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ANNUAL REPORT -- 1958

Year established

1914

Weston Public Library

Free or Association?

Free

POPULATION OF MUNICIPALITY

To be filled in by ALL LIBRARIES

9521

Name of County or District

York

State whether library is in a city, town, village, police village, or unincorporated settlement:

Town

(Free libraries must give population on which municipal appropriation is based. Association libraries may give approximate figures for community served.)

FINANCIAL STATEMENT

RECEIPTS	\$	c	DISBURSEMENTS	\$	c
Balance from report of 1957			Adult Classed Books	2,325	07
From Municipality, 1958	12,500	00	Boys' and Girls' Books	1,347	68
County grant paid in 1958			Adult Fiction Books	1,476	32
Township grant paid in 1958			Periodicals and Newspapers	291	20
Regular Legislative grant, 1958	5,371	80	Bookbinding (not repairing material)		
Special Legislative grant, 1958			New Equipment, Furniture, etc	474	50
*Membership fees	669	00	Repairs to building and furniture	1,425	08
Fines, reserves, lost and damaged books	1,372	78	Insurance	139	76
Received from debentures			Rent		
Other borrowed money			Light, heat and water	865	67
Other receipts itemized as follows:			Library cards and stationery	563	12
			Cartage, express, etc		
Films	329	70	Salaries (Librarian	3,950	00
			Assistants	5,753	70
			Wages (Janitor	900	00
			Secretary (if other than Librarian)		
			Other expenditures as follows:		
			Telephone	145	75
			Films	329	07
			Miscellaneous	135	40
			Debit Balance		
			December 31, 1957	120	34
			Cash on hand, Dec. 31, 1958	1	62
Total	20,243	28	Total	20,243	28
*For association libraries or non-resident patrons of free libraries.				202	
ASSETS	\$	c	LIABILITIES	\$	c
Value of land	6,000	00	Debentures		
Value of building, if owned by library	20,000	00	Bills payable		
Value of furniture	8,000	00	Other liabilities as follows:		
Value of books	20,000	00			
Endowment funds					
Cash on hand, Dec. 31, 1958					
Total	54,000	00	Total		

CERTIFICATE OF AUDITOR

WE HAVE EXAMINED THE BOOKS AND ACCOUNTS OF THIS LIBRARY BOARD FOR THE YEAR ENDED DECEMBER 31ST, 1958, AND HAVE OBTAINED ALL THE INFORMATION AND EXPLANATIONS WHICH WE REQUIRED.

WE HEREBY CERTIFY THAT, IN OUR OPINION, ALL TRANSACTIONS OF THE BOARD WHICH HAVE COME UNDER OUR NOTICE HAVE BEEN FOR LIBRARY PURPOSES AND WITHIN THE POWERS OF THE BOARD, AND THAT THE STATEMENTS AND SCHEDULES HEREIN ARE PROPERLY DRAWN UP SO AS TO SHOW A TRUE AND CORRECT VIEW OF THE BOARD'S TRANSACTIONS FOR THE YEAR ENDED DECEMBER 31ST, 1958, AND OF THE STATE OF THE LIBRARY AND THE EXPLANATIONS GIVEN US AND AS

DATED

To be signed by the Municipal Auditor in the case of a Public Library.
The auditor is to attach hereto a statement of any qualification qualifications.

Auditor's statement will be sent when
the books have been audited.

HOURS LIBRARY IS OPEN EACH WEEK

	Number of Hours Circulation Dept. is Open	Number of Hours Reading Room is Open
Monday	7	7
Tuesday	7	7
Wednesday	Closed	Closed
Thursday	7	7
Friday	7	7
Saturday	8	8
Total.....	36	36

Does library conform to a local weekly half holiday?..... Yes.....

REGISTRATION

Number of members on register Dec. 31, 1958

	ADULTS	CHILDREN	TOTAL
Free Public Library.....	4,689	1,865	6,554
Association Public Library.....			

