

YOUR LIBRARY REPORTS

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**NORTH YORK
PUBLIC LIBRARY**

NORTH YORK PUBLIC LIBRARY

ANNUAL REPORT

1 9 6 3



5126 Yonge Street
Willowdale, Ontario

MAIN LIBRARY	- 5126 YONGE STREET, WILLOWDALE
BATHURST HEIGHTS BRANCH	- 3170 BATHURST STREET, TORONTO 12
DON MILLS BRANCH	- 888 LAWRENCE AVENUE EAST, DON MILLS
DOWNSVIEW BRANCH	- 2793 KEELE STREET, DOWNSVIEW

NORTH YORK PUBLIC LIBRARY

THE LIBRARY BOARD

1 9 6 3

Gordon Risk - Chairman

Mrs. W. W. Allison

Dr. L. W. Bryce

Mrs. F. A. Pryal

Councillor Gordon Hurlburt

F O R W A R D

The North York Public Library Board is pleased to report the rapid increase in growth of the library system for 1963. This is very rewarding and confirms our belief for the need for the expansion program which we presently have under way.

At the beginning of 1963, one of our main problems was to find a Chief Librarian. We have been very fortunate in obtaining Mr. John E. Dutton, who has stepped in and taken over the reins so capably.

Our thanks to Don Mills Librarian, Mr. Reginald A. Rawkins, who not only supervised his own branch so efficiently, but also carried on as Acting Chief Librarian for the first half of the year.

I would like to express my personal thanks to the other Board members for the assistance they gave me. Without their past experience and help I am sure we could not have accomplished so much this year. On their behalf I would like to express our appreciation to all members of the library system for the fine work they have done and their co-operation with the Board during 1963.

We accomplished some of the things we started, but there is still much to be completed. The addition in Don Mills is well under way -- we expect to start Downsview addition this spring -- the Zion School site purchased for our future north east regional library has now been finalized -- our first rental library will be open soon in the north west section of the Township -- negotiations are under way in the Bathurst-Sheppard area for one neighbourhood branch and we have been assured of obtaining Township property at Keele and Lawrence for another. One bookmobile replacement is on order and, if we are to keep up with the population explosion of North York, we should have another one this year.

I would like to thank the Reeve and Council for their very co-operative attitude in enabling us to do these things in 1963. I am sure they will help us complete the program for 1964 and continue the tradition of fine library services and facilities of which North York should be justifiably proud.

Gordon Risk,
Chairman,
North York Public Library Board.

Mr. Chairman and Members of the
North York Public Library Board

I am sure anyone who reads the record of achievement of the North York Public Library system will experience the same thrill that I experienced when I first read the reports of the divisions. In a few short years this library has grown from a small collection in temporary quarters to a bustling system which through four buildings and four bookmobiles spreads into the farthest corners of this exploding township. Not content with a book service, the system now is developing a film, record, exhibition and discussion group program that is the equal of any in Canada and establishes the library in its rightful place as a major participant in the cultural, educational and recreational life of North York.

Coupled with all this, the Board's far-sighted policy of regional library development has been justified by these results. Indeed this system can be proud of the fact that it has been a leader in Canada in this type of development. Other libraries in Metropolitan Toronto and across Canada are following this lead.

In contemplating the achievements of the system there is no need to be lulled into a false sense of well being. Many pressures have been exerted which will require action in the future. With plans already in progress to complete two of the regional branches, we can see the completion of the first phase of development. With the tremendous growth in population, it is apparent that more branches of both neighborhood and regional size will be required shortly. The bookmobile service is doing a major job in supplying books to new areas, but there is a limit to the service that four units can give and this limit has been reached.

The Gladys Allison Building in Willowdale is becoming badly overcrowded as it supplies regional service to the community and certain central or headquarters services to the system generally. In this age of change, with its emphasis on education, coupled with Canada's coming of cultural age, the demands placed on library facilities appear at this point to be insatiable.

