



READING IN TORONTO

83RD ANNUAL REPORT OF THE
TORONTO PUBLIC LIBRARY BOARD

1966

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83RD ANNUAL REPORT OF THE TORONTO PUBLIC LIBRARY BOARD

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The general management, regulation and control of the Toronto Public Libraries are vested in the Toronto Public Library Board, composed of the Mayor of the City or a member of the City Council appointed by him as his representative, three persons appointed by the City Council, three by the Toronto Board of Education, and two by the Separate School Board. The representatives from the City Council and Board of Education hold office for three years, and those from the Separate School Board for two years.

REPORT BY THE CHAIRMAN

TORONTO PUBLIC LIBRARY BOARD

1966



Keele S. Gregory

Milne Studios

The year 1966 has been a year of preparation for change. During 1966 the Legislature of Ontario passed The Municipality of Metropolitan Toronto Act (Bill 81) and The Public Libraries Act, 1966. During 1966 Mr. Francis St. John presented his Survey of Libraries in the Province of Ontario to the Ontario Library Association and this has been forwarded to the members of the Ontario Library Association and to the Minister of Education for consideration.

Of the three events, the one of greatest importance to the citizens of Toronto is the enactment of the Municipality of Metropolitan Toronto Act. Under this Act, the Library Boards of Forest Hill, Swansea and Toronto ceased to exist on December 31st, 1966 and on January 1st, 1967 a new Toronto Public Library Board assumed responsibility for library service in the new City of Toronto encompassing Forest Hill, Swansea and Toronto. Under the same act a Metropolitan Library Board was established which is deemed to be the Board of a Regional Library System under the Public Libraries Act, 1966. The Metropolitan Board has been granted, under The Metropolitan Toronto Act, much greater powers than have been granted under The Public Libraries Act, 1966 to Regional Boards in other parts of Ontario. The Metropolitan Board will have jurisdiction over the entire Metropolitan Area and will be composed of persons appointed by the Council of each area in that municipality, members appointed by the Metropolitan School Board and the Metropolitan Separate School Board and the Chairman of the Metropolitan Council or his deputy. The members of the Board will serve for a three-year term commencing on January 1st, 1967.

The first duty of the new Metropolitan Board will be to work out its relations with the six area library boards. The Metropolitan Council may, at the request of the Metropolitan Board, assume on behalf of the Board, ownership of any lands and buildings now owned by any area municipality or library board, for the use of the Metropolitan library service. The Board may make grants toward the current or capital expenditures of the area library boards for the provision of central or regional library services and it is hoped that it will study and undertake the establishment of an up-to-date Metropolitan Bibliographic Centre, a system of centralized cataloguing and processing and any other matters which can be done more economically by a central agency than by the area boards.

As a means of aid to the Metropolitan Library Board as it assumes its new obligations, the chairmen of the area library boards in Metropolitan Toronto, together with the chief librarians, met and prepared a brief to be presented to the Metropolitan Library Board in which they have set out their views as to the areas in which the Metropolitan Board should take immediate action. This brief has been adopted by substantially all of the area library boards and will be presented to the Metropolitan Library Board as soon as it is formed. The brief recommends that the resources of the Central Library division of the Toronto Public Library System should be owned by the Metropolitan Board for the benefit of all citizens; that a modern and up-to-date Bibliographical centre should be established based on the most modern processes and methods; that interloans, research and interlibrary communication should be facilitated and that a feasibility study should be made of centralized cataloguing and processing. In the report on Metropolitan Library Services prepared by Dr. Ralph Shaw in 1960, it was recommended that regional libraries should be established with collections of at least 100,000 volumes. It is now considered that the nature and function of regional library service is a matter which will require further study but it is recommended that financial support for the development of regional library service should be provided by the Metropolitan Board.

The new Public Libraries Act, 1966 is not, in the opinion of the Toronto Board, adequate to the times. In June representations were made on behalf of the Toronto Public Library Board to the Education Committee of the Provincial Legislature in which it was suggested that the Act did not give to the regional boards the statutory powers that would be needed to enable them to set up the library services required across the Province. All of the powers of the Regional Library Boards under the new Act, with the exception of the region of Metropolitan Toronto which is governed also by Bill 81, are permissive. Regional Boards can do little to improve service in their areas without the approval of the majority of representatives from local libraries. No member of a

regional library board can hold office for more than five consecutive years. We would point out that the Toronto Public Library Board has found in its experience that a Board needs clear authority to provide a high level of services and that continuity is a very important element in the successful establishment and implementation of long-range planning.

THE ST. JOHN SURVEY OF ONTARIO LIBRARIES

A Survey of Libraries in the Province of Ontario was presented by Mr. Francis St. John to the Ontario Library Association and to the Provincial Government early in 1966. The major premises upon which Mr. St. John's report and plans for the organization of libraries in Ontario are based, are the following:

" . . . —School libraries are below the norm as compared to other provinces in Canada.

—Public Libraries in many places do not have, and probably can never have, the local public support needed to furnish the library service required in their communities.

—University and College libraries in too many cases are not strong enough to support the courses of their students and especially to support the research activities of the faculties.

—The present method of provincial grants to Public Libraries encourages the perpetuation of small, inefficient library units.

—There is a lack of applicable standards of quality for all types of libraries in Ontario in present legislation and in the Minister's Regulations.

—The shortage of professional trained librarians will continue for several years.

—The Provincial Government, especially the Department of Education, is interested in improving library services at all levels. . . ."

Mr. St. John recommends that Public Library Service in Ontario be organized on a regional basis with increased financial support from the Province. It is recommended that the Regional Libraries assume the task of ordering, receiving and processing books selected for purchase by member libraries, and that the Toronto Public Library be encouraged to become the cataloguing and processing centre for all public and school library systems in Ontario. It is also recommended that the Toronto Public Library be recognized as the Provincial Reference Centre with sufficient financial support from the Province to allow it to assume this role. Mr. St. John's report was presented to the Trustees of Ontario and was discussed at the Ontario Library Association Conference in Ottawa in the spring. The report was not warmly received by the members of the Association and under the permissive legislation provided by the Public Libraries Act, 1966 it is probable that it will be some years before strong regional systems will be in operation. It is hoped that a strong regional system in the Metropolitan area will demonstrate to others in Ontario the benefits to be gained by such a system.



Prince Bertil of Sweden and Board Chairman Keele S. Gregory at the opening of the "Living with Wood" exhibition, City Hall Branch. *Photo by Wallace Bonner.*

CHANGING RELATIONS WITH OTHER LIBRARIES

During the year meetings were held with the Library Boards of Swansea and Forest Hill to discuss the taking over of service in these areas by the new Toronto Public Library Board. It is expected that the new Toronto Board will continue service in these areas in the same buildings in which it is now provided and every assurance was given to the former boards that library service at least equal to existing standards would be maintained for the citizens of the areas which are being absorbed into the City of Toronto.

1966 saw a change in the relations which had existed between the East York Public Library, the East York Board of Education and the Toronto Public Library Board for many years. The Toronto Public Library Board has provided a central book ordering and processing as well as staffing and administrative service for the school and public library systems of East York. With the setting up of a new borough in prospect, it was decided by the members of the East York Public Library Board that they would take over direct supervision of processing and staffing of their public libraries and the year has seen the transfer to the East York Public Library Board of these functions as well as staff members who were formerly employees of the Toronto Board.

