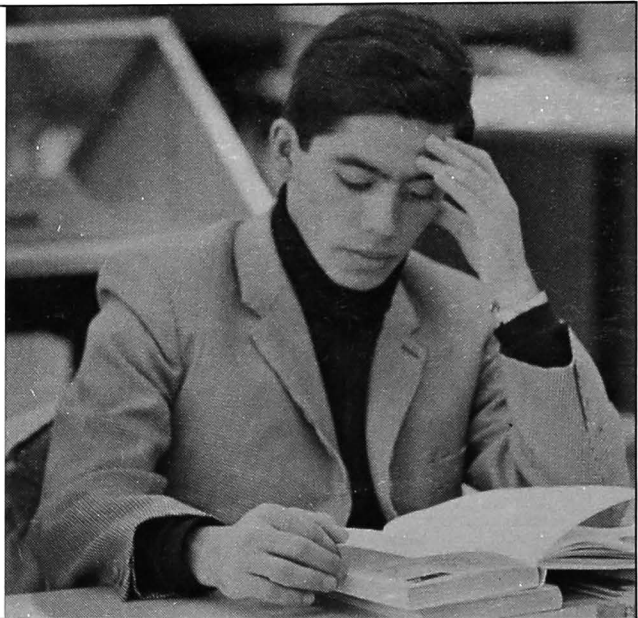
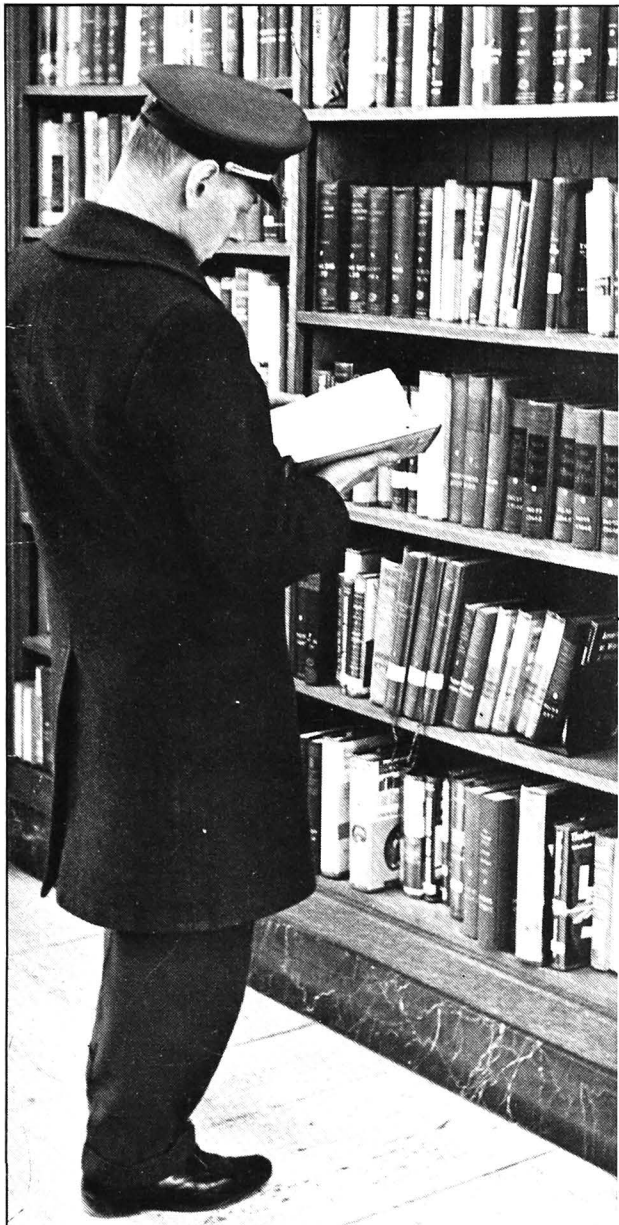


Reading in Toronto 1968





Reading in Toronto 1968

85th ANNUAL REPORT OF THE TORONTO PUBLIC LIBRARY BOARD

The Board

Chairman J. SYDNEY MIDANIK, Q.C.

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Assistant Chief Librarian & Secretary-Treasurer NEWMAN F. MALLON, B.A., M.L.S.

The general management, regulation and control of the Toronto Public Libraries are vested in the Toronto Public Library Board, composed of the Mayor of the City or a member of the City Council appointed by him as his representative, three persons appointed by the City Council, three by the Toronto Board of Education, and two by the Separate School Board. The representatives from the City Council and Board of Education hold office for three years, and those from the Separate School Board for two years.

Gifts to the Toronto Public Libraries

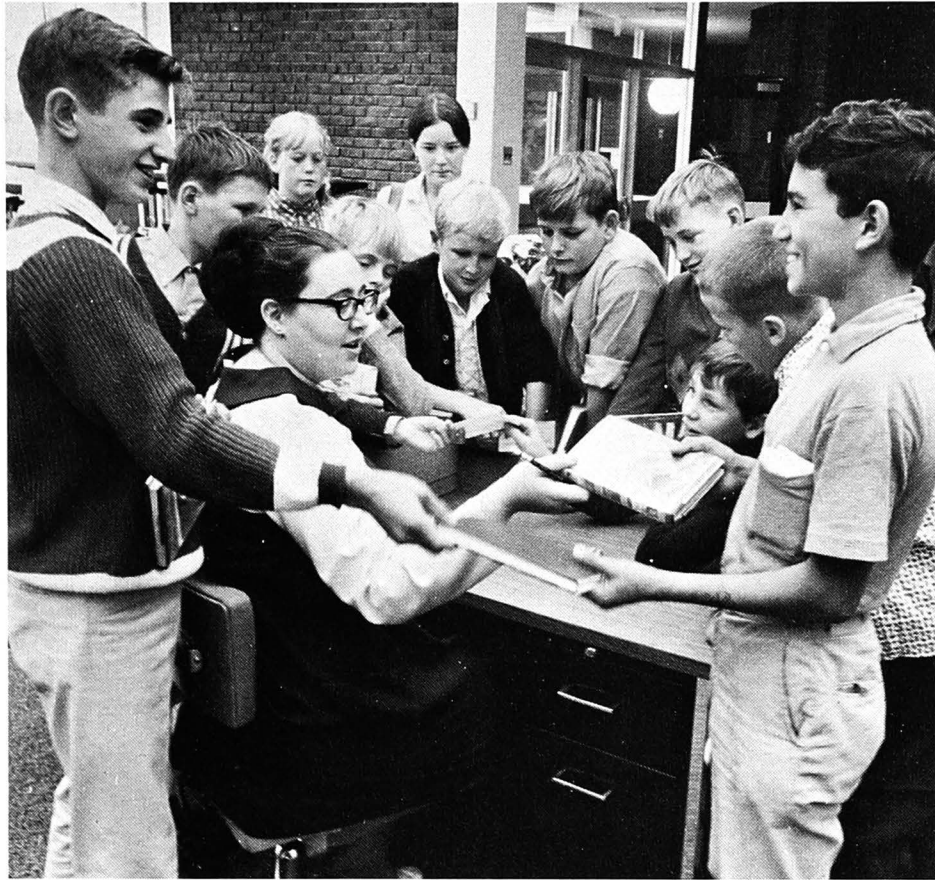
The Toronto Public Library Board will be pleased to accept gifts and bequests of funds to be applied towards the purchase of memorial books or toward such other purposes as may be agreed between the donor and the Library Board. Full information concerning such gifts may be secured from the office of the Chief Librarian or from the Secretary-Treasurer of the Library Board.



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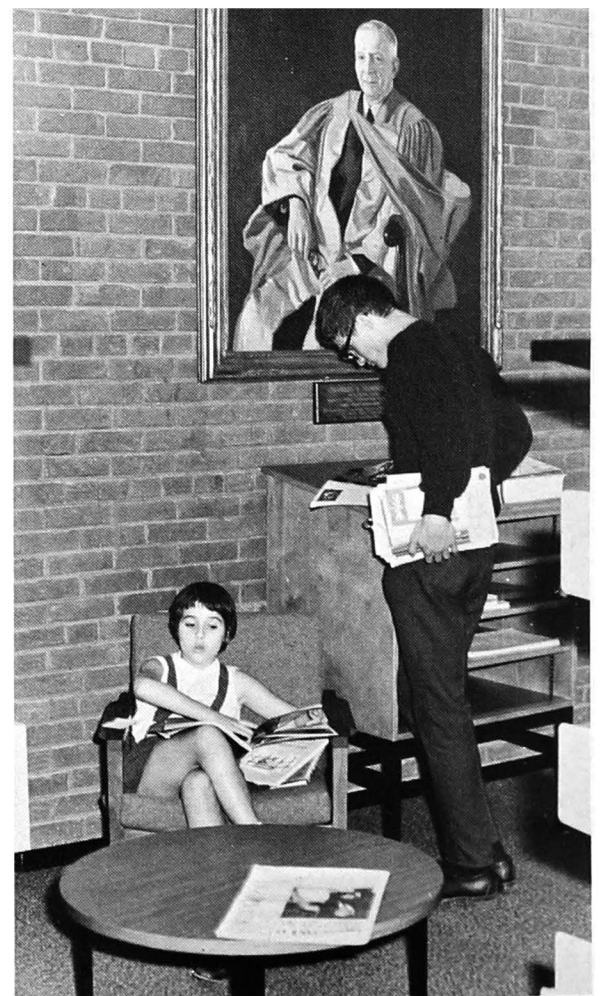
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CHARLES R. SANDERSON BRANCH

1. Official opening, September 27, 1968. L to R, Controller Margaret Campbell; Assistant Chief Librarian Newman F. Mallon; Mayor William Dennison; J. Sydney Midanik (standing), chairman of the Toronto Public Library Board; Miss Marguerite Bagshaw; Miss Loretto McGarry; Chief Librarian Henry C. Campbell.
2. The sculpture on the patio, designed by Peter Sager, is popular with the children.
3. The "registration rush" on opening day.
4. Exterior of the building which was designed by Pentland, Baker and Polson.
5. Portrait of Charles R. Sanderson, Chief Librarian from 1927 to 1956, for whom the library is named.



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Report of the Chairman



J. SYDNEY MIDANIK

Graphic Studios

On December 27, 1967, the collections of books, maps, manuscripts, newspapers and other materials which the Toronto Public Library Board had acquired during 85 years, and which made up the Central Library Division of the Toronto Public Library system, were taken over by the Metropolitan Toronto Library Board. This collection, totalling over 500,000 items, many of which were unique and of great value, became the property and responsibility of Metropolitan Toronto. The Metropolitan Toronto Library Board was not required to reimburse the Toronto Public Library for these collections since the Metropolitan Toronto Act of 1966 which established the Regional Library Board gave it power to acquire collections, land, buildings and personal property which it considered to be a resource for the Metropolitan Toronto region. It was less clear to the Toronto Public Library Board whether the Metropolitan Library Board also had the power subsequently to acquire without compensation other equipment used by the Toronto Public Library Board. This matter is still under discussion.