I would like to interject at this point one personal note. Coming new to the library in mid 1963, I would like to express my sincere thanks to all members of the staff and the Board for the welcome I have been given and the unstinting co-operation as I have gone about learning of the operation of this library. On all levels it has been a fine spirit and a most rewarding experience. A special word of thanks is due to Mr. R. A. Rawkins who did such a fine job as acting Chief and so cheerfully acted as guide to me on my arrival.

John E. Dutton,
Chief Librarian.

ADULT SERVICES DIVISION

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Some very interesting and gratifying developments took place in the adult collection of the Main Library. The study table areas were coordinated into one group on the north side of the building which created room for specialization in the literature and biography section. Reference and circulating materials in these fields were brought together and an extensive analytical index provided which has resulted in a very busy center which is of particular benefit to students of English Literature.

An historical micro-film collection has been started with the purchase of over thirty years of back numbers of North York newspapers and early York County and Township nineteenth century Registry records. A micro-film reader is now available for public use. Other reference services included the compilation of bibliographies for groups such as the Metropolitan Educational Television Association (META) and greatly increased quantities of photocopying. The benefits of this service are twofold: it satisfies a reference request quickly and efficiently, and greatly lengthens the life of the reference books, in particular encyclopedias.



"Teen Time -- Study Time"

"Garden Court -- Main Library"



Services through additional media followed the usual pattern, but were stepped up once again to meet continually increasing demands. Popularity of the Saturday film programs resulted in evening programs that have attracted many more people. Librarians made interesting contacts out in the community when fulfilling requests for talks to groups. Similarly, the regular program of school visits provides valuable contacts between librarians and teachers, as well as students, to the mutual benefit of all. The fact that 15,000 recordings were circulated is impressive enough to attest to the value and popularity of that important aspect of our services.

Our display facilities were used to advantage with major displays each month in the foyer as well as minor displays inside the library. Perhaps the most interesting of the major displays was 'Antique Cook Books' which was loaned by Mrs. Roy Abrahamson of Don Mills. Travelling book exhibits were also utilized to increase interest in our own collection.

Our statistics indicate that the public is well aware of our efforts to meet their increasing demands and to keep our program alive and interesting. We feel that we have handled the year to our mutual satisfaction.

Patricia W. Hart,
Head of Adult Services.

CHILDREN'S DIVISION

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North York Public Library services for children in Willowdale were expanded in 1963 and over one-quarter of a million children's books were circulated. The juvenile collection of 25,000 books has been improved both through acquisition and weeding. In addition, the Vertical File was developed and indexed more fully for greater usefulness. One of the most interesting groups added to the juvenile collection was the Canadian books which were highlighted during 'Young Canada's Book Week'.

Other services to the children included class visits, story hours and films. Class visits are made by Elementary and Nursery schools and the children are given stories, films or guidance in using the library, according to their age and needs. Story hours are held on Saturdays and are regular year-around events. Film programs were held monthly in the spring and twice monthly in the fall. During the Easter vacation daily programs featured alternately films and a puppet play.

Special event of the year was 'Young Canada's Book Week' with the theme "les Voyageurs". A special program of films was presented and the new Canadian collection of books was displayed. An exhibit loaned by the Marine Museum included two scale models of a Bateau and an Indian Freight Canoe, French trade items and old guns. Book lists were distributed. This combination appealed to the children very much.

"A boy's best friend ----!"



Other promotion during the year included displays and exhibits in the foyer. Staff members with a talent in this field created many conversation pieces as well as featuring hobby displays of classes or individuals. We were touched when the three-four grade Opportunity class of Edithvale School, who paid us a visit, made us a very large and handsome Memorial wreath for Armistice Day.

The pamphlet "What Do You Know" which describes our library arrangement, and three former book lists, were reprinted and we also prepared a new list for the Ontario Federation of Home and School Associations entitled "More Books to Grow On". This list is a reading ladder of one hundred and fifty books. The books themselves were featured at the book table at the Royal York Hotel during the Ontario Educational Association Convention in April.