THE ASH REPORT ON THE CENTRAL LIBRARY

During 1965 Mr. Lee Ash was commissioned by the Toronto Public Library Board to investigate the scope and nature of the book collections in the Central Library. During 1966 he has presented his preliminary report and has made recommendations on selection and acquisitions programmes, staffing, interlibrary co-operation as well as his measurement of the present book stock and an analysis of the circulation and use of books.

One of the most revolutionary proposals made by Mr. Ash is that young University graduates with specialist degrees, not necessarily but preferably also holding a library degree, should be recruited for the Library subject sections. These staff members would be classified as "Subject Specialists" or "Bibliographers" and given no reference or library duties other than to take responsibility for developing the collections, retrospectively and currently, with the full co-operation of section heads. His report indicates many gaps in the collections of the Central Library and suggests that the Board should spend before 1980 about \$450,000 to fill these gaps. In the light of the recommendations of the St. John Report it may be hoped that the Province of Ontario will make some contribution to the improvement of the collections and it is to be hoped that, if the Central collections become the responsibility of the Metropolitan Board, representations will be made to the Province with this in view.

THE BOARD AND STAFF

The Library Board reviewed its salary and wage scales in 1966 and in face of the need to recruit and retain professional and senior non-professional staff members it adjusted the beginning salary of professional librarians to \$6,100 as of January, 1967 and provided general salary increments and related benefits to all members of the staff to bring wages in line with those of persons employed in comparable positions by the City of Toronto.

During the year Local 1003 of the Canadian Union of Public Employees was certified by the Ontario Labour Relations Board as the bargaining agent for members of the Buildings and Grounds department. Negotiations with this group are now under way and it is hoped that an agreement will be reached shortly.

The Board increased its retirement allowances for former staff members in order to bring these into line with increases provided by the City of Toronto. This has been a matter of great satisfaction to the Board which has been conscious of the very small benefits being received

by these former members of our staff while at the same time being under some obligation to maintain the same level of benefits as was provided by the City of Toronto.

The Board is grateful to the men and women of the staff for the ability and dedication they have brought to their work during the year. It is the devotion of these men and women that has made the services of the Toronto Public Library such a vital force in the community. The leadership of Mr. Harry C. Campbell, Chief Librarian, is a major factor in the continuing development of the Toronto Library System and we record our gratitude for his efforts in this direction.

In 1966 the Board accepted with regret the resignation of Miss Jean Thomson, Head of the Branches Division, on account of illness. The same year saw the retirement of Miss Isobel Waugh, who had served as Head of the Branches Division during Miss Thomson's absence, and the retirement of Miss Jean MacMillan, former Head of the Reference Section of Central Library and Head of Special Services.

During 1966 Mr. Edward Moss Davidson was appointed by the Toronto Board of Education to fill the vacancy created by the resignation of Mr. Alan Campbell. Mr. Davidson is a former chairman of the Toronto Board of Education and of the Metropolitan School Board and has already given evidence of the strength he will bring to the Board in coming years.

TWO NOTABLE OCCASIONS

The Chairman would like to record his great personal pleasure in two library events in which he participated during the year. The first was the celebration of the 100th anniversary of the birthday of Beatrix Potter. Those of us who have had children and have read, seemingly interminably, from the books of Miss Potter and others, owe her a deep debt of gratitude for having provided us with books which we could enjoy as well as our children. The texts and illustrations of Miss Potter's books remain indelibly impressed on our minds and for this reason it was a great pleasure to pay tribute to Miss Potter's accomplishments and to review her work.

The other event was the reception given to announce the publication of *The Town of York, 1815-1834*, edited by Miss Edith Firth of the staff of the Toronto Public Library. This is the second such book edited by Miss Firth, the first having covered the years prior to 1815, and we congratulate her on the honour she has brought to herself and to the Toronto Public Library on this occasion.

Keele S. Gregory
CHAIRMAN

CHIEF LIBRARIAN'S REPORT

In the early part of the twentieth century the public library was known as "the people's university". Today a flood of educational offerings from day schools, night schools, vocational centres, business colleges, public schools and business and industry have taken over much of the responsibility of the public library as a centre for adult learning and instruction, and the library has had to seek new goals and develop a new role in the community.

In 1966 the Toronto Public Library Board recognized this by adopting the following statement of its aims and objectives:

"The Toronto Public Library exists to make available a rich and varied resource to all the people of its community and beyond.

Through its collections and resources, the library aims to:

- serve everyone, basing its programme on the physical, economic, ethnic, social, educational or other condition of each;
- be aware of and co-operate with other sources of service, facilities or supply and to direct a person to them when better served thereby;
- organize, promote and direct its services to save, as far as possible, the time and energy of its users;
- help all the people in the community become aware of the many ways in which the Library may contribute to their well-being;
- give high priority to programmes which develop the ability to assess and appreciate all media of communication;
- provide physical facilities to support and promote its programme."

This statement indicates the direction in which the City of Toronto's public library system will proceed.

STAFF DEVELOPMENT

The Library Board is fortunate in the excellent calibre of the staff that provide daily service to more than 300,000 regular users of the library system. This excellence is the result of careful and systematic training and development on the part of all members of the staff.

During 1966 a greatly expanded staff training programme was carried out under the capable direction of Mrs. Ruth Wertheimer. More than 200 members of the staff took part in a variety of discussions, seminars, workshops, conferences and formal courses. This training programme has indicated what can be accomplished by increasing staff development opportunities at every level within the library system. A further step in staff organization during the year was the introduction of the Library Assistant post.

COMMITTEES ON POLICY

During the past year the Board approved the establishment of three administrative committees, whose functions are to prepare policy recommendations for consideration by the Board. These committees, which are made up of staff members and persons not on the staff, are: the Committee on Branch Organization, under Miss Jean Fowler, which deals with ways of achieving more effective management of branch services; the Committee on Work Methods, under Mr. A. Winfield, which has been reviewing the efficiency of existing job classification and work methods; and the Committee on Goals and Objectives under the chairmanship of Mrs. Ryrie Smith. The Committees will advise on the many changes necessary in the Toronto Public Library system in the light of developments in library services in the Province of Ontario and Metropolitan Toronto.

NEW CENTRAL LIBRARY NEEDED

Praise must be given to Mr. John T. Parkhill, Head of the Central Library, and all of his staff for the effective manner in which they completed five years' reorganization of the subject sections of the Central Library in 1966. This was a difficult task and one in which every staff member made significant contributions.

Discussions were carried on in 1966 with the City Planning Board in the preparation of the new City Plan to insure that sites for a new Central and new Branch public libraries were not overlooked. The Library Board requested that the City of Toronto provide land that was available following completion of construction of the East-West Bloor-Danforth subway. In submitting its Capital Works Programme for the next 10 years, the Board advised the City Council that a new Central Library large enough to accommodate a collection of $2\frac{1}{4}$ million volumes must be available by 1980.

The decision of library boards in Metropolitan Toronto to build and develop Regional or District libraries in various parts of the Metropolitan area is based on the conviction that there will always be a main Central Public Library capable of handling all the more specialized requirements which the regional libraries and neighbourhood branches cannot meet.

The proposal of the Library Board to use 60,000 square feet of land at the northeast corner of Bloor and Yonge Streets indicates that in the view of the Toronto Public Library Board, any new Central Library should be located in a spot which will be accessible to the largest possible number of residents of the Metropolitan area. The Library Board would expect that any new Central Library would be at least 8 or 10 floors in height, and contain not less than 250,000 square feet of space. The present Central



Chief Librarian H. C. Campbell reading CIA greetings at reception for Miss Jean R. MacMillan, retiring head of Special Services. Left to right: Miss Loretto McGarry, Miss MacMillan, Mr. Campbell, Mrs. Ryrie Smith and Miss Anne Wright. *Photo by Wallace Bonner.*

Library has served very well in years gone by, and most recently during the period of the reorganization of its collections and their division into subject sections. However, this reorganization has shown that it is not efficient or economical to continue the Central Library at its present site if maximum use is to be made of its holdings.