In acquiring the collections of the Central Library Division in 1967, the Metropolitan Library Board stipulated that it reserved the right to return these to the Toronto Public Library Board during 1968 if it did not decide to keep them. It also asked the Toronto Public Library Board to manage these collections in 1968. In approving the budget of the Toronto Public Library for 1968, the City of Toronto did not provide for an amount of \$250,000 which was necessary to meet the full costs of operating the Central Library collections for the year. Considerable discussion took place concerning the advisability of the Metropolitan Board distributing its acquired collections between the area libraries. The Toronto Public Library Board appeared as a delegation before the Minister of Education in April 1968, pointing out the need to retain the integrity of the Central Library collections and requesting that if the collections

were to be disbanded, they be returned to the Toronto Public Library Board. In 1968 the Metropolitan Library Board decided, with the agreement of the Toronto Public Library Board, to take over the buildings and staff of the Central Library Division on October 1, 1968 and proportionately reduce the payment of \$500,000 which they had agreed to give in 1968 to the Toronto Public Library Board for management services. Instead of the payment of \$500,000 the Metropolitan Library Board made a payment of \$375,000 towards the operating expenses of the Central Library Division for nine months of the year.

TRANSFER OF STAFF AND BUILDINGS

The transfer of staff and buildings to the jurisdiction of Metropolitan Toronto was carried out in September although the Toronto Public Library continued to provide administrative services for the Metropolitan Library Board until the end of the year. At the end of December, 1968, full responsibility for the Central Library collections, buildings and staff was assumed by the Metropolitan Library Board and the complete financial support of staff and collections became the responsibility of the Metropolitan Council.

The Toronto Public Library Board had stipulated in 1966 that it wished to retain the Osborne Collection of Early Children's Books, housed in Boys and Girls House at 40 St. George St. and requested that Boys and Girls House and adjacent parking facilities which did not form a part of the Central Library services, should remain with the City of Toronto. This was agreed to by Metropolitan Council after some discussion.

Having acquired responsibility for the collections, the Metropolitan Library Board requested that the Toronto Public Library Board vacate the Central Library building in or before April, 1969. In order to comply with this request, provision was made by the Toronto Public Library to occupy a portion of the third floor premises of the Deer Park Branch

library building at 40 St. Clair Ave. E. The Administrative Headquarters of the Toronto Public Library system will move to this location in 1969. Boys and Girls House will serve as an interim headquarters for some of the work of the Toronto Public Library system until a new headquarters combining both the administrative and other services of the library can replace the building at College and St. George Streets.

Prior to the transfer of the Central Library to the Metropolitan Library Board, the University of Toronto requested an exchange of property with the Toronto Public Library Board in order to permit the University to extend its power plant immediately north of the Central Library building. This exchange was agreed to by the Metropolitan Library Board and the Central Library site gained additional frontage on College Street.

CHARLES R. SANDERSON BRANCH

In spite of the major efforts needed to carry out the requests of the Metropolitan Library Board during the year, improvements in services to the public in the City of Toronto were not neglected. The opening of the Charles R. Sanderson Branch, built by Ostvick Construction Limited, with the firm of Pentland, Baker and Polson as architects, was one of the highlights of the year. The opening ceremony was performed in September by His Worship Mayor William Dennison assisted by members of the Library Board. The Sanderson Branch, named in honor of Dr. Charles R. Sanderson, Chief Librarian from 1927 to 1956, is located at Dundas and Bathurst Streets on land owned by the Federal-Provincial-Municipal Housing Renewal Project. It is designed to provide for the needs of residents in the area should the Central Library building be moved to another location. The Library Board hopes that additional community facilities, such as a relocated St. Christopher House Community Centre, may be added to the property immediately to the rear of the

library and so extend the work of community development in the area.

Another building which was acquired in 1968 was the former Veterans' Club at 265 Gerrard St. E. This Club is adjacent to the Parliament Street Branch, and will be used to house community activities which cannot be carried out for lack of space at the branch. Extensive renovation was undertaken in 1968 by the Maintenance department of the library. The Board was also pleased that the City of Toronto secured from the Metropolitan Corporation the reservation of 16,000 square feet of land next to the Runnymede Branch which can be used for expansion of this library in future years.

DEVELOPMENT OF DISTRICT LIBRARY SERVICES

For the past 85 years the Toronto Public Library Board has devoted a considerable amount of its resources to the maintenance and development of the Central Library's collections. Now that these have become a Metropolitan resource, the Board intends to devote as much effort as possible to the development of larger district libraries in various parts of the City of Toronto where residents are now being served by small and outdated branch libraries. These large district libraries, which will contain not less than 100,000 volumes on open shelves, and in some cases may contain double that number, serve borrowers as intermediary collections between neighbourhood libraries and the Metropolitan Central Library. The district libraries will also make it possible to consolidate neighbourhood library services and in some cases to eliminate smaller branches, many of which have seen more than 60 years of service.

CONSTRUCTION OF HEADQUARTERS

The Board undertook a feasibility study to determine the cost of building a large district library in combination with a large office building, which would have rental space and would contain the headquarters of the Toronto Public Library system. The purpose of the project was to provide enough rental revenue to meet the cost of constructing and operating the building. Such a project would require approximately \$12,000,000 and the Provincial Government was approached to find out if it could be financed through the Ontario Education Capital Aid Fund. The concept of such a project is not new since the Deer Park

Library, built in 1953, but on a smaller scale, was financed in the same manner. The Provincial Government replied that at the present time it did not see its way clear to make available on loan to the Library Board the funds for this project. However, an initial start on a building (probably a district library and administration headquarters only) was made by City Council in 1968 in allotting \$1,200,000 for the immediate purchase of a site.

FOREST HILL LEARNING RESOURCES CENTRE

In 1966, the Toronto Public Library Board asked the City Council to make available the former Forest Hill Municipal building at 666 Eglinton Ave. W., for use in conjunction with the Forest Hill Branch library as an extension of the library's services. Permission was granted in May 1968 to use the building and work began in July to organize a Learning Resources Centre. An amount of \$77,000 has been provided to the City Property Department by City Council to carry out remodelling which should be completed by mid-1969.

SALARY CHANGES AND STAFF BENEFITS

At the request of the Staff Association, the Library Board proceeded in 1968 to adopt the 35-hour week, effective January 1, 1969. This action brought the Board's work week into line with that enjoyed by the other municipal services in the City of Toronto. At the same time, the Board instituted the three-week vacation entitlement for new clerical staff members, which matches that provided by the City of Toronto, while retaining the four-week vacation entitlement for professional staff and clerical staff members who have been in service with the Board prior to January 1, 1969. In keeping with the decisions of the City of Toronto regarding salary adjustments, the Library Board authorized a nine per cent increase in 1968 and a further six per cent increase in 1969 for clerical staff members, and two increment step adjustments for 1968 and 1969 to professional members. The results of these adjustments will raise the beginning salary of librarians in July 1969 to \$7,164.

Extensive negotiations with Local 1003, C.U.P.E. representing the maintenance and caretaking staff members, were carried out and agreement reached. Changes in the hospital and medical benefit provisions have been made which apply to all staff members and a sick pay gratuity payment on retirement has been

instituted for staff members who have served more than 10 years.

The Library Board, at the end of the year, increased the hourly rates payable to occasional assistants working in the system, bringing their wages into line with the minimum wage provisions of the Provincial Government.

Upon review of the foregoing major changes, the Library Board is still firmly of the opinion that the existence of seven library boards in Metropolitan Toronto does not provide the best in library services to Metro citizens and that this can better be done by one Library Board for the whole of Metropolitan Toronto.

In 1968, Miss Ronwen Stock, Mrs. Ogreta McNeill and Miss Harriet Parsons retired from the staff of the Toronto Public Library. The Board records with regret the death during 1968 of Mr. Albert Taylor, a member of the Board from 1947 to 1958 and chairman for the year 1951. The Board also records with regret the death of Mrs. Grace McCullagh, Chairman in 1952 and a member from 1949 to 1957, and of Miss Susy R. Robinson, a familiar figure in Boys and Girls work for many years, and Miss Caroline Grant.

During the year, the Board accepted three internes, Miss Freda Page and Miss Margaret Mortimer from Great Britain and Mr. Josef Endrle from Czechoslovakia.

The Toronto Public Library Board wishes to express its thanks, both to those members of the staff remaining with the Toronto Public Library Board and those former members of the staff of the Toronto Public Library Board now employed by the Metropolitan Library Board. Their task was made much more difficult this year by reason of the changes described. In particular, those members of the staff remaining with the Toronto Public Library Board are now employed under much changed conditions and in a system which presently is exclusively a branch system. Both professional and non-professional staff have been resilient in coping with the change and in attempting to map out future areas of library service in Toronto.

Particular thanks should go to the Chief Librarian and the Assistant Chief Librarian for the skilful exercise of their professional competence and good judgment, enabling the Toronto Public Library Board to function efficiently despite the physical, managerial, financial and staff problems.

