

ANNUAL REPORT - 1949

Year established

1858

WESTON

Public Library

Free or Association?

Free

State whether library is in a city, town, village, police village, or unincorporated settlement:

Population of municipality on which library appropriation was based

Name of County or District

Town

7219

York

FINANCIAL STATEMENT

RECEIPTS			EXPENDITURES		
Balance from report of 1948	442	56	Adult Classed Books	306	40
From Municipality, 1949	6725	00	Boys' and Girls' Books	630	35
County grant paid in 1949			Adult Fiction Books	542	27
Township grant paid in 1949			Periodicals and Newspapers	144	50
Regular Legislative grant, 1949	2244	60	Bookbinding (not repairing material)	-	
Special Legislative grant, 1949			New Equipment, Furniture, etc.	140	00
*Membership fees	132	75	Repairs to building and furniture	93	78
Fines, reserves, lost and damaged books	262	05	Insurance	64	61
Received from debentures			Rent	-	
Other borrowed money			Light, heat and water	371	36
Other receipts itemized as follows:			Library cards and stationery	81	19
Duplicate service	199	28	Cartage, express, etc.	-	
Humber Heights School	50	00	Salaries or Wages	1934	00
Y.W.C.A.	1	00	Librarian	3721	55
Petty Cash	10	00	Assistants	568	68
Less O/S Cheques	366	95	Janitor	200	00
			Secretary		
			(if other than librarian)		
			Other expenditures as follows:		
			Alterations	743	05
			Miscellaneous	129	06
			Janitor's supplies	49	09
			Janitor Service	81	24
			Secretary's supplies	19	25
			Bank Charges	5	87
			Petty Cash	10	00
			Less O/S Cheque	3	50
			Cash on hand, Dec. 31, 1949	1801	84
Total	9700	29	Total	9700	29

* For association libraries or non-resident patrons of free libraries.

ASSETS

Value of land	4800	00
Value of building, if owned by library	14000	00
Value of furniture	7000	00
Value of books	9000	00
Endowment funds		
Cash on hand, Dec. 31, 1949	1801	84
Total	36601	84

LIABILITIES

Debentures	
Bills payable	
Other liabilities as follows:	
Total	

Amount of insurance carried on books in library \$...5100.00.

Policy expires.....1st June.....1950

LIBRARY HOURS LIBRARY IS OPEN EACH WEEK

Fill in each blank where service is given; do not use "ditto" marks or "nil"

	Number of Hours Circulation Dept. is Open	Number of Hours Reading Room is Open	
Monday	5	5	
Tuesday	5	5	
Wednesday	Closed	Closed	
Thursday	5	5	
Friday	5	5	
Saturday	5	5	
Total.....	25	25	

Does library conform to a local weekly half holiday? Yes

REGISTRATION

Number of members on register Dec. 31, 1949

	ADULTS	CHILDREN	TOTAL
If a Free Public Library	<u>Not separated</u>		<u>6365</u>
If an Association Public Library (include patrons)			

STAFF (Attach sheet if space below is insufficient)

	NAME	Total Years Experience in Library Work	Certificate of Librarianship (A, B, C, or E)	If appointed in 1949 give date	ANNUAL SALARY
Chief Librarian	<u>Miss Ruth C. Rothery</u>	<u>30</u>	<u>B</u>	<u>-</u>	<u>\$ 2000.00</u>
Assistants	<u>x Miss Iris Akins</u>	<u>20</u>	<u>-</u>	<u>-</u>	<u>\$ 1440.00</u>
	<u>Miss M. McCullough</u>	<u>20</u>	<u>B</u>	<u>8th. July</u>	<u>\$ 2000.00</u>
	<u>Miss J. Craig</u>	<u>-</u>	<u>-</u>	<u>November</u>	<u>Part time</u>
	<u>Miss M. Naon</u>	<u>-</u>	<u>-</u>	<u>"</u>	<u>"</u>
	<u>Miss P. Armstrong</u>	<u>-</u>	<u>-</u>	<u>"</u>	<u>"</u>
	<u>x Resigned in August</u>				

Number of Board Meetings held in 1949. Regular 11 Special

BOARD AND OFFICERS FOR 1950

(For Association Libraries Five Members may constitute a Board, but not more than Nine)

