

State whether the library is situated in a City, Town, Incorporated Village, Police Village, or an unincorporated settlement.	ANNUAL REPORT For year ending Dec. 31st 1930	Free or Association? <i>Free</i>
County in which library is situated. <i>York</i>	FOR <i>Western</i> Public Library	Donations received at any time for building and fittings. From whom received Total amount <i>999.91</i> 98. Dates received <i>1914</i> to <i>1917</i>
Township in which library is situated	Population of Community <i>6137</i>	Year Established <i>1858</i>

RECEIPTS		EXPENDITURES	
Balance from report of 1929		Books—Adult, Class books	<i>152 35</i>
Legislative grant paid in 1930	<i>255 00</i>	Adult, Fiction	<i>188 75</i>
Municipal appropriation, 1930	<i>375 00</i>	Juvenile, Class books	<i>52 23</i>
County grant paid in 1930	<i>25 00</i>	Juvenile, Fiction	<i>35 76</i>
Township grant paid in 1930		Periodicals, magazines, newspapers for 1930	<i>126 95</i>
Rents		Binding, and repairs to books	<i>213 86</i>
Fines, reserves, lost and damaged books	<i>107 18</i>	Materials for cataloguing	
Membership fees	<i>85 90</i>	Building, and repairs to building	<i>24 60</i>
Net proceeds of entertainments		Furniture, and repairs to furniture	<i>261 91</i>
Received from sale of books		Insurance	<i>42 00</i>
Received from sale of magazines, etc.		Light, heat, water, and janitor's wages	<i>737 19</i>
Received from debentures		Salary—Librarian	<i>1308 00</i>
Other borrowed money		Salaries—Staff	<i>634 00</i>
Other receipts as follows:		Printing, stationery, library supplies	<i>31 20</i>
<i>Deficit 1930</i>	<i>53 65</i>	Incidentals	<i>26 87</i>
		<i>Trans. local improvements</i>	<i>70 62</i>
		<i>Deficit from 1929</i>	<i>319 92</i>
		Cash on hand, Dec. 31st, 1930	
Total	<i>4229 08</i>	Total	<i>4276 73</i>

ASSETS		LIABILITIES	
Land	<i>2000 00</i>	<i>Deficit</i>	<i>53 65</i>
Building	<i>1000 00</i>		
Furniture	<i>600 00</i>		
Books	<i>722 00</i>		
Cash on hand, Dec. 31st, 1930			
Total	<i>19900 00</i>	Total	<i>53 65</i>