HIGH CALIBRE OF TECHNICAL SERVICES

Experience in 1966 has shown that no other Canadian library system is as well organized to catalogue and process books as the Toronto Public Library system. More than 136,000 books were handled at an average cost of \$1.35 per volume, an amount considerably below that spent by other major libraries. Nearly 32,000 of these books were added to the Central collections. The reason for such economical and efficient service is the skill and dependability of the Technical Services staff, and their ability to introduce new and improved methods for handling book processing. Responsibility for this efficient service was shared in 1966 between Mr. Donald A. Watt and Mr. David Skene Melvin, the new Head of the Division.

SOME HIGHLIGHTS OF 1966

Work proceeded under the Winter Works Programme on a much needed fireproof addition to the Music Library at St. Clair and Avenue Road, and it is expected that this will be opened for public use in mid-1967.

1966 saw the appearance of the first 25 volumes of the major Centennial project of the Board, the reprint series "Canadiana before 1867", as well as the inauguration of a programme of reprinting Early English Children's Books from the Osborne Collection. The pioneer work of the Toronto Public Library in reprinting books of historical value in order to make them readily available has received much support in Canada and

abroad. This activity demonstrates one further way in which this library serves the interests of education and scholarship around the world.

In April 1966 a group known as "The Friends of the Osborne and Lillian H. Smith Collections" was established and by the end of the year nearly 200 persons had taken out memberships. The purposes of the "Friends" are to stimulate interest in our two special children's book collections; to sponsor events related to children's reading and children's books; and to assist the Board in distributing publications based on these collections.

Among outstanding acquisitions was the collection of portraits and scenes of Toronto, formerly in the Toronto City Hall, placed in the Library by the Toronto City Council. A first Horn-book was acquired as a gift from an anonymous "Friend" of the Osborne Collection. Another work of great rarity, James Janeway's *A Token for Children*, 1672, was the gift of Reverend G. A. Cowper-Smith of Palgrave, Ontario.

RETIREMENT OF MISS JEAN THOMSON

I would like to pay tribute to the work of Miss Jean Thomson, for many years Head of Boys and Girls Division and latterly Head of the Branches Division. Her presence will be missed, but the continuity of her work will be assured by Miss Loretto McGarry, the new Head of the Branches Division, and by Miss Marguerite Bagshaw, Head of Boys and Girls Services.

I am grateful to the Board for the opportunity to accept a number of invitations which took me abroad in 1966 and to Mr. Newman Mallon, the Assistant Chief Librarian, who so ably attended to all of the various matters when I was away. I participated in the UNESCO Meeting of Experts on national planning of library services in Latin America held in Quito in February. Together with Mrs. Campbell, I conducted the Drexel Institute of Technology's Graduate Library School Summer course on European Libraries. All of these activities provided an opportunity to observe the role of public libraries in the field of education, science and culture. Everywhere I went, great interest was shown in the work of the Toronto Public Library system and its activities. It is evident that the Toronto Public Library, through its policy of initiating research studies, publishing bibliographies and historical works, undertaking projects in library mechanization and improved service to readers, is playing a unique role in developing the function of the urban public library. It is my hope that this role, along with many new activities to be developed by the Board and Staff, will continue in the years to come.

H. C. Campbell
CHIEF LIBRARIAN

CENTRAL LIBRARY DIVISION

With changes in the physical building at a presumably final maximum during the year, and with transfers of books reaching a crescendo in the latter half, emphasis in the section reports is naturally on preparations for moves: crises of space and staffs; rearrangements and tasks still to be done. It is, of course, only a physical job to move books, even thousands of books, from here to there; it is quite another matter to set up and keep to a schedule so that changes mesh, records are changed as books are moved, and the public continue to be served through drastic relocations of books, card catalogues, and staffs—and books continue to be ordered, and projects carried on.

SURVEYS

Without doubt, the Ash survey, and the intimations of Mr. Ash's report had effects on the Central Library Division staff equivalent to those the physical changes had on the Central Library building. All knew that long years of modest book budgets, and different goals and objectives of service than are presently ours, had left many holes in the collections. But it will take a great deal of professional ability, and willingness to work and change, to look at ourselves and assess honestly what is needed in order to become the kinds of bibliographers-cum-public-service-librarians required by the contemporary metropolitan central public library.

... AND SECTIONS

So it is with the reverberations of the St. John report still in the air, those of the Ash Survey beginning to mount, and the clouded crystal ball of Metro before them that the section heads try to sum up what happened in their preserves during the past year. The oldest of the sections or part of the oldest of the sections, along with one of the newest, that is, Business and Municipal Reference, respectively, though now in City Hall, maintained liaison with the other special sections through courtesy attendance at book selection and section head meetings. The other subject collection in a branch, the Languages and Literature Centre, reports the Self-Instruction Centre as its most conspicuous success, although increases of 10% were recorded for circulation of "foreign books" at Parkdale (but a drop of 11% at branches), 10% for interloan, and 15% in volumes loaned to deposit collections. The other special collection outside the Central Library, Music, was heavily concerned in planning the new wing, preparing orders of books and records, including jazz and

stereo, for the space to become available with the new building—and acknowledging at the year's end a second gift piano from Mrs. Albert Nordheimer to the Music Library—this time, a magnificent seven-foot Steinway, to be placed in the new Concert Hall.

BALDWIN AND FINE ART

Turning to the Central Library itself, the older collections reported some interesting developments and challenges. Expo and the Centennial Year brought a rush of business to many sections, including the Baldwin Room. Everyone would seem to be caught up in projects for one or the other; and everyone, in Miss Firth's words, "had two things in common—great enthusiasm and impossible deadlines"! And despite the richness of our collections, a few of the most frequent requests were unanswerable: Sir John A. Macdonald, for example, said nothing memorable on July 1, 1867, nor have we pictures of the celebrations on that day.

The Fine Art Section finally had to expand into the remaining exhibition gallery area, but the relief proved quite temporary, and the pilot project to plan the future quarters of the section will be of great assistance for the next changes. The final exhibition in the gallery, *The Art of the Shopping Bag*, was organized by the staff and has since circulated to Hamilton, Kitchener, and London. Everywhere the press coverage was most gratifying, and in Toronto served to bring to public attention the section's services to artists and designers. And in the area of sports and games, the programme of indexing and documenting of non-book materials, along with an effective increase in the book stock, has laid a good foundation for the recreational arts.

THEATRE AND SCIENCE

Next in age, the Theatre and Drama Section reported that it too was affected by the Expo and Centennial projects—of professionals, students, and public—and recorded over the five years of its existence a 300% increase in use of materials and services. The Head visited notable theatre collections in the United States and prepared an article on Canadian theatre for a Dutch encyclopedia; substantial assistance was given to various projects, such as the Stratford Festival and a bank letter on Theatre in Canada. Many attractive displays were mounted, with the co-operation of the Display Department; and the theatre was almost continuously host to theatre productions and film festivals and series.

The youngest of the sections until this year, Science and Technology, added nearly 3,000 new books and 13,000 older books, received by transfer. Approximately 100 new periodicals were taken, and increases were recorded in all areas—the most substantial being for telephone inquiries, 52% over 1965.

