGIONAL LIBRARY CO-OPERATIVE	COUNTY LIBRARY CO-OPERATIVE	LIBRARY ASSOCIATION	PUBLIC LIBRARY BOARD
30. RATE OF GRANT ON APPROVED COST	XXXXXXXXXX			
31. GRANT ON APPROVED COST	XXXXXXXXXX			
32. ITEM 12 TIMES ITEM 31	XXXXXXXXXX			
33. 1961 DEBT CHARGES ON DEBENTURES ISSUED PRIOR TO JAN. 1, 1960 \$				
34. RATE OF GRANT IN 1959				
35. GRANT ON DEBT CHARGES (ITEM 33 X ITEM 34)				
36. SPECIAL GRANT FOR COUNTY LIBRARY CO-OPERATIVE	XXXXXXXXXX			
37. SPECIAL GRANTS FOR REGIONAL OR DISTRICT LIBRARY CO-OPERATIVE (A) NO. OF TERRITORIAL DIST. X \$15,000 (B) FEES FROM MEMBER ASSOCS. (ITEM 14) X 30%				
38. GRANTS ON CERTIFICATES OF LIBRARIANSHIP				
NO. OF MONTHS OF SERVICE PROVIDED IN 1960 BY LIBRARIANS WITH:				
CERT. TYPE "A"	X \$50			
CERT. TYPE "B"	X \$40			
CERT. TYPE "C"	X \$15			
CERT. TYPE "D"	X \$10			
CERT. TYPE "E"	X \$5			
FOR CHIEF LIBRARIAN IN COUNTY--DISTRICT--OR REGIONAL--CO-OPERATIVE				
CERT. TYPE "A"	X \$150			
CERT. TYPE "B"	X \$160			
39. GRANTS FOR SPECIAL SERVICES				
40. TOTAL GRANT CALCULATED (TOTAL OF ITEMS 32 TO 39)				
41. ENTER ITEM 8 WHERE IT IS GREATER THAN ITEM 40				
42. ITEM 41 LESS ITEM 40				
43. 75% OF ITEM 42				
44. GROSS GRANT (ITEM 40 PLUS ITEM 43)				
45. FEE FOR ONTARIO LIBRARY REVIEW				
46. NET AMOUNT PAYABLE				
47. LESS INTERIM PAYMENTS				
48. FINAL BALANCE PAYABLE				

Mr. Wilson
 Dept. of Ed.
 365-4654

Public Libraries

ANNUAL FINANCIAL REPORT FOR 1961

and

GRANT FORM FOR 1962

GENERAL DIRECTIONS

1. THE APPLICABLE SCHEDULES OF THIS COMBINED REPORT ARE TO BE COMPLETED IN QUINTUPPLICATE, EITHER TYPEWRITTEN OR IN INK, BY ALL BOARDS.
2. ON OR BEFORE MARCH 15TH, 1962, ONE COPY, AUDITED OR UNAUDITED, IS TO BE MAILED TO THE DIRECTOR OF PROVINCIAL LIBRARY SERVICE, 278 DAVENPORT RD., TORONTO, ONTARIO.
3. ON OR BEFORE APRIL 30TH, 1962, THE ORIGINAL, SIGNED BY THE AUDITOR, IS TO BE SENT TO THE GRANTS OFFICE, DEPARTMENT OF EDUCATION, QUEEN'S PARK, TORONTO, ONTARIO. ONE COPY IS TO BE SENT TO THE COUNTY OR REGIONAL LIBRARY CO-OPERATIVE HEADQUARTERS, WHERE ESTABLISHED. ONE COPY IS TO BE RETAINED BY THE BOARD, AND ONE, BY THE AUDITOR.
4. THE AUDITOR'S CERTIFICATE AT THE FOOT OF PAGE 1 PERTAINS ONLY TO THE SCHEDULES OF THE ANNUAL FINANCIAL REPORT WHICH ARE CONTAINED ON PAGES 1 AND 4.
5. IF ANY SCHEDULE HAS INSUFFICIENT SPACE, PLEASE ATTACH A SHEET GIVING ADDITIONAL DATA.
6. NO CHECK MARK IS TO BE USED ON THIS FORM.