BOOKS IN LIBRARY								PATRONAGE		
CLASSES	Volumes in Library Dec. 31st, 1929		VOLUMES ADDED IN THE YEAR 1930		VOLUMES WITH- DRAWN LOST AND SOLD IN 1930		Volumes in Library Dec. 31st, 1930		(Circulation of Books, 1930)	
	Adult	Juvenile	Adult	Juvenile	Adult	Juvenile	Adult	Juvenile	Adult	Juvenile
General Works	<i>108</i>	<i>42</i>	<i>13</i>				<i>121</i>	<i>42</i>	<i>399</i>	<i>2</i>
Philosophy	<i>101</i>	<i>1</i>	<i>7</i>				<i>108</i>	<i>1</i>	<i>634</i>	
Religion	<i>153</i>	<i>22</i>	<i>6</i>				<i>159</i>	<i>22</i>	<i>659</i>	<i>93</i>
Sociology	<i>187</i>	<i>232</i>	<i>3</i>	<i>15</i>		<i>3</i>	<i>190</i>	<i>244</i>	<i>544</i>	<i>1949</i>
Philology	<i>5</i>	<i>4</i>					<i>5</i>	<i>4</i>	<i>3</i>	
Natural Science	<i>216</i>	<i>188</i>	<i>2</i>	<i>8</i>		<i>4</i>	<i>218</i>	<i>192</i>	<i>648</i>	<i>1532</i>
Useful Arts	<i>195</i>	<i>68</i>	<i>2</i>	<i>2</i>			<i>197</i>	<i>70</i>	<i>728</i>	<i>628</i>
Fine Arts	<i>119</i>	<i>18</i>	<i>2</i>				<i>121</i>	<i>18</i>	<i>692</i>	<i>288</i>
Literature	<i>534</i>	<i>106</i>	<i>9</i>	<i>6</i>			<i>543</i>	<i>112</i>	<i>1272</i>	<i>758</i>
History	<i>486</i>	<i>79</i>	<i>8</i>	<i>2</i>	<i>5</i>		<i>489</i>	<i>81</i>	<i>1045</i>	<i>745</i>
Travel	<i>420</i>	<i>124</i>	<i>22</i>	<i>2</i>	<i>2</i>	<i>2</i>	<i>442</i>	<i>124</i>	<i>1529</i>	<i>1268</i>
Biography	<i>359</i>	<i>79</i>	<i>8</i>	<i>1</i>			<i>367</i>	<i>80</i>	<i>1052</i>	<i>743</i>
Fiction	<i>3987</i>	<i>1606</i>	<i>158</i>	<i>47</i>	<i>18</i>	<i>14</i>	<i>4127</i>	<i>1639</i>	<i>31086</i>	<i>11441</i>
Total	<i>6870</i>	<i>2569</i>	<i>240</i>	<i>83</i>	<i>23</i>	<i>23</i>	<i>7087</i>	<i>2629</i>	<i>40241</i>	<i>19447</i>
In report of books added in 1930	<i>306</i>								<i>Magazines</i>	<i>3029</i>
	<i>17</i>								Total home use	<i>62817</i>
									Reference	<i>3160</i>
									Grand Total	<i>66977</i>

In report of books added in 1930 ... *306* ... volumes were by purchase.
 ... *17* ... volumes were donations.
 ... *323* ... volumes were periodicals, etc., bound
 ... *323* ... Total added.

If the books in the library are not classified according to the Decimal System, the librarian will report for the classes mentioned doing the best possible under the circumstances.

HOURS LIBRARY IS OPEN TO THE PUBLIC

Fill in each blank where service is given; do not use "ditto" marks

	CIRCULATING DEP'T.	CHILDREN'S DEP'T	REFERENCE DEP'T.	READING ROOMS
Monday	From 3 1/2 To 7	From 3 1/2 To 7	From 3 1/2 To 7	From 3 1/2 To 7
Tuesday	" " "	" " "	" " "	" " "
Wednesday	" closed "	" closed "	" closed "	" closed "
Thursday	" 3 1/2 To 7 "	" 3 1/2 To 7 "	" 3 1/2 To 7 "	" 3 1/2 To 7 "
Friday	" " "	" " "	" " "	" " "
Saturday	" " "	" " "	" " "	" " "

Remarks regarding service on public and statutory holidays.

MAGAZINES, PERIODICALS, NEWSPAPERS

Publications paid for—not donated

	DAILY	WEEKLY	MONTHLY	QUARTERLY	TOTAL
British Isles		2	3		5
Canada	2	3 and 1/2 weekly	3	1	10
United States		2	18		20
Other countries			1		1
Total	2	8	20	1	36

Number of newspapers, periodicals and magazines donated / daily, weekly, monthly, quarterly

REGISTRATION OF BORROWERS OR MEMBERS

If a FREE public library, give net number of borrowers on the register on December 31st, 1930.

2434

If an ASSOCIATION public library, give number of members over 21 years of age.

Number over 21 years of age

Number under 21 years of age

New names registered in 1930.

289

Total

INSURANCE

Amount of insurance carried on books, periodicals, magazines, and newspapers, \$ 5,000.00

Term of policy or policies three years. Expiration dates July 6, 1932, November 1, 1933

The Regulations state as follows: "All books shall be insured for the total amount contributed by the Government during the last ten preceding years."