Contacts with other organizations resulted in increased co-operation and interest. At the request of the North York Board of Education, consultations were held with Inspectors, Curriculum Committees, Reading Co-ordinators and the Special Education Department. Miss Constance Anderson, North York Elementary School Libraries Supervisor, again co-operated with us in 'Young Canada's Book Week' by soliciting book reviews, comments and essays as school projects, the best of which will be published. Our staff worked with television and magazine writers, C.B.C. Educational Planners and Educational Publishers in an advisory capacity and has prepared many subject graded bibliographies for the Metropolitan Educational Television Association (META). Children's librarians assisted a number of teacher-librarian and Normal School students with assignments for courses in children's reading and spoke to groups of parents when requested.

Nancy Knight,
Head of Children's Services.

TECHNICAL SERVICES DIVISION

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As the library system in North York expands, the work load in the Technical Services Division grows as well, but figures show only the growing volume of new titles and volumes catalogued. Since fewer books were bought in 1963 than in previous years, the Technical Services Division concentrated on tasks carried over from previous years.

RE-CATALOGUING

Good progress has been made in children's books and in classes 100 - 700 (inclusive) all books have been re-catalogued. Re-cataloguing is a slow process and while some short cuts were taken during 1963 there is a limit beyond which greater progress cannot be achieved. Most of the adult books originally prepared for Don Mills and Bathurst Heights, which were put into circulation on bookmobiles without being re-catalogued, have now been processed.

DONATIONS

Satisfactory progress has been made in cataloguing the large quantities of donated books. A considerable number of Canadian items remain outstanding because of the time-consuming, more complex treatment required.

WITHDRAWALS

The number of books being withdrawn is growing steadily, taking more time than in previous years.

FOREIGN COLLECTION

The foreign collection is growing, Hungarian and Polish titles having been added in 1963. A considerable number of Dutch books were donated and most of these have been catalogued.

METROPOLITAN BIBLIOGRAPHIC CENTRE

For each non-fiction title added to the library, we have been sending a card to the Metropolitan Bibliographic Centre since February 1, 1963. Each card bears branch information and tracings.

INDEX CARDS

During 1963 different ways of preparing cards for specific collections were tried. Technical Services began printing extra cards for individual plays, play collections, short stories and collected biographies for all branches. Some branches felt that the files were growing too rapidly and that more information should be added to existing cards under author or subject. In June, 1963, it was decided that Technical Services would continue to supply Willowdale and Don Mills with the extra cards for collected plays and collective biography but would discontinue the cards for Bathurst Heights and Downsview.

RECORDINGS

956 music records have been catalogued.

BINDERY

8,177 books were sent to the bindery in 1963.

MULTILITH

The volume of printing continues to grow in this department.

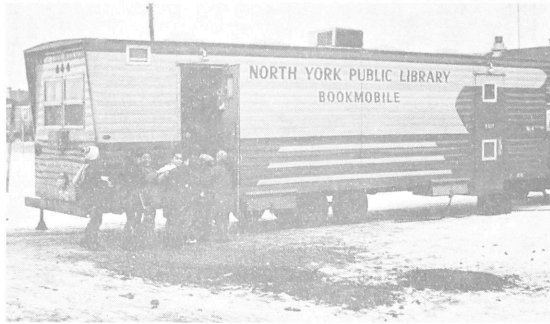
STAFF MANUAL

While all aspects of our work have not been covered, additions have been made to the staff manual.

Ruth L. Kraulis,
Head, Technical Services Division.

BOOKMOBILE

DIVISION



EXTENSION OF BOOKMOBILE SERVICE

Throughout the year surveys have been made to determine library service potential in fast-growing north-western and north-eastern areas of the township. Locations of new schools, available hydro facilities, parking and traffic suitability, accessibility of shopping centres, distances to other centres of library service, have all been studied and recorded in charting the extent of the need for new and mobile library service and in selecting the sites which will best serve residential community needs. In many developed or partly developed areas of the Township, shifts in focal community centres or potential centres have been noted as a result of high-rise apartment zoning and shopping relocations in large central plaza developments. As the township map fills in, many new regions with some form of community shape are beginning to emerge. Potential neighbourhood branch libraries are developing, and in the meantime bookmobile service is attempting to consolidate haphazard locations on schools and streets (the only places for initial service) into longer and more regionally central stops.