J. SYDNEY MIDANIK
Chairman



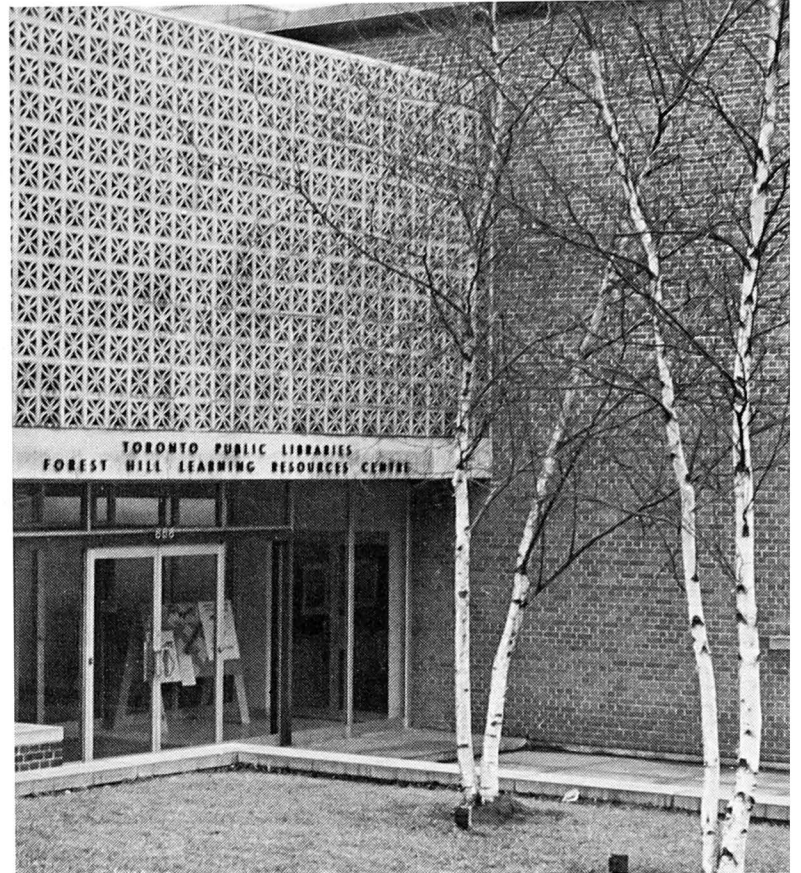
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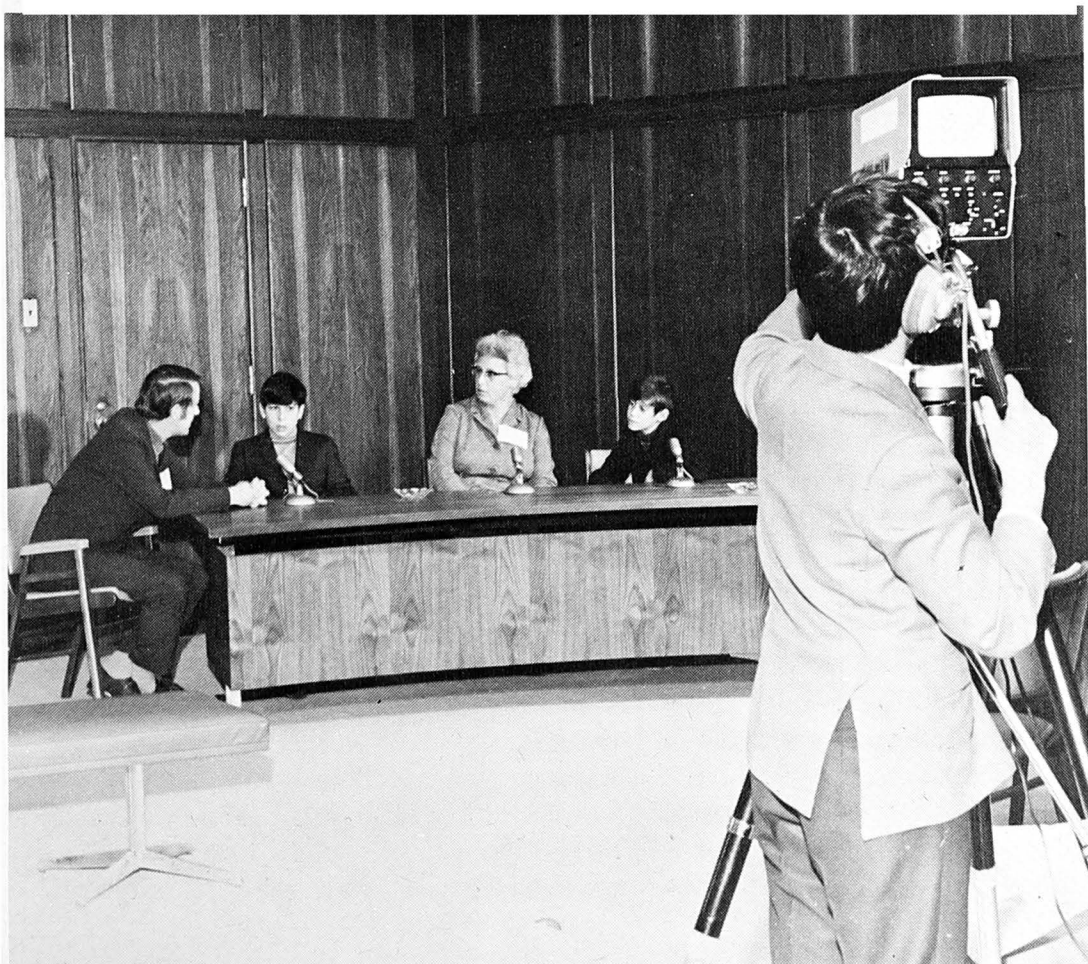
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LEARNING RESOURCES CENTRE

The Learning Resources Centre, which was opened in the fall of 1968, offers a wide variety of courses for all ages.

1. Puppetry making.
2. Young people learn the operation of audio-visual equipment.
3. Sculpture classes.
4. Entrance to the Centre, which is adjacent to the Forest Hill Library.
5. A young boy televises a panel discussion at the Centre's Open House.

Report of the Chief Librarian

- 6 Although the Toronto Public Library has undergone many changes in the 85 years of its existence, probably no transformation was as dramatic as the one which occurred in 1968. Prior to this year, the library had consisted of three main Divisions, each one responsible for its own staff and program and all working together as an integrated library system. On August 7th, 1968, the Chairman of the Toronto Public Library Board and the Chairman of the Metropolitan Toronto Library Board addressed a joint letter to 170 staff members of the Central Library and Technical Services Divisions advising them that their services with the Toronto Public Library would be terminated at a future date and that they would be given employment with the Metropolitan Toronto Library Board. By October 1st, two of the three Divisions of the Library System had ceased to be a part of it, and the Branches Division and a portion of the Technical Services constituted the Toronto Public Library system. In spite of this loss of such a large portion of its holding, it still remains the largest public library system in Canada.

While it was not necessary to separate the library's staff into the two systems, the Metropolitan Library Board had decided that this was the most efficient way in which it could carry out its responsibilities to the Metropolitan Toronto Region. The decision did pose serious problems for the Toronto Public Library.

LIBRARY RE-ORGANIZATION COMMITTEE ESTABLISHED

In order to assist in the re-organization of services, a Toronto Public Library Organization Committee consisting of eight staff members under the chairmanship of Miss Jean Fowler, was established during the year. The Committee set up a number of subcommittees to investigate such matters as staffing, headed by Miss Malva Kannins; acquisitions, Miss Helen McNeil; book processing, Miss Margaret Johnston; and regional libraries, Mrs. Margaret Gentles. Later, a committee on

registration, under the direction of Mrs. Marion Main, was appointed. Based on the reports of these subcommittees and of the main committee, many suggestions were brought forward. One major change was the reconstitution of the Branches Division as a Home Reading and Information Services Department. A plan for a Community Services Department was prepared. Since the Technical Services of the Toronto Public Library had been largely incorporated into the administration of the Metropolitan Library Board, a reduced size Technical Services Department was established, with functions such as book ordering and cataloguing being carried out under contract by the Metropolitan Library Board. Book acquisition, processing and repair, borrower registration and overdue book control remain with the Toronto Public Library.

Because the first few months of the new organization would mean many further changes, full time heads of a new Community Services Department and Technical Services were not appointed but these two departments were supervised by myself and Mr. Mallon. Miss Loretto McGarry became head of Home Reading and Information Services but later resigned and has been appointed Chief Librarian of the Borough of York. Miss Marguerite Bagshaw retained her responsibility for co-ordinating Boys and Girls Services, and Mrs. Grace Buller continued her work as the head of Young People's Services.

USE OF LIBRARIES IN 1968

Because the Central collections are part of the services of the Metropolitan Library Board, they are not included in this report. During 1968, the number of books taken for home use from the branch libraries amounted to 3,919,121, an all time high. In addition, over 3,000 class visits were carried out by schools in the city and 400 adult classes visited the libraries. There were a large number of activities and events throughout the year so that practically no evening was with-

out some event being celebrated in a public library. Many of the events were of a major nature such as the festivals at the Gerrard and Parliament libraries. The range and scope of these activities indicate better than any other means the nature of the use to which the public libraries are put by many thousands of residents of the City of Toronto.

During 1968, 96,553 borrowers were registered in the system and total registration at the end of the year was 282,851 of which 78,822 were boys and girls. Some 117,378 books were added to the branches bringing the circulating stock to 698,456 volumes. In addition, many hundreds of circulating pictures, phonograph records, pamphlets and other items were added for home use.

The changes in the composition of the city population continues to affect the use of the library greatly, most noticeably in work with boys and girls and young people. Because of the growing school populations at both elementary and secondary levels, the public libraries feel an increasing demand for reading materials, both in relation to school assignments and for recreation. Constant care is taken to insure that the public library services supplement the school library services and daily contacts are maintained with hundreds of teachers and school librarians throughout the city.

As the Metropolitan Central Library improves its specialized collections and works out its new relationship to the City and Borough libraries, it brings a unique resource to serve all the libraries of the region. Careful planning will need to go on to insure that the Toronto Public Library branches continue to receive assistance and support from the Metro Central Library and that it will provide them with the older materials which they do not have.

NEW SERVICES FOR USERS

In response to demands for assistance from the Travelling Library services, a book deposit was placed at Bellwoods Park House, as well as in the Hilltop

Acres Home for Senior Citizens and the Clifton House for Boys. While no action could be taken towards provision for the development of a book delivery service to shut-ins which has been projected for many years, it is hoped that this project can be realized in 1969. In response to demands, the duplicate pay service was reinstituted at the Eastern, Beaches and St. Clements libraries and will come into effect in February, 1969.

One main development in 1968 for the Toronto Public Library system was the inauguration of a full fledged audio-visual service. Up to this date, the distribution of public library films in the City of Toronto had been in the hands of the Metropolitan Film Library. In January, the Library Board adopted a policy with regard to the selection of audio-visual materials in the libraries' own collections, and secured the services of an audio-visual consultant and technician to establish an audio-visual service. Beginning first at the Music Library and then switching to the Forest Hill Learning Resources Centre, the audio-visual department has developed in its first year into the useful adjunct to the library's programs. It is too early to determine all of the activities which the service will carry out, but in view of the increasing responsibilities of public libraries for the provision of audio-visual materials, it can be expected to develop rapidly. The Library Board participated closely with the Metropolitan Educational Television Association in the planning and production of programs which were shown over the air and also recorded for further use through the libraries services.

ACQUISITIONS

A number of important acquisitions were secured for the Osborne Collection, for the Forest Hill Learning Resources Centre, and other parts of the library system. The policy of the Board to continue to solicit gifts to build up the collections in the Toronto Public Library will be maintained since many valuable items can be acquired only in this way.

PARTICIPATION IN OTHER ACTIVITIES

During the year, staff members gave advice and assistance to many agencies, both in Canada and abroad. Mr. Mallon attended the first meeting of the International Association of Metropolitan City Libraries (INTAMEL) in Liverpool. In August, the Library received a visit from staff and students of the Aberystwyth Library School in Wales, who had arranged a tour of libraries in the United States but included a flying visit to Toronto as well. I was invited to participate in the Fourth Annual Seminar organized by the International Association of Technical University Libraries in Delft and was pleased to have the opportunity to participate in the Colloquium organized by the University of Lausanne in June on the subject of dissemination of research information by communication satellites. During the year I concluded the work which I had begun in 1967 for the Science Secretariat of the Privy Council of Canada in the review of methods used in the dissemination of scientific and technical information in Canada.

