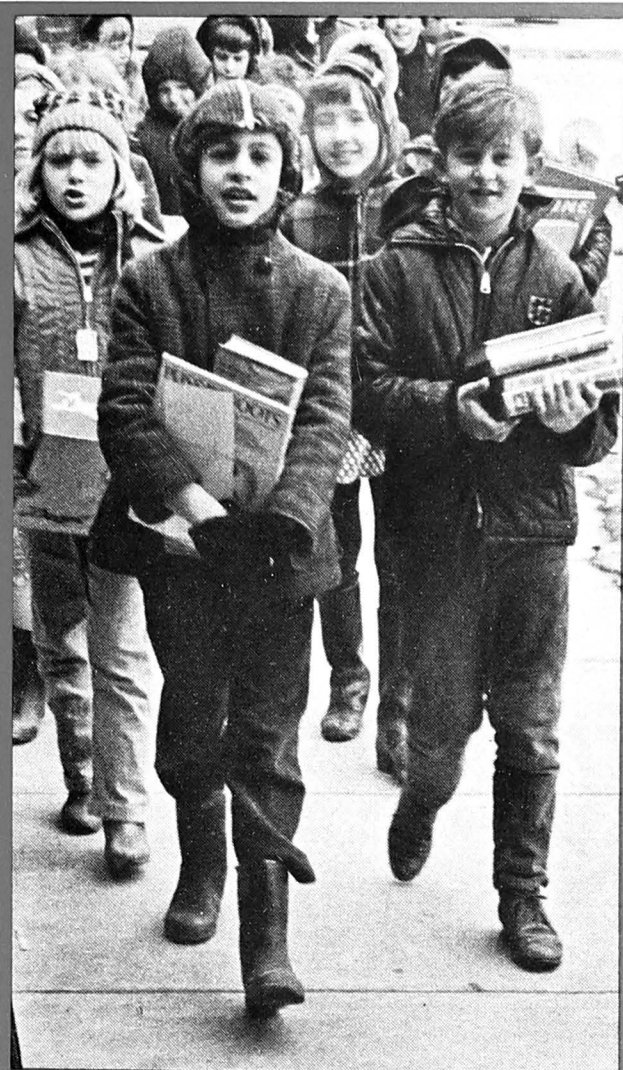


Toronto
Public
Libraries
annual
report

1971

reading
in
toronto



- 1 Mr. Fabio Rizzi assists Italian-speaking borrowers at the Earlscourt Branch.



reading in toronto 1971

88th ANNUAL REPORT OF THE TORONTO PUBLIC LIBRARY BOARD

The Board

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(Died June 5, 1971)

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(Sept. to Dec. 1971)

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Assistant Chief Librarian & Secretary-Treasurer

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The general management, regulation and control of the Toronto Public Libraries are vested in the Toronto Public Library Board, composed of the Mayor of the City or a member of the City Council appointed by him as his representative, three persons appointed by the City Council, three by the Toronto Board of Education, and two by the Separate School Board. The representatives from the City Council and Board of Education hold office for three years, and those from the Separate School Board for two years.

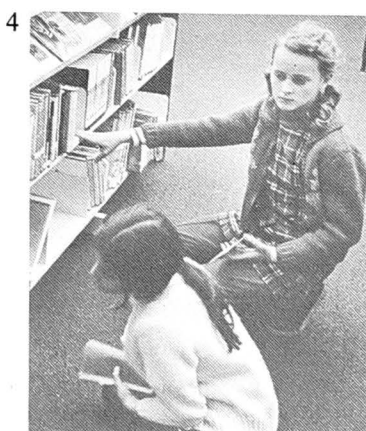
Gifts to the Toronto Public Libraries

The Toronto Public Library Board will be pleased to accept gifts and bequests of funds to be applied towards the purchase of memorial books or toward such other purposes as may be agreed between the donor and the Library Board. Full information concerning such gifts may be secured from the office of the Chief Librarian or from the Secretary-Treasurer of the Library Board.

a new location

1 Palmerston, the newest branch of the Toronto Public Library system was officially opened April 5, 1971 by Alderman David Rotenberg. The branch serves children and young people. A theatre is designed for presentation of puppet plays, drama workshops, films and other library events.

2 Alderman David Rotenberg officially opens the branch.
3 La Petite Musicale entertain guests at the official opening.
4 Eager readers at Palmerston.



report of the chairman



Dr. Edmund T. Guest

A big city library system such as the Toronto Public Libraries must be a great deal more than just a source of reference information and a supplier of books for reading at home. Changes of population, the complexity of living in large centres and all the many factors involved in big city life create needs and demands for a wide variety of services beyond traditional book and information services. Of course, these same factors put greater demands on those basic services as well.

The Toronto Public Libraries are faced, year after year, with the need to expand every part of our operations and develop new services to meet new and ever changing needs and conditions.

That is why the regulations governing financial grants by the Provincial Government were, until 1971, unfair to the City of Toronto in limiting the amount of the grant to us even though we do have special problems and must meet special needs. The ceiling on Provincial grants operated to give Toronto smaller per capita grants than other centres.

We are pleased that the Provincial Government has, at last, recognized this and that in 1971 we were given the same per capita grant as other communities without the truncation of an arbitrary ceiling. This resulted in a grant in 1971 of \$440,201, an increase of \$134,201 over the amount received in 1970.

We are also pleased to recognize the understanding and support given to the Toronto Public Library Board by the government of the City of Toronto at all its levels. I should like to put it on the record that the Library Board never encounters the slightest interference or pressure from City Council on library matters. Our relations are simply a matter of presenting and discussing our annual budget and from time to time our capital plans. Everyone then sincerely works to fit our requirements into the broad overall picture of the financial position of the city and the taxpayers. Thus, in 1971, even though it was necessary for the Treasury Board of the City of Toronto to ask us to reduce our budget by \$80,000, we still received \$486,677 more than we did in 1970.

EXTENSION OF SERVICES

This understanding and support from both the Provincial and Municipal governments, together with the ability and willing co-operation of all our staff made it

possible for us to extend our services in several important areas.

For sometime we have been concerned with the problems of opening branch libraries on Sundays. This is not something that can be done by passing a motion at a Board meeting and turning the key in the door the following Sunday. There are considerable problems of finance, staffing, demand and possible use that must be studied. In 1970 the Deer Park Branch was opened on Sunday afternoons. It was an immediate success and brought such a favorable response from borrowers that this year (1971) Sunday service was extended to two more branches, Bloor and Gladstone and Danforth. These branches are not used as much as Deer Park but the Sunday service has been so well received that we hope to extend it to still other branches.

MORE BOOKS

The increased funds available to the Library Board also meant that it was possible to purchase many more books for the library system. The use of this increased book stock is shown by the one-day count which is taken every year on the second Tuesday in November. In 1971, a total of 234,239 books or 30.4 per cent of all the books in the circulating collections were in use by borrowers that day. The Bloor and Gladstone Branch had the highest use in the system with over 50 per cent of its entire stock being out of the building in the homes of readers; 42 per cent of the Deer Park Branch stock was in use and 38 per cent of the City Hall Branch stock was in circulation. These figures show the value which citizens place on the services of their public libraries. They also show that the space available within the branches to house an adequate supply of books is not equal to the demands being made on the collections. It is not considered feasible or desirable to build additions to or replace all the existing smaller neighborhood branches. We propose to meet the problem by providing larger back-up collections and expanded services from three new district libraries to be established in the north-central, eastern and western parts of the city.

Because of the difficulty of providing capital funds for these new libraries, we have had to postpone actual construction from year to year. Now the situation in the existing branches is so critical that the building of the district libraries must be

given top priority. In 1971 the Board proposed to acquire some of the land for all three district libraries as soon as possible. We shall go ahead with construction of the Northern District Library during 1972 and the others will follow one after the other. But even then, it will be nearly ten years before all three are completed and in service.

PALMERSTON BRANCH

The new Palmerston Branch, which provides service to children and young people, was completed in 1971, and opened by Alderman David Rotenberg on April 5. This library is designed to be expanded in future years should an increased demand for its services be felt. Next door to it is the popular science fiction collection, the Spaced-Out Library, which has been steadily used by an increasing number of science fiction enthusiasts.

RECOMMENDATIONS TO GOVERNMENTS

One of the continuing functions of the Board during the year was to provide recommendations to federal and provincial government bodies interested in books, libraries and education. In its Brief to the Royal Commission on Book Publishing, the Toronto Public Library Board pointed out a number of areas which, in its opinion, should receive attention on the part of the Provincial Government. These include, first and foremost, the provision of more Canadian children's books and secondly, the inclusion of adequate indexing to current Canadian publications, and the preparation of guides to those books already published. In its report to the Wright Commission on Post-Secondary Education, the Toronto Public Library Board emphasized that financial support for community informal education, such as that carried out by public libraries, should receive consideration by the Commission and that the Province of Ontario should consider carefully whether it might better help public libraries provide facilities for community use and open access to learning resources rather than spending all available funds for buildings and classrooms for formal post-secondary instruction.

The Toronto Public Library Board learned with regret in July that the Federal Department of Manpower and Immigration had denied entry to the British library interne whom the Board had invited to

come to Canada. This internship program has been carried out for over two decades and many overseas librarians have come to us for additional experience. This action by the Federal Government effectively stopped this exchange of experience which had been a valuable contribution to our system for many years. There are never more than one or two internes in any year and they rarely ask to remain in Canada. They do not take up appointments that would otherwise go to Canadian librarians. Every effort is now being made by the Library Board together with the Canadian Library Trustees Association and the Canadian Library Association to restore the interne program and we hope the government will reconsider and allow this valuable arrangement to continue.

INCREASED PENSION BENEFITS

During the year, the Library Board was concerned that staff members should benefit from the increased pension entitlements which were provided by the City of Toronto to civic employees. The Board was also concerned that former staff members should benefit in a similar fashion. To this end, a number of meetings were held by members of the Board with members of the Executive Committee of City Council, and at the end of the year, a satisfactory arrangement had been made for existing staff members although the matter of increased pensions for former staff members still remains to be worked out.