The pressure for new library service continues to increase every year both from schools and residential areas at a rate far exceeding the capacities of an already crowded bookmobile timetable. Limited expansion of service into new areas is now planned and several major new residential centres already scheduled for spring bookmobile service are (in the west zone) York-Town Estates, Greenwin Gardens and Spenvally School neighbourhood; (central) Bathurst Village, Silverhills Estates and Bayview Estates; and (in the east zone) Appian School community and Don Valley Village.

REGIONAL LIBRARY ZONE PLANNING

Surveys were made in 1963 to determine the benefits and problems inherent in the zoning of bookmobiles around regional branch libraries. While it was felt that improved community oriented library service would result from a joint branch and bookmobile extension library service, the technical complications in regional card cataloguing and book storage would pose a considerable problem. Bookmobile timetables were drawn up with proposals for the use of bookmobile bookstock and professional and clerical staff in the regional organization of bookmobiles.

NEW ROLLING STOCK

Specifications and designs were drawn up in 1963 and orders were placed for the following new items of rolling stock equipment:

- (i) One 34' Semi-trailer with drop-frame and furniture van styling with interior build with end located public desks and heated by propane.
- (ii) One eight-cylinder tilt-cab towing unit with full air brakes and fifth wheel hitch.

BOOK DEPOSITORY SERVICE

Book deposits were made in 1963 to a dozen Nursery, Separate and Private schools as well as hospitals. Deposits were issued on cards to kindergarten teachers requiring special easy reading titles and to grade teachers requiring special project material.

CIRCULATION

The rapidity of population growth in the new, often relatively isolated areas of the township has kept bookmobile circulation figures close to the figures before branch library development began. Each year more new public and separate schools, with limited school library services, are opened than can be served by bookmobiles. Each of the four bookmobiles continue to circulate over 200,000 books yearly.

PUBLICITY

Handbills have been circulated in many new areas, especially in high density housing areas where the work of the 'Welcome Wagon', Home and School Associations, etc. are less effective in acquainting residents with available public service.

BOOK SELECTION AND READERS GUIDANCE

Professional assistance continued to be made available on all bookmobiles throughout the township whether in selecting accessible material for leisure or study or in drawing upon the resources of the main library. The basic bookmobile collection offers a broad range of fiction and non-fiction in all subjects and interests in the Adult, Teens and Children's reading areas. More variety is being added to the bookmobile collection by increasing purchases of illustrated art and handicraft books, travel archaeological and science pictorials, modern and antique handbooks on architecture and interior decoration - a sampler of the wealth and beauty of modern publishing now available through the public library.

Douglas B. Stewart,
Head of Bookmobile Division.

EXTENSION ACTIVITIES DIVISION

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SUMMARY OF THE YEAR'S ACTIVITIES

GENERAL. The Extension Activities area of the library program continues to operate on a policy of offering its support and facilities to all cultural and educational organizations, whether in terms of art exhibitions, concerts, adult education programs or civic group and club meetings. Extensive public relations contact continues on a personal level with the major city and local papers, radio and television stations, art and music critics and numerous interested patrons of the arts and adult education. North York Library's policy of active library extension work has been carried forward through library sponsored art shows and exhibition openings attended by critics, miscellaneous displays, film showings and Great Books Discussion Groups. Through its personal contacts with other organizations and agencies, the library taps many inaccessible outlets and display materials of a private or restricted nature not usually open to loan. The excellent facilities in terms of space, lighting and decor are known and appreciated by exhibitors and, of course, the many recreational clubs and civic organizations that make the library their community centre.