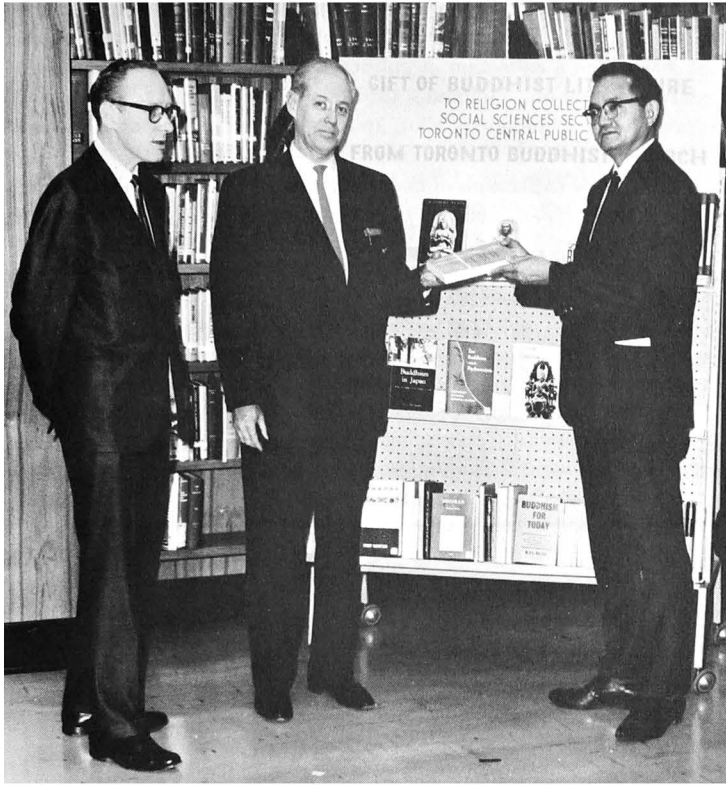
METROPOLITAN BIBLIOGRAPHIC CENTRE AND GENERAL AND STUDENT REFERENCE

Two sections act as Central Library nerve-centres of information and communication. The Metropolitan Bibliographic Centre, despite its again having a new head and despite persistent lack of professional staff throughout the year, reported increases in nearly all aspects of its work—telephone, 14%; public use of catalogue, 26%; Telex messages, 80%; mail inquiries, 36%. At the same time the number of unanswered telephone queries was kept below 4%. The *Guide to Serials* was published in May, daily filing in the Central Library Union Catalogue undertaken in December; a major task, of course, was recording transfers to and from subject sections: nearly 29,000 changed locations were recorded. Loans to Metro and other outside libraries increased by over 25%.

The most striking change of all was doubtless the disappearance of the Kipling Room and its reappearance in a new guise and a new location at the end of May as General and Student Reference in the old Hallam Room area. New lighting, new seating, and new-appearing shelves, tables, and catalogues (many of them rescued by Maintenance from various places and given a fresh, matching look) have created one of the most attractive spaces in the Central Library, and the most strategically located, and use, both by person and by phone, has been very heavy. All basic reference sources are being strengthened, and special attention is being given to library science and to two areas not otherwise represented in the Central Library, business and music.

THE NEWEST SECTIONS

The three newest subject sections, Literature, History, and Social Sciences, report uniformly on feelings since their opening (on time, in September!) of desperation amid the welter of books, catalogue cards, and just plain work required to get and keep the Central Library's three largest collections in order. Insufficient time and staff, is the lament, for reading and selection of books and periodicals, for meetings, for visiting other libraries, for training staff, for shelving and shelf-reading and preparing binding quotas, for adequate indexing and documentation, for answering phones and correspondence as well as inquiries from patrons in the flesh, for liaison with the community and for sponsoring and planning programmes—in short, the initial growing pains of an old library suddenly, as it were, become young and having to master the whole paraphernalia of the subject-divided modern public library. Yet the reports also record a great deal of work done in all these areas, as well as plans to improve collections, services, and staffs in the coming year. The



Gift of Buddhist literature to new Social Sciences Section, Central Library from the Toronto Buddhist Church. Left to right: David Pierce-Jones, head of the section; John T. Parkhill, head of Central Library Division, and Rev. Newton Ishuira. *Photo by Wallace Bonner.*

earlier desperation was countered by devotion to daily duty—and by several crash programmes of evening and Sunday work to stamp, sort, and refile tens of thousands of cards, and to read shelves after moves of tens of thousands of books.

ACQUISITIONS AND GIFTS

Many notable acquisitions were made during the year, principally to the Canadiana, Fine Art and Theatre collections. Two more original Jesuit *Relations* were added; we now have 32, lacking only the reports for ten years. Baldwin also acquired several more narratives of the early explorers and soldiers, French-English relations in the 18th century, and

Canadian left-wing movements. One interesting item was a small pamphlet published in York about 1807, by a hitherto unrecorded printer. Fine Art added a collection of publications from the Paper Publications Society, Hilversum, Holland, 1950-66, 17th-century editions of the engraved work of Jacques Callot, and examples of work from the presses of Giolito de' Ferrari, Plantin, Sessa, L'Angelié, and Castiglione.

Substantial collections of books came as gifts from various sources—Government of Japan, Toronto Type Foundry, Toronto Buddhist Church; 1,000 production photographs documenting the 13-year history of the Crest Theatre were received; and among the generous private donors were Miss Marguerite Bagshaw, Miss Margaret Empringham, Mr. Campbell French, Mr. George Hees of the Hensall Print Shop, Mrs. Dora Hood, Mrs. P. McKendrie, and the Hon. Mr. Justice Dalton C. Wells.

John T. Parkhill

HEAD OF CENTRAL LIBRARY DIVISION

• STATISTICS • CENTRAL LIBRARY DIVISION

	1966	1965	1964
Books Circulated	410,232	430,700	444,018
Books Consulted	291,972	292,505	251,963
Current Files	16,183	15,856	14,535
Periodicals	80,266	86,594	85,790
Newspapers	46,356	29,521	28,304
Microfilms	6,160	6,553	4,770
Maps	3,119	2,247	1,506
Manuscripts	2,942	2,288	1,865
Patents	572	572	646
Pictures Circulated	83,165	83,154	80,709
Pictures and Picture Files	27,158	28,788	29,819
Records Circulated	12,914	13,020	20,636
Records Used	8,200	4,035	
	989,239	995,833	964,561
Readers	400,941	362,743	343,811
Telephone Inquiries	117,468	106,224	91,651
Interloan	15,421	14,886	14,247

BRANCHES DIVISION

Discussing increased leisure time in his recent book, *For pity's sake*, Brother Anonymous comments, "People will be immensely bored in the new playground if they aren't trained and equipped to understand things. Trying to understand things will soon be humanity's main activity." This will present no problem to the reader élite to whom the public library has catered throughout the years by giving them the highest quality of service and of reading. These are the leaders in the community and as such have a greater responsibility to society. In order to develop this kind of citizen it is necessary to provide the best literature from childhood to maturity so that the imagination may be exercised and the intellect extended. However, in recent years the branch librarians have reached out more and more often into the community to expand their influence and find ways to make known their services even to the other end of the



The National Library Telecommunications Network was feature of Canadian Library Week, 1966. Mrs. Patricia Fleming of the Bibliographic Centre demonstrates use of Telex at City Hall Branch. *Photo by Wallace Bonner.*

scale, the *culturally deprived children* and the *adult illiterates*. To approach the former in time it has been found in at least one study made in Toronto that this must be done at the pre-school level or the child will not be able to pass what is called a Reading Readiness test by Grade I. This is because of experiential gaps that must be filled early or they will widen as time goes on and then a Grade VI boy will be found reading at a Grade III level for example. Our Boys and Girls librarians have realized this and many branches have programmes for pre-school children in which finger-painting, singing games, stories and simple crafts are provided. This is one of the problems particular to large metropolitan areas and one which many of the schools have not as yet recognized for what it is. The public library continues to work with these children after they have entered school by using puppet shows, story hours and, as at Parkdale Branch, letting them experience programmes combining films, dances and folk music.