1968 saw the start of the services which the Library Board is carrying out on behalf of the *International Library Review* published in London and New York. At the request of the publishers of this journal, the Toronto Public Library will act as an international centre for bibliography, documentation and information on children's literature, and will secure contributions from all parts of the world for publication in the *Review*. Miss Marguerite Bagshaw is acting as co-ordinator of the work and at the 34th Annual Conference of the International Federation of Library Associations in Frankfurt, was able to link our Centre at Boys and Girls House with other children's library services in all parts of the world.

NEW PROGRAM FOR 1969

Even while reorganization was in progress, it was necessary to provide the

work plans and budget of the Toronto Public Library for 1969 since a request had been received from the City of Toronto that the budget for each year must now be prepared almost six months prior to the usual date. The 1969 budget, submitted to the Board in September, included new staff positions in eight branches which were necessary in view of the responsibilities for community services and information work which the Board agreed it would now carry out. A wide range of information services had been available at the branch libraries of the Toronto Public Library in previous years but now certain branches have been selected to expand their reference services in special subject fields. Deer Park and City Hall Branches will be concerned with business reference, Bloor and Gladstone with current events and education, Forest Hill Branch will specialize in the fine arts, the George H. Locke Branch in history, and Parkdale Branch in literature and languages. In addition to these, the City Hall Branch will develop a strong book collection in travel and biography; and Deer Park in the field of the home arts. In order to provide for the expansion of the information services in these branches, a budget of \$55,000 for 1969 was allotted for the provision of needed materials.

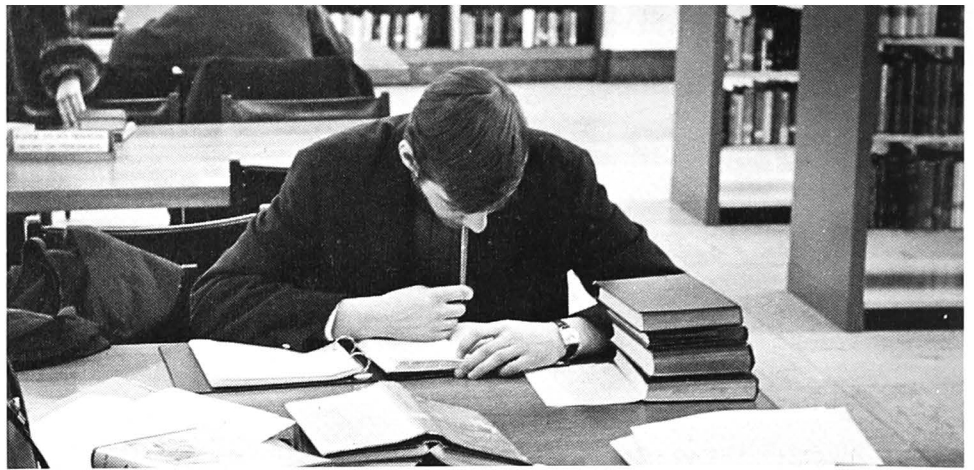
The Toronto Public Library system no longer has the responsibility, as it has had in the past, of meeting the needs of readers in both the City and Metro for specialized information materials. This task has been assumed by the Metropolitan Library Board. Under the new division of responsibilities, however, I am sure that the ideals of service to the citizens of Toronto which have guided the staff of the Toronto Public Library for 85 years, and the distinguished record of achievements which have resulted, will not only continue but will be intensified in the years to come.

H. G. CAMPBELL
Chief Librarian

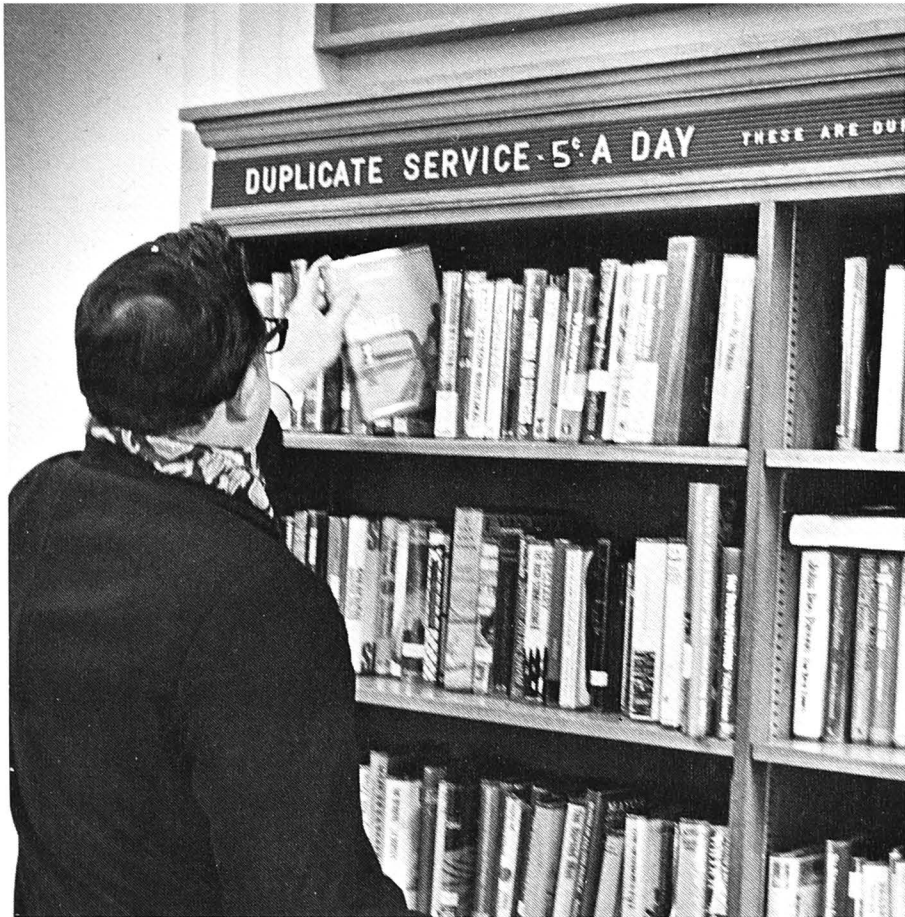
USE OF LIBRARIES

Toronto Public Library branches offer a variety of services to a variety of people.

1. A place to study.
2. Duplicate service avoids that wait for the newest, most popular books.
3. Something for the whole family.
4. A good beginning for the children.
5. A place to relax and read the paper.



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Home Reading and Information Services

In 1968 the first steps were taken to restructure the Branches Division of the Toronto Public Library system in order to implement the Library Board's decision to build up large district library collections in selected parts of the City of Toronto. One of the first tasks was to designate the areas in which the district libraries would be located, and to begin to organize the work in 1968 and 1969 so that construction of new buildings and the development of neighbourhood collections that would complement the district library could begin as soon as possible. Five districts were designated in the City of Toronto—Northern, Eastern, Western, Central and Midtown. Each already had four to six libraries with a book stock for the district ranging from 100,000 to 168,000 volumes. The Library Board's plan to expand the libraries so that each district will have a main collection of approximately 100,000 volumes, and smaller neighbourhood collections, will mean that the present overcrowded conditions of neighbourhood branches will disappear, along with the duplication of home reading services in adjacent branches. Until the district libraries are built, several of the existing large branches will serve as a basis for the information collections which cannot now be handled in the smaller branches.

NORTHERN REGION

Three libraries—Forest Hill, St. Clements and George H. Locke—make up the Northern Region of the library system. Between them, they circulated over 900,000 books for home use in 1968. The largest, the George H. Locke Branch, has a book stock of only 55,000 volumes. With the action of the City Council in providing funds for a first district library in the northern part of the City of Toronto, planning began at once in order to build up a book stock of over 100,000 volumes which would be placed in the new library in or after 1973. The St.

Clements Library, which will be absorbed in the new district library, continued to bear the brunt of increasing demands from the many apartment dwellers who are now moving into its area. The George H. Locke Branch began opening at 10 A.M. on weekdays instead of at noon in order to accommodate the expanding demands placed upon it. The Forest Hill Branch saw the greatest change of any branch in 1968 with the addition to its services of the Learning Resources Centre and a staff of six persons. The Forest Hill Branch book stock began to respond to the attention created by the addition of the performing and fine arts collection. This branch is studying the possibility of working more closely with the future district library in the Northern area.

MIDTOWN REGION

The libraries of the Midtown Region consist of Boys and Girls House, Charles R. Sanderson Branch, Earls court, and Bloor and Gladstone, of which the latter has the largest collection—nearly 38,000 volumes. Although the Palmerston Boys and Girls Library will be added to the Region in 1969, the total book stock by that date will not amount to more than 120,000 volumes. This is offset partly by the fact that the Metropolitan Central Library collections, which are available for home reading, are situated in the Midtown Region. With the probable move of the Metropolitan Central Library out of the area, residents will require expanded services to bring their libraries up to the same standard as those enjoyed in other parts of the City. It was with this in mind that the Charles R. Sanderson Branch was built so that, if necessary, an additional floor can be added in order that it can become a library for home reading for adults, young people and children.

Continuing attention was given in 1968 to developing the Bloor and Gladstone collection as a resource for the

district. Some indication of the demands made upon it can be seen from its home reading use, which is equivalent to that of the Forest Hill Branch.

The future of Boys and Girls House in the district is one which will require increasing study. With the takeover of the Central Library by the Metropolitan Library Board and the further expansion of the University of Toronto, reading for home use by boys and girls in the area continues to decrease. However, Boys and Girls House still serves as the basic centre for boys and girls work throughout the library system.

During the four months of 1968 in which the Charles R. Sanderson Branch was open, 727 adult borrowers were registered along with 1,586 boys and girls. With a total book stock of over 19,000 volumes, the Sanderson Branch is geared to meet the reading needs of a public school population of 8,600, a high school enrolment of 6,000, the needs of residents in senior citizen apartments and other housing projects of the district. Nearly 6,000 volumes of the 19,061 volume book stock are for adults and young people.

The Earls court Branch is primarily a young people's library. A greater percentage of the young people now are continuing on to some form of higher education either at universities or colleges and the collection has been rounded out to meet the needs of this part of the population. The Italian language collection circulates regularly and emphasis is being placed now on the need for a more adequate French language collection in the branch.

WESTERN REGION

The Parkdale Branch, with a book stock of over 42,000 volumes, serves as a centre for the Western district in the absence of any large regional collection. The Annette, Runnymede, High Park and Swansea Branches have collections which range from 8,000 to 28,000 volumes. There are 183,000 books for home read-

10 ing for residents of the Western district, and circulation of books in 1968 amounted to just under 700,000. The use of books in the Western region will continue to increase as the new apartments which are being built along the Bloor Street subway system increase in number. The work of librarians in the Western district is very much concerned with providing advisory services to community groups who require reading lists on special topics. Such topics are related to the changing needs and interests of residents, and tie in with the programs of displays and exhibits arranged by branches. The Annette Street Branch carried out an extensive replacement of technical and "how to do it" books during the year, and put considerable effort into updating its pamphlet and vertical file materials.

