

# ANNUAL REPORT - 1934

If incorporated, state whether city, town or village: <u>town</u>	FOR <u>Western</u> <b>Public Library</b>		Free or Association? .....
If unincorporated settlement or police village, state township: .....	Year established <u>1858</u>	County <u>Yuba</u>	Population of Community .....

## FINANCIAL STATEMENT

RECEIPTS		EXPENDITURES	
Balance from report of 1933.....		Books—Adult Classed.....	82 23
From Municipality, 1934.....	2479 00	Juvenile.....	163 40
County grant paid in 1934.....		Adult Fiction.....	162 23
Township grant paid in 1934.....		Periodicals (magazines, newspapers) for 1934.....	79 42
Legislative grant paid in 1934.....	200 00	Binding and book repair.....	13 67
* Membership fees.....	68 50	New equipment.....	
Fines, reserves, lost and damaged books.....	176 02	Repairs to building and furniture.....	42 18
Received from sale of books.....		Insurance.....	
Received from sale of periodicals.....		Rent <u>Pages</u> .....	19 64
Received from debentures.....		Light, heat, water.....	23 04
Other borrowed money.....		Salaries or Wages { Librarian.....	1090 00
Other receipts as follows: .....		Assistants.....	610 00
.....		Janitor.....	240 00
.....		Secretary (if other than librarian).....	25 00
.....		Stationery, supplies.....	43 28
.....		Other expenditures as follows: <u>Postage</u> .....	2 00
.....		<u>Books</u> .....	2 00
.....		<u>Periodicals and Newspapers</u> .....	133 30
.....		Cash on hand, Dec. 31, 1934.....	93 76
<b>Total</b> .....	<b>2923 52</b>	<b>Total</b> .....	<b>2923 52</b>
ASSETS		LIABILITIES	
Land.....	2000 00	Debentures.....	<u>none</u>
Building.....	15000 00	Bills payable.....	
Furniture.....	700 00	Other liabilities as follows: .....	
Books.....	7500 00	.....	
Endowment funds.....		.....	
Cash on hand, Dec. 31, 1934.....		.....	
<b>Total</b> .....	<b>20200 00</b>	<b>Total</b> .....	<b>00</b>

## BOOKS AND SUPPLEMENTARY MATTER

CLASSES	INVENTORY PREVIOUSLY REPORTED		VOLUMES* ADDED DURING 1934		VOLUMES† WITH-DRAWN IN 1934		VOLUMES IN LIBRARY DECEMBER 31, 1934		CIRCULATION, 1934	
	Adult	Juvenile	Adult	Juvenile	Adult	Juvenile	Adult	Juvenile	Adult	Juvenile
000—General, Periodicals.....	124	TOTALS ONLY		TOTALS ONLY		TOTALS ONLY	124	TOTALS ONLY	132	TOTALS ONLY
100—Philosophy.....	116		7				123		788	
200—Religion.....	168		2				170		820	
300—Sociology.....	200		1				201		683	
500—Natural Science.....	226		1				227		835	
600—Useful Arts.....	215						215		815	
700—Fine Arts.....	136		2				138		822	
800—Literature, Philology.....	589		11		1		599		1594	
900—History.....	203		4				207		1195	
910—Travel.....	489		14				503		1720	
B or 920—Biography.....	416		16		2		430		1361	
Total—Non Fiction.....	3882	1087	58	20	3		3237	1187	10760	7596
Fiction.....	4467	1748	191	63	88	28	4570	1783	34360	11877
Total Books.....	7749	2835	249	83	91	28	7807	2970	45120	19473
Pamphlets, clippings.....	201									
Files of pictures, maps.....	no collection on beginning one.						Reference 3730		Periodical 3460	
* Comprised as follows:					† Comprised as follows:					
Purchase.....	323				Lost.....	3				
Gifts.....	9				Sold.....					
Bound Periodicals.....					Discarded.....	116				
		Total added.....	322				Total withdrawn.....	119		

# HOURS LIBRARY IS OPEN TO THE PUBLIC

Fill in each blank where service is given; do not use "ditto" marks

	CIRCULATING DEPT.	CHILDREN'S DEPT.	REFERENCE DEPT.	READING ROOMS
Monday.....	From 362 To 9	From 362 To 9	From 362 To 9	From 362 To 9
Tuesday.....	From 362 To 9	From 362 To 9	From 362 To 9	From 362 To 9
Wednesday.....	From closed	From closed	From closed	From closed
Thursday.....	From 362 To 9	From 362 To 9	From 362 To 9	From 362 To 9
Friday.....	From 362 To 9	From 362 To 9	From 362 To 9	From 362 To 9
Saturday.....	From 362 To 9	From 362 To 9	From 362 To 9	From 362 To 9

Service given on statutory holidays? <i>Closed</i>	Has the library a lecture hall? <i>Yes</i>	How is it utilized? <i>Library meetings, a series of mental health lectures, story hour and guide and day camp. Amplifiers, Young People's Council, Junior's Committee and C.C.Y.</i>
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PERIODICALS: MAGAZINES, NEWSPAPERS						REGISTRATION OF BORROWERS OR MEMBERS	
Paid for—	DAILY	WEEKLY	MONTHLY	QUARTERLY	TOTAL	FREE	ASSOCIATION
British Isles.....		1	2		3	Number of borrowers on register, December 31, 1934:  3022	Number of members on register, December 31, 1934: (a) Over 15 years of age.  (b) Under 15 years of age (See Sec. 54, Public Libraries Act)  Total Other patrons (See Sec. 57 Public Libraries Act)
Canada.....	3	2 and 1 to weekly	1		8		
United States.....			13 and 1 to monthly		14		
Other countries.....						Date of last revision of registration:  January 1935	
Total.....	3	5	17		25		
Donated.....	1	1	1		3		

Amount of insurance carried on books and periodicals, \$.....	Expires.....
Refer to Regulation 6, page 4 of this report form.	

