ANNUAL REPORT







A YEAR WITHOUT PRECEDENT

EPL BOARD 1982

In 1982 the normal activities associated with serving the public accelerated at a rate beyond all previous experience. Slightly over two and one-half million items of material were borrowed by the public. This represents an increase of 9.5% over 1981. Staff responded to 185,577 information questions related to the use of library materials, an increase of 4.2%.

Throughout the year, 93,370 persons attended the 5,817 programmes conducted by Library staff. This represents an increase in audience attendance of 26,484. In general, programming was the result of goal setting by the Public Service and, therefore, directed to specific target groups in the communities served by each service outlet.

In addition to the on-going responsibilities associated with the provision of library service to Borough residents, the Board and the staff were involved in several projects which required attention in 1982

In March, the Library accepted delivery of a GEAC mini-computer in order to automate circulation procedures. This event was preceded by two years of activity which included the development of an R.F.P. (Request for Proposal), application for and approval by the Municipal Council forfunding, the selection of a vendor and site preparation. Programme refinement and testing, conversion and loading of data, barcoding of materials, Issuing new patron cards, staft training, public orientation and publicity continued inroughout the year. The first branch was brought on-line in November, only slightly behind schedule.

In 1982, the Board's plan to improve its physical facilities received impetus with the approval of funding for the refurbishing of the Alderwood Branch. With the exception of a few items of furniture, this was completed by year-end.

It had long been recognized that the ability of the Richview building to provide adequate Central Library services and effective administrative and support functions was seriously curtailed by space constraints. In August, a lease agreement with the Etobicoke Board of Education was signed for a large portion of Silver Creek School in order to house the Administrative and Support Services. Renovation was started in September and the move scheduled for January 1983.

A major undertaking in 1982 was the implementation of a Salary Administration Study which reflects the Board's policy that salaries be reasonably comparable with other public libraries in Metropolitan Toronto. The required re-classifications, a new classification structure and procedures for job evaluation were in place by December. The Board analyzed and responded to the Task Group reports emanating from the Ontarlo Public Libraries Programme Review initiated by the Province in 1980. Further analysis and response will take place in 1980 ance the anticipated paper from the Ministry of Citizenship and Culture is circulated.

The past year has been strenuous but successful. Use of the public library by Borough residents exceeded all previous years; several special projects were undertaken. Funding for library service is largely a municipal responsibility. The Board extends its appreciation to the Council of the Borough of Etobicoke for the support received. Mayor C. Dennis Flynn Member Ex-Officio

Representing the Mayor Alderman E.H.P. Farrow

Appointed by Council Borough of Etobicoke Mr. G.L. Court Vice-Chairman Mr. L.A. Allison Mrs. N.B. Barrett

Appointed by the Board of Education Borough of Etobicoke Mr. J.A. Vanstone Chairman Mrs. L. Batty Mr. G.J. Turek

Appointed by the Metropolitan Separate School Board Miss A. Smith Mr. P.A. Leon

Mrs. N.M. Hall Secretary-Treasurer

ADMINISTRATION

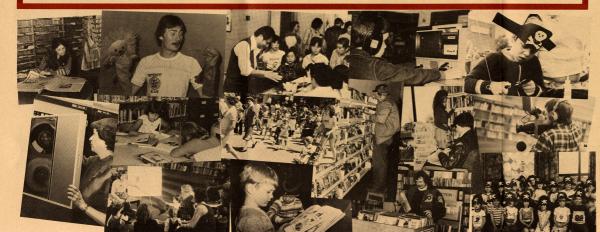
65 Hartsdale Dr. 243-8888 Box 501, Etobicoke, Ont. M9C 5G1

Mrs. N.M. Hall Director Public Library Service

Ms. J.C. Milne Deputy Director

Mr. N. Patterson Business Administrator

Photos: Etobicoke Public Library



FACTS AND FIGURES

YOUR LIBRARY HAS

674,967 books 2,444 periodical subscriptions 5,627 films/video 46,234 records/tapes 4,705 talking books 73,939 microforms

YOU BORROWED

2,355,092 books, periodicals 42,294 films/video 168,339 records/tapes 6,193 talking books

YOU ASKED

185,577 information questions

116,697 PEOPLE ATTENDED

5,817 library sponsored programmes 1,525 programmes sponsored by community groups

FINANCIAL REPORT

Contraction of the second s		
	1982	1981
REVENUE		
Accumulated Net Revenue		
Beginning	\$ 2,418	\$ 2,179
Municipal Tax Levy	\$6,657,192	\$5,528,893
Municipal Contribution -	40,001,102	\$0,020,000
Capital	597,700	188,663
Provincial Per Capita Grant	637,041	570,656
Provincial Grant — Capital	124,875	
Wintario Grants		31,000
Levied Charges	82,863	79,530 138,248
Other Revenues	155,543	
Total Revenue	\$8,255,214	\$6,536,990
EXPENDITURES		
Salaries, Wages and Benefits	\$4,864,863	\$4.310.284
Library Materials	903,480	795.975
Building & Services	627,781	527,196
Capital Expenditures out of		
Current Revenue	39,773	49,645
Debenture Interest &	175 004	105 005
Principal Repayment	175,284 605,179	185,005 356,892
Other Expenditures Transfers to — Reserves	219.815	120,974
- Capital	775,112	190,780
	\$8.211.287	\$6.536,751
Total Expenditures	\$8,211,207	\$0,530,751
Accumulated Net Revenue -		
End	\$ 46,345	\$ 2,418

LIBRARY BRANCHES

CENTRAL LIBRARY (Richview) Islington Ave/Summitcrest Dr. Mrs. M. Topa	248-5681
Extension Service Bookmobile and Shut-In Service Mrs. L. Wright	248-5681
NORTHERN AREA — Mrs. C. Stewart	
Albion Library, 1515 Albion Rd. Mrs. C. Stewart	741-7734
Rexdale Library, 2243 Kipling Ave. Ms. V. Van Vliet	741-1170
CENTRE AREA — Ms. L. North	
Brentwood Library, 36 Brentwood Rd. N. Ms. L. North	233-2105
Eatonville Library, 430 Burnhamthorpe Rd. Mrs. L. Esling	622-2840
Humber Bay Library, 200 Parklawn Rd. Mrs. M. Boyd	251-7721
SOUTHERN AREA — Mrs. B. Willough	bv
Alderwood Library, 525 Horner Ave. Mrs. S. Wilbur	251-5921
Long Branch Library, 3500 Lakeshore Blvd. W. Mr. B. Crandall	252-1100
Mimico Centennial Library, 47 Station Rd. Mrs. B. Willoughby	259-8489
New Toronto Library, 110 — 11th St. Mrs. B.A. Dzida	252-7254

ETOBICOKE PUBLIC LIBRARY