The Runnymede Branch made a special effort in its book selection to acquire books on such topics as computer and business machines for the businessmen and office girls who use the branch, books showing new trends for teachers and parents, hobby and craft books. Increased variety and number in its popular fiction, travel and biography collections was also emphasized.

CENTRAL REGION

The four libraries in the Central part of Toronto—City Hall, Yorkville, Deer Park and Wychwood—have a total book stock of just over 132,000 volumes. These libraries attract borrowers not only from all parts of the City but from all parts of the Metropolitan area. The City Hall Branch is notable for the fact that 40 per cent of its borrowers come from outside the City. The Deer Park Branch, with a collection of 49,000 volumes, has been designated by the Library Board as the district library for the Central area. However, before its collections can reach 100,000 volumes in size, a doubling of library premises must take place. Until this happens, or until a new district library for the centre of the city is built,

each of the branches is attempting to meet the needs of its metropolitan area borrowers as well as it can.

EASTERN REGION

In the east end of the City of Toronto there are seven small branch libraries, not one of which has a collection of over 29,000 volumes. This means that for nearly 180,000 people who live east of the Don River, there are not adequate facilities in the form of a large collection with any special services, and residents must travel either to the Central Library or go without the help which they need. Over 700,000 books were circulated to adults and boys and girls from the libraries in the Eastern district in 1968. Until such a time as a larger library can be established, there is little that can be done to consolidate the home reading resources of the Eastern district and provide a more extensive book stock.

TRAVELLING LIBRARIES

The Travelling Libraries Branch which now occupies premises rented in the Central Library from the Metropolitan Library Board maintains 15 book deposits in City and Metropolitan homes for the aged, and ten deposits in other institutions. As well, the Branch circulates books in nine hospitals which have mainly long-term patients, and in 1968 these patients used over 49,000 public library books.

According to the present estimates, by 1980, residents in Metropolitan Toronto over the age of 65 will number 257,000 or nine per cent of the total population. At the present time there are six Metro Citizens' low cost homes for the aged situated within the City of Toronto, as well as many private homes. The Travelling Branch for over 10 years has had as one of its goals the provision of a service for shut-in residents, both for those in their own homes and those in public and private institutions. The difficulty of

establishing a full time shut-in service is that it must be guaranteed a sufficient supply of books and staff, as well as the necessary delivery facilities. The Library Board is hoping that such a service might be instituted in 1969. Although it has made plans for it in its budget for a number of years, the annual reductions which have taken place in the Board's estimates have meant that services like those for shut-ins, although urgently needed, have not yet been able to be provided.

YOUNG PEOPLE'S SERVICES

The major use of the branch libraries by young people comes as a result of co-operation between librarians, teachers and school librarians. Visits of Grade Eight classes to the branches are planned each year so that these young people can be introduced to the facilities and services of the adult sections which they are using for the first time.

In 1968, some 5,367 young people became registered borrowers after such class visits to the library. In many instances, students who previously used the library only to work on school assignments now come regularly for recreational as well as informational reading materials. Often, too, there is a noticeable improvement in the quality and variety of books read. Students who on their first visit limited themselves to magazines, cartoon books and fiction, are soon borrowing books on sociology, natural history, biography, history and civil rights.

There is an increasing demand from students for specific titles on an ever-widening range of subjects, thus requiring more of the librarians' attention to the search for up-to-date information on current developments.

EXTENSION PROGRAMS

The informal atmosphere of public libraries has lent itself most successfully to unstructured rather than organized programs for young people. Often, the nature of the activity is determined by the young people themselves as, for example, in the folksong workshops at the George H. Locke Branch, the Drop-In Centre at the Parliament Street Branch, and several of the varied programs at the Forest Hill Learning Resources Centre.

PUBLICATIONS FOR YOUNG PEOPLE

The major publications of the Young People's Department are *Opinion* and "Books for Young People". *Opinion*, a quarterly publication, contains poetry, prose and short book annotations written by young people. "Books for Young People", a selected list of recent acquisitions, is published eight times a year and is subscribed to by some 290 individuals and institutions, primarily teachers and librarians.

Book lists published in 1968 included "Against the Odds", "The Realistic Novel" and two lists produced in co-operation with Boys and Girls Services and in conjunction with the Metropolitan Educational Television Association (META), one on astronomy and one on the American election.

In addition to the publications program, six book discussion programs were prepared for Radio Station CJRT with a librarian acting as moderator and four young people participating in the discussion.

BOYS AND GIRLS SERVICES

New generations of electronically-minded children in the space age, added to the second fastest growing metropolis in North America, likens the position of the

Toronto Public Library Boys and Girls Services to that of the Red Queen in *Alice* when she remarks "it takes all the running you can do to stay in the same place".

The children's librarians have become increasingly concerned with the purpose of the library in this new age. They are aware of the fact that in neighbourhoods of overcrowded housing, the public library is in a position to offer a relaxed atmosphere for reading, for thinking and for listening. For the inner city libraries, more time and thought has been paid to going out into the community and to initiating programs to bring children into the libraries. Librarians have participated in the programs of various community agencies through storytelling hours; several libraries have purchased chess and checker sets and at Jones Branch a chess tournament of several weeks' duration was followed with intense professional interest in uncanny silence by contestants, friends and families.

USE OF AUDIO-VISUAL MATERIALS

More use of records, both music and spoken word, is being introduced into the children's rooms as extra funds become available for audio-visual materials. This has been helpful in arranging formal and informal programs or for quiet, individual listening. The new C. R. Sanderson Branch has been experimenting with the use of multi-media material in creating stimulating community programs.

A large astronomy display, in some cases shared with Adult departments, travelled to seven branches during 1968. This was arranged through the kindness of Dr. John Percy, Assistant Professor of Astronomy, University of Toronto, who also gave illustrated talks to the children.

Toronto's interesting ethnic mixture has prompted several national festivals in the children's rooms. At Jones Branch,

a week-long Japanese spring festival featured music, films, haiku karah: at Gerrard, a Caribbean fall festival with steel band, limbo dancers, folk songs, poetry and puppetry attracted young and old.

There have been many and varied tours of Boys and Girls House, and the Osborne and Lillian H. Smith Collections. The "tourists" have come from as far as Aberystwyth, Wales (40 students and faculty members from the School of Librarianship), from the Library School at Geneseo, New York, from several points in Ontario, as well as from all parts of the Metropolitan Toronto area. Adult new Canadians attending the International Institute have been frequent visitors to Boys and Girls House, which has also provided for many children's classes of new Canadians.

PRE-SCHOOL GROUPS

Pre-school groups continue to flourish in many branches while story hours, puppet shows, creative drama and painting are regular events. All activities are purposely tied in with books to catch a child's interest. Once caught, this interest leads him on to the deeper and richer experiences of books and reading.

Space age children pursue their facts with a single mindedness of purpose and energy but we must not neglect, at the same time, to provide them with the books of creative imagination. They show the same quality of enthusiasm when exposed to stories, poetry, myths and legends as did their parents and grandparents as children. The education of a whole generation of children as it electronically proceeds today, with all its many wonders, must not blind us to the positive value inherent in good literature where and when it exists. It is our privilege to continue to introduce boys and girls to the best and most rewarding books and to learn, on our part, new skills in presenting them and "to run", if necessary, "twice as fast".



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FESTIVALS

The libraries' extension programs often include special festivals.

1. Young artists at Parliament Street's Festival of the Arts.
2. Punch and Judy at the Festival of the Arts.
3. "Signal", a sculpture by Peter Sager, signals the way to the Parliament Street Library.
4. Sculpture enthusiasts at the Gerrard Branch's Caribbean Festival.
5. The Toronto Public Library exhibit at the October "Festival of Services".



4

Community Services

In 1922 the Library Board acquired the Merritt property, a mid-19th century home at 40 St. George Street, and inaugurated a new era in children's work in Toronto libraries. The building later became famous as Boys and Girls House. In 1968, the Library acquired two properties—the Forest Hill Municipal Building, next to the Forest Hill Library, and the Veterans' Club at 265 Gerrard Street East—and inaugurated a further expansion of its services. The acquisition of these buildings marked a new direction in service by the Library to residents of the City.

The Board approved the plan of a Community Services Department in October in order to provide a means of working out the most effective relationship between the staff and community groups in all parts of the City. For more than 80 years, the Toronto Public Library Board has served groups in educational, recreational and cultural pursuits and has attempted, with the resources at its disposal, to hold meetings, art displays, music recitals, film showings and a host of other activities that responded to the informal educational interests of groups and individuals in all walks of life. With the new policy of the Library Board of providing special staff and premises for community services activities, it became necessary to plan for this extension of library activities and for co-operation in the use of books for home reading and recreation, and the use of the library as a centre for events.

SPECIALISTS EMPLOYED

One of the first changes was the decision of the Library Board to employ a number of specialists who would develop community activities in a way not previously carried out in the library. A small staff was employed to carry out a program for the newly-established Forest Hill Learning Resources Centre that would involve individuals and groups in a variety of activities, following their own interests. In the first few months of its activities, the Learning Resources Centre was able to inaugurate three regular drama courses, a puppetry course, three film-making groups, two television production groups, three sculpture groups, and two variety arts groups. In addition, discussion groups were formed and poetry readings held. An Open House on November 18 and 19 served as a basis for informing the community of various activities being carried out, with showings of the student films made during the courses, displays of class work from the variety arts and sculpture groups, and other demonstrations of activities. The Centre also played host to the Centre Film Society, which inaugurated a five-program series of feature-film showings held monthly on Sunday evenings. Plans were laid for the programs at 265 Gerrard Street, which will open in 1969.

METROPOLITAN POETRY FESTIVAL

In March, 1968, 10 branches co-operated in the Metropolitan Poetry Festival.

Readings by major Ontario poets were held in Deer Park, Eastern, City Hall, Beaches, Bloor and Gladstone, Runnymede, Parliament, George H. Locke, Forest Hill and Wychwood Libraries to appreciative audiences. Another activity was the "Festival of Services" in which the Runnymede, High Park and Parkdale Branches participated. This was held in October in a number of public and separate schools in the west end of the city. At each of the schools, the Toronto Public Library was represented with displays featuring its resources for education and cultural services.

The George H. Locke playreading group which began in September, 1965, continued in 1968 with an active mailing list of 40 persons. Among its various community activities, the library sponsored "To Theatre with Love", a performance of a selection of love scenes from world drama, in November. The readings were linked by commentary written and presented by Mr. Peter Court and a group of professional actors.