PUBLICITY. In 1963 weekly activity sheets incorporating all meetings whether private or open to the public, and all displays and film showings at the Main Library and the Branches were circulated on a mailing list of approximately 100 agencies. Library news items appeared regularly in the art exhibition schedules and weekly Toronto calendars of events in the major Toronto dailies. Local suburban newspapers printed programs as they interested their particular areas of the township. Two or three news releases on outstanding events taking place at the library were printed weekly and sent out on the general mailing list. Items culled from these releases appeared in the Toronto press. Several Toronto radio and television stations made regular weekly spot announcements and interviewed artists in library and personalities taking part in library activities. Special coverage in press or radio was secured for events such as Canadian Library Week in which a bookmobile from North York joined vehicles from other parts of Metro for a City Hall reception and parade. Other events covered were Young Canada Book Week activities and displays, the opening of the Children's Room at the Bathurst Heights Branch, special lecture and film programs at the Main Library and its branches. Embossograph posters and handbills were used widely in 1963 to publicize new bookmobile service, outstanding events taking place on library premises such as Jewish Authors' Night, Reading Improvement Courses, Great Books Discussion Groups, Playreading Groups, Concerts, Picture-Exchange Societies, etc.

EXHIBITIONS. Throughout 1963 the front foyer glass cases, the Committee Rooms and the Auditorium were booked continuously over two, three or four week periods for Art and Sculpture shows, display collections at the Main Library, Willowdale. A number of annual society and group art shows were held, but on the whole single artist shows continued to dominate the program, most of which were local amateur art shows. More professionally organized group shows are being prepared for the new year for the display rooms of the Willowdale library and its three branches from the many touring loan shows available to galleries at very low costs. In the latter part of 1963 the three branches began to make use of their exhibition rooms and lobbies. Numerous shows were secured and hung at the branches from among local applicants. A co-ordinated exhibition schedule is now being worked out to make best use of available exhibitions and the library rooms as they are open for exhibition.

GENERAL ACTIVITIES.

Great Books Discussion Groups. These groups continued to meet during 1963, but under the handicap of insufficient group leaders. It is planned to encourage and help organize group leader training sessions to revive the annual continuity of the series.

Reading Improvement Classes. Continued with increasing membership.

Adult and Children's Film Series. Sponsored and arranged by Adult and Children's Divisions, continuing at Main Library twice monthly, at Downsview Branch weekly.

Occasional Programs. Sponsored by Main and Branch libraries, including Play Reading and Discussion Groups, author evenings, special film and lecture evenings.

Non-sponsored Activities. Library meeting rooms at MAIN LIBRARY AND BRANCHES continued to be available (free, or on charge) to charitable, recreational and educational groups and clubs as space was available. Bookings were made by Camera Clubs, Historical Society (North York), Y.M.C.A. groups, Musical Organizations, Horticultural Society (North York), Professional Societies, etc. Almost all groups or clubs using library premises placed their meetings open to the public.

Douglas B. Stewart,
Head of Extension Activities Division.

BATHURST

HEIGHTS

BRANCH



Notable events of the year in the expansion of the library's program were the formation of new discussion groups and the removal of the Children's Department to new quarters.

In the fall, a general meeting was held at which people interested in discussion programs were shown a film on discussion techniques and offered a variety of subjects. As a result, two groups were formed: A play-reading group under the leadership of a local volunteer and a 'Great Ideas' group discussing the topics 'The Great Ideas Today' and 'Philosophy in the Mass Age' under the leadership of the Branch Librarian. These groups meet on alternate Wednesdays in the Reference Room.

Construction of the Auditorium was completed in October and in November the Children's Department moved to its new quarters. This bright, colourful room is very popular with both children and parents and provides a workable combination of children's library and auditorium, the movable furniture making possible a quick conversion from the one to the other. In addition, the peg-board walls allow for an attractive gallery of exhibits and promotion material.

Because of the removal of the Children's Department upstairs, the seating capacity for students has been doubled and there is now room for considerable expansion in the adult book collection. There has been a marked increase in student use of the library in 1963, especially in the Reference Department. Our Vertical File material and "Where to look" indexes are in great demand as supplements to the Reference collection.