DIRECTIONS FOR THE ANNUAL FINANCIAL REPORT FOR 1961

7. THE SECRETARY IS TO ENTER THE OFFICIAL NAME OF THE BOARD IN THE UPPER RIGHT HAND CORNER OF PAGE 1.
8. IN THE CASE OF PUBLIC LIBRARY ASSOCIATIONS, SCHEDULES A AND H ARE NOT TO BE COMPLETED.

DIRECTIONS FOR GRANT FORM FOR 1962

9. IN EVERY CASE, ON THE ORIGINAL WHICH IS TO BE SENT TO THE DEPARTMENT OF EDUCATION, THE SECRETARY IS TO ENTER HIS NAME AND ADDRESS AND THE NAME AND TYPE OF BOARD AT THE TOP OF PAGE 3.
10. THE SECRETARY OF A PUBLIC LIBRARY IS TO COMPLETE ITEMS 1 TO 12 ON PAGE 2.
11. THE SECRETARY OF A DISTRICT OR REGIONAL CO-OPERATIVE LIBRARY BOARD IS TO COMPLETE ITEMS 13 AND 14 ON PAGE 2.
12. THE SECRETARY OF A COUNTY LIBRARY CO-OPERATIVE BOARD IS TO COMPLETE ITEMS 1 TO 8 AND ITEMS 15 AND 16 ON PAGE 2.
13. IN NO CASE ARE ITEMS 17 TO 46 TO BE COMPLETED ON THE COPY OF THE FORM WHICH IS SENT TO THE DEPARTMENT OF EDUCATION.
14. IN THE CASE OF A PUBLIC LIBRARY BOARD AND A COUNTY LIBRARY CO-OPERATIVE BOARD, COLUMN 1 OF ITEM 1 IS TO SHOW THE NAME OF THE MUNICIPALITY FOR WHICH THE BOARD WAS ESTABLISHED AND ON THE ASSESSMENT OF WHICH, TAXES WERE LEVIED FOR THE SUPPORT OF THE BOARD IN 1961.
15. IN THE CASE OF A COUNTY LIBRARY CO-OPERATIVE BOARD, THE POPULATION AND ASSESSMENT OF CITIES AND SEPARATED TOWNS ARE TO BE EXCLUDED.
16. THE POPULATION EXCEPT THAT IT IS REDUCED BY THE NUMBER OF INMATES OF PUBLIC INSTITUTIONS AND ASSESSMENT ARE TO BE AS SHOWN ON THE ASSESSMENT ROLL UPON WHICH 1961 TAXES FOR SCHOOL PURPOSES WERE LEVIED.
17. WHERE THE BOARD IS ESTABLISHED IN A SCHOOL SECTION, THE POPULATION IS TO BE FOUR TIMES THE AVERAGE DAILY ATTENDANCE IN THE PUBLIC SCHOOL FOR 1961.
18. MUNICIPALITY MEANS CITY, TOWN, VILLAGE, TOWNSHIP, POLICE VILLAGE, OR SCHOOL SECTION.

SCHEDULE A TAX STATEMENT (TO BE COMPLETED BY AUDITOR)

MUNICIPALITY FOR WHICH LIBRARY WAS ESTABLISHED AND WHICH WAS ASSESSED TO SUPPORT THE BOARD (COL. 1)	POPULATION OF MUNICIPALITY (COL. 2)	LOCAL ASSESSMENT OF MUNICIPALITY (COL. 3)	DEBENTURE LEVY IN 1961 (COL. 4)	MAINTENANCE LEVY IN 1961 (COL. 5)	MAINTENANCE LEVY PAID TO BOARD IN 1961 (COL. 6)
New York	68,209	119,056.74	19,102.19	68,780.27	68,729.62

SCHEDULE B—STATEMENT OF CURRENT ASSETS AS AT DECEMBER 31, 1961

ITEM	\$	¢
1. CASH ON HAND AND IN BANK.....	24,342.42	
2. LEVY RECEIVABLE.....	50.65	
3. OTHER (SPECIFY).....	872.97	
4. DEFICIT.....		
5. TOTAL CURRENT ASSETS.....	25,266.04	