COMMUNITY INFORMATION

The role of community information services in large city public libraries in Canada received particular emphasis during 1971. The Library Board participated in the national consultation held in Ottawa in July sponsored by the Social Development Council, at which non-governmental organizations, as well as governmental bodies, met to consider how community information services could be developed. This meeting had as its Co-Chairman Alderman William Archer, a member of the Toronto Public Library Board. The Board is particularly concerned that there should not be a duplication of effort in the field of community information services, and that such agencies as Information Canada and the Province of Ontario's Community Information Service should co-ordinate their efforts and work with existing services such as Library Boards where

possible. Similarly, the Board continued its discussions and negotiations with the City of Toronto Board of Education with a view to securing some joint planning in the use made of library and school buildings for community use.

The Board records with regret the sudden death of Trustee Edward M. Davidson on June 5th. Mr. Davidson had been Chairman of the Toronto Board of Education and of the Metropolitan Toronto School Board, and was Chairman in 1970 of the Toronto Public Library Board. His keen interest in developing the education services of this city and his advice on matters of education planning will be widely missed.

The Board also records with regret the death of Mrs. Ethel Sanderson, wife of former Chief Librarian Charles R. Sanderson. A bequest of \$10,000 was received by the Library Board from her estate, and will be added to the two trust funds maintained by the Board in memory of her husband and son.

We also note with regret the death of five former staff members. I should like to make a personal reference to one of them, Miss Mary Redmond. It was Miss Redmond who, nearly 60 years ago, was the first person to introduce me to a library and taught me a love of books and reading. I think I can say that in a large degree it was a result of Miss Redmond's inspiration and in very large measure her encouragement that led me along the road that has brought me to sit in this chair today.

During the year five staff members retired, among them Miss Sadie Jordan, head of the Parliament Branch, and Miss Ruth Stedman, head of the Earls court Branch. I should like to refer personally to the energetic and enthusiastic "second-mile service" rendered by Miss Jordan over a period of many years. In each part of the city where she has served she is remembered as having added a little extra to make the library "something more than a place to borrow books".

And finally, I should like to express the sincere appreciation of the Toronto Public Library Board and the citizens we represent to Mr. Henry C. Campbell, chief librarian, and Mr. Newman F. Mallon, assistant chief librarian and secretary-treasurer. Mr. Campbell's broad experience in every phase of public library matters enables him to give us the leadership and vision that keeps the Toronto Public Library System in the forefront of the world's great public

the library and the community

libraries. Mr. Mallon's experience in the business world, together with his specialized library training makes him invaluable as Mr. Campbell's executive officer. And of course, the final result of such outstanding leadership depends, in the long run, on the active co-operation of all other members of the staff. To all of these, the Toronto Public Library Board and the citizens of Toronto extend grateful and sincere thanks.

EDMUND T. GUEST
Chairman

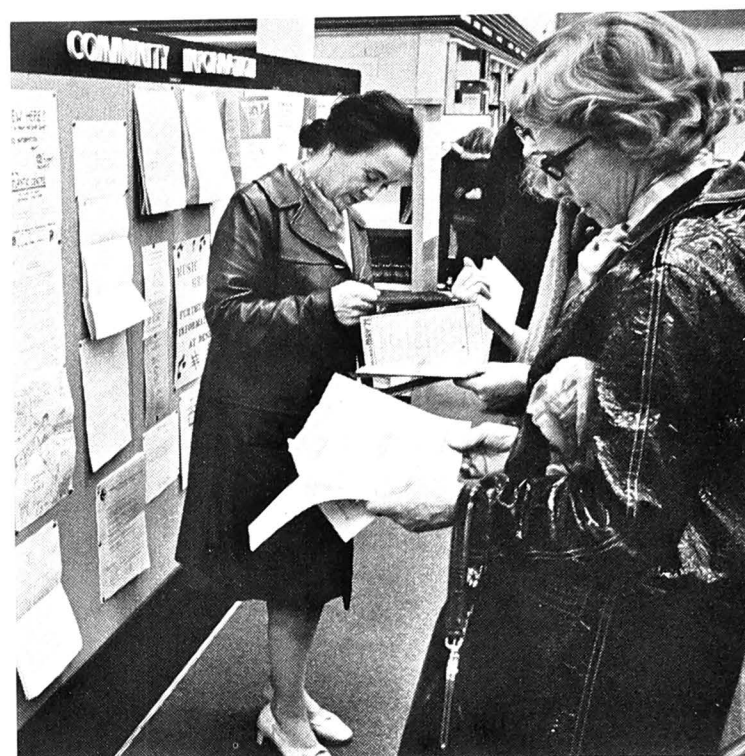
- 1 An Open House at Parkdale Branch. Its theme, Parkdale history. Board member Alderman Archer views the displays.
- 2 The Community Information Post was highlighted at the Parkdale Open House.

- 3 Workshops in puppetry, drama, and arts and crafts were given by students from Welland Community College at the Palmerston Branch, Youth Theatre Month.
- 4 The Display Dept. designed an exhibit on banned books, tracing the history of 'Literary Censorship', its title. Information was compiled by Library staff.

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report of the chief librarian

The Metropolitan Toronto Library Board, in the past year, has carried out a major feasibility study in order to determine the location of the new Metropolitan Central Library. Three alternative sites were designated by the advisory group set up by the Board, all on the route of the Yonge Street subway. The progress which can be expected in the development of the new library should be rapid, and it is to be hoped that within 10 years the building will be available for use. The function of the Metropolitan Central Library was originally set out by Dr. Ralph Shaw in 1959, and a suggested site for it was recommended to the Metropolitan Council by the Toronto Public Library Board in 1966. The feasibility study not only reaffirmed the need for a new Central Library to serve the Metropolitan area but showed to what extent the separate library systems of the area should be co-ordinated.

DISTRICT LIBRARIES PROGRESS

At the same time as planning for the new Central Library is going on, the Toronto Public Library Board has made further moves in order to set up three district libraries for the City of Toronto, which will serve as middle-level reference and circulating collections, backed up by the in-depth collections of the Central Library. Land near the Eglinton-Yonge intersection was purchased for the Northern District Library after having been under negotiation for a period of 2½ years. Land was also secured for the West End District Library, which will be an extension of the Runnymede Branch. The East End District Library, at Greenwood and Danforth, received a capital allocation in 1971 which is sufficient to acquire the necessary land. A further development was provided for by the action of the Library Board in acquiring land adjacent to Deer Park Library for future expansion.

AUDIO-VISUAL SERVICES

One of the most complex activities which the Library Board now has to undertake is the development of an audio-visual service for individual and home use within the City of Toronto. In previous years the Metropolitan Library Board took responsibility for circulating 16mm. films and other audio-visual aids to residents of the City as part of its general function of providing direct library service. In October 1971, the Metropolitan Library Board announced that it was ceasing such direct service at the end of the year and expected that the Toronto Public Library Board would take up

this function in 1972. The matter of providing audio-visual materials for home use by citizens is a complex one, since the developing technology of cable television and video-cassette recording mean that many citizens will have sophisticated equipment in their homes for using audio-visual materials, and will wish to turn to a variety of sources in order to supplement the programs which they receive on cable or over the air. With this in mind, the Toronto Public Library is studying the most effective way in which its audio-visual services can circulate recorded program material to users and can also assist citizens in securing programs of interest which will not be available by purchase from commercial services.

The Learning Resources Centre at the Forest Hill Branch has for several years been experimenting with the way in which a public library system can provide guidance and assistance to the public in the use of audio-visual materials. This service will be strengthened in 1972, and services for the circulation of audio-visual materials in cassette form, as well as preparation of programs by community groups, will be started.

REVISED GOALS AND OBJECTIVES

In 1966 the Library Board adopted a set of basic standards to guide it in its work with groups and individuals in the City. It now is clear that while these standards were of utmost assistance and permitted the Library Board to carry out a considerable reorganization and expansion of its services, it is necessary for these to be revised in the light of present needs. The main changes which have occurred have come about through the expansion of educational institutions in the Metropolitan area in the past six years and increased requirements of citizens for information and educational service. The Library Board has always considered that the public libraries should be an individual citizen's prime educational service. The Library Board has also acknowledged that it is prepared, within the limits of its budget, to supplement the formal education programs of other agencies in the community. It has provided facilities for formal education classes in branches. It has developed many special resources and collections. Many of these have been set up and continue to expand. However, use of these services cannot be limited just to residents of the City of Toronto. We are finding that they are used by citizens from all parts of the Metropolitan area. There is no way, to date, for integrating these ser-

vices with similar services in the Borough libraries. This remains to be done and it is hoped that this is one of the functions which the Metropolitan Library Board will undertake.

A further expanding role is the use of public libraries as information centres and as referral points to specialized sources of information. This function is one which has been increasing rapidly in the past few years, and it is now being carried on using both the staff members of the Library Board, volunteers and non-professional staff. More attention must be given to the role of the volunteer information counselor and the public library. The question of developing such services on a metropolitan basis rather than just on a city or borough basis, is something which also requires attention.

CULTURAL PROGRAMS

A third area which has developed recently is the Library's role as an initiator and organizer of cultural events, particularly those dealing with the creative arts and the use of the arts for leisure time enjoyment.

The Library Board has sponsored many hundreds of exhibits and courses in the past few years and the demand for these shows no signs of ceasing. In carrying out such programs, a whole new range of library activities and services are brought into play. Meeting rooms, workshops, theatres, refreshment facilities, exhibition space are all required. It has become necessary, in the planning of branch library buildings, to take into account these trends and to provide sufficient space for such services.

A final area which is securing more attention, and becoming a more visible objective of the library system, is the provision of leisure time and amenity services to specialized groups in the community. Such groups as older people, invalids, and those who are handicapped and institutionalized, are receiving a larger and larger share of the Library Board's budget for books and materials, as well as for staff services. It is necessary, therefore, that the library staff co-ordinate its work with other government departments, as well as voluntary organizations, and with hospital and prison authorities, in order to provide assistance to readers.

INTERNATIONAL AND NATIONAL ACTIVITIES

In 1971, the Toronto Public Library Board welcomed the members of the International Association of Metropolitan City Libraries (INTAMEL) to Toronto. The Li-

brary Board was a founding member of this international, non-governmental body, and this year I was honored by being elected president for a three-year term. After the meeting of the Association in Baltimore and Washington in April 1971, a group of library directors from the public libraries of Hamburg, Hanover, Tokyo, Liverpool and Glasgow visited Toronto on work-study tour. It was a pleasure to have them see the changes which have been made in the development of our City and Metropolitan library services, and to learn from them the plans in their own communities for meeting many of the same problems.