BOARD AND OFFICERS FOR 1930

NAMES BOARD	ORDINARY OCCUPATION.	POST OFFICE ADDRESS.
1. Mrs. A. L. Carter	Mayor or Reeve	Wenden, Ont.
2. Mrs. Oliver Master	Chairman	" "
3. Mrs. H. A. Cockburn	Member	" "
4. Dr. H. C. Ross	Member	" "
5. Mr. W. A. Coates	Member	" "
6. Mr. A. C. Campbell	Member	" "
7. Mr. R. M. Law	Member	" "
8. Mr. D. C. O'Garra	Member	" "
9. Mr. V. Walker	Member	" "

OFFICERS		
Dr. H. C. Ross	Secretary.	" "
Dr. A. C. Campbell	Treasurer.	" "
Dr. C. R. Rothery	Librarian	" "

Fill in the names, making each name and letter legible; if a member acts as secretary, treasurer, or librarian, repeat the name when filling in the names of officers. For librarian and secretary, state whether "Mr.," "Mrs.," or "Miss"; for clergyman, give name of church.

DECLARATION

This declaration may be made either before a Justice of the Peace, Commissioner or Notary Public.

We Oliver Masters and H. B. Ross Chairman and Secretary and Treasurer
of the Board of Management of the Weston Public Library

do solemnly declare that the provisions of the Act and regulations respecting Public Libraries and Reading Rooms, as far as they apply to this Public Library, have been complied with; that the Annual Report and the foregoing Statement, compiled from the Secretary's and Treasurer's books, which have been examined and audited, are true and correct for the year ending on the 31st December, 1930; that all books reported as purchased have been received by the Librarian and have been properly stamped, labelled and shelved; that the expenditure reported by the Board of Management for books and for newspapers, magazines and periodicals for 1930, and bookbinding, and materials for cataloguing and classifying, upon which this Public Library seeks to qualify for a Legislative grant, was not made with borrowed money or by promissory note, or notes, or in any other way than by cash only, and we make this solemn declaration, conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

(Signed) Oliver Masters Chairman or Secretary.

(Signed) H. B. Ross Treasurer

Declared before me in the town of Weston of Weston in the County of York
this 11th day of March 1931

M. J. A. Com

The Space Below is for Departmental Use Only

STATEMENT FOR LEGISLATIVE GRANT

ITEMS	GRANT BASED ON		GRANT RECOMMENDED	
Books—Class Books, Adults				
Books—Class Books, Juvenile				
Books—Fiction, Juvenile				
Books—Fiction, Adult, total amount expended				
Bookbinding and Repairs to Books				
Materials for cataloguing and classifying books				
Magazines, Periodicals, Newspapers				
Less sold				
Grant on Reading Rooms				
Grant on Annual Receipts				
Special Grant				
Total Grant Recommended				

Inspector of Public Libraries

AUTHORITY FOR PAYMENT

DATE CREDITED FOR PAYMENT

ANNUAL REPORTS

All Public Libraries shall make up their reports to the 31st December, 1930, and forward them to the Department of Education, **not later than the 15th of February, 1931**, with invoices and vouchers showing expenditures for books, magazines, periodicals, newspapers, bookbinding and materials used for cataloguing and classifying received, or for work done and paid for, between the 1st of January and the 31st of December, 1930.

The Department of Education requires all Public Libraries desiring to qualify for Legislative Grants to procure, at the time of making purchase of books, newspapers, magazines and periodicals, receipted, detailed accounts made out in duplicate. One copy of each such receipted invoice, to be rendered **on the forms printed for the purpose**, must be forwarded with the Annual Report to the Department of Education and the duplicate copies of Annual Report and of receipted invoices must be kept on file by the Secretary of the Library Board. **Invoice Forms, Blue, Red, White and Green, can be obtained from Inspector's office.**

PUBLIC LIBRARY ANNUAL REPORT

For 1930

Mention
Public Library

Mention Post Office

DUPLICATE COPY

To be retained
by the Library

Regulations Governing Grants to Public Libraries

1.—(1) The annual grants to public libraries and branch public libraries, shall be apportioned from funds appropriated for the purpose as hereinafter provided:

(2) Not more than fifty per cent of the expenditure on books, bookbinding and approved materials for classifying and cataloguing and supplies for an approved loan system, but no grant may be paid on any expenditure on works of fiction that exceeds forty-five per cent. of the amount expended on other books, and such grant shall not exceed the sum of two hundred dollars to any one library.