STAFF (Attach sheet if space below is insufficient)

	NAME	Total Years Experience in Library Work	Certificate of Librarianship (A, B, C, D, or E)	If appointed in 1958 give date	ANNUAL SALARY
Chief Librarian.....	Miss Olive Nickle	11	B		\$ 3,950.00
Assistants	Miss Ruth Pothery	39	B		\$ 3,400.00
	Mrs. Barbara Calhoun	2			\$ 1.00 per hour

Number of Board Meetings held in 1958, Regular..... 10..... Special.....

BOARD AND OFFICERS FOR 1959

(For Association Libraries Five Members may constitute a Board, but not more than Nine)

BOARD MEMBERS (State whether "Mr." "Mrs." or "Miss")	ORDINARY OCCUPATION	POST OFFICE ADDRESS	Number of Meetings Attended in 1958
1. Mr. G. Bull	Lawyer	2 Elm Street	not appointed
2. Mr. J. McAlhone	Mayor or Reeve	Purchasing Agent 177 Church Street	10
3. Mr. T.J. Calnan	Chairman	H.S. Teacher 72 King Street	5
4. Mr. C.W. Christie	H.S. Principal	201 John Street	6
5. Mrs. A. C. Heakes	Housewife	16 Patika Avenue	7
6. Mr. E.L. McGlening	Accountant	362 Main Street North	8
7. Mrs. P.B. Townsend	P.S. Teacher	86 Church Street	7
8. Mrs. R.M. Watson	P.S. Teacher	55 MacDonald Avenue	7
9. Mr. E.G.H. Worden	Retired H.S. Principal	92 John Street	3
Miss Olive Nickle	Librarian	Public Library	10
Secretary			
Miss Olive Nickle	Librarian	Public Library	10
Treasurer			

COLLECTION AT END OF 1958

Adult classed books.....	6,400
Adult fiction books.....	6,050
Boys' and girls' books.....	5,410
Total number of books in library.....	17,860
Films Library owns 1, from N.F.B. 27	28
Records	N11
Pictures (Approximate number).....	N11
Books discarded in 1958	545
Amount of insurance carried on books in library.....	\$10,000.00

CIRCULATION, 1958 Books or bound periodicals only

Adult classed books.....	22,244
Adult fiction books.....	43,576
Boys' and girls' books.....	30,117
Total circulation of books for home use.....	95,937
Reference books used in library (Approximate).....	250
Films loaned.....	294
Records loaned.....	N11
Pictures loaned.....	N11
Does your library have Art Exhibits?.....	No

CERTIFICATE

We, the officials of the Weston Public Library

do hereby certify that all statements herein contained are complete and true to the best of our knowledge, and that the provisions of the Act and Regulations respecting Public Libraries, as far as they apply to this Public Library, have been complied with: that the Annual Report and the foregoing Statement, compiled from the Secretary's and Treasurer's books, which have been examined, are true and correct for the year ended December 31, 1958.

(Signed) J. F. McAllister Chairman

(Signed) Oliver Smith Treasurer or Secretary

ANNUAL REPORTS

All Library Boards are to make their reports to December 31, 1958, and forward them to the Department of Education, not later than March 15, 1959. Where the audit has not been completed prior to March 15, 1959, unaudited reports will be accepted. In such cases, signed and audited statements must be mailed to the Department as soon as they are available.

The Department does not assure payment of grants on late reports.

PUBLIC LIBRARY ANNUAL REPORT FOR 1958	Weston..... PUBLIC LIBRARY	Weston.....Post Office	<p style="text-align: center;">NOTE</p> <p>The report is to be prepared in duplicate. ONE COPY is to be forwarded to: The Director of Public Library Service, Department of Education, 206 Huron St., Toronto, Ontario.</p> <p>THE OTHER is to be retained by the Library.</p>
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PROGRESS REPORT

Include here any special developments in the library during the year, such as alterations to building, establishment of film or record collection, publicity, etc. Also comment on trends in circulation.

The circulation continues to increase, still largely due to the fact that late in 1957 we doubled the number of books allowed out per card.

A more accurate count of our non-resident members was kept this year and it was discovered that during 1958, 669 non-residents of Weston paid the \$1.00 per year fee.

In 1958 we began to use plastic covers on our new adult books. This has proven to be very popular with our users as well as adding life to our books.

During the year two large bookcases were added to the Adult Department and a tool shed and a roof over our back entrance were built.