How to cope with adults, or with older boys and girls, learning to read is an even greater difficulty. Experiments have been tried in some places but the results vary so that there are few guideposts. Two of our librarians who attended workshops during the year were inspired to plan pilot projects for the Gerrard and Bloor & Gladstone Branches. These are being observed with great interest by teachers of these possible new readers and by the other branches, who will profit by this experiment. In this regard the Earls court and Danforth Branches have co-operated with the C.O.S.T.I. organization to attract new Canadians to the library for advice and assistance.

TRAINING COURSES

This past year, since no other institution had as yet initiated a training course for sub-professionals, the Branches Division organized and directed a six-week in-training course for Toronto Public Library staff members with university degrees and some library experience. The lectures and discussions were conducted by senior staff members and the Library Board created six new posts in branches to relieve the professional librarians of their minor duties. This would seem to have been a successful venture to date but there will be a further evaluation after a few months' trial.

A course in children's literature, given under the University Extension programme in the Business and Professional Division, was undertaken for the University of Toronto by ten staff members of the Boys and Girls Services. The enrolment was large, for the most part teacher-librarians, and the lectures were well appreciated.

Other in-training sessions were conducted throughout the year by the staff of the Branches Division. In the Young People's Services this



James Houston, author-illustrator of *Tikta' Liktak*, who recently gave the original illustrations to the Lillian H. Smith Collection, examines a rare book on Eskimos from the Library's collection with Mrs. Elizabeth Endicott, librarian-in-charge of the Smith Collection. Photo by Wallace Bonner.

purpose was carried out by monthly meetings, with book reviews and speakers on special themes, such as the Canada-Mysore project.

In Adult Services the book discussion meetings were held in a new format and proved most successful.

Storytelling, Book presentation, and the Arthurian cycle were three courses given to newer members of the Boys and Girls Services.

PUBLICATIONS

Several publications indicate much professional effort on the part of the staff. The perennial *150 books of the last three years* list was prepared and published one month earlier in 1966 to facilitate timely distribution. The annual display of these titles was exhibited at the City Hall Branch.

A Guide to the children's book collection and *Catalogue of replacement books for children's library collections* are publications of the Boys and Girls Services. The fourth edition of *Books for Boys and Girls*, published by The Ryerson Press, was also prepared by the Boys and Girls Services. Much of the editorial work for this edition was done by Miss Jean Thomson who was able to supervise it until the first section went to press.

The third edition of *Books for Youth* represents a co-operative effort by a group of Young People's librarians.

COMPUTER PROGRAMMES

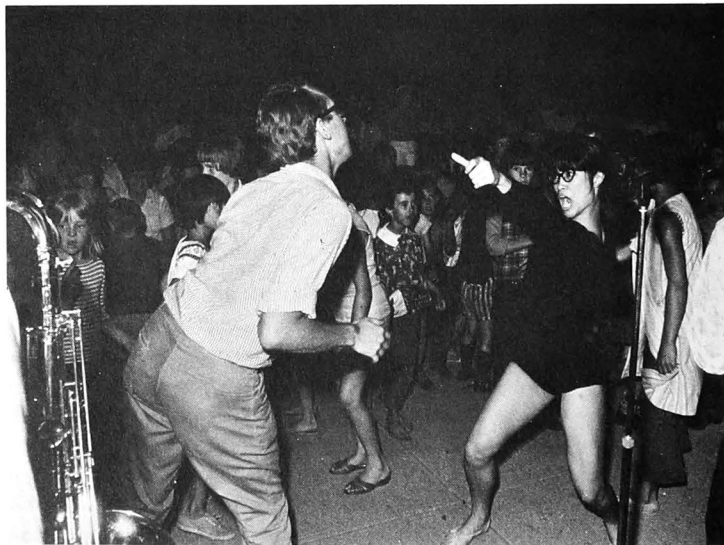
The *Catalogue of replacement books* mentioned above is a bibliography of the titles on the computer-ordering scheme for children's books which went into operation in September 1965. The computer committee of four librarians have kept the programme under careful observation and have made minor adjustments. On the whole the children's librarians have been well pleased with the results as a steady flow of new books has kept the shelves replenished throughout the year.



Parliament Street Branch encourages lively interest in the arts.

Above: Banquet scene from *Macbeth* presented by Children's Play Group.

Below: Open-air Festival of the Arts includes contemporary music and dance. *Photo by Toronto Star.*



The computerized ordering of paperback adult books has reached the stage where many of the initial problems have been solved and it will be possible to conclude a final assessment of its value in the coming year.

INTERNES

We had several visitors again gaining fruitful experience in the differing communities of our various branches and giving us a fresh view of ourselves. Miss Small and Miss Mittelholzer came briefly from Guyana for three months and made practical inquiries in order to return with ideas for their own libraries. Miss von Borstel and Miss Handt arrived from Hanover, Germany, in the summer, followed shortly by Miss Brady from Scotland and Miss Latham from England. These four librarians are still with us and availing themselves of opportunities to move from one service to the other, obtaining the greatest possible benefit from their internship.

ADULT BOOK SELECTION

A new Adult Book Selection policy was approved which allows for participation by more staff members and a wider sharing of responsibility in book selection. At the same time the new position of stock co-ordinator and head of branches book selection will unify the branch book collections. The possibility of producing a basic list for branches in the course of carrying out a replacement programme will be investigated. Such a list might be computerized. At the same time we are scrutinizing methods of more efficient control of the book budget.

EXTENSION ACTIVITIES

The best extension programmes are those that emanate from the surrounding community. They have a greater probability of meeting local interests and of being attuned to the requirements of the particular neighbourhood. The "Drop Ins" is one group at the Parliament Street Branch that gathers informally to play records, see an occasional film, talk, or hear poems read. This started with a few interested Grade VIII boys and girls who now number as high as thirty-five of an evening.

At the Jones Avenue Branch simple scientific experiments were conducted for the children with the co-operation of the science students from nearby high schools.

At the City Hall Branch a series of Literary Lunch Hours was inaugurated to allow readers to meet and chat with Canadian authors during their noon-hour visit to the library.

A Beatrix Potter Festival was held in May to commemorate the 100th anniversary of the creator of Peter Rabbit; and the Second John Masefield Storytelling Festival generated wide interest for three days at

Boys and Girls House when Mrs. Augusta Baker of the New York Public Library was guest speaker and storyteller.

Each year literally thousands of potential readers are brought into the library by group visits. These include the classes from elementary schools, Grade VIII pupils who are being introduced to the Young People's and Adult Services, classes from Re-training schools and night school adults who are new Canadians, each group receiving special assistance appropriate to their needs.

Members of the professional staff readily act on executive and other committees of the C.L.A., O.L.A., and A.L.A. as well as attending the conferences of these associations. They participate, too, in community work such as with the committees of the Metropolitan Social Planning Council.