The Toronto Public Library, in 1971, carried out a study on behalf of the Social Science Research Council of Canada and the Association of Universities and Colleges of Canada for the creation of a Social Science Data Centre to serve Canadian users. The need for the Centre was underlined in recommendations from a national conference at Laval University held in April 1970. The study was commenced in April and completed in October; a grant of \$22,000 was paid to the Library Board by the sponsoring Associations. Much of the work was carried out by George Forrester Information Systems Ltd. of Toronto and by Miss Monique Ouellette, a staff member of the Institut National de la Recherche Scientifique, Université du Québec.

The Toronto Public Library, in 1971, continued to be a daily focal point for thousands of citizens as they went about their work and leisure time occupations. It has continued to demonstrate that in spite of changes taking place in the community, it is able to respond to citizens' needs. It has done this through devoted efforts on the part of its many staff members, who continue to receive high praise for the outstanding services which they offer from members of the community. I can only echo this praise, which I consider well deserved.

H. C. CAMPBELL
Chief Librarian

- 1 Miss Joan Kinsella assists businessman Mr. Hugh Anderson with information.
- 2 *Business World*, a list of business books available at the Deer Park Branch, was published for the opening of the new section.



Toronto Public Libraries

Business World

A guide to recent business books, financial and business newspapers and services available at Deer Park Branch, Toronto Public Libraries 40 St. Clair Avenue East, Toronto 290

[illegible]

public services

Alvin Toffler in his recent book *Future Shock* discusses acceleration of change and of knowledge and points to a not so distant future when "new discoveries, new technologies, new social arrangements in the external world erupt into our lives in the form of increased turnover rates. . . They force a faster and faster pace of daily life. They demand a new level of adaptability. And they set the stage for that potentially devastating social illness — future shock".

The change acceleration, and certainly knowledge acceleration, have challenged the library and forced us to take a closer look at our structure, our philosophy, our goals and standards, individually and corporately. We must be aware of and prepared for meeting the changing needs of library and community. The library faces a wider spectrum of needs than ever before as well as a bewildering problem of selecting materials both book and non-book. The general reader today may be of limited academic background and barely literate or he may be highly trained and educated and in need of very specialized material. Certainly more sophisticated questions and demands for materials have been made at all branches particularly in the five largest branches where specialized information collections have been established. It is interesting to note that 358,299 reference questions were asked in the library or over the telephone during 1971 representing a 16 per cent overall increase over the 1970 figure. To keep pace with change demands energy, initiative, re-thinking and restructuring.

PERSONNEL CHANGES

A restructuring of the Public Services Office has resulted in the addition of two new posts under Adult Services. The Information Services Office, which organized and directed information in the five large branches, has been phased out and the operation will be assimilated largely by the new posts. A Head of Purchasing and Selecting for the District Libraries will be responsible for assembling and putting in order the collection which has been accumulating at the Library Service Centre and bringing the collection up to strength, particularly in the fields of science and technology. At the same time, a Community Information Librarian will procure and disseminate information and materials for an information service that is desperately needed particularly in the inner city libraries. This librarian will also investigate the indexing of those city by-laws which are of particular concern to the citizens.

Another change in Public Services personnel was occasioned by the resignation of Mr. Thomas Ferguson as head of Communication Arts and the Learning Resources Centre. In October, Mr. Louis Topper took over this dual role. The winds of change have also been blowing through the branches and since June five new branch heads have been appointed. Because of this a seminar on branch administration for new and prospective branch heads was held in April. In addition an all-day workshop on staff training and evaluation allowed all branch heads to participate in discussions on branch administration problems. Recommendations made by the branch heads are now being implemented. A study of other library systems was arranged for librarians in the east end and the Scarborough and East York libraries were most gracious and helpful in planning tours of their branches.

EXTENSION OF SERVICES

A review of the use of teletype for interloan service showed a marked speed-up in processing interloan requests and accordingly the public has made greater use of interloan borrowing facilities.

Another extension of services which the library will offer in 1972 is development of services for the non-blind handicapped. Preparation is under way for ordering materials for this service which will be operated through the Shut-in service. In the meantime Shut-in service has increased its enrollment to 220 calls. During the year 13,773 books were circulated to shut-ins.

Several branches held open house in 1971 — Parkdale and Parliament branches to introduce their new services of Information Posts, Earlscourt to introduce library services to the Italian community. The new Italian community worker, Mr. Fabio Rizi, has already made great strides in acquainting Toronto's Italian population with what the library has to offer.

Renovations to the Deer Park Branch have made possible a distinct increase in the use of reference materials; the seating capacity and floor area have more than doubled. Increased shelving, new periodical units and periodical index stands, all make books and materials much more available to the user.

Requests for librarians to give lectures and book talks have resulted in many of the staff speaking at various functions or taking part in panels and discussion groups both in and beyond the city. Miss Alice Kane, for the second year, has given a six-

week lecture course in children's literature at the University of New Brunswick and Miss Judith St. John led a weekly seminar course for the School of Library Science, University of Toronto on the publishing history of children's books.

BOYS AND GIRLS SERVICES

In the last 15 years the public library has undergone numerous changes in order to adapt to the social, economic and cultural trends within the city. These changes are reflected in the Boys and Girls Services in more extensive programs reaching out into the community, classes for New Canadians, summer programs in the parks, pre-school groups and varied activities within the children's rooms.

It is difficult to assess the ultimate value of the new approaches to library work. Formerly statistics of the number of books circulated were a fairly accurate estimate of the life and health of the work with children. A review of circulation statistics shows that in 1971 the number of children's books circulated was 60 per cent of that circulated in 1956. There are several probable reasons for this decline. While there are more outlets of children's books than in 1956, all statistics are not reported. In four integrated branches, the circulation figures of children's books are included in the adult statistics. For several years, the grade seven and eight students have been free to borrow their books from the adult libraries whereas formerly they were confined to the Boy's and Girl's rooms. Changes in teaching methods also affect the number of books taken for home reading. Children doing required research after school hours spend their time using "reference books" and there is little opportunity for them to expand their reading interests. Large numbers of New Canadians throughout the city require special attention in the children's libraries. The small collections of books in their native languages are most encouraging to them but it takes time before they read English with ease and eagerly borrow quantities of books.

In 1956, library programs consisted of the Saturday story hours, Friday afternoon "story cycles" for older boys and girls, a few puppet shows, book talks in the library and in the schools. To these have been added film, art, music and creative drama programs. 1971 saw a great increase in pre-school groups. During the year, three branches have experimented with holding pre-school programs in housing developments, St. James Town, Blake Street and

Don Mount. All have reported the project a success. Most of these children are meeting books and stories for the first time and are accepting this new experience with increasing pleasure.

All programs are designed to give children a worthwhile library experience, to bring the boys and girls and their books together. To provide and conduct library activities, intensive staff training is necessary. The children's librarians have attended in-service classes on book presentation, story-telling, puppetry, creative drama and pre-school programming. Book and audio-visual selection committees are active in reviewing books, films, records, tapes and television programs. A thorough knowledge of books and non-book materials and how to use them is imperative for successful programming. Monthly staff meetings are geared to discuss matters of policy, current books and trends in writing for children.

In most large cities on the North American continent, the encroachment of "high rise", businesses and universities has affected central children's libraries. A similar situation is now surrounding Boys and Girls House. There are fewer children to borrow books and to enjoy the library activities. Understandably, the circulation statistics show a decrease. It is significant, however, that many adults use Boys and Girls House for a multitude of reasons. Between March and December of 1971, over 6,000 adults came for advice on children's books and reading, to use the Canadiana and Professional collections as well as the general collection. In answering the requests of all these people there was necessarily, a strongly integrated use of the general collection of children's books and the Osborne and Lillian H. Smith Collections. More and more it is clearly demonstrated that these three collections must work together. Boys and Girls House must be a resource centre, a centre for display and publications on children's books, a centre for the use of books, old and new, for films, records, story-telling tapes, play collection, a centre for staff training and professional enrichment, a centre which will maintain its world-wide reputation.

ADULT SERVICES

The Adult Book Selection Committee endeavoured to order a greater number of books from pre-publication forecasts and publishers' catalogues than they had in previous years as it was apparent that orders for new and replacement titles were taking an inordinate amount of time for delivery if ordered through the Pro Forma method.

The first quarter of 1971 saw 50 per cent fewer new books delivered to the branches than in a corresponding period of the previous year, with the inevitable and predictable drop in circulation in what is normally the peak circulation period of any year. When books did become available, they came in floods and produced difficulties for both the finishing and acquisitions department. As a result some curtailment of ordering was necessary to regularize the flow.

Due to the late arrival or non-appearance of the traditional Pro Forma, and because many were quite unsuitable for Toronto Public Library ordering, all Canadian publishers and/or agents have been reformed of our ordering procedures and have been reminded of Library subject interests. These two directives will, hopefully, result in better service. Non-delivery of ordered materials is a burgeoning problem due to the publishers' reluctance to commit themselves to adequate first printings of new titles or sufficient backlogs of replacements. This tandem problem was frustrating to both the branches and to the public they serve.

The paperback order lists were increased in number from five per annum to six, and will, in 1972 be further increased to ten per annum. This more frequent periodicity of ordering will be easier to schedule through acquisition and finishing and will also aid in obtaining new titles which go out of print very rapidly.

BOOK LISTS AND EXHIBITS

The Adult Services produced a list of Canadian books published in both French and English since 1967. Librarians of the department also brought out the 40th edition of *150 Books of the Last Three Years*. Several branch librarians cooperated with the Display Department in preparing an exhibit on "Literary Censorship", which illustrates the changing standards of acceptability of printed materials formerly prohibited by reason of heretical, immoral or treasonable content. The Book Selection Committee of the Adult Services continue to correlate annotated titles of new books for inclusion in *This Month*.

FOREIGN LANGUAGE COLLECTION

In 1971 the Head of the Foreign Book Selection Committee ordered over 3,300 volumes in Greek, Italian and Portuguese which the Toronto Public Library purchases independently of the Metropolitan Central Library. These, along with 3,600 books from Central and internal transfer,

provided over 9,000 books in 18 languages for branches. A new stock-taking schedule for foreign language books has also been prepared to take effect in 1972. The allocation file of foreign language books in branches has grown to over 15,000 entries from a beginning in 1970 of less than 3,000. Books originally written in French by Canadian authors regularly appear on Branch Order lists, and over and above these the Deer Park Branch places single orders for many more Canadian books in French, along with their English translations.