The usual children's program was continued with story hours, school visits and special events. Young Canada's Book Week coincided with the opening of our new Children's Room and we used special displays on Canadian Indian themes as well as the fine materials provided by the Canadian Library Association. We also provided a puppet show which 300 children attended in two sittings.

Promotion and display activities included the compilation of an extensive booklist which was compiled by the professional staff members and entitled "Jewish Life in Fiction". It was circulated in the fall and proved very useful to both borrowers and staff.

Major displays during 1963 included sculpture, photography, historical dolls, Canadian book design, Canadian paperbacks, and original paintings in crushed stone. Minor displays highlighted certain topics and promoted books which borrowers otherwise tend to neglect. During Jewish Book Month special displays of new and recent books of Jewish interest proved extremely popular. A reception for the Jewish authors of Toronto was held in December and attracted about one hundred and twenty-five people from the community. Three guest speakers presented different aspects of Jewish writing in Canada, the authors were introduced to the meeting and an informal reception period with refreshments followed. This meeting was sponsored jointly with the Jewish Book Month Committee of Toronto which includes the Jewish Public Library, and contributed significantly to the development of happy co-operative relationships between the library and the Jewish community.

John Marshall,
Branch Librarian,
Bathurst Heights Branch.

DON

MILLS

BRANCH



The year in Don Mills turned out to be even livelier than opening year (1962) with the additional planning and activity involved in the expansion of the library building. The floor space of the library will be doubled on both the main floor and basement levels affording additional open browsing shelves, a reference room for quiet, uninterrupted study, and a greatly enlarged children's department. Book ordering has been stepped up to meet the greater demand that will undoubtedly be created by the expansion. A low-level rampway entrance will be provided for those who are unable to use stairs so that they will be able to attend cultural and educational programs and view the art exhibitions in the basement auditorium.

The auditorium was completed in the fall of the year and was immediately used by local groups such as the Don Mills Chess Club, the Horticultural Society and the Canadian Cancer Society. Our Civic Garden Centre lost their premises in a fire and were particularly grateful that we were able to accommodate them in the partly finished utility room and later in the auditorium.

The children's program included fifty class visits on various grade levels for which three different formats of instruction were developed. The very young group had a brief introductory talk on the library and how it is used followed by an explanation of the arrangement of the books on the shelves and ending with a story. The second group, comprising most of the grades of public school, followed a similar format substituting an introduction to the catalogue for the story hour. The third group, comprising grade six students, were introduced to the Teens collection and given more detailed instruction on the use of the catalogue and a talk on the reference collection. This is followed by a project arranged to give the students practice in using the catalogue. All sessions finished with an exploration of the shelves and the opportunity to become members and take out books.

A major project was undertaken in connection with Young Canada's Book Week. In co-operation with Mallow Road and Norman Ingram schools a combined exhibition of children's art and handicraft was provided for the auditorium for a period of two weeks. The subjects so displayed placed emphasis on literature. Books and book reports incorporated into the display together with models bearing some relationship to the subjects which could be supported by literature. Mr. Ronald Miller, a local photographer, made available to the library a handsome display of photographic studies of children which rounded off the exhibition successfully. The library, in turn, provided displays for Home and School Associations and a librarian to interpret the library program and answer inquiries.

In addition to co-ordinating library activities with schools, the branch librarian served the Metropolitan Educational Television Association (META) by representing the library system at META meetings and presenting the library viewpoint. Service to other groups was given in the form of book talks.

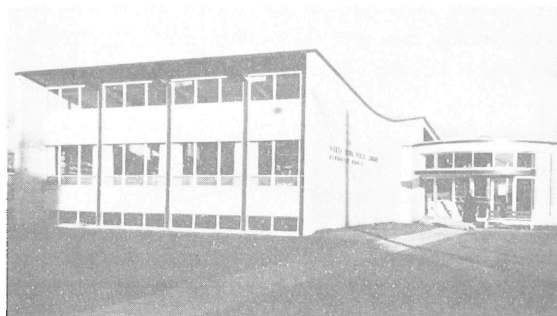
The local press provided the opportunity to review the highlights of our book stock additions during the year and articles were contributed by the librarians. Coming events were noted and additional books were obtained to satisfy the demand created by increased interest in the subjects presented. Two excellent examples of this type of service were the Picasso exhibit and the Play Dylan. Many borrowers requested material both before and after attendance at these events.