SCHEDULE C—STATEMENT OF CURRENT LIABILITIES AS AT DECEMBER 31, 1961

ITEM	\$	¢
1. BANK OVERDRAFT.....		
2. UNPAID SALARIES.....		
3. TRADE ACCOUNTS PAYABLE.....	14,998.72	
4. TEMPORARY A. PRIN. S. LOANS: B. INT. Owing to capital fund.....	50000	
5. OTHER (SPECIFY).....	9,767.32	
6. SURPLUS.....	25,266.04	
7. TOTAL CURRENT LIABILITIES.....	25,266.04	

SCHEDULE D CAPITAL (BUILDING) FUND

RECEIPTS	PAYMENTS
1. BALANCE IN FUND AT DEC. 31, 1960 (AS REPORTED ON THE 1960 ANNUAL FINANCIAL REPORT).....	7. LAND AND IMPROVEMENT OF LAND.....
2. SALE OF DEBENTURES OR CAPITAL LOAN.....	8. BUILDINGS.....
3. INSURANCE DUE TO LOSSES.....	9. FURNISHINGS & EQUIPMENT.....
4. SALE OF BUILDINGS OR EQUIPMENT.....	10. OTHER (SPECIFY).....
5. OTHER (SPECIFY).....	11. TOTAL OF ITEMS 7 TO 10.....
6. TOTAL OF ITEMS 1 TO 5 (SHALL BE THE SAME AS ITEM 13).....	12. BALANCE IN FUND AT DEC. 31, 1961.....
	13. TOTAL OF ITEMS 11 AND 12 (SHALL BE THE SAME AS ITEM 6).....

SCHEDULE E LIBRARIANS (ATTACH SHEET IF SPACE BELOW IS INSUFFICIENT)

(COL. 1)	NAME (COL. 2)	TYPE & NO. OF CERTIFICATE OF LIBRARIANSHIP (A, B, C, D, OR E) (COL. 3)	IF APPOINTED IN 1961 GIVE ACTUAL DATE (COL. 4)	AMOUNT PAID IN 1961 (COL. 5)	ANNUAL RATE FOR 1962 (COL. 6)
CHIEF LIBRARIAN	Dorothy S. Ashbridge	B267		6900.00	7200.00
QUALIFIED ASSISTANTS	Mrs. Yvonne Hearst	B666	Left May 27	3029.12	-
	Mrs. Ellen Sharf	B637	July 15	3080.46	6700.00
	Janet Bowman	D2076	Left Oct 1	2839.08	-
	Margaret Whitman	B386		6100.04	6400.00
	J. Malcolm Allen	A.L.A.	Sept. 13	1891.96	4000.00
	Mrs. Julian Terblanche	B2149	Sept. 11	1317.99	4450.00
	George E. Grant	B1064	Sept. 11	4900.38	5200.00
	G. O'Leary	D 2072		1255.27	-
	Oliver			976.71	-
				32796.75	-

* TOTAL SALARIES PAID IN 1961 (TO AGREE WITH SCHEDULE G, ITEM 14, A.)

NUMBER OF LIBRARIANS ON STAFF AT DEC. 31, 1961: "A" ☐ "B" ☐ "C" ☐ "D" ☐ "E" ☐ CERTIFICATES

SCHEDULE F CERTIFICATE OF CHAIRMAN, SECRETARY, AND TREASURER

WE, THE UNDERSIGNED, DO HEREBY CERTIFY THAT, TO THE BEST OF OUR KNOWLEDGE AND BELIEF, THIS REPORT CONTAINS A FULL AND CORRECT ACCOUNT OF ALL MATTERS STATED HEREIN.

DATE April 13, 1962

DATE April 10, 1962

(CHAIRMAN OF THE BOARD)

(TREASURER)

(SECRETARY)