DISTRICT LIBRARIES

Ordering for District libraries was continued in 1971, and at the end of the year over 4,000 volumes were on hand, including microfilm and microfiche. Gift materials were scrutinized for possible inclusion, and in 1972 with the additional post of a Supervisor for District Collections, all existing areas of acquisition will be canvassed, including government and university library exchange lists, out-of-print and particularly Canadiana lists. A beginning has been made in the transfer of little-used circulating and reference materials from overcrowded branches to the District Libraries 'build-up' centre at Queen's Quay. The addition of a professional cataloguer to Technical Services will provide an amalgam of District Libraries ordering, acquisition and cataloguing.

SERVICE TO YOUNG PEOPLE

Since 80 per cent of the librarians working with young people had less than one year's experience, in-service training became more important than ever. As well as the regular book discussion meetings, regional workshops were organized where staff from similar libraries studied mutual problems. There were joint meetings with Boys and Girls Services and Community Services, a workshop on film evaluation and creative art and drama, and visits to the Municipal Reference Library and the City Archives. "Books for Young People" and "Opinion" were published and a study of periodicals for teenagers was begun.

COMMUNITY SERVICES

Library Community Services in 1971 focused on new directions of outreach into Toronto communities and a more intensive exploration into methods of reaching those citizens identified as non-library users. Projects were aimed particularly at exploring the library media and information needs of welfare persons and low-income housing

statistical summary of branch activities

	CLASSES		ACTIVITIES		ATTENDANCE
	Adult	B & G	Adult	B & G	
Annette	4	99	21	125	6,085
Beaches	8	171	94	103	10,197
Bloor & Gladstone	161	612	15	122	27,605
Boys & Girls House	11	191	30	172	10,361
C. R. Sanderson	105	320	65	347	22,176
City Hall	6		18		498
Danforth	25	412	29	159	15,959
Deer Park	11	238	57	111	7,888
Earlscourt	4	350	17	188	13,933
Eastern	17	338	64	143	14,909
Forest Hill	3	90		215	5,810
George H. Locke	17	153	16	95	7,342
Gerrard	54	231	35	300	15,783
High Park	4	96	9	157	6,216
Jones		238		275	13,804
Palmerston	2	282	22	132	11,714
Parkdale	113	429	107	183	25,774
Parliament	49	276	80	439	16,609
Parliament St. House			702	2	10,547
Riverdale	1	216	3	181	10,882
Runnymede	21	157	9	221	4,846
St. Clements	5	81		78	3,306
Swansea		56		34	2,396
Wychwood	9	235	4	109	9,058
Learning Resources Centre	628	126	440	198	29,828
Spaced-Out Library	2	2	14		229
Hospital for Sick Children				7	458
	1,260	5,399	1,851	4,096	304,213



The Toronto Public Libraries service to the Hospital for Sick Children was 20 years old in April 1971. Wards are visited twice weekly. Mrs. Elke Schneider of the Library staff marks out books for a young borrower.

- 2 A book eases the feeling of confinement.
- 3 The selection appeals to many ages and interests.

tenants, adults with formal education limited to Grade 7, New Canadians and urban migrant groups, handicapped citizens, school drop-outs and alienated youth.

Two staff members visited the recently developed centres in ghetto housing areas of the Chicago Public Library. The report of the tour detailed the critical problems of children and youth in obtaining resources close-to-hand with facilities for study. Out of this report has come proposals for setting up a centre in a Toronto public housing development using as staff, residents trained and supervised by library professionals.

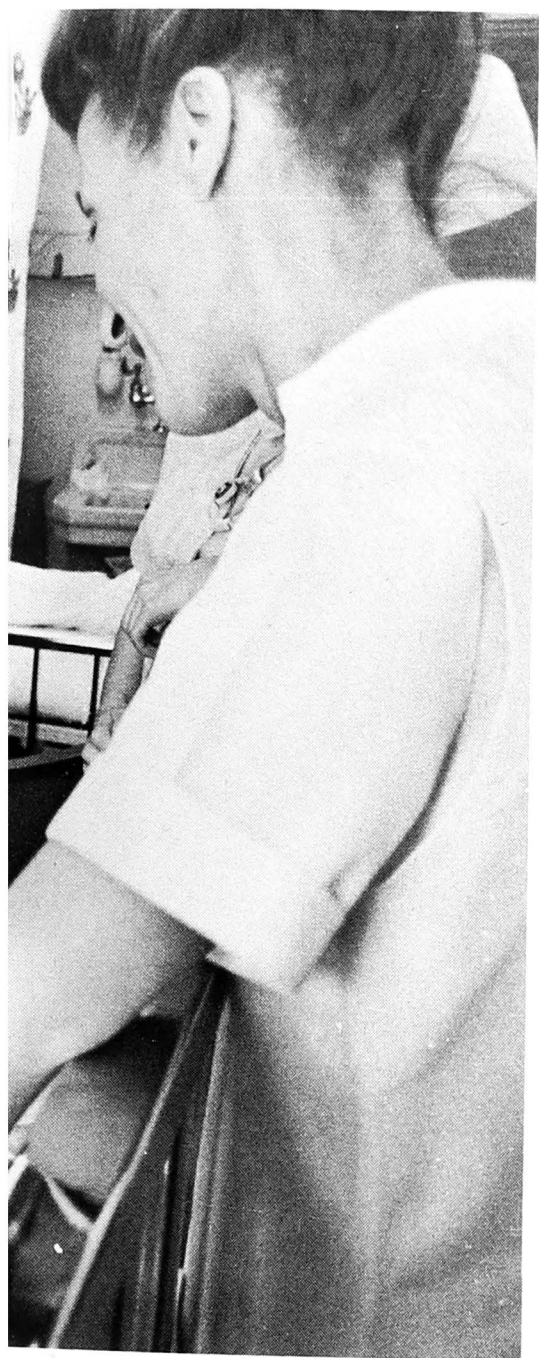
COMMUNITY SEMINARS

The Library developed and participated in several day-long seminars. The workshop "Learning opportunities for youth and adults with limited formal education" brought many staff members into discussion with staffs from community colleges, adult retraining centres, immigrant educational centres, and Manpower offices in an examination of the basic problems and needs of nearly 70 per cent of the inner-city neighborhoods. Selection of materials more appropriate to user-needs, were important goals of this project. In another workshop "Let's Talk Information" the public library's role in referral and co-ordination of the many diverse kinds of information was discussed. The important responsibility of the library in the community as a collector and organizer of information about educational and recreational programs, welfare and social service data, community groups and clubs, access to specialist resource people and organizations, and government services, was explored. The findings of the workshop clarified the library's role vis-a-vis other agencies in the field and led to plans for a library information-communication system which would establish a central library information clearing house for directing, by telephone and teletype, branch, community and general information needs to appropriate specialized information centres in the city.

COMMUNITY INFORMATION SERVICES

Initiated in 1970, the community information service at Parkdale Branch flourished during 1971 with the growing self-awareness of Parkdale as a community. Several events have spurred this development of community—the inauguration of York University's Legal Aid Service shopfront on Queen Street, the new health clinic,





Atlantic Information Centre and the Parkdale Community Coalition. Many youth programs in the area were sponsored by Opportunities for Youth grants and focused interest on the needs and social problems of the area. Special files on Parkdale were developed to answer increasing research and study demands on the area. In April an Income Tax clinic was set up and in five nights assisted 77 people with problems. The Community Information staff member took part in 51 meetings in the community dealing with local services and problems.

At Earls court, a start was made in the spring with an Italian and English information service operating two evenings a week. Problems with volunteers forced a closing until October when the library appointed an Italian-speaking staff member to assist in this service.

Under the jurisdiction of an autonomous Board, the Neighborhood Information Centre at Parliament Street Library House continues daily service to the community through its drop-in information post and telephone service in the premises of the Library House. Lawyers-in-training assist in the service and trained staff from Queen Street Hospital and other agencies form a volunteer corps of 35.

GOVERNMENT PROGRAMS

While not directly sponsoring any programs, the Library collaborated with a number of student projects offered on library premises through the federal government's summer Opportunities for Youth Program. At the Charles R. Sanderson Branch, the Social Planning Council sponsored a group of 15 students who organized an information service in Greek, Portuguese and Chinese for newcomers and immigrants to the City. Translation services were used extensively in the three languages over the three-month period of operation. Over 1,000 newcomers and New Canadians were assisted in finding their way through the language barriers and cultural shock of moving into a large city. At Parliament Street Library House, five law students offered legal aid counselling; six students on an Opportunities for Youth grant assisted in the Information Service. In November, the Library presented an application under the Federal Government program for eight unemployed and was able to initiate its proposal in the New Year for Community Services extension work.

PALMERSTON BRANCH

The summer of 1971 was a busy season for the Palmerston Branch as a series of programs and courses for children and young people commenced in crafts, puppetry, creative drama, story-telling. The amphitheatre-style auditorium afforded an exciting space for these programs. In July, the library sponsored a month-long program by five theatre arts students from Welland Community College. Promoted as "Youtheatre Month", 30 to 40 children attended daily workshops in puppetry, crafts, and and playmaking. At the end of the program, they presented puppet and dramatic plays which they wrote, staged and performed, themselves.

CONTINUING EDUCATION DIRECTORY

Prepared by MetroDOC and with the support of Metro and Borough Public Libraries, OISE and other institutions, the 1971 issues of the Directory with seasonal supplements found an increasing readership in the year. With major promotion in the August/September 1971 period in the City Hall Branch (a booth, tables and full-time staff member for five weeks) wide use was made of the Directory which lists Metro Toronto evening classes and programs.

LIBRARY LIAISON WITH SCHOOL DROP-IN CENTRES

Close partnership continues between the Library's Bloor and Gladstone Branch and its offspring "The Place" which has now moved into Bloor Collegiate. A part-time youth worker and a community services branch staff member assist in liaison with The Place. The Branch Head is a member of the Community Board which directs policy and financing of the centre.

The funding and evaluation of The Place has now been linked in a joint committee which oversees the operation of youth drop-in centres at four Toronto collegiate institutes: Oakwood (Earls court Branch) North Toronto (Locke Branch) Parkdale (Parkdale Branch) and Bloor (Bloor and Gladstone). Through 1971 this Committee was successful in its appeal to City Council for funds, and its future seems assured both through City support and potential Provincial assistance to Youth Services.