The Parliament Street Library held numerous events during the year. There were regular informal French conversation groups every Monday, the Young Poets' meetings every Saturday and "Drop-In" evenings on Thursdays. In addition, the library sponsored a playreading group every second Monday and puppet shows for children on the last Saturday of the month along with playgroup practices, story hours and painting on Saturdays. Special Parliament Branch

Community Services

- 14 events for 1968 included a bus trip to the Shaw Festival at Niagara-on-the-Lake for 48 people, the Festival of the Arts on the patio in front of the library in July, poetry readings and a special two-day Irish festival. The Caribbean Festival of Gerrard Branch in November was a major event of the year for that branch. For a full week, there were exhibitions of Caribbean sculpture, painting and handicrafts, stories and singing games for the children. The Festival ended with an evening of literature readings, poetry and music with a large attendance.

TELEVISION FILMS SPONSORED

As part of the expanded audio-visual program, a series of half-hour films for television was prepared and presented by the Library Board in co-operation with Metropolitan Educational Television Association and various other groups and individuals in the city. Several of these were outstanding, the most notable being "Defrosting the Arts", which was

in co-operation with members of the New Writers' Workshop and Artists' Workshop of Toronto. However, in view of the decision of the Metropolitan Library Board to abstain from active participation in the Metropolitan Educational Television Association, the future of the provision of library television programs that are made available throughout the entire area is now under discussion.

DISPLAYS

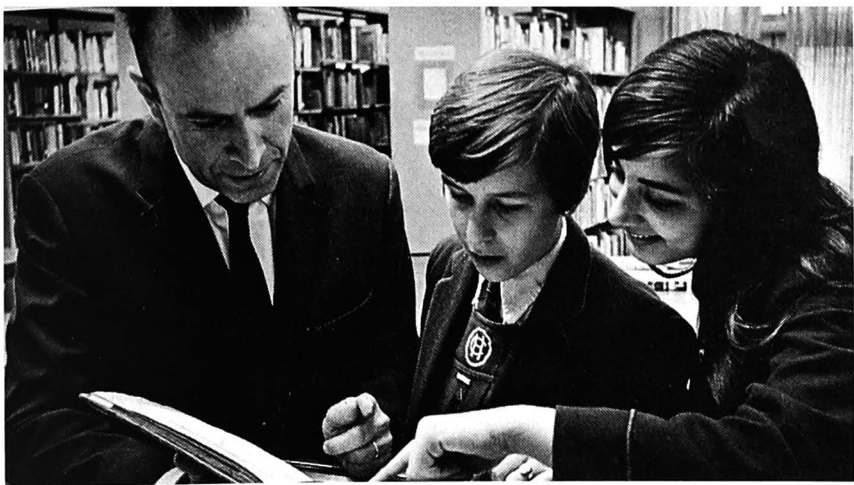
Displays and exhibitions have always been a consistent part of the library's attempt to inform the community of developments and activities in the city and elsewhere. As in previous years, the Display Department prepared posters and arranged for the presentation of exhibits in all of the branches as well as in the Central Library up until October 1969. The largest exhibition in the Central Library was "Jean Racine", sponsored by the Library Board in co-operation with the governments of France, Quebec and Ontario, and the

National Library, Ottawa. Smaller exhibitions were held, among them the notable Graphica '68, the travelling Toronto Daily Star photographic exhibition, Indian Children's Art from New Delhi. The work of more than 40 painters, sculptors and craftsmen was exhibited in the branch libraries.

PUBLICATIONS

As in previous years, thousands of book lists, greeting cards, catalogues and other publications prepared by the Toronto Public Library Board were sold and distributed throughout Canada, the U.S. and other countries. Some 63,000 copies of *150 Books of the Last Three Years* were sold to other libraries and institutions, as were 7,000 copies of *Books for Boys and Girls*.

During the year the Library Board received awards for the design and production of the brochure advertising the opening of the new Music Library Building and the exhibition catalogue, *One Hundred Books Since 1471*.



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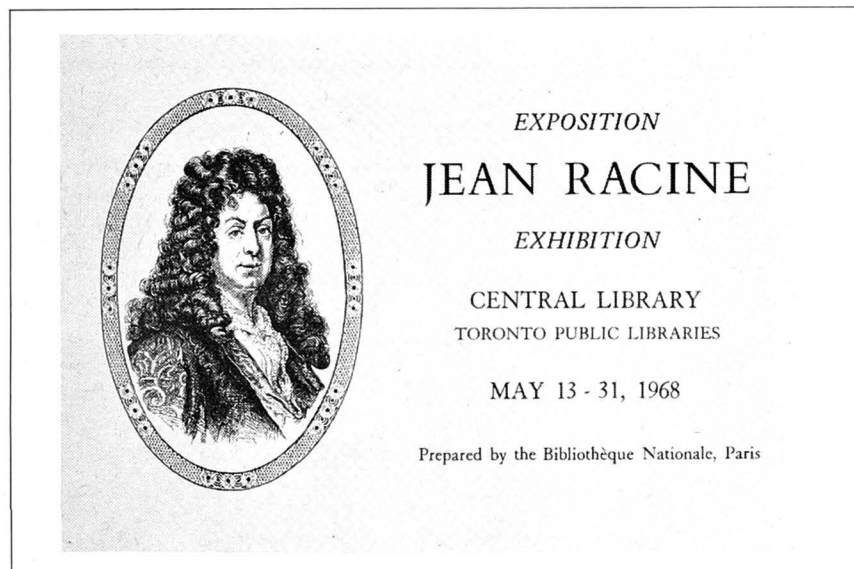
JEAN RACINE EXHIBIT

The unique Jean Racine exhibit held in May, 1968, was sponsored by the Library Board in co-operation with the governments of France, Quebec and Ontario, and the National Library in Ottawa.

1. M. Guilbaud, curator of the Bibliothèque Nationale in Paris, shows a book from the exhibit to students from Havergal College.
2. Text of medal designed by Jean Racine to celebrate victory over Phipps. The Latin inscription reads *Kebeca Liberata*.



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3. An invitation to the exhibit.
4. Mary Lu Toms and Aris Ancans of the Display Dept. put finishing touches on the costume display.
5. Students touring the exhibit look at some of the works of Jean Racine.

PRICE ONE PENNY.] SUPPLEMENT, NEW SERIAL, & BICYCLE THIS WEEK.
(Including Supplement.)



No. 316.—Vol. VII.]

APRIL 26, 1899.

[ALL RIGHTS RESERVED.]



"HE WHIPPED OUT THE LOADED PISTOL, TOOK CAREFUL AIM, AND FIRED." (See page 562.)

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3



LEARNING RESOURCES CENTRE

FOREST HILL PUBLIC LIBRARY
666 EGLINTON AVE. WEST



TORONTO PUBLIC LIBRARIES

2

ACQUISITIONS AND PUBLICATIONS

1. *Chums*, 1899, one of the "penny dreadful" items from the Frank Pettingell Collection.
2. Brochure describing the services of the newly-established Learning Resources Centre.
3. The 1968 publication of the "Friends of the Osborne and Lillian H. Smith Collections", *The Birth-Day Gift of a New Doll*.
4. A new format for *This is Your Library*, which describes the new role of the Toronto Public Library.

this is
YOUR
LIBRARY



toronto public
libraries

1968-9

4

Osborne and Lillian H. Smith Collections

The year 1968 was a memorable one because of the notable acquisitions which found their way into the Osborne and Lillian H. Smith Collections. At the Sotheby auction in London in February, we acquired 16 books of exceptional rarity. Through the firm of Bertram Rota we purchased the collection of boys' magazines and "penny dreadfuls" assembled by the late English actor, Frank Pettingell. The outstanding collection of books by and about the Taylor family and including family letters and an unpublished thesis was acquired from Mr. G. Edward Harris, a bookseller from Kent, whose *Contributions Towards a Bibliography of the Taylors of Ongar and Stanford Rivers* was published in 1965. At the close of the year funds were made available for the purchase of the collection of Mrs. D. M. Beach of Salisbury, England of Harris books and original illustrations.

GIFTS FROM 47 DONORS

Gifts were received from 47 donors in 1968. Mr. Edgar Osborne's annual gift was the collection of 18 Beatrix Potter books which had belonged to her god-daughter and cousin, Elizabeth Potter. Most of them are first editions which bear the presentation inscriptions of Beatrix Potter. An anonymous donor and "Friend" of the Collections gave us the money to buy the miniature *Gigantick History of the Two Famous Giants and Other Curiosities in Guildhall, London*, the first in a series of ten volumes published by Thomas Boreman. This is believed to be the only surviving copy of the first edition.

The University of Western Ontario
School of Library and Information

Science gave us, as an exchange, their copy of the 4th edition of *The History of Goody Two-Shoes* published by John Newbery in 1767. It is incomplete with 48 pages missing but with the original binding, the frontispiece and the publisher's advertisements at the end. Our copy, acquired in 1964, is rebound, with the frontispiece and last 47 pages wanting but these pages were not missing from the University copy. Since only two other copies of this edition are recorded, the University, following an all-day visit by their class in the history of children's literature, decided that these two mutilated copies which together are complete should be in the Osborne Collection.

PUBLISHING PROGRAM

The first five books of the Johnson Reprint series made their appearance in the spring of 1968: *A Description of Three Hundred Animals*, *A Plan for the Conduct of Female Education*, *The Hope of the Katze-Kopfs*, *Recollections of a Blue-Coat Boy*, and *Scenes in America*. Prefaces for five books to be published in 1969 were prepared by members of staff.

LILLIAN H. SMITH COLLECTION

Since Mrs. Elizabeth Endicott's retirement in July, Miss Helen Stubbs has selected books for the Lillian H. Smith Collection. Negotiations are underway for important acquisitions: Mrs. Elizabeth Cleaver has given us an option on her original illustrations for *The Wind has Wings* and a bookdealer is building up a collection of juvenile Canadiana and will give us the opportunity of first refusal.

JUDITH ST. JOHN
Head, Osborne Collection

FRIENDS OF THE OSBORNE AND LILLIAN H. SMITH COLLECTIONS

17

The highlight of the year for the "Friends" was a lecture on October 30th by Dr. Louis James of the University of Kent, Canterbury. Dr. James, an authority on Victorian fiction, spoke on "The Skeleton Clutch of the Penny Dreadful, aspects of juvenile periodical literature in the 19th century". He pointed out that boys' periodicals such as those in the recently acquired Pettingell collection had a great influence in their day. He emphasized the value of this new acquisition and its possible use for research purposes.

In 1968 the "Friends" published a limited edition of a facsimile of *The Birth-Day Gift, or the Joy of a New Doll*, first published in 1796. This is to be a gift for associate members in 1969 and will not be available to the general public.

At the annual meeting on March 1, 1968, two members of the Toronto Public Library staff spoke on aspects of maintenance of the Collections: Miss Kathryn Cronan on the restoration of books and manuscripts; and Mr. Anton Lucas on binding restoration.