SCHEDULE G—STATEMENT OF REVENUE AND EXPENDITURE FOR THE YEAR ENDED DECEMBER 31, 1961

OFFICIAL NAME OF BOARD

West York Public Library Board

CURRENT (OPERATING) FUND					
ITEM NO.	REVENUE	FOR USE OF SECRETARY OR AUDITOR	FOR USE OF DEPARTMENT	ITEM NO.	EXPENDITURE
1. SURPLUS AS AT DEC. 31, 1960	3168704			14. SALARIES:	
2. PROVINCIAL GOVERNMENT GRANTS:	4537244			(A) LIBRARIANS (SCHEDULE E, COL. 6)	3279675
3. MUNICIPAL OR COUNTY GRANT (ASSOCIATION LIBRARIES AND LIBRARY CO-OPERATIVES ONLY)				(B) TECHNICAL AND CLERICAL ASSISTANTS	1694728
4. TAX LEVY FROM MUNICIPALITY				(C) FRINGE BENEFITS	237591
(A) MAINTENANCE	6878027			15. (A) BOOKS	2194742
(B) DEBENTURES				(B) PERIODICALS & NEWSPAPERS	14879
5. LIBRARY SERVICE FURNISHED TO OTHER LIBRARY BOARDS				(C) RECORDS, FILMS, ETC.	78324
6. MEMBERSHIP FEES	51655			16. LIBRARY SUPPLIES	121123
7. FEES FROM MEMBER ORGANIZATIONS (DISTRICT OR REGIONAL CO-OPERATIVES ONLY)				Bookbinding	162280
8. OCCASIONAL USE OF LIBRARY SPACE	11200			17. LIBRARY SERVICE RECEIVED FROM OTHER LIBRARY BOARDS	540000
9. LONG-TERM RENTAL OF FLOOR SPACE				Duplicate Service	35903
10. OTHER—SPECIFY				MAINTENANCE CO-OPERATION	54671
Finances	410610			18. WAGES: JANITOR, ETC.	447501
Duplicate Service	35997			19. LIGHT, HEAT, WATER AND TELEPHONE	518187
Service charge for records	41353			20. RENT	10000
Laundry	92140			21. REPAIRS	30209
Donation	75040			22. INSURANCE	62083
11. TOTAL OF ITEMS 1 TO 10	5219030			23. OTHER MAINTENANCE COSTS	198911
12. DEFICIT FOR YEAR ENDED DEC. 31, 1961				PERMANENT IMPROVEMENTS	
13. TOTAL OF ITEMS 11 AND 12 (SHALL BE SAME AS ITEM 20)	5219030			24. INSTALLMENTS ON LIBRARY DEBENTURES ISSUED BY MUNICIPALITY	1910219
				25. OTHER EXPENDITURES ON PERMANENT IMPROVEMENTS	2651272
				26. TOTAL OF ITEMS 14 TO 25	18242298
				27. DEFICIT AS AT DEC. 31, 1960	
				28. TOTAL EXPENDITURE (TOTAL OF ITEMS 24 & 27)	
				29. SURPLUS FOR YEAR ENDED DEC. 31, 1961	976732
				30. TOTAL OF ITEMS 26 & 29 (SHALL BE SAME AS ITEM 13)	5219030

* FOR ASSOCIATION LIBRARIES OR NON-RESIDENT PATRONS OF FREE LIBRARIES.

SCHEDULE H STATEMENT OF DEBENTURES (TO BE COMPLETED BY AUDITOR)

USE A SEPARATE LINE FOR EACH DEBENTURE BY-LAW

NAME OF MUNICIPALITY WHICH ISSUED DEBENTURES FOR THIS BOARD (COL. 1)	DEBENTURE NO. (COL. 2)	PRINCIPAL AND INTEREST PAID OR SET ASIDE IN 1961 FOR 1961 DEBENTURE INSTALLMENTS BY THE AUTHORITY WHICH ISSUED DEBENTURES (COL. 3)	*PRINCIPAL UNMATURED ON DECEMBER 31, 1961 (COL. 4)	AREARARS OF PRINCIPAL AND INTEREST ON DECEMBER 31, 1961 (COL. 5)	*PRINCIPAL AND INTEREST PAYABLE IN 1962 (COL. 6)
Metropolitan Toronto	1147-1151	1910219	20769029	11	19102.19

* INCLUDE DATA FOR ANY DEBENTURES ISSUED IN 1961 AND PREVIOUSLY.