## PERSONNEL, EXPERIENCE AND QUALIFICATIONS OF STAFF (Attach sheet if space below is insufficient)

	NAME	TOTAL YEARS' EXPERIENCE	CERTIFICATES OF QUALIFICATION Give number and date
Chief Librarian.....	<i>Quinn C. Aroney</i>	16	Home Methodical in Library School 1919.
Assistant Librarian.....	<i>Iris Davis</i>	6	Home Methodical in 1929.
"			
"			
"			

\*Insert letter C before the name of the assistant in charge of children's work.

## BOARD AND OFFICERS FOR 1935 (For Association Libraries 5 Members may constitute a Board)

BOARD MEMBERS	ORDINARY OCCUPATION	POST OFFICE ADDRESS
1. <i>Mr. J. A. MacLean</i> Chairman	<i>Bank Manager</i>	<i>180 Queen St.</i>
2. <i>Mr. T. W. MacLean</i> Mayor (If Free Pub. Lib.) (or Reeve)	<i>Real Estate</i>	<i>163 Rosemont Ave.</i>
3. <i>Mr. H. C. Ross</i> Member	<i>Drifter</i>	<i>Joseph St.</i>
4. <i>Mr. R. M. Law</i> Member	<i>High School teacher</i>	<i>163 Queen St. King St.</i>
5. <i>Mr. H. M. Hildie</i> Member	<i>Insurance</i>	<i>190 Church St.</i>
6. <i>Mr. C. E. Campbell</i> Member	<i>Public School inspector</i>	<i>Church St.</i>
7. <i>Mr. J. A. MacLean</i> Member		<i>Rosemont Ave.</i>
8. <i>Mr. T. C. G. Gorman</i> Member	<i>Separate School Inspector</i>	<i>38 King St.</i>
9. <i>Mr. John Ross</i> Member	<i>Separate School Inspector</i>	<i>2 Elm St.</i>
*Insert letter "B" after the name of the of the Book Selection Committee's Chairman.		
<i>Mr. C. P. Davies</i> Secretary		
<i>Mr. P. P. Davies</i> Treasurer		

Number of Board Meetings held during 1934: Regular.....*8* Special.....*2* Day of Regular Board Meetings.....*Monday and Tuesday*

If a member acts as secretary or treasurer, repeat the name. Always state whether "Mr.", "Mrs.", or "Miss."  
For clergyman, give denomination.

## DECLARATION

This declaration may be made before either a Justice of the Peace, a Commissioner or a Notary Public.

We.....

of the Board of Management of the.....Public Library

do solemnly declare that all statements herein contained are complete and true to the best of our knowledge, and that the provisions of the Act and Regulations respecting Public Libraries and Reading Rooms, as far as they apply to this Public Library, have been complied with; that the Annual Report and the foregoing Statement, compiled from the Secretary's and Treasurer's books, which have been examined and audited, are true and correct for the year ending December 31, 1934, that all books reported as purchased have been received by the Librarian and have been properly stamped, labelled and shelved; that the expenditure reported by the Board of Management for books and periodicals for 1934 and bookbinding, upon which this Public Library seeks to qualify for a Legislative grant, was not made with borrowed money or by promissory note, or in any other way than by cash only, and we make this solemn declaration, conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of The Canada Evidence Act.

(Signed).....

Chairman.

(Signed).....

Treasurer or Secretary.

Declared before me in the.....of.....in the County of.....  
this 12<sup>th</sup> day of June.....1935.

The Space Below is for Departmental Use Only.

### STATEMENT FOR LEGISLATIVE GRANT

ITEMS			GRANT BASED ON		GRANT RECOMMENDED	
Books—Adult Classed.....						
Juvenile.....						
Adult Fiction.....						
Bookbinding.....						
Periodicals, Magazines, Newspapers.....						
Less sold.....						
Grant on Reading Rooms.....						
Grant on Annual Receipts.....						
Grant on Librarian's Certificate.....						
Total.....						
Deduct for Library Review.....						
Net Grant Recommended.....						

Inspector of Public Libraries.

AUTHORITY FOR PAYMENT

DATE CREDITED FOR PAYMENT

# ANNUAL REPORTS

As provided in Regulations 10 and 11, all Public Libraries shall make up their reports to December 31, 1934, and forward them to the Department of Education, not later than March 15, 1935 with invoices and vouchers showing expenditures for books, periodicals and bookbinding paid for between January 1 and December 31, 1934.

All Public Libraries desiring to qualify for Legislative Grants should procure, at the time of making purchase of books and periodicals, receipted, detailed accounts in duplicate on the forms printed for the purpose. One copy of each receipted invoice must be forwarded with the Annual Report to the Department of Education; the duplicate copies of Annual Report and of receipted Invoices should be kept on file by the Secretary of the Library Board. Invoice Forms, Blue, Red, White and Green, can be obtained from the Inspector of Public Libraries.

<div>PUBLIC LIBRARY ANNUAL REPORT For 1934</div>	<div>PUBLIC LIBRARY</div> <div>Post Office</div>	<div>DUPLICATE COPY To be retained by the Library.</div>	
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