The membership for 1968 was 207, about half from Metropolitan Toronto, the others from all parts of Canada, the United States, England and Sweden.

MRS. W. D. WALKER
Chairman

Technical Services

- 18 The assumption on October 1, 1968 by the Metropolitan Toronto Library Board of the Central Library necessitated the examination and re-alignment of the heterogeneous collection of departments which had, over the ten years of its existence, become part of the Technical Services Division. The alternatives of operating each department jointly or separately were examined.

Since a function of the Metropolitan Toronto Library Board is to establish a regional Ordering, Cataloguing and Processing service, and since these services could not easily be duplicated, it was decided to continue co-ordinated operation, with the Metropolitan Technical Services ordering and cataloguing Toronto Public Library adult materials on contract. Finishing of books, including stamping, pasting, jacketing, etc., was divided, each system doing its own.

As the requirements of each system vary, the functions of Acquisition of Materials, Registration of Borrowers, Display, and Gifts and Exchanges were divided. Those departments in which the service was predominately for Central or the Branches were assigned accordingly with provision for service to the other system. Thus, Re-cataloguing and Photography went to the Metropolitan Toronto Central Library and Book Repair to the Toronto Public Library.

The Toronto Public Library Technical Services now comprises Acquisitions (including Gifts and Exchanges), Interloan, Registration, Book Repair, Display and Finishing.

MECHANIZATION OF UNION CATALOGUE

The pilot project, begun in 1967, to study the feasibility of converting the Metropolitan Bibliographic Centre Union Catalogue to a computer-stored catalogue with random on-line access was successfully concluded in April and May at the City Hall Library and at the

Cedarbrae Regional Library of the Scarborough Public Library System. The demonstration wherein the inquirer carried on a dialogue with the computer via keyboard and screen was a milestone, not only for the Toronto Public Library, but for library technology generally. Book catalogues produced by computer print-out are common, but the much more sophisticated on-line inquiry had not been carried out in the same circumstances elsewhere.

Important programming features of the project were to enable the computer: to handle the variations in spelling and in combinations of initials and names in personal entries; to display a range of titles by selected authors; and to carry out searches on the distinguishing elements of long corporate entries such as government departments. The success of the project was due in considerable measure to direction from the Library's Systems Consultant, Mr. George Forrester and to co-operation from I.B.M. which provided technical programming and equipment. An advisory committee of library personnel kept bibliographical requirements to the fore while becoming conversant with characteristics, potentialities, and language of computers. The committee also conducted research to decide which segment of the catalogue should first be converted to machine readable form with the conclusion that Canadian materials would be most useful. Development of the project now rests with the Metropolitan Toronto Library Board, since the Bibliographic Centre is a Metropolitan Service.

ENGINEERING INDEX SERVICE

Another pioneering effort was the library's involvement in the User Participation Program of *Engineering Index, Inc.*, of New York, Electrical/Electronics Division. Dissemination of information in machine readable form has great poten-

tiality for increasing library resources for users. While the service was fraught with the failures in operation and communication common to the introduction of automated procedures, experience gained with this type of media can be transferred to similar rapidly developing services. Contacts were made with about 30 customers in the field of business and industry in Canada and successful searches were completed. *Engineering Index* informed the Toronto Public Library that it was the first of its subscribers to become operative.

SYSTEMS UNIT

Since Metro-wide application is indicated in planning, operation and costs of Systems development, the System Unit, established in 1968, came under the Metropolitan administration October 1st, 1968. The Toronto Public Library will participate in the developing services. Projects under consideration are: Metropolitan Exchange for Continuing Education; Registration, Circulation and Overdues Control; Serials Control; Metropolitan Bibliographic Centre Automation, with possible use of Library of Congress MARC tapes; The Film Catalogue; Central Processing.

ADJUSTMENTS TO CHANGE

Other departments of the Division adjusted to the changing demands of the year. The Display department contributed to setting up and publicizing the Racine exhibition. The silk screen poster subscription service was discontinued to allow more time for publicity and display within our own system. Its termination drew forth expressions of appreciation and disappointment. Miss Moyra Haney, whose direction over the past six years set a high standard, resigned to accept a position at Seneca College of Applied Arts and Technology and Miss Mary Lu Toms was appointed head of the Toronto Public Library Display department on October 1, 1968.

GIFTS AND EXCHANGES

Gifts and Exchanges counted among significant gifts of the year hundreds of books and copies of sheet music from the estate of the late D'Alton McLaughlin. From the Globe and Mail Library came a large number of reference books many of them relatively obscure items sent only to newspaper libraries. The dramatic gift of the year came through the book deposit box of a branch from an "Ida Macdonald" (no address). The books were shabby, but on checking, proved to be from the personal library of L. M. Montgomery, six of them unused copies of her books in other languages, and nine others, well worn, each with her name and date in her own handwriting. The Languages and Literature Centre and the Boys and Girls collections benefited, and the balance were sent to the Green Gables Museum in Prince Edward Island. Exchange list customers now include the British Museum, Her Majesty's Treasury and Cabinet Office Library in London, the Bodleian at Oxford and the Cambridge Central Library as well as National libraries throughout the world.

SHARING OF STAFF

The Cataloguing Department's experiment in sharing staff with the Fine Art Section was an outstanding success, but suffered a setback when one of the participants resigned from the staff. Cataloguing of Fine Art books is still being done by a librarian from the Fine Art Section. When the General Information Centre of the Central Library reduced its circulating stock, the Cataloguing department transferred some 3,500 books to the new Charles R. Sanderson Branch. In September, an audio-visual cataloguer was added to the staff, and started work on accumulated holdings of microfilms and records.

The Photography department continued to play a strong supporting role in

preservation of records, provision of display materials, slide projection programs and publicity.

The Technical Services staff were subject to more than usual uncertainty and disruption during the year, and their unfailing co-operation, application and standards of service facilitated the transfer and will be an asset to whichever administration counts them as employees. A special tribute is due to Miss Ella Milloy,

Head of Technical Services Division, who assumed the same post for the Metropolitan Toronto Library Board on October 1, 1968. Her tactful and efficient services smoothed the transition. Much of the work of preparing this report is attributable to her, for which we extend our thanks.

NEWMAN F. MALLON
Assistant Chief Librarian

TECHNICAL SERVICES STATISTICS

BORROWER REGISTRATION		1968		1967	
Membership cards issued:					
Adult	*68,145			67,148	
Boys and Girls	<u>28,408</u>	96,553		<u>29,451</u>	96,559
Total Registered Borrowers:					
Adult	204,029			196,886	
Boys and Girls	<u>**78,822</u>	282,851		<u>89,755</u>	286,641
BINDING AND BOOK REPAIR					
Books repaired		***15,381			16,413
Books bound		***13,687			12,251
BOOK PROCESSING		†JAN. TO SEPT. 1968		‡OCT. TO DEC. 1968	
Titles catalogues (Total new and added titles)	26,033			1,203	
Card production	647,100			215,200	
Volumes finished	108,461			19,887	

* Excludes borrowers registered by the Central Library, October to December.
** Duplicate cards eliminated in 1968
*** Includes materials from Central Library, October to December, under contract
† Central Library and Branches, January to September
‡ Branches only, October to December

Home use of materials during the year

Summary statement of Library holdings

20		1968	1967
	George H. Locke	481,688	408,113
	Deer Park	387,294	367,197
	City Hall	256,211	253,848
	Forest Hill	248,799	231,629
	Bloor & Gladstone	248,209	216,008
	*Parkdale	240,609	226,626
	Yorkville	182,523	175,633
	Beaches	179,981	163,748
	St. Clements	179,917	181,546
	Runnymede	167,268	162,488
	Earlscourt	166,672	167,681
	Danforth	162,351	171,766
	High Park	143,137	140,557
	Wychwood	133,152	131,186
	Annette	126,584	119,101
	Eastern	111,050	121,452
	Gerrard	110,033	124,334
	Parliament	107,835	105,507
	Riverdale	82,805	83,894
	C. R. Sanderson	72,206	68,471
	Boys and Girls House	64,089	65,921
	Hospitals	49,158	51,203
	Jones	40,624	42,550
	Swansea	20,037	20,686
	Travelling	16,889	17,093
	†Sunnybrook Hospital		26,493
	†Schools		18,269
		<hr/>	<hr/>
		3,919,121	3,863,000
	Pictures	25,557	13,183
	Records	2,353	1,181

BRANCH BOOK STOCK, DECEMBER, 1967	691,315
BOOKS ADDED DURING 1968	117,378
BOOKS WITHDRAWN DURING 1968	110,237
BRANCH BOOK STOCK, DECEMBER, 1968:	
Annette	24,770
Beaches	28,117
Bloor & Gladstone	37,999
Boys and Girls House	14,781
C. R. Sanderson	19,061
City Hall	31,029
Danforth	29,372
Deer Park	49,692
Earlscourt	28,768
Eastern	26,431
Forest Hill	49,351
George H. Locke	55,378
Gerrard	24,934
High Park	28,278
Jones	10,191
Parkdale	42,748
Parliament	25,183
Riverdale	24,684
Runnymede	27,660
St. Clements	29,047
Swansea	7,969
Travelling	21,990
Wychwood	24,890
Yorkville	27,189
Hospital for Sick Children	1,718
Adult Basic Education	7,226
	<hr/>
PAMPHLETS	4,726
PERIODICALS (Number of titles)	300
RECORDS AND TAPES	1,423

*Parkdale includes Language and Literature Centre circulation statistics.
 †The Toronto Public Library terminated service to the schools and to Sunnybrook Hospital June 30, 1967.

*Statement of Receipts and Payments

FOR THE YEAR ENDED 31st DECEMBER, 1968

RECEIPTS

1967 Surplus transferred to 1968 Revenue		\$	72,081.55
Fines	\$	91,296.39	
Readers' Cards		9,562.06	
Rents—leases		76,984.64	
—other		6,729.73	
Reserve Service		1,256.67	
Books Lost		2,664.96	
Books Damaged		366.99	
Sale of Publications		24,445.82	
Sundry Services		27,757.05	241,064.31
General Legislative Grant	\$	294,444.00	
Metropolitan Toronto Grant		375,000.00	
City Tax Levy for Maintenance		2,951,939.00	3,621,383.00
Sale of Services to Metro Toronto			
Library Board			55,433.12

Toronto—23rd January, 1969.
Subject to completion of
audit by the City Auditor.