SCHEDULE I

CERTIFICATE OF AUDITOR*

WE HAVE EXAMINED THE BOOKS AND ACCOUNTS OF THIS LIBRARY BOARD FOR THE YEAR ENDED DECEMBER 31, 1961, AND HAVE OBTAINED ALL THE INFORMATION AND EXPLANATIONS WHICH WE REQUIRED. WE HEREBY CERTIFY THAT, IN OUR OPINION, ALL TRANSACTIONS OF THE BOARD WHICH HAVE COME UNDER OUR NOTICE HAVE BEEN FOR LIBRARY PURPOSES AND WITHIN THE POWERS OF THE BOARD, AND THAT THE STATEMENTS AND SCHEDULES HEREIN ARE PROPERLY DRAWN UP SO AS TO SHOW A TRUE AND CORRECT VIEW OF THE BOARD'S TRANSACTIONS FOR THE YEAR ENDED DECEMBER 31, 1961, AND OF THE STATE OF ITS AFFAIRS AT THAT DATE, ACCORDING TO THE BEST OF OUR INFORMATION AND THE EXPLANATIONS GIVEN US AND AS SHOWN BY THE BOOKS AND RECORDS OF THE BOARD.

DATED

1962

(AUDITOR)

(LICENSE NO.)

* TO BE SIGNED BY THE MUNICIPAL AUDITOR IN THE CASE OF A PUBLIC LIBRARY OR BY THE BOARD'S AUDITOR IN THE CASE OF A PUBLIC LIBRARY ASSOCIATION. THE AUDITOR IS TO ATTACH HERETO A STATEMENT OF ANY QUALIFICATIONS CONTAINED IN HIS REPORT, AMENDING THE ABOVE CERTIFICATE TO MAKE IT SUBJECT TO SUCH QUALIFICATIONS. THE AUDITOR IS TO INITIAL ANY ALTERATIONS ON THIS REPORT.

ATTACHED DIRECTIONS ARE TO BE READ BEFORE COMPLETING THIS FORM

DETAILS OF ASSESSMENT AND POPULATION FOR GRANT PURPOSES

1. NAME THE MUNICIPALITY FOR WHICH THIS BOARD WAS ESTABLISHED (COL. 1)	2. TYPE OF MUNICIPALITY (COL. 2)	3. TOTAL POPULATION OF MUNICIPALITY (COL. 3)	4. TOTAL ASSESSMENT OF MUNICIPALITY ON WHICH TAXES FOR SCHOOL PURPOSES WERE LEVIED (COL. 4)	5. PROVINCIAL EQUALIZING FACTOR (COL. 5)	6. ASSESSMENT FOR GRANT PURPOSES (COL. 4 X COL. 5) (COL. 6)	7. FOR DEPARTMENT (COL. 7)
Township of East York	Township	69373	1190567.41	.989	117747116	
		1164				
2. TOTAL POPULATION		68209				
3. TOTAL ASSESSMENT FOR GRANT PURPOSES					117747116	
4. DIVIDE ITEM 3, COL. 6 (A) BY 1.000			\$ 117747.11			
(B) BY 2.000			\$ 58873.55			
5. ASSESSMENT PER CAPITA (ITEM 3 DIVIDED BY ITEM 2)			\$ 1726.			
6. GROSS GRANT PAID IN 1959			\$ 8150.			
7. GRANT IN 1959 ON PERMANENT IMPROVEMENTS						
8. ITEM 6 LESS ITEM 7			8150.			
LOCAL LEVY FOR PUBLIC LIBRARY BOARD						
9. 1961 DEBENTURE LEVY (A.F.R. SCHED. A, COL. 4)			\$ 19102.19			
10. 1961 MAINTENANCE LEVY (A.F.R. SCHED. A, COL. 5)			68700.27			
11. TOTAL OF ITEMS 9 AND 10			87802.46			
12. WHERE ITEM 11 IS LESS THAN ITEM 4 (B) ENTER 90%, WHERE ITEM 11 IS GREATER THAN ITEM 4 (A) ENTER 100%, WHERE ITEM 11 IS GREATER THAN ITEM 4 (B) BUT LESS THAN ITEM 4 (A) ENTER 100%			100%			
IN THE CASE OF A DISTRICT OR REGIONAL CO-OPERATIVE LIBRARY BOARD COMPLETE ITEMS 13 AND 14						
13. NAME EACH TERRITORIAL DISTRICT INCLUDED IN THE CO-OPERATIVE			COUNTY LIBRARY CO-OPERATIVE	LIBRARY ASSOCIATION	PUBLIC LIBRARY BOARD	
14. FEES FROM MEMBER ASSOCIATIONS \$ (A.F.R. SCHED. G, ITEM 7) IN THE CASE OF A COUNTY LIBRARY CO-OPERATIVE BOARD, COMPLETE ITEMS 15 AND 16						
15. COUNTY GRANT						
16. COUNTY GRANT PER CAPITA (ITEM 5 DIVIDED BY ITEM 2)						
CALCULATION OF APPROVED COST						
DO NOT COMPLETE ITEMS 17 TO 46 ON COPY MAILED TO DEPARTMENT						
17. TOTAL EXPENDITURES (A.F.R. SCHED. G, ITEM 26)			\$	\$	\$	
18. 1961 DEBT CHARGES (A.F.R. SCHED. G, ITEM 24)						
19. REVENUE FROM RENTAL OF FLOOR SPACE (A.F.R. SCHED. G, ITEM 9)						
20. REVENUE FROM LIBRARY SERVICE SUPPLIED TO OTHER LIBRARY BOARDS (A.F.R. SCHED. G, ITEM 5)						
21. TOTAL OF ITEMS 18, 19 AND 20						
22. ITEM 17 LESS ITEM 21						
23. 1962 DEBT CHARGES FOR DEBENTURES ISSUED ON OR AFTER JAN. 1, 1960 (A.F.R. SCHED. M, COL. 6)						
24. ITEM 22 PLUS ITEM 23						
25. (A) FOR A COUNTY CO-OPERATIVE MULTIPLY ITEM 2 BY 30%				1.000		
(B) FOR A PUBLIC LIBRARY MULTIPLY ITEM 2 X \$1.20						
26. ITEM 24 LESS ITEM 25 (ENTER NIL IF ITEM 25 IS GREATER THAN ITEM 24)						
27. 50% OF ITEM 26						
28. INSERT THE LESSER OF ITEMS 24 AND 25						
29. APPROVED COST (ITEM 27 PLUS ITEM 28)						