LEARNING RESOURCES CENTRE

1971 was an active year for the Learning Resources Centre in terms of courses offered, increased enrolment, special events, varied exhibitions, and significant increases

The Learning Resources Centre sponsors a wide variety of courses in various arts and has an increasing enrollment. Among the popular courses offered are:

- 1,2 Yoga with Mrs. Mary Virgin
- 3 Sculpture with Miss Irene Blogg (right)

in stock and circulation of audio-visual materials.

During the year the Centre continued to sponsor courses in film, television production, art, drama, dance, yoga, sculpture and French conversation, but the scope of the courses was extended to include some craft activities such as jewelry making, macramé and wall hangings. Some 38 different courses were held. As the scope of the programs was expanded, enrolment figures increased by over 83 per cent.

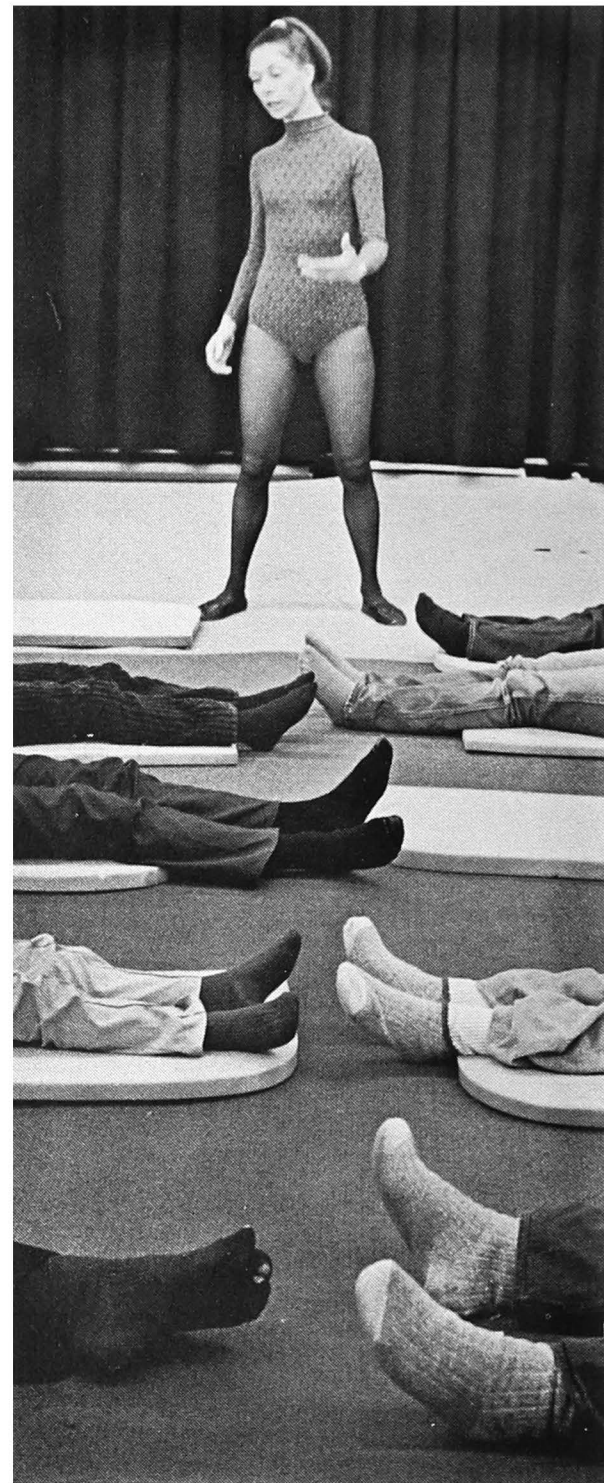
Registration by session	1970	1971
Winter	115	187
Spring	35	188
Summer	62	94
Fall	388	630
	600	1,099

The special Centre events were also well attended. Four main series were offered: Monday is Music; Rap 666 (discussion and experimentation in new films and plays); Censorship; and a Free Film Series. The latter included Sir Kenneth Clark's *Civilisation*; a Silent Film series; a Film Study series; and a Series on Animation. Audio-visual and television workshops also took place. Community television workers, members of the Junior League, and inner-city children were among the 170 participants involved at various times. The Centre also held some special Saturday activities for children, including kite-making, film, and painting to music.

Many visitors were attracted to the Centre by the wide and varied exhibitions of high quality which were arranged by local artists and craftsmen and included exhibits of sculpture, photography, tapestry, jewelry and metal arts, paintings, drawings, prints, and children's art.

The circulation of the audio visual material also took a decided leap forward—a 48 per cent increase over 1970. Early in the year the charge for circulating records was removed and all circulating records were marked out on a regular three-week lending period.

The increased circulation statistics may also be accounted for by the substantial enlargement in the audio-visual stock. For example, the record collection increased from 1,249 in 1970 to 1,904 by the end of 1971. Large numbers of audio tapes, both cassettes and reels, were acquired during the year and the new collection of 8-track cartridges have proved to be very popular.

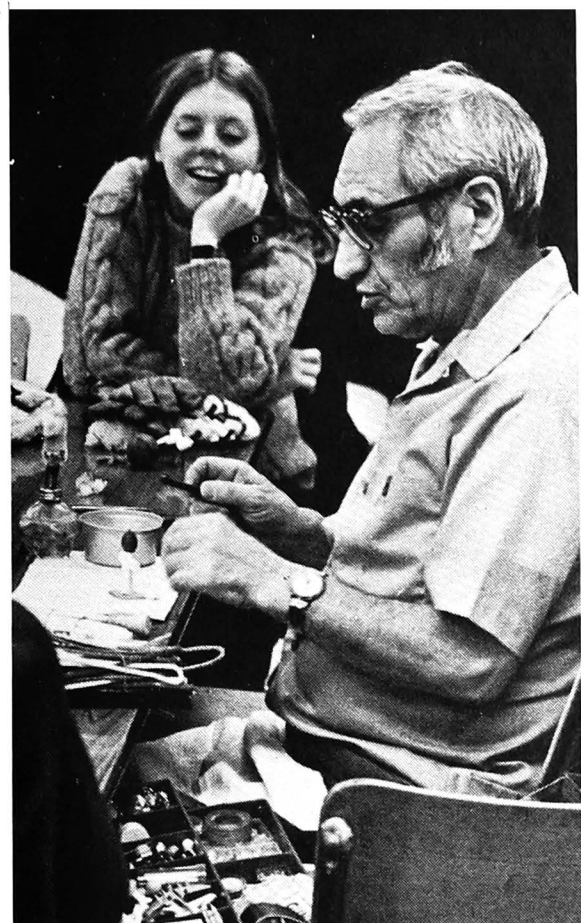


- 4 'Critters and Things', a craft workshop with Dr. Mark Zimmerman, and
- 5 Critter.

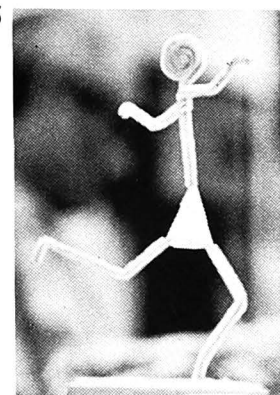
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COMMUNICATION ARTS

The Learning Resources Centre also provides a back-up service to the branch libraries' audio-visual requirements. New adult record collections were started at Beaches and Eastern branches and the record collections at C. R. Sanderson, George H. Locke, Danforth, Parkdale and Annette were also enlarged. All the Boys and Girls libraries' record collections were increased as a result of the Boys and Girls librarians' record selection committee. Installation of listening stations or rewiring of music listening systems was carried out at C. R. Sanderson, Jones and Earls court branches.

The Centre staff processed 510 bookings involving 1,264 films which were shown to audiences totalling 21,524. Projectionist training was provided at eight branches involving 27 branch staff. Television demonstrations were given at Parkdale, Parliament and Earls court as an Open House feature. Audio-visual displays were also carried out at six major branch events. Approximately 50 branch service calls were made for the checking and repair of audio-visual equipment and instruction in its use. Five screenings of the staff orientation video-tape were given for Personnel Department's orientation courses.

During the year five video-tape programs were completed: a tour of the Learning Resources Centre; an explanation of Public Services for staff orientation; the "Penny Dreadfuls"—from the Osborne Collection; Piano—an insight to music; and the Boys and Girls Services book selection and acquisition process.

MARGUERITE BAGSHAW
Head, Public Services

the Osborne and Lillian H. Smith Collections

- 1 From *Orbis Pictus* (Visible World) by Johann Amos Comenius, 1672
- 2 Gift of Mrs. Stuart Parker, Thornhill, Ontario

The year 1971 will be remembered for its notable acquisitions; 395 books were added to the two collections. Outstanding purchases included: *Orbis Pictus* by J. A. Comenius (1672); the original water-colour drawing by Randolph Caldecott of the cover of *The Farmer's Boy* (1881); Jane Taylor's *Wedding Among the Flowers* (1808); a manuscript picture book made by Walter Crane for his six-year-old daughter, *Beatrice Crane, Her Book* (1879); and the original wood blocks for the illustrations of Lewis Carroll's *Hunting of the Snark* (1876), *Sylvie and Bruno* (1889) and *Sylvie and Bruno Concluded* (1893). We acquired Thomas Boreman's *Curiosities in the Tower of London* (1741) in two volumes bound in their original flowery Dutch paper boards. The second volume was the gift of an anonymous donor. Gifts were gratefully received from fifty-two people. Dr. and Mrs. Edgar Osborne presented their collection of valentines and greeting cards and Dr. Osborne's scrap-book concerning children's literature. Maurice Sendak's portfolio of drawings published in a limited edition of five hundred copies for Christmas, 1971, was added to the Lillian H. Smith Collection.