Many of the Young People's librarians gave talks to groups; to young people themselves as in one to a group of Girl Guides, and others to adults concerned with work among young people as camp counsellors or teacher-librarians.

GROWTH IN SERVICES

A busy year is indicated by the general statistics for the Branches Division as nearly 92,000 more books were used in 1966 by young people and adult readers. During its first year the new City Hall Branch clearly demonstrated its continually increasing service by registering over 11,000 persons and circulating over 254,000 books. Its specialized Business Reference section had to extend its open hours into the evening.

The work with children is beginning a new phase as every elementary school is acquiring its own library. We must consider now whether a change of service is indicated. Five of our combined branches have the Boys and Girls room open for use in the evenings. Perhaps we should extend this to other branches where the library is on one floor or where there are two children's librarians available. The Jones Avenue children's branch would be a likely one to experiment as the district is not one with many buildings open evenings for community activities.

CENTENNIAL PLANS

Plans for Centennial projects have been made by most branches with the emphasis on locating and collecting local historical material and on integrating native and new Canadians through portrayal of the contributions and achievements of both to our national life. This is a worthy aim as we turn our thoughts to a new year with the ever-present goal that encompasses all others: to promote the enjoyment of reading and of books and the development of an open mind.

Loretto McGarry
HEAD OF BRANCHES DIVISION

TECHNICAL SERVICES DIVISION

During 1966 the administrative changeover precluded any major projects being initiated and completed. In the last quarter of the year a programme of assessment of work-load and reorganizational planning was begun to carry over into 1967. The Head of the Division is carrying out an investigation and analysis of existing routines with a view to streamlining procedures as well as initiating feasibility studies toward the introduction of sophisticated technological aids.

The Office continued to administer the Boys and Girls Replacement Project ordering and late in 1966 took over responsibility for Delinquent Borrowers from the Secretary-Treasurer.

ACQUISITIONS

The Acquisitions Department changed its name from Book Selection Office in order to better reflect its duties within the Library system. At the beginning of the year it assumed responsibility for the Computer Paperback Project. Widespread interest has been expressed in this project but it has been felt advisable to wait until completion of the two-year trial period before admitting other libraries. The project will be evaluated in April 1967.

A significant addition to the library's collections during the year was the acquisition of a quantity of large-print books. The Branches have reported an enthusiastic reception for these from their sight-handicapped borrowers.

Some internal reorganization will result within the Department on the adoption of the report of the Administrative Committee on Branch Reorganization. Further responsibility will devolve on the Department as the recommendations of the Woods-Gordon Survey on Budget Control are implemented. A redefining of the Department's functions is in progress in terms of the aforementioned reports.

CATALOGUING

In the Cataloguing Section of the Book Processing Department a study was made of the implications of the 17th edition of the Dewey Decimal Classification in light of past and current practice and decisions made regarding the use of it and its predecessor. Cataloguing of Dominion Bureau of Statistics publications for the Business Reference Section in the City Hall Branch was simplified. Since January 1966 the Cataloguing Section has been supplying the National Union Catalogue at the Library

of Congress in Washington, D.C., with an author card for each title acquired by the subject sections of the Central Library Division. During the year, eleven libraries in Canada were subscribers to our catalogue card service.

ORDER-FINISHING

The Order-Finishing Section of the Book Processing Department has been equally busy. The addition of modern equipment has greatly facilitated their work. Addressograph work increased. It continued to produce regular cards, payroll and mailing lists for the various administrative offices.

GIFTS AND EXCHANGES

Gifts and Exchanges has continued to expand its services and the Duplicate Exchange lists it publishes for the Library are gaining an international following. The response has been fantastic—from Moscow and Bucharest to Canberra and Peking; from London and Johannesburg to Lexington, Kentucky, and Washington, D.C. The response from the new Canadian universities was overwhelming and their replies came in almost immediately upon receipt of the list, by telephone, telegram and Telex. Most of them wanted almost all items listed. Obviously our duplicates are widely required and we are performing a valuable service to libraries in general through our service. It benefits us as well, by clearing needed stack space.

The traffic in books is not all one way. The Library was fortunate in receiving several valuable gifts—among them a complete set of the *Yellow Book* in mint condition, and some 50 carefully selected works on Buddhism from the Buddhist Church in Toronto. There was also a superbly beautiful gift of Japanese books from the Government of Japan. For all of the many valuable and useful gifts received the Library is truly grateful.

DISPLAY

The Display Department added to its versatility during the year by the acquisition of the "Adjusta" plastic letters and rubber line panels, and the Line-o-Scribe machine.

The two outstanding displays created by the Department for the Central Library Division were the Japanese Books Exhibit and *The Art of the Shopping Bag*.

All phases of the Department's display work increased, as did the number of subscribers to the Library's Poster Service, extended during 1966 to libraries elsewhere in Canada outside of Ontario. The Poster Subscription Service as well as other available services from the Division will continue to be vigorously advertised.



"The Art of the Shopping Bag" exhibition, with its organizer, Miss Patricia Rogal of the Fine Art Section. *Photo by Toronto Star.*

BOOK REPAIR AND BINDERY

Due to the reorganization within the Central Library Division the Book Repair and Bindery suffered a decrease in submissions for treatment, but this trend is expected to reverse itself in 1967. Repair production is showing a greater emphasis on non-routine and specialized work.

REGISTRATION

1967 purports to be a busy year for the Registration Department with the addition of Forest Hill and Swansea as branches of the Toronto Public Library system and the extension of the free service area to incorporate all of Metropolitan Toronto. Coupled with the rise of registration of borrowers within Toronto one can predict a full year.

It is possible that should the Toronto Public Library Board acquire the Forest Hill Municipal Building the Registration Department might be moved to that location, to be joined by a Technical Services Unit for the Branches Division. A plan for the establishment of the latter is presently being drawn up by the Head of the Technical Services Division.



David Skene Melvin, head of Technical Services, looks on as Wallace Bonner, Library photographer, demonstrates use of new dry-mount machine. On wall is Library's Centennial poster of John A. Macdonald, silk-screened by Display Department. Photo by Astrid von Enckevort.

PHOTOGRAPHIC SERVICES

During 1966 the Photographic Services showed a marked increase in all aspects of photographic work. The nature of the jobs requested reflected a growing public interest in Canada's Centennial of Confederation and in Expo '67. Prints from the John Ross Robertson, Reed, and Toronto and Early Canada picture collections were most in demand. Requests for colour 35 mm slides and 4 x 5 transparencies have risen. The Photographic Services continued to serve the Library internally through the production of plates for the Offset Press, and other duties.

The Photographic Services photographed all Library displays and exhibitions, and journeyed to Hamilton, London and Kitchener to record *The Art of the Shopping Bag* on tour.

An important task assigned to the Photographic Services and successfully completed was the manufacture of plates for the reproduction of the *Journal of Simon Fraser*. Five copies were made, two of which were bound.

David Skene Melvin
HEAD OF TECHNICAL SERVICES DIVISION

● STATISTICS ●
TORONTO PUBLIC LIBRARIES

TECHNICAL SERVICES	1966	1965
BORROWER REGISTRATIONS		
Membership cards issued:		
Adult	67,717	62,695
Boys and Girls	27,895	28,390
	95,612	91,085
Total Registered Borrowers:		
Adult	187,391	179,669
Boys and Girls	100,126	94,155
	285,517	273,824
BOOK PROCESSING		
Books and pamphlets processed	136,772	132,195
Books covered with plastic jackets	101,000	61,616
Titles catalogued (Total new and added titles)	24,584	25,367
Titles recatalogued or trans- ferred	*1,123	9,978
BINDING & BOOK REPAIR		
Books repaired	18,080	18,616
Books rebound	11,488	14,109
OFFSET PRINTING UNIT		
Total run, catalogue cards and other jobs	1,272,084	1,019,155
PHOTOGRAPHIC SECTION		
Photocopies	1,225	**99,394
Enlargements, negatives, plates, reader-printer copies and colour transparencies	5,364	3,361
*Not including 242,000 books transferred in Central Library reorganization.		
**Included Xerox 914 copier.		