NAME AND ADDRESS OF SECRETARY-TREASURER

Miss Dorothy S. Ashbridge

NAME OF BOARD East York Public Library Board

444 Queen St. E., Toronto 8

TYPE OF BOARD Public

(PUBLIC, ASSOCIATION, COUNTY CO-OP, ETC.)

CALCULATION OF GRANT

* IF ASSOCIATION ESTABLISHED PRIOR TO JAN. 1, 1960 RATE IS 30%, OTHERWISE 15%

	DISTRICT OR REGIONAL LIBRARY CO-OPERATIVE	COUNTY LIBRARY CO-OPERATIVE	LIBRARY ASSOCIATION	PUBLIC LIBRARY BOARD
30. RATE OF GRANT ON APPROVED COST	XXXXXXXXXX			
31. GRANT ON APPROVED COST	XXXXXXXXXX			
32. ITEM 12 TIMES ITEM 31	XXXXXXXXXX			
33. 1962 DEBT CHARGES ON DEBENTURES ISSUED PRIOR TO JAN. 1, 1960				
34. RATE OF GRANT IN 1959				
35. GRANT ON DEBT CHARGES (ITEM 33 X ITEM 34)				
36. SPECIAL GRANT FOR COUNTY LIBRARY CO-OPERATIVE	XXXXXXXXXX			
37. SPECIAL GRANTS FOR REGIONAL OR DISTRICT LIBRARY CO-OPERATIVE				
(A) NO. OF TERRITORIAL DIST.				
(B) FEES FROM MEMBER ASSOCS. (ITEM 14)				
38. GRANTS ON CERTIFICATES OF LIBRARIANSHIP				
NO. OF MONTHS OF SERVICE PROVIDED IN 1961 BY LIBRARIANS WITH	GRANT			
CERT. TYPE "A"	X \$50			
CERT. TYPE "B"	X \$40			
CERT. TYPE "C"	X \$15			
CERT. TYPE "D"	X \$10			
CERT. TYPE "E"	X \$ 5			
FOR CHIEF LIBRARIAN IN COUNTY, DISTRICT OR REGIONAL CO-OPERATIVE				
CERT. TYPE "A"	X \$150			
CERT. TYPE "B"	X \$160			
39. GRANTS FOR SPECIAL SERVICES				
40. TOTAL GRANT CALCULATED (TOTAL OF ITEMS 32 TO 39)				
41. ENTER ITEM 8 WHERE IT IS GREATER THAN ITEM 40				
42. ITEM 41 LESS ITEM 40				
43. 50% OF ITEM 42				
44. GROSS GRANT (ITEM 40 PLUS ITEM 43)				
45. LESS INTERIM PAYMENTS				
46. FINAL BALANCE PAYABLE				