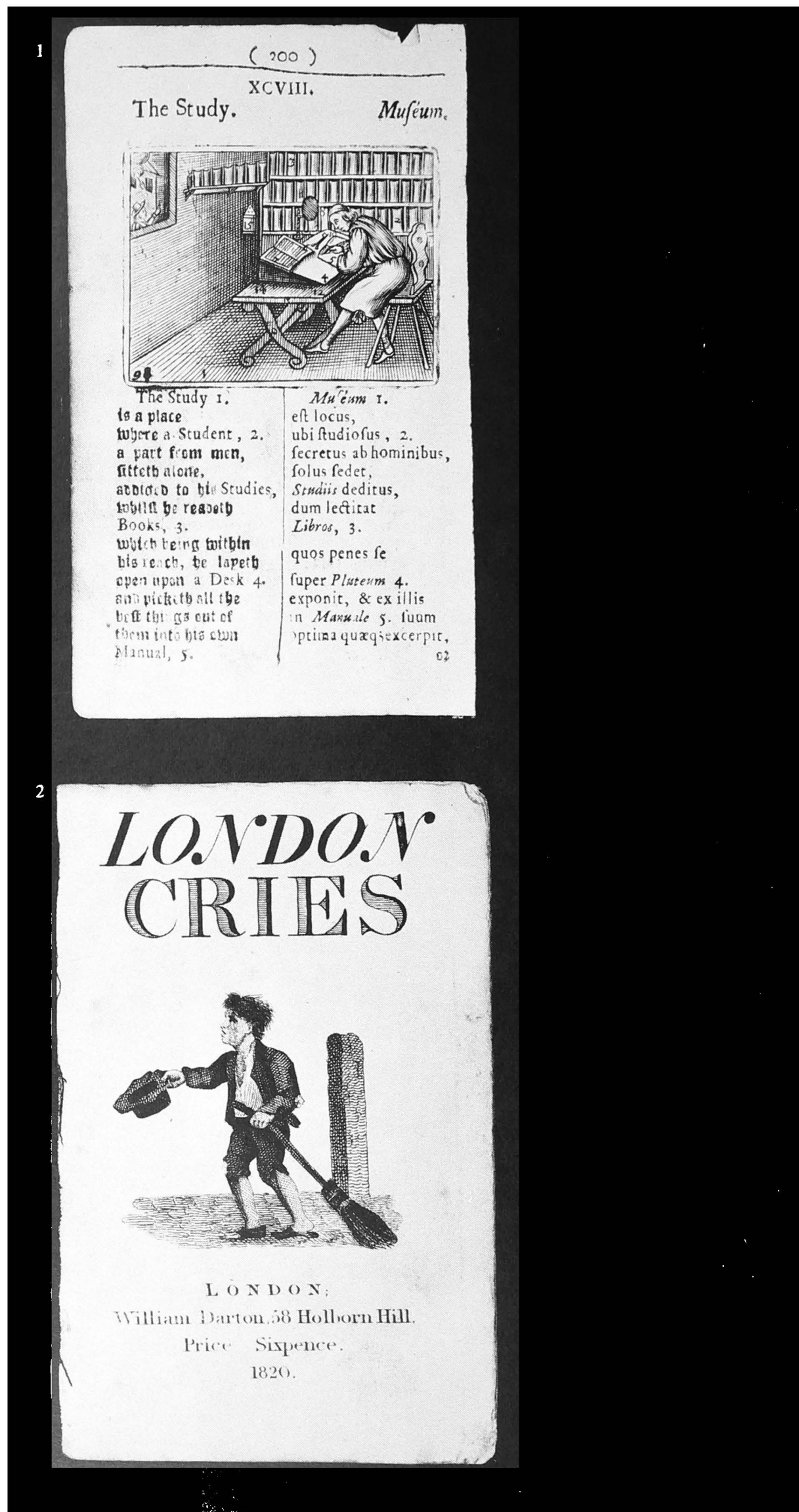
A marked increase in the use of books in the Collections was recorded this year. This was due in part to the course in "History of Publishing for Children" which was offered by the School of Library Science, University of Toronto, in cooperation with the Toronto Public Library Board who arranged for me to instruct the two-hour classes held weekly from January until April in the Osborne Room.

VISITORS

About 3,000 people came individually or in groups to visit the Collections from the Toronto area, from nine provinces, twenty-two states, from Great Britain, Japan and seven other countries.

The academic community was well represented but formed a smaller segment of our public. Professors, post-graduate students and under-graduates came from the disciplines of history, psychology, science, architecture, fine arts and English literature. They came from a score of universities as far away as Cardiff, Wales and St. Paul's University in Tokyo. Four undergraduate students travelled 1,000 miles from Graceland College, Lamoni, Iowa, for the express purpose of visiting the Osborne Collection for three days in order to carry out study projects.

Forty school classes and groups visited the Collections for talks and lectures



- 3 A statuette by Victor Heinrich Seifert, born Vienna, May 19, 1870
- 4 Judith St. John in the Osborne Room showing a student from the School of Library Science, University of Toronto, Thomas Boreman's *Curiosities in the Tower of London*, published in his series of *Gigantick Histories* in 1743



among them classes and library clubs came from elementary, secondary, and private schools; instructors in Children's Literature at Wayne State University; classes in Early Childhood Education from Sarnia and Oakville, and a children's literature class from the School of Librarianship, University of Western Ontario.

DISPLAYS

Displays in the Osborne Room were arranged around such themes as "Books of Instruction", "Cock Robin" and "Randolph Caldecott". An exhibition was mounted at the Book Fair of the Antiquarian Booksellers Association of Canada held at the Westbury Hotel in May. The admission fees, amounting to \$650, were given to the Friends of the Osborne and Lillian H. Smith Collections. Volunteers from the "Friends" helped man the display.

In the midst of all our activities we tried to give priority to bibliographical research and the preparation and revision of Volume II of the *Osborne Collection of Early Children's Books*. It is our hope that in 1972 more time may be garnered for this important undertaking.

FRIENDS OF THE OSBORNE AND LILLIAN H. SMITH COLLECTIONS

The "Friends" organization has continued to grow in numbers and enthusiasm. Fifty-seven new members joined in 1971 making a total membership of 302, including the 47 members in the British Branch which meets regularly in London under the chairmanship of Mr. Brian Alderson.

Three meetings were held during the year and the members were invited to the lecture at Boys and Girls House on May 6th to hear the British author and critic, John Rowe Townsend. In January, Mr. Justin Schiller, an antiquarian bookseller of New York, addressed the Annual Meeting on "The Rise of the Age of Fantasy". At the meeting on March 29th, the videotape of "S Blood, or the Penny Dreadful" was given its premiere showing. It was produced by Mr. Thomas Ferguson, Co-ordinator of the Library's Communication Arts Service. The script was prepared by Mr. Harry Pollack of McMaster University inspired by the lecture delivered to the "Friends" in 1968 by Dr. Louis James of the University of Kent at Canterbury. Both Mr. Ferguson and Mr. Pollack told of their experiences in making the film. Miss Margaret Johnston talked about Kate Green-

away whose pictures were on display to mark the 125th anniversary of her birth.

On November 15th, to mark the opening of Young Canada's Book Week, Dr. Lovat Dickson delivered a lecture on "Children and Realities".

Mrs. Elizabeth MacRae, a member of the Executive Committee prepared the end-piece for the gift-book for 1972, *Valentine and Orson*, published in 1822 by John Harris in the series, "Harris' Cabinet of Amusement and Instruction". The facsimile was reproduced under the supervision of Mr. William E. Toye, an Honorary Friend.

JUDITH ST. JOHN
Head, Osborne Collection

Miss R. Connie of the Book Finishing Department puts the final touches on a new book for the branch libraries.



technical services

The Technical Services Department undertakes all operations needed to provide for the acquisition, preparation and care of materials secured by the library and is responsible for planning any technical activities needed in connection with carrying out services for both the staff and public. Specifically, it encompasses acquisition of materials together with cataloguing and classification, Gifts and Pool Collection, care of materials (binding, repair, finishing of new acquisitions), Borrowers' Registration and overdue circulation control.

ACQUISITIONS

The number of titles listed and ordered for Adult and Young People's collections increased during the year including an increase in the number of single copies of titles ordered for the Information Branches. The Document Expediting Service also showed an increase as librarians in all branches make more use of items offered as document material. The flow of books from the publishers through Book and Periodical Acquisitions Limited, our supplier, was slow during the first six months of the year but increased substantially in the last three months resulting in a backlog in the processing of books at the year end.

During the year, six new children's book order lists were prepared, typed and the books ordered directly from the publishers. The updating of the computer file for children's replacement titles continued through the year by keypunch input. Three times a year (January, May, and September) orders are run from the computer and distributed directly to the publishers for Toronto Public Libraries and for Niagara Falls and St. Catharines Public Libraries, the latter two under contract. During the year, in addition, a book card for each copy was run by the computer as the orders were produced.

CATALOGUING AND CLASSIFICATION

Since January 1, 1971 cataloguing and classification has been purchased under contract from Book and Periodical Acquisitions Limited. A catalogue co-ordinator was employed for supervision and the provision of cross references not provided under the contract. An assistant was appointed during the year to keep up with the work load.

For many years the branch catalogues which list books held in each branch by author, title and subject, were modelled on the catalogue used in the Central Library. As the subject collections of the Central

Library developed in size, they began to adopt certain descriptions which were not required in the branches, and changes in style and format were introduced over the years.

This together with the purchase of catalogue services by contract means that adequate guidance has not been provided for the development of branch catalogues. Since books are also now being acquired for the Northern District Library, it is necessary to begin preparation of the catalogue. Therefore, a post of Librarian-Cataloguer has been established for 1972.

Several systems for the provision of a Union Catalogue for the new district libraries, one on microfiche, are under active investigation.

GIFTS AND POOL COLLECTION

During the year 630 books, periodicals, and recordings were received from 67 donors, of which 547 were incorporated into the collections.

The Pool collection representing books no longer needed in the branches but which are still useful are being accumulated at the Library Service Centre in preparation for a selection to be made for the Northern District Library.

BINDING AND BOOK REPAIR

The statistics that accompany this report reflect a decline in the number of books repaired and an increase in the number of books bound. The automatic replacement of standard children's books, together with the purchase of books in pre-bound form which cannot be repaired, resulted in the reduction in repair items. A greater number of periodicals acquired for the information branches provides a larger number being bound into annual volumes. Also, foreign language books available only in paper covers are being Perma-bound.