(3) Not more than fifty per cent on expenditures for periodicals and newspapers and such grant shall not exceed fifty dollars to any one library.

(4) a. Five dollars if a reading-room has been kept open at least two hours a day for three days a week.

b. Ten dollars if a reading-room has been kept open at least three hours a day for six days a week.

(5) The Minister may authorize the payment of the following:

a. Five dollars to a public library whose receipts for the year were less than twenty-five dollars;

b. Ten dollars to a public library whose receipts for the year were more than twenty-five dollars and less than one hundred dollars;

c. Fifteen dollars to a public library whose receipts for the year were more than one hundred dollars and less than two hundred dollars;

d. Twenty dollars to a public library whose receipts for the year were more than two hundred dollars and less than five hundred dollars.

e. In cases deserving of special consideration the Minister may authorize the payment of a special grant to the board of a public library in a community of less than two thousand inhabitants.

(6) The Minister may pay a grant to a public library board that enters into a contract with the Department of Education to furnish facilities for practice work, and other privileges, with or without class-room accommodation, for a training school for librarianship.

2.—The Minister may pay a special grant, not to exceed one hundred dollars, to the board in any community of less than two thousand inhabitants on the establishment of a public library under Part I of the Public Libraries Act, and the payment may be made immediately after the appointment of the board and on receipt of an agreement signed on behalf of the board that the full amount of the grant will be expended on books, the selection to be approved by the Minister.

3.—In apportioning grants the term "Fiction" shall not apply to books properly classifiable as children's books.

4.—A reading-room to qualify for a grant shall be provided regularly with at least ten publications, exclusive of gifts, six of which must be standard monthly periodicals, and the remaining four may include daily or weekly newspapers, or weekly or monthly periodicals or any other list of publications approved by the Minister.

5.—All numbers of periodicals upon which a grant is to be claimed or to be paid shall be kept in the library for at least twelve months after the date of publication.

6.—Every board shall insure its library's books for an amount not less than the sum of the Legislative grants for the last ten preceding years.

7.—No grant may be paid on expenditures from money obtained as insurance or from money obtained from the sale of books or periodicals.

8.—Branch libraries, acknowledged as such by the Minister shall be considered as separate public libraries for the purpose of the payment of grants.

9.—To qualify for a regular grant an association public library must have at least fifty members in the case of a village or town, and at least thirty members in the case of a police village or a rural district.

10.—Every board shall submit the required annual report or reports by the time specified on the report form unless extension of time has been granted in writing.

11.—Received copies of invoices of the books and periodicals and supplies purchased, and for expenditures for bookbinding shall be enclosed with the annual reports of libraries expending less than one thousand dollars for books and less than two hundred dollars for periodicals and newspapers.

12.—If the amount voted by the Legislature for public library purposes is insufficient to pay in full the apportionments under the foregoing Regulations to libraries reporting by the required time, the Minister may make a pro rata reduction, and if there is a balance left over the Minister may pay grants to other public libraries in the order in which their reports are received in correct form, and should the fund become exhausted, libraries reporting thereafter shall be disqualified from receiving payment for the year.

13.—In the case of a board performing an act that may reasonably be considered as conducive to inferior library service, or in the case of a board unnecessarily continuing to maintain a condition opposed to the best interest of a public library, part or all of the total grant due at the time or next payable may be withheld.

14.—All Regulations heretofore in force pertaining to grants to public libraries are repealed.