BOARD MEMBERS (State whether "Mr.," "Mrs.," or "Miss")	ORDINARY OCCUPATION	POST OFFICE ADDRESS	Number of Meetings Attended in 1949
1. <u>Mr. J.W. Weir</u>	<u>Fed. Civil Servant</u>	<u>14 Lippincott St.</u>	<u>10</u>
2. <u>Mr. T. Calnan</u> Mayor or Reeve	<u>High School Teacher</u>	<u>130 King St.</u>	<u>11</u>
3. <u>Dr. F.E.J. Fry</u> Chairman	<u>Univ. of Toronto</u>	<u>218 King St.</u>	<u>7</u>
4. <u>Mr. J.R. Shaw</u>	<u>Manager</u>	<u>8 William St.</u>	<u>new</u>
5. <u>Prof. J.O. Wilhelm</u>	<u>Physicist</u>	<u>137 William St.</u>	<u>5</u>
6. <u>Mr. T.D. Boone</u>	<u>High School Teacher</u>	<u>123 Queen's Drive</u>	<u>10</u>
7. <u>Miss E.Y. Savage</u>	<u>Fed. Civil Servant</u>	<u>199 Main St. N.</u>	<u>10</u>
8. <u>Mrs. A. Townsend (Wade)</u>	<u>Public School Teacher</u>	<u>144 Church St.</u>	<u>8</u>
9. <u>Miss H.O. Sullivan</u>	<u>Secretary</u>	<u>75 Rosemount Ave.</u>	<u>new</u>
<u>Mr. R. Smallman-Tew</u> Secretary	<u>Metallurgist</u>	<u>52 Denison Rd. W.</u>	<u>11</u>
<u>"</u> <u>"</u> Treasurer	<u>"</u>	<u>"</u>	

COLLECTION AT END OF 1949

Adult classed books.....	3842
Adult fiction books.....	3720
Boys' and girls' books.....	3436
Total number of books in library.....	10998
Films	nil
Records	nil
Pictures (Approximate number).....	less than 10
Books discarded in 1949.....	485

CIRCULATION 1949

Adult classed books.....	11142
Adult fiction books.....	32033
Boys' and girls' books.....	23161
Total circulation of books for home use.....	66336
Reference books used in library (Approximate).....	3200 (Approx)
Films loaned	nil
Records loaned	nil
Pictures loaned	nil

DECLARATION

This declaration shall be made before a Justice of the peace, a Commissioner, a Notary Public, a Barrister or Lawyer, a Head of Municipal Council, Clerk, Reeve or Deputy Reeve of Municipality

The undersigned officials of the Weston Public Library

do solemnly declare that all statements herein contained are complete and true to the best of our knowledge, and that the provisions of the Act and Regulations respecting Public Libraries and Reading Rooms, as far as they apply to this Public Library, have been complied with; that the Annual Report and the foregoing Statement, compiled from the Secretary's and Treasurer's books, which have been examined and audited, are true and correct for the year ending December 31, 1949, and we make this solemn declaration, conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of The Canada Evidence Act.

(Signed) H. H. H. H. Chairman

(Signed) R. Swallowman Treasurer or Secretary

Declared before me in the Town of Weston in the County of York

this 16th day of May 1950.

H. H. H. H.
Signature of J.P., Commissioner, etc.

ANNUAL REPORTS

All Public Libraries shall make their reports to December 31, 1949, and forward them to the Department of Education, not later than March 15, 1950. The Department cannot assure payment of grants on late reports.

PUBLIC LIBRARY ANNUAL REPORT

For 1949

WESTON

PUBLIC LIBRARY

.....Weston, Ont.,.....Post Office

NOTE

The report to be prepared in duplicate.
ONE COPY to be forwarded to:

The Director of Public Library Service,
Department of Education,
206 Huron St.,
Toronto, Ontario.

THE OTHER to be retained by the
Library.

PROGRESS REPORT

Include here any special developments in the library during the year, such as alterations to building, establishment of film or record collection, publicity, etc. Also comment on trends in circulation.

1. The Main Library was extensively remodelled, fixtures and the Office being re-arranged to improve library service and the general appearance of the Library as a whole.
2. Work was commenced on the setting up of a Children's Library, in the basement. Finance was set aside for this but owing to hold-ups, the work was not started in time for completion and payment during the year, which latter accounts for the rather large cash balance, which was carried over.