BORROWERS' REGISTRATION

The number of new adult borrowers' cards issued in 1971 did not increase over those issued in 1970 but the number of new cards issued to boys and girls increased by 2,000. Nevertheless the total number of registered borrowers as of December 31, 1971 decreased as the statistics that accompany this report show. These figures are affected by the institution in 1969 of a uniform borrower's card for all public libraries in Metropolitan Toronto, as it is not now necessary for borough residents to register with the Toronto Public Libraries to borrow books. In addition, the Metro-

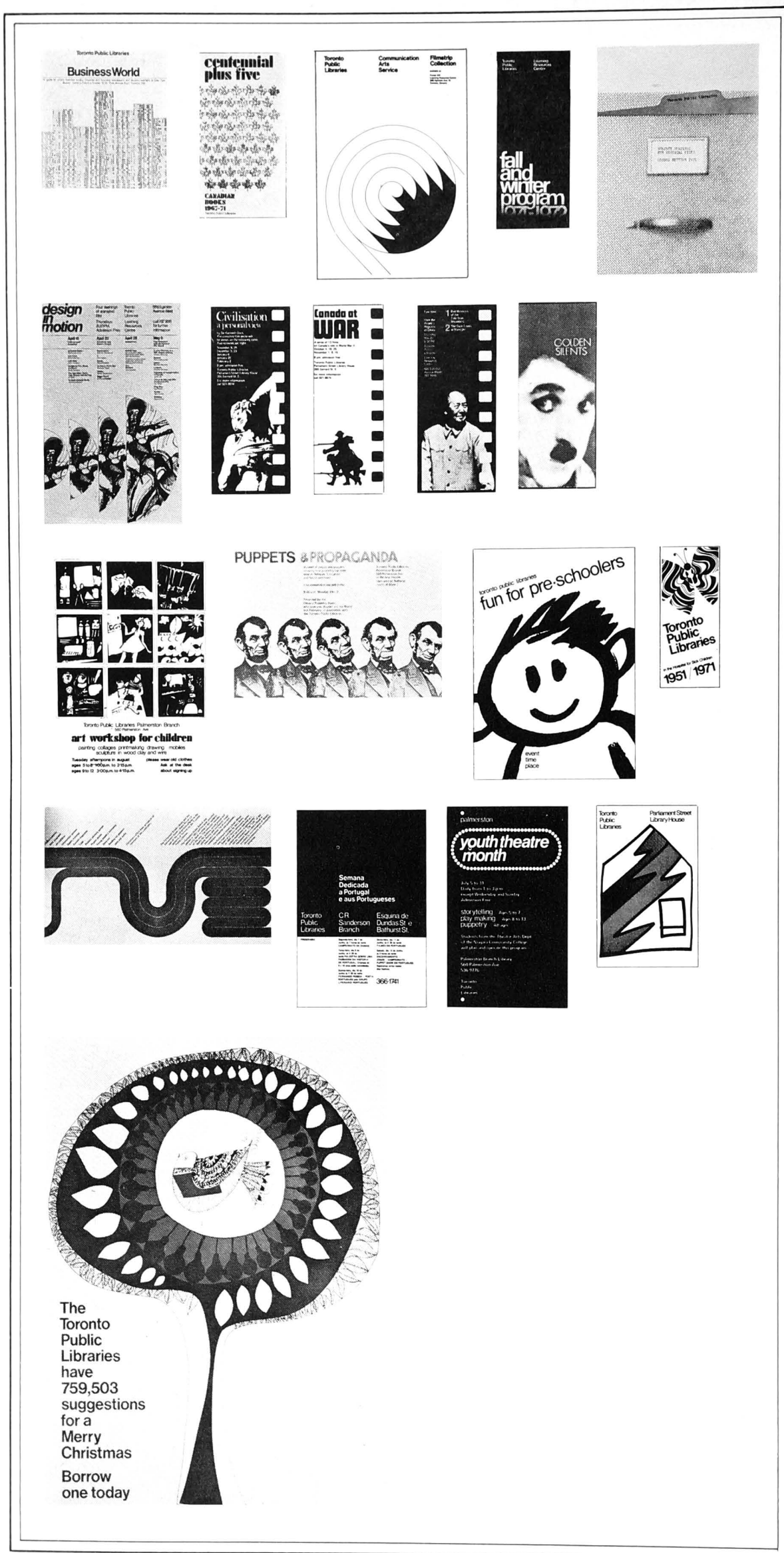
politan Toronto Library Board issues these cards to residents of Toronto. Therefore, the registration figure of the Toronto Public Libraries represents only a portion of the persons eligible to borrow books from the Toronto system.

Our thanks are extended to the Heads of Departments: Mr. Frank Rowen, Miss Freda Page, Miss Agnes Perrault, Mrs. Gladys Lynn, Miss Theresa McNeil, and Miss Hope Wells and their staffs for their co-operation in support of the Public Services.

TECHNICAL SERVICES STATISTICS		1971	1970	
BORROWERS' REGISTRATION				
Membership cards issued:				
Adult	62,267		62,232	
Boys and Girls	27,454	89,721	25,477	87,709
Total Registered Borrowers:				
Adult	182,866		189,515	
Boys and Girls	61,404	244,270	63,070	252,585
BINDING AND BOOK REPAIRS				
Books repaired		9,150		11,976
Books bound		7,490		6,880
BOOK PROCESSING				
Non-fiction titles catalogued				
(total new and added titles)		9,164		8,871
Volumes finished:				
Adult	70,640		66,842	
Boys and Girls	33,626	104,266	36,634	103,476

T.P.L. publications

A selection of booklets, catalogues and flyers designed by the Display Department for various services of the Toronto Public Libraries.



use of materials during the year

	HOME CIRCULATION		**REFERENCE QUESTIONS
	1971	1970	
Deer Park	446,703	428,761	54,283
George H. Locke	422,342	436,689	26,650
Forest Hill	270,719	270,764	16,953
City Hall	255,739	261,788	27,237
Bloor & Gladstone	219,050	224,213	35,736
Parkdale	214,761	211,583	18,764
Yorkville	199,604	202,842	13,199
Runnymede	183,381	177,189	13,913
Beaches	176,773	192,802	14,510
St. Clements	162,702	168,407	7,400
Danforth	143,628	137,120	13,564
Earlscourt	130,586	143,180	19,312
Wychwood	125,907	122,390	8,109
High Park	114,875	121,832	9,881
Parliament	110,476	107,987	8,162
Eastern	110,367	110,263	8,779
Annette	105,264	110,230	8,476
C. R. Sanderson	98,766	95,831	12,756
Gerrard	96,455	92,927	5,732
Riverdale	79,305	82,032	3,508
Palmerston	59,950		12,430
*Hospitals	59,533	46,630	
Boys and Girls House	42,829	51,186	5,589
Jones	30,472	30,847	4,258
Swansea	15,358	16,999	1,630
Travelling	13,969	15,278	
Learning Resources Centre			7,468
	3,889,514	3,859,770	358,299
Pictures	14,201	16,064	
Records	12,418	1,942	
* Includes Shut-in Service. ** Includes telephone and desk questions			

summary statement of library holdings

BRANCH BOOK STOCK, DECEMBER 31, 1970	757,773
BOOKS ADDED DURING 1971	116,184
BOOKS WITHDRAWN DURING 1971	87,740
BRANCH BOOK STOCK, 1971	
Annette	26,049
Beaches	29,461
Bloor & Gladstone	45,768
Boys and Girls House	11,812
C.R. Sanderson	26,996
City Hall	34,368
Danforth	30,077
Deer Park	56,817
Earlscourt	29,226
Eastern	27,640
Forest Hill	58,157
George H. Locke	66,527
Gerrard	26,039
High Park	30,180
Jones	11,579
Palmerston	15,935
Parkdale	56,167
Parliament	26,656
Riverdale	25,836
Runnymede	29,264
St. Clements	28,925
Swansea	8,681
Travelling	25,003
Wychwood	26,491
Yorkville	30,073
Hospital for Sick Children	2,490
	786,217
DUPLICATE SERVICE	3,315
VERTICAL FILES	17,104
PERIODICALS	2,450
RECORDS, DISCS, AUDIO TAPES	4,535
FILMS, VIDEO TAPES, SLIDES	530
MICROFORMS	2,247
PICTURES AND PRINTS	91,348

statement of receipts

RECEIPTS

Surplus Brought Forward From 1970	\$	1,648.11
Internal Revenue:		
Fines and Recoveries		89,314.49
Rental Income:		
40 St. Clair Avenue East	\$42,902.20	
Metropolitan Toronto Library Board	60,183.96	
Other	2,632.98	105,719.14
Sale of Publications		12,900.47
Sundry Income		10,314.44
General Legislative Grant		440,201.00
City Levy for Library Maintenance		\$3,602,408.00
		\$4,262,505.65

Toronto – 27th January 1972
Subject to completion of
audit by the City Auditor.

NEWMAN F. MALLON
Secretary-Treasurer

statement of payments

PAYMENTS

General Salaries and Wages	\$2,281,833.76
Cumulative Sick Pay Grants	15,375.00
Group Life Insurance	790.06
Medical and Hospital Plans	49,399.78
Pension Plans	169,940.93
Retirement Allowances	5,927.38
Unemployment Insurance	8,351.86
Vacation Pay	3,641.32
Workmen's Compensation	3,288.82
Bank Charges	4,365.11
Branch and Department Supplies	46,439.01
City Auditor's Fees	4,600.00
Consultants' Fees	6,054.66
Community Service – Program Materials	4,579.71
Publicity, Information	12,294.70
Furniture and Equipment	68,187.56
Insurance	8,919.49
Memberships	1,793.90
Petty Expense	3,612.75
Postage	18,722.63
Printing and Publications	24,110.03
Staff Training	614.85
Stationery	17,003.55
Telephone, Telegraph and Teletype	32,572.96
Transportation and Car Allowances	2,664.21
Travel Expense	6,013.09
Trucking Service	12,412.86
Books, Periodicals, A-V	510,398.95
Book Processing and Book Repair	45,588.33
Book Ordering, Cataloguing	59,519.22
Caretaking	248,537.75
City Hall Branch	132,856.80
Maintenance	227,494.85
Rent	91,051.85
Realty Taxes	21,428.50
Utilities	57,466.48
	\$4,207,849.71
Excess of Revenue over Expenditures to be Applied Against 1972 Requirements	54,655.94
	\$4,262,505.65



trust funds

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SENATOR JOHN LEWIS MEMORIAL TRUST FUND	
Balance at 1st January 1971	\$ 3,202.35
Net Receipts	57.62
<hr/>	
Balance at 31st December 1971	\$ 3,259.97
<hr/>	
CHARLES R. SANDERSON MEMORIAL TRUST FUND	
Balance at 1st January 1971	\$ 6,973.71
Net Receipts	4,967.45
<hr/>	
Balance at 31st December 1971	\$11,941.25
<hr/>	
CHARLES GRAHAM SANDERSON MEMORIAL TRUST FUND	
Balance at 1st January 1971	\$10,491.71
Net Receipts	4,976.12
<hr/>	
Balance at 31st December 1971	\$15,467.83
<hr/>	
GENERAL ENDOWMENT FUND	
Balance at 1st January 1971	\$ 4,856.79
Net Receipts	61.26
<hr/>	
Balance at 31st December 1971	\$ 4,918.05
<hr/>	

staff directory

PUBLIC SERVICES

HEAD Marguerite Bagshaw
ADULT SERVICES Catharine Toles
BOYS AND GIRLS SERVICES Margaret Johnston
YOUNG PEOPLES SERVICES Constance Sharp
TRAVELLING LIBRARIES Felicity Ludlow
OSBORNE COLLECTION Judith St. John
COMMUNITY SERVICES Douglas Stewart
COMMUNICATION ARTS Louis Topper
DISPLAY DEPARTMENT Robert Griesdale