USE OF BOOKS DURING THE YEAR

	1966		1965	
CENTRAL LIBRARY				
Reference use	447,570		436,136	
Circulating use	<u>410,232</u>	857,802	<u>430,700</u>	866,836
BRANCH LIBRARIES				
George H. Locke Memorial . .	421,677		411,333	
Deer Park	360,984		339,271	
City Hall	254,069		204,173	
*Parkdale	226,025		209,124	
Bloor & Gladstone	187,980		190,701	
St. Clements	176,928		171,945	
Danforth	174,685		184,326	
Yorkville	170,671		170,469	
Earlscourt	170,601		167,301	
Beaches	164,079		168,258	
Runnymede	160,043		155,824	
High Park	142,389		154,219	
Wychwood	138,727		139,955	
Gerrard	126,767		128,927	
Eastern	124,481		123,562	
Annette Street	117,266		122,617	
Parliament Street	106,288		114,530	
Riverdale	82,240		88,189	
Boys and Girls House	66,622		71,366	
Manning Boys & Girls	57,633		62,807	
Jones Avenue Boys & Girls . .	42,421		56,788	
Sunnybrook Hospital	43,469		45,513	
Other Hospitals	49,034		49,620	
Schools	65,094		145,924	
Travelling Branch	<u>3,335</u>	3,633,508	<u>3,306</u>	3,691,904
		<u>4,491,310</u>		<u>4,558,740</u>
Swansea Memorial		25,399		25,807
		<u>4,516,709</u>		<u>4,584,547</u>
Records and Tapes	22,326		**18,923	

*Parkdale includes Language and Literature Centre circulation statistics.

**Adjusted to include music records, language records and tapes.

● SUMMARY STATEMENT ●
OF LIBRARY HOLDINGS OF BOOKS, PAMPHLETS, ETC.

*BOOK STOCK AT DECEMBER, 1965

Central Library	468,323	
Branch Libraries	607,997	1,076,320

ADDITIONS DURING 1966

Central Library	31,899	
Branch Libraries	100,454	132,353

DEDUCTIONS DURING 1966

Central Library	34,268	
Branch Libraries	76,318	110,586

BOOK STOCK AT DECEMBER, 1966

Central Library	465,954	
Branch Libraries	632,133	1,098,087

PICTURES, RECORDS AND TAPES

Pictures in Loan Collections, December, 1966	475,000
Records and Tapes (Music and Foreign Languages), December, 1966	7,012

*Figures amended to include 4,250 books inadvertently omitted in 1965 report.
Central Library figures include Osborne and Lillian H. Smith Collections and Branch
Libraries include Boys and Girls House.

TRUST AND ENDOWMENT ACCOUNTS

SENATOR JOHN LEWIS MEMORIAL ENDOWMENT FUND

Balance January 1st, 1966	\$2,720.39
Additions, 1966	\$115.43
Less: Safekeeping Charges, 1966	4.75
Net Increase, 1966	110.68
Balance, December, 31st, 1966	\$2,831.07

CHARLES GRAHAM SANDERSON MEMORIAL ENDOWMENT FUND

Balance, January 1st, 1966	\$8,316.29
Additions, 1966	\$416.12
Less: Sundry Payments, 1966	19.75
Net Increase, 1966	396.37
Balance, December 31st, 1966	\$8,712.66

CHARLES R. SANDERSON MEMORIAL ENDOWMENT FUND

Balance, January 1st, 1966	\$5,935.44
Additions, 1966	\$703.71
Less: Sundry Payments 1966	6.23
Net Increase, 1966	697.48
	\$6,632.92

● STATEMENT OF RECEIPTS AND EXPENDITURES ●

FOR THE YEAR ENDING 31st DECEMBER, 1966

RECEIPTS

Balance, January 1st, 1966.....	\$ 9,769.87
Fines.....	\$ 84,618.64
Readers' Cards.....	9,770.10
Reserve Service.....	1,160.09
Rents.....	65,364.47
Sundry Revenue.....	7,373.98
	<u>168,287.28</u>

SERVICE TO OTHER BOARDS

East York Public Library.....	\$ 43,437.32
East York Board of Education.....	18,043.57
Swansea Public Library.....	5,290.39
Other Boards.....	401.34
	<u>67,172.62</u>

General Legislative Grant.....	\$ 292,732.71
Metropolitan Toronto Grant.....	350,000.00
City Appropriation.....	2,666,542.00
	<u>3,309,274.71</u>

\$3,554,504.48

PAYMENTS

General Salaries and Wages.....	\$2,025,377.49
Cumulative Sick Pay Grants.....	22,722.88
Hospital Care.....	18,511.68
Pension Plans.....	141,577.82
Retirement Allowances.....	2,534.12
Unemployment Insurance.....	7,431.11
Vacation Pay.....	1,360.37
Workmen's Compensation.....	2,175.84
Audit Fees.....	4,125.00
Consultants' Fees.....	15,653.74
Conventions, Travelling and Memberships.....	8,990.29
Insurance.....	7,606.51
Transportation and Car Allowance.....	1,757.49
Furniture and Equipment.....	39,460.09
Heat, Light, Water and Gas.....	60,496.76
Rent and Realty Taxes.....	20,374.02
City Hall Branch Library.....	112,971.07
Telephone and Telegraph.....	18,449.57
Books, Maps and Periodicals.....	440,827.15
Picture Collection.....	81.00
Printing, Stationery and General Supply.....	76,813.08
Binding and Book Repair.....	62,342.61
Garage Services.....	9,317.57
Maintenance and Cartaking.....	373,459.35
Exchange on Debt Charges.....	1,120.07
Excess of Receipts over Expenditures.....	<u>\$3,475,536.66</u>
	<u>78,967.82</u>
	<u>\$3,554,504.48</u>

Toronto—19th January, 1967.
Subject to completion of audit by the City Auditor.

Newman F. Mallon
SECRETARY-TREASURER

● LIBRARY DIRECTORY ●

CENTRAL LIBRARY

MAIN BUILDING—College and St. George Streets

METROPOLITAN BIBLIOGRAPHIC CENTRE AND INTERLOAN ● GENERAL INFORMATION CENTRE ● BALDWIN ROOM OF MANUSCRIPTS AND RARE CANADIANA ● FINE ART ● HISTORY ● LITERATURE ● SCIENCE AND TECHNOLOGY ● SOCIAL SCIENCES ● THEATRE AND DRAMA ● TORONTO ROOM.

Hours—Monday to Friday, 9.30 a.m. to 9 p.m. Saturdays, 9 a.m. to 5 p.m.

Central Library open for reference use only Sundays, 1.30 to 5 p.m., October 15th to May 15th.

BOYS AND GIRLS HOUSE—40 St. George Street

OSBORNE AND LILLIAN H. SMITH COLLECTIONS ● BOYS AND GIRLS LIBRARY

Hours—Monday to Friday, 10 a.m. to 6 p.m. Saturdays, 9 a.m. to 5 p.m.