NAME OF BOARD

East York Public Library Board

SCHEDULE J

REPORT ON COLLECTION AND CIRCULATION

1. NUMBER OF BOOKS CIRCULATED.	285586
PUBLIC AND ASSOCIATION LIBRAIRIES ARE TO REPORT ALL CIRCULATION INCLUDING BOOKS BORROWED FROM CO-OPERATIVES. LIBRARY CO-OPERATIVES ONLY:	
(A) NUMBER OF BOOKS SENT TO MEMBER LIBRARIES.	
(B) NUMBER OF BOOKS SENT TO SCHOOLS AND OTHER GROUPS.	
(C) YOUR ESTIMATE OF USE OF BOOKS BY SCHOOLS AND OTHER GROUPS.	
(D) MULTIPLY ITEM B BY ITEM C AND ENTER IN ITEM 1 — (UNDUPPLICATED CIRCULATION)	
2. APPROXIMATE CIRCULATION OF OTHER ITEMS, INCLUDING USE OF BOOKS IN THE LIBRARY, FILMS, ETC.	38450
3. TOTAL CIRCULATION (TOTAL OF ITEMS 1 AND 2.)	324036
4. NUMBER OF REGISTERED BORROWERS AT DECEMBER 31, 1961.	15193
5. NUMBER OF VOLUMES AT DECEMBER 31, 1961.	37695

SCHEDULE K

BOARD AND OFFICERS FOR 1962

BOARD MEMBERS (STATE WHETHER "MR.", "MRS.", OR "MISS")	ORDINARY OCCUPATION	POST OFFICE ADDRESS	NUMBER OF MEETINGS ATTENDED IN 1961
1. Miss Grace Davidson (MAYOR OR REEVE)		203 Woodmount Ave.	13
2. Mr. Fred J. McNamara (CHAIRMAN)		1014 Greenwood Ave.	12
3. Mr. George G. Moran	Upholsterer	40 Medhurst Rd. Tor.16	
4. Mrs. G. O. Morgan	Supply teacher & housewife	48 Alder Rd. Tor.16	14
5.			
6. Mr. S. Walter Stewart	Insurance	21 Don Valley Dr. 6	14
7.			
8.			
9.			
Miss Dorothy Ashbridge (SECRETARY)	Librarian	1444 Queen St. E. Tor. 8	13
Miss Dorothy Ashbridge (TREASURER)	Librarian	As Above	13
NUMBER OF BOARD MEETINGS HELD IN 1961. REGULAR 10 SPECIAL 4			

SCHEDULE L

INSURANCE

ITEM			
1. ARE THE LIBRARY BUILDINGS AND SITES OWNED BY THE BOARD OR RENTED? <u>Owned</u> (OWNED OR RENTED)			
2. IF OWNED, IS THE PROPERTY REGISTERED IN THE NAME OF THE LIBRARY BOARD? <u>Yes</u> (YES OR NO)			
3. PRESENT VALUE:			
A. LAND	\$2500.00	D. BOOKMOBILES	\$
B. BUILDINGS	\$27630.29	E. BOOKS	\$29141.62
C. FURNISHINGS AND EQUIPMENT	\$30888.99	ON EQUIPMENT	\$26000.00
		ON BOOK STOCK	\$18000.00
4. FIRE INSURANCE CARRIED ON BUILDING \$240000.00			
5. WHAT SECURITY HAS THE BOARD TAKEN FROM THE TREASURER UNDER SECTION 32(G) OF THE PUBLIC LIBRARIES ACT? \$1000.00 bond			