TECHNICAL SERVICES

HEAD Newman Mallon
ACQUISITIONS Freda Page
BOOK PROCESSING Agnes Perrault
REGISTRATION Hope Wells

ADMINISTRATIVE OFFICES

BUSINESS OFFICE Head, Hedley Rutter
PERSONNEL Catherine M. Arnold
BUILDINGS AND GROUNDS Lewis A. Belmore
PURCHASING Frank Rowen

DISTRICT LIBRARIES

Midtown

BLOOR AND GLADSTONE Head, Malva Kannins
Boys and Girls, Carolyn Whiteside

Central

DEER PARK Head, Jean Fowler
Boys and Girls, Catherine Shakura

Northern

FOREST HILL Head, Elizabeth Morwick
Boys and Girls, Ann Fisher

Western

PARKDALE Head, Alice Kane
Boys and Girls, Mona King

BRANCHES AND LIBRARIAN-IN-CHARGE

ANNETTE Sandra McCallum
BEACHES Susan Beynon
BOYS AND GIRLS HOUSE Marian Cooke
CHARLES R. SANDERSON Mary Freeman
CITY HALL Marion Main
DANFORTH Maria Czerniakowski
EARLSCOURT Nancy Byers
EASTERN Helen Cram
GEORGE H. LOCKE Helen McNeil
GERRARD Catherine Cain
HIGH PARK Phyllis Burke
JONES AVENUE Eva Martin
PALMERSTON Elinor Kelly
PARLIAMENT STREET Ruth Osler
RIVERDALE Margaret Swartz
RUNNYMEDE Deanna Stankevich
ST. CLEMENTS Rosemary Sheppard
SWANSEA Rosabelle Boateng
WYCHWOOD Beverly Sandover-Sly
YORKVILLE Trudie Town

locations and hours

ADMINISTRATIVE HEADQUARTERS AND BRANCHES

See back cover

LEARNING RESOURCES CENTRE

666 Eglinton Ave. W. Open Mon., Tues., Thurs., Fri., 10 a.m. to 8:30 p.m.; Wed. and Sat., 9 a.m. to 5 p.m.

PARLIAMENT STREET LIBRARY HOUSE

265 Gerrard St. E. Mon. to Fri., 9:30 a.m. to 12 noon; 1 to 6 p.m.; 7 to 10 p.m. Sat. by special request.

SPACED-OUT LIBRARY

566 Palmerston Ave., Thurs. and Fri.: 2 to 9 p.m.; Sat., 9 a.m. to 5 p.m.

HOSPITAL LIBRARIES

HOSPITAL FOR SICK CHILDREN –University Avenue. Library open and wards visited on Tues. and Thurs. afternoons.

CLARKE INSTITUTE OF PSYCHIATRY – 250 College Street. Wards visited Thurs. afternoons.

HILLCREST CONVALESCENT HOSPITAL – 47 Austin Terrace. Wards visited Tues. afternoons.

LYNDHURST LODGE –153 Lyndhurst Avenue. Wards visited on Tues. afternoons.

QUEEN ELIZABETH HOSPITAL –130 Dunn Avenue. Library open and wards visited on Mon., Wed., and Thurs.

RIVERDALE HOSPITAL – St. Matthews Road. Library open and wards visited on Mon., Wed., and Fri.

RUNNYMEDE HOSPITAL – 274 St. John's Road. Library open and wards visited on Fri.

BELLWOODS PARK HOUSE –300 Shaw Street. Visits made Tues. afternoons.

SHUT-IN SERVICE

Regular visits every three weeks to those shut-in at home by age or illness. To apply, please write Travelling Branch, Toronto Public Libraries, 162 Queens Quay East, or telephone 964-9151, Ext. 23

TRAVELLING LIBRARIES

Deposit libraries are provided in the following Homes for the Aged: Arthur and Isabel Meighen Lodge; Belmont House; Church Home for the Aged; Eventide Men's Home; Fudger House; Ina Grafton Gage United Church Home; Julia Greenshields Home; Lambert Lodge; Strachan House; Hilltop Acres; St. Anne's Tower; Laughlen Lodge.

Also in: Clifton House for Boys; Humewood House; Juvenile Court Observation Home; Mount Sinai Hospital; Princess Margaret Hospital (Ontario Cancer Institute); Timothy Eaton Memorial Church Leisure Time Club; House of the Good Samaritan; Centennial United Church Golden Age Club; Our Lady of Mercy Hospital; St. Raphael's Nursing Home.

TELEPHONE AND TELEX

964-9151—connecting all Departments, 9 a.m. to 5 p.m., Monday to Friday; Boys and Girls House, Saturday, 9 a.m. to 5 p.m.

For Branch Phone Numbers see Telephone Directory under PUBLIC LIBRARIES. Telex Number 02-2523 connects with the Metropolitan Bibliographic Centre.

All Libraries are closed on statutory holidays.

For summer hours see special notices displayed in all libraries during July and August.

READING IN TORONTO 1971

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ADMINISTRATIVE HEADQUARTERS

11. **TORONTO PUBLIC LIBRARY BUILDING**—40 St. Clair Avenue East. Office of the Chief Librarian, Office of the Assistant Chief Librarian, Business Offices, Personnel Office, Publicity and Publications Office. Hours: Mon. to Fri., 9 a.m. to 5 p.m.
1. **BOYS AND GIRLS HOUSE**—40 St. George Street. Public Services Department Offices. Hours: Mon. to Fri., 9 a.m. to 5 p.m.
25. **LIBRARY SERVICE CENTRE**—162 Queen's Quay East. Acquisitions, Book Processing, Book Repair, Display, Travelling Branch, Purchasing, Shipping, Maintenance. Mon. to Fri., 9 a.m. to 4 p.m.

BRANCH LIBRARIES

1. **BOYS AND GIRLS HOUSE**—40 St. George Street. Osborne and Lillian H. Smith Collections. Boys and Girls Library. Hours: Mon. to Fri., 10 a.m. to 6 p.m. Sat., 9 a.m. to 5 p.m.
2. **CHARLES R. SANDERSON** — 725 Dundas Street at Bathurst. Children and Young People. Open Mon. and Thurs., 1 to 8:30 p.m. Tues., Wed., Fri., 1 to 6 p.m.; Sat. 9 a.m. to 5 p.m.
3. **CITY HALL**—Nathan Phillips Square. Open Mon. to Fri., 8:30 a.m. to 6 p.m.
4. **FOREST HILL**—700 Eglinton Avenue West. Open Mon., Tues., Thurs., Fri., 10 a.m. to 8:30 p.m. Wed. and Sat. 9 a.m. to 5 p.m.
5. **JONES BOYS AND GIRLS** — 118-122 Jones Avenue at Dundas Street East. Open Mon., Tues., Thurs., Fri., 2 to 6 p.m. Sat., 9 a.m. to 5 p.m.
6. **SWANSEA MEMORIAL** — 95 Lavinia Avenue. Open Mon. and Wed., 2 to 5 p.m. and 7 to 8:30 p.m. Fri., 2 to 5 p.m.
8. **BEACHES** — 2161 Queen Street East near Lee. Mon. to Fri., 10 a.m. to 8:30 p.m. Sat., 9 a.m. to 5 p.m.
9. **BLOOR AND GLADSTONE**—1089 Bloor Street West at Gladstone. Mon. to Fri., 10 a.m. to 8:30 p.m. Sat. 9 a.m. to 5 p.m. Sun., 1:30 to 5 p.m.

10. **DANFORTH**—701 Pape Avenue near Danforth. Mon., Tues., Thurs., Fri., 12 noon to 8:30 p.m. Sat., 9 a.m. to 5 p.m. Sun., 1:30 to 5 p.m.
11. **DEER PARK**—40 St. Clair Avenue East near Yonge. Mon. to Fri., 10 a.m. to 8:30 p.m. Sat., 9 a.m. to 5 p.m., Sun., 1:30 to 5 p.m.
14. **GEORGE H. LOCKE MEMORIAL**—3083 Yonge Street at Lawrence. Mon. to Fri., 10 a.m. to 8:30 p.m. Sat., 9 a.m. to 5 p.m.
17. **PARKDALE**—1303 Queen Street West. Mon., Tues., Thurs., Fri., 12 noon to 8:30 p.m. Sat., 9 a.m. to 5 p.m.
23. **YORKVILLE**—22 Yorkville Avenue near Yonge. Mon. to Fri., 8:30 a.m. to 6 p.m. Sat., 9 a.m. to 5 p.m.

The following libraries are open every weekday except Wednesday. Unless otherwise noted, adult hours are: 12 noon to 8:30 p.m. and Saturdays, 9 a.m. to 5 p.m. Children's rooms: 2 to 6 p.m. and Saturdays 9 a.m. to 5 p.m.

7. **ANNETTE STREET**—145 Annette Street facing Medland.
12. **EARLSCOURT**—1625 Dufferin Street near St. Clair.
13. **EASTERN**—137 Main Street near Gerrard.
15. **GERRARD**—1432 Gerrard Street East at Ashdale.
16. **HIGH PARK**—228 Roncesvalles Avenue at Wright.
18. **PARLIAMENT STREET**—406 Parliament Street at Gerrard.
19. **RIVERDALE**—370 Broadview Avenue at Gerrard. Closes Tues. and Fri. at 6 p.m.
20. **RUNNYMEDE**—2178 Bloor Street West at Glendonwynne.
21. **ST. CLEMENTS**—14 St. Clements Avenue at Yonge.
22. **WYCHWOOD**—1431 Bathurst Street near St. Clair.
24. **PALMERSTON**—560 Palmerston Avenue. Mon., Tues., Thurs., Fri., 2 to 6 p.m. Sat. 9 a.m. to 5 p.m.