NEWMAN F. MALLON
Secretary-Treasurer

\$3,989,961.98

PAYMENTS

General salaries and wages	\$2,214,038.92	
Cumulative Sick Pay Grants	19,738.15	
Retirement Allowances	1,911.50	
Vacation Pay	2,912.61	
Pension Plans	153,550.94	
Unemployment Insurance	7,779.66	
Hospital Insurance	26,469.69	
Workmen's Compensation	3,699.38	
Audit Fee	4,450.00	
Consultants' Fees	25,024.22	
Telephone and Telegraph	19,029.85	
Insurance	8,207.03	
Transportation, Car Allowance	3,064.00	
Furniture and Equipment	31,997.55	
Travelling and Memberships	14,010.87	
Heat, Light, Water and Gas	59,435.61	
Rent and Realty Taxes	53,331.62	
City Hall Branch	123,825.72	
Books, Maps, Films, Periodicals	527,652.18	
Printing, Stationery, Supplies	138,207.72	
Binding and Book Repair	62,114.46	
Garage Service	11,345.17	
Caretaking	254,447.53	
Maintenance	163,826.15	
Exchange on Debt Charges	902.14	
Purchase of Services from the		
Metro Toronto Library Board	9,062.83	\$3,940,035.50

Excess of Revenue over Expenses

49,926.48

\$3,989,961.98

* These figures include the operation of the Central Library Division from January to September, 1968, inclusive.

Trust Funds

SENATOR JOHN LEWIS MEMORIAL TRUST FUND

Balance at January 1, 1968	\$2,917.52
Receipts	93.95
Payments	
	<hr/>
	3,011.47
	<hr/>
Balance at December 31, 1968	3,011.47

CHARLES R. SANDERSON MEMORIAL TRUST FUND

Balance at January 1, 1968	\$5,886.91
Receipts	288.68
Payments	
	<hr/>
	6,175.59
	<hr/>
Balance at December 31, 1968	6,175.59

CHARLES GRAHAM SANDERSON MEMORIAL TRUST FUND

Balance at January 1, 1968	\$9,101.44
Receipts	422.20
Payments	
	<hr/>
	9,523.64
	<hr/>
Balance at December 31, 1968	9,523.64

Staff Directory

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HOME READING AND INFORMATION SERVICES

ACTING HEAD Henry C. Campbell
BOYS AND GIRLS SERVICES Marguerite Bagshaw
YOUNG PEOPLES SERVICES Grace Buller
TRAVELLING LIBRARIES Felicy Ludlow
OSBORNE COLLECTION Judith St. John

COMMUNITY SERVICES

ACTING HEAD Henry C. Campbell
LEARNING RESOURCES CENTRE Douglas Stewart
PARLIAMENT STREET COMMUNITY CENTRE Sadie Jordan
DISPLAY DEPARTMENT Mary Lu Toms

TECHNICAL SERVICES

ACTING HEAD Newman F. Mallon
ACQUISITIONS Margaret Gentles
REGISTRATION Hope Wells
FINISHING Gladys Lynn
BOOK REPAIR, BINDING Lillian Semper

ADMINISTRATIVE OFFICES

BUSINESS OFFICE Acting Head, Agnes Perrault
PUBLICATIONS AND INFORMATION Vivian Millen
PERSONNEL Catherine M. Arnold
BUILDINGS AND GROUNDS Robert Piper

DISTRICT LIBRARIES

Midtown
BLOOR AND GLADSTONE Head, Malva Kannins
Boys and Girls, Elinor Kelly
Central
DEER PARK Head, Jean Fowler
Boys and Girls, May Robertson
Northern
FOREST HILL Head, Elizabeth Morwick
Boys and Girls, Joyce Lee
Western
PARKDALE Head, Catherine Cruse
Boys and Girls, Alice Kane

BRANCHES

ANNETTE Katrin Soots
BEACHES Helen MacMillan
BOYS AND GIRLS HOUSE Marian Cooke
CHARLES R. SANDERSON Mary Freeman
CITY HALL Marion Main
DANFORTH Margaret Johnston
EARLSCOURT Ruth Stedman
EASTERN Helen Cram
GEORGE H. LOCKE Helen McNeil
GERRARD Gwenyth Coulson
HIGH PARK Phyllis Burke
JONES AVENUE Ruth Osler
PARLIAMENT STREET Sadie Jordan
RIVERDALE Margaret Swartz
RUNNYMEDE Deanna Stankevicz
ST. CLEMENTS Rosemary Sheppard
SWANSEA Rosabelle Boateng
WYCHWOOD Beverly Sandover-Sly
YORKVILLE Catherine Toles

Locations and Hours

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ADMINISTRATIVE HEADQUARTERS AND BRANCHES

See back cover

LEARNING RESOURCES CENTRE

666 Eglinton Ave. W. Open 9 a.m. to 5 p.m. Monday through Friday.

HOSPITAL LIBRARIES

HOSPITAL FOR SICK CHILDREN — University Avenue. Library open and wards visited on Mon. and Wed. afternoons.

CLARKE INSTITUTE OF PSYCHIATRY — 250 College Street. Wards visited Thurs. afternoons.

HILLCREST CONVALESCENT HOSPITAL — 47 Austin Terrace. Wards visited Tues. afternoons.

LYNDHURST LODGE — 153 Lyndhurst Avenue. Wards visited on Tues. afternoons.

QUEEN ELIZABETH HOSPITAL — 130 Dunn Avenue. Library open and wards visited Mon., Wed., and Thurs.

RIVERDALE HOSPITAL — St. Matthews Road. Wards visited on Mon., Wed., and Fri.

RUNNYMEDE HOSPITAL — 274 St. John's Road. Library open and wards visited on Fri.

BELLWOODS PARK HOUSE — 300 Shaw Street. Visits made Tues. afternoons.

TRAVELLING LIBRARIES

Deposit libraries are provided in the following Homes for the Aged: Arthur and Isabel Meighen Lodge; Belmont House; Church Home for the Aged; Eventide Men's Home; Fudger House; Ina Grafton Gage United Church Home; Julia Greenshields Home; Lambert Lodge; Strachan Houses; Hilltop Acres.

Also in: Clifton House for Boys; Humewood House; Juvenile Court Observation Home; Mount Sinai Hospital; Princess Margaret Hospital (Ontario Cancer Institute); Second Mile Club (High Park Branch); Timothy Eaton Memorial Church Leisure Time Club; Wesley United Church Social Club for Senior Citizens; William E. Coutts Co. Ltd.

BUSINESS OFFICES

40 St. Clair Ave. E. Open 9 a.m. to 5 p.m. Monday through Friday.

TELEPHONE AND TELEX

964-9151 — connecting all Departments, 9 a.m. to 5 p.m., Monday to Friday; Boys and Girls House, Saturday, 9 a.m. to 5 p.m.

For Branch Phone Numbers see Telephone Directory under PUBLIC LIBRARIES. Telex Number 02-2523 connects with the Metropolitan Bibliographic Centre.

All Libraries are closed on Sundays and on statutory holidays.

For summer hours see special notices displayed in all libraries during July and August.



READING IN TORONTO 1968
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15(1&4); 21.

The Telegram—Page 5 (3&5)

Toronto Daily Star—Page 2 (3)

Opposite—Mrs. Edith Thornton of the Toronto Public Library
staff assists Mr. J. L. Giroux with his book selection at the
Riverdale Hospital which is one of the several hospitals and homes
for the aged where the Library provides service.

ADMINISTRATIVE HEADQUARTERS

11. **TORONTO PUBLIC LIBRARY BUILDING** — 40 St. Clair Avenue East. Office of the Chief Librarian, Office of the Assistant Chief Librarian, Business Offices, Personnel Office, Publications and Information Office. Hours: Mon. to Fri., 9 a.m. to 5 p.m.
1. **BOYS AND GIRLS HOUSE** — 40 St. George Street. Home Reading and Information Services Offices. Hours: Mon. to Fri., 9 a.m. to 5 p.m.

BRANCH LIBRARIES

1. **BOYS AND GIRLS HOUSE** — 40 St. George Street. Osborne and Lillian H. Smith Collections. Boys and Girls Library. Hours: Mon. to Fri., 10 a.m. to 6 p.m. Sat., 9 a.m. to 5 p.m.
2. **CHARLES R. SANDERSON** — 725 Dundas Street at Bathurst. Children and Young People. Open Mon. and Thurs., 12 noon to 8:30 p.m. Tues. and Fri., 12 noon to 6 p.m.; Sat. 9 a.m. to 5 p.m.
3. **CITY HALL** — Nathan Phillips Square. Open Mon. to Fri., 8:30 a.m. to 6 p.m.
4. **FOREST HILL** — 700 Eglinton Avenue West. Open Mon., Tues., Thurs., Fri., 10 a.m. to 8:30 p.m. Wed. and Sat. 9 a.m. to 5 p.m.
5. **JONES BOYS AND GIRLS** — 118-122 Jones Avenue, at Dundas Street East. Open Mon. and Fri., 2 to 6 p.m. Tues. and Thurs., 2 to 8:30 p.m. Sat., 9 a.m. to 5 p.m.
6. **SWANSEA MEMORIAL** — 95 Lavinia Avenue. Open Mon. and Wed., 2 to 5 p.m. and 7 to 8:30 p.m. Fri., 2 to 5 p.m.

The following libraries are open every weekday except Wednesday. Unless otherwise noted, adult hours are: 12 noon to 8:30 p.m. and Saturdays, 9 a.m. to 5 p.m. Children's rooms: 2 to 6 p.m. and Saturdays 9 a.m. to 5 p.m.

7. **ANNETTE STREET** — 145 Annette Street facing Medland.
8. **BEACHES** — 2161 Queen Street East near Lee.
9. **BLOOR AND GLADSTONE** — 1089 Bloor Street West at Gladstone.
10. **DANFORTH** — 701 Pape Avenue near Danforth.
11. **DEER PARK** — 40 St. Clair Avenue East near Yonge. Opens 10 a.m. Mon. to Fri. (9 a.m. Sat.)
12. **EARLSCOURT** — 1625 Dufferin Street near St. Clair.
13. **EASTERN** — 137 Main Street near Gerrard.
14. **GEORGE H. LOCKE MEMORIAL** — 3083 Yonge Street at Lawrence. Opens 10 a.m. Mon. to Fri. (9 a.m. Sat.)
15. **GERRARD** — 1432 Gerrard Street East at Ashdale.
16. **HIGH PARK** — 228 Roncesvalles Avenue at Wright.
17. **PARKDALE** — 1303 Queen Street West.
18. **PARLIAMENT STREET** — 406 Parliament Street at Gerrard. Closes Tues. and Fri. at 6 p.m.
19. **RIVERDALE** — 370 Broadview Avenue at Gerrard. Closes Tues. and Fri. at 6 p.m.
20. **RUNNYMEDE** — 2178 Bloor Street West at Glendonwynne.
21. **ST. CLEMENTS** — 14 St. Clements Avenue at Yonge.
22. **WYCHWOOD** — 1431 Bathurst Street near St. Clair.
23. **YORKVILLE** — 22 Yorkville Avenue near Yonge. Opens 10 a.m. Mon. to Fri. (9 a.m. Sat.). No children's room.