BRANCH LIBRARIES

CITY HALL—Nathan Phillips Square. Includes Circulating, Business and Municipal Reference sections. Open Monday to Friday, 8.30 a.m. to 6 p.m. (Business Reference open until 8.30 p.m.)

FOREST HILL—700 Eglinton Avenue West. Open Monday, Tuesday, Thursday and Friday, 10 a.m. to 8.30 p.m.; Wednesday and Saturday, 10 a.m. to 6 p.m.

JONES BOYS AND GIRLS—118-122 Jones Avenue, at Dundas Street East. Open every weekday except Wednesday, 2 p.m. to 6 p.m., and Saturdays, 9 a.m. to 5 p.m.

MANNING BOYS AND GIRLS—79 Manning Avenue. Open Monday to Friday, 10 a.m. to 12 noon and 2 p.m. to 5 p.m.

SWANSEA MEMORIAL—95 Lavinia Avenue. Open Monday, Wednesday and Friday, 2 p.m. to 5 p.m. and 7 p.m. to 8.30 p.m.

The following libraries are open every weekday except Wednesday. Unless otherwise noted, adult hours are: 12 noon to 8.30 p.m., and Saturdays, 9 a.m. to 5 p.m.

Children's Rooms: 2 p.m. to 6 p.m., and Saturdays, 9 a.m. to 5 p.m.

ANNETTE STREET—145 Annette Street, facing Medland.

BEACHES—2161 Queen Street East, near Lee.

BLOOR AND GLADSTONE—1089 Bloor Street West, at Gladstone.

DANFORTH—701 Pape Avenue, near Danforth.

DEER PARK—40 St. Clair Avenue East, near Yonge. Adult library opens 10 a.m. Monday to Friday (9 a.m. Saturday).

EARLSCOURT—1625 Dufferin Street, near St. Clair West.

EASTERN—137 Main Street, near Gerrard East.

GEORGE H. LOCKE MEMORIAL—3083 Yonge Street, at Lawrence East.

GERRARD—1432 Gerrard Street East, at Ashdale.

HIGH PARK—228 Roncesvalles Avenue, at Wright.

MUSIC—Howard Ferguson House, 559 Avenue Road, at St. Clair West.

PARKDALE (Languages and Literature Centre)—1303 Queen Street West.

PARLIAMENT STREET—406 Parliament Street, at Gerrard. Closed Tuesday and Friday at 6 p.m.

RIVERDALE—370 Broadview Avenue, at Gerrard. Closed Tuesday and Friday at 6 p.m.

RUNNYMEDE—2178 Bloor Street West, at Glendonwyne.

ST. CLEMENTS—14 St. Clements Avenue, at Yonge.

WYCHWOOD—1431 Bathurst Street, near St. Clair West.

YORKVILLE—22 Yorkville Avenue, near Yonge. Library opens 10 a.m. Monday to Friday (9 a.m. Saturday). No Children's Room.

HOSPITAL LIBRARIES

HOSPITAL FOR SICK CHILDREN— University Avenue. Library open and wards visited on Monday and Wednesday afternoons.

CLARKE INSTITUTE OF PSYCHIATRY—250 College Street. Wards visited on Thursday afternoons.

HILLCREST CONVALESCENT HOSPITAL—47 Austin Terrace. Wards visited Tuesday afternoons.

LYNDHURST LODGE—153 Lyndhurst Avenue. Wards visited on Tuesday afternoons.

QUEEN ELIZABETH HOSPITAL—130 Dunn Avenue. Library open and wards visited on Monday, Wednesday and Thursday.

RIVERDALE HOSPITAL— St. Matthews Road. Wards visited on Monday, Wednesday and Friday.

RUNNYMEDE HOSPITAL—274 St. John's Road. Library open and wards visited on Friday.

SUNNYBROOK HOSPITAL—1075 Bayview Avenue. Open Monday to Friday, 9 a.m. to 5 p.m.; Saturdays, 9 a.m. to 4.30 p.m.

TRAVELLING LIBRARIES

Deposit libraries are provided in the following Homes for the Aged: Arthur and Isabel Meighen Lodge; Belmont House; Church Home for the Aged; Eventide Men's Home; Fudger House; Ina Grafton Gage United Church Home; Julia Greenshield Home; Lambert Lodge; Strachan Houses; Tweedsmuir House.

Also in: Alcoholism and Drug Addiction Research Foundation; Humewood House; Juvenile Court Observation Home; Mount Sinai Hospital; Princess Margaret Hospital (Ontario Cancer Institute); Second Mile Club (High Park Branch); Timothy Eaton Memorial Church Leisure Time Club; Wesley United Church Social Club for Senior Citizens; William E. Coutts Co. Ltd.

BUSINESS OFFICES

10 St. George Street. Open 9 a.m. to 5.30 p.m. Monday through Friday.

TELEPHONE AND TELEX

924-9511—connecting all Departments of the Central Building, 9 a.m. to 9 p.m., Monday to Friday; Saturday, 9 a.m. to 5 p.m.

For Branch Phone Numbers see Telephone Directory under PUBLIC LIBRARIES. TELEX NUMBER 02-2523 connects with SOCIAL SCIENCES SECTION, Central Library.

All Libraries are closed on Sundays (except Central Library reference sections as noted on previous page) and on statutory holidays.

For summer hours see special notices displayed in all libraries during July and August.

● STAFF DIRECTORY ●

CENTRAL LIBRARY DIVISION

HEAD John T. Parkhill
ASSISTANT TO THE HEAD Evelyn Thompson
GENERAL INFORMATION CENTRE Anne Mack
METROPOLITAN BIBLIOGRAPHIC CENTRE & INTERLOAN Patricia Fleming
FINE ART Alan Suddon
HISTORY Donald A. Watt
LANGUAGES AND LITERATURE CENTRE Leonard Wertheimer
LITERATURE Mary McMahon
MANUSCRIPTS AND CANADIANA Edith G. Firth
MUSIC LIBRARY Ogretta McNeill
SCIENCE AND TECHNOLOGY Marjorie McLeod
SOCIAL SCIENCES David Pierce-Jones
THEATRE AND DRAMA Heather McCallum

BRANCHES DIVISION

HEAD Loretto McGarry
ASSISTANT TO THE HEAD Margaret Gentles
BOYS AND GIRLS SERVICES Marguerite Bagshaw
YOUNG PEOPLE'S SERVICES Catherine Robertson
TRAVELLING LIBRARIES Félicy Ludlow
BUSINESS REFERENCE Barbara B. Byers
MUNICIPAL REFERENCE Joyce N. Watson
BOYS AND GIRLS HOUSE Marian Cooke
OSBORNE COLLECTION Judith St. John
LILLIAN H. SMITH COLLECTION Elizabeth Endicott

TECHNICAL SERVICES DIVISION

HEAD David Skene Melvin
ACQUISITIONS Ella Milloy
BOOK PROCESSING Eldred Fulton
CATALOGUING Catherine Kemeny
RECATALOGUING Hazel MacTaggart
ORDER Jane Harvey
REGISTRATION Hope Wells
BOOK REPAIR, BINDING Lillian Semper
DISPLAY Moyra Haney
PHOTOGRAPHIC SERVICES Wallace Bonner

DEPARTMENTS

PUBLICATIONS AND INFORMATION Harriet Parsons
BUSINESS OFFICE Anthony Winfield
PERSONNEL Catherine M. Arnold
BUILDINGS AND GROUNDS Robert Piper