The library continued its policy of promoting Canadian material by providing extra copies of the best popular material by Canadian authors. A special display stand has been set aside to display current Canadian books on a continuing basis. To inject new vigor into the project, a booklist 'The Canadian Novel'; a selection of highlights from recent years, was compiled for the library system by branch librarians and edited by the Don Mills staff.

Reginald A. Rawkins,
Branch Librarian,
Don Mills Branch.

DOWNSVIEW

BRANCH



On May 26th, 1963, the Downsview Branch Library was officially opened. Mr. Gordon Risk, Chairman of the Library Board and Richard Stanbury, Q. C. performed the ceremonies, assisted by Mrs. William L. Graff who laid the cornerstone. Leonard W. Brockington, Q. C., was the notable guest speaker and over 200 people attended.

The completion of the basement in the fall provided an auditorium and committee rooms and extension activities were inaugurated. These consisted of Art Exhibitions, displays and meetings. Local artists were invited to hang their work which resulted in twelve exhibits which were very well received.

Displays included those of seasonal and current interest. The outstanding exhibit was a ten foot model of the Douglas Point Nuclear Power Station from the Ontario Hydro Electric Power Commission.

The Adult Education program commenced in November with a program of films twice a month. The Branch Librarian presented an interesting group of films which included 'Klee Wyck', 'Bush Doctor', 'Home Landscaping', 'Grandma Moses' and 'Colour in Clay' - an interesting variety of films with the purpose of determining subject interests in the Downsview area. Discussions followed the film showings and tastes were noted for future planning of film nights for Downsview.

Because of the keen interest in the model of the Nuclear Power Station, a follow-up was made by lining up a speaker from the Ontario Hydro to speak on the entry of Hydro into the Nuclear field. A representative from Trans-Canada Airlines will speak on Supersonic Flight and a model of a jet aircraft will be on display for a month. This gives some indication of the type of programs to be presented in our community.

With our increased facilities, Downsview was in a position to play host to the fall workshop meeting of the Circulation Section of the Ontario Library Association. Colonel C. P. Stacey was guest speaker and the Branch Librarian chaired the meeting. Periodicals, government documents and pamphlets were the topics of discussion for the panel consisting of Professor F. B. Murray, University of Toronto Library School, Mrs. C. Stewart, Reference Librarian, Etobicoke Public Library and Mr. John E. Dutton, Chief Librarian, North York Public Library. Mr. Fred Israel, Chief Librarian, Richmond Hill Public Library, was moderator. Sixty-five librarians from all over Ontario attended.

Basic activities proceeded in the usual manner with adults and children receiving reference and reader's advisory service and school classes receiving instruction in the use of the library. Great numbers of children have enjoyed the regular Saturday afternoon film shows. On many occasions a second showing was necessary to accommodate the overflow. Special performances by the Puppet Theatre were held for the anniversary of the opening of the branch, Canadian Library Week, Young Canada's Book Week and Christmas, with thirteen hundred children attending.

Our policy of providing speakers for groups was continued and on a special occasion, both the Branch Librarian and his assistant spoke to the Home and School Association of the Beverly Heights Junior High School and took part in a panel discussion on reading.

Bohus Derer,
Branch Librarian,
Downsview Branch Library.

	<u>1962</u>	<u>1963</u>	<u>Increase or Decrease</u>	<u>% Increase or Decrease</u>
Number of new titles catalogued		8,603		
Number of added titles catalogued		4,426		
Number of books withdrawn from collection (These already deducted from 1963 figures)		2,263 4,932		
		Adult		
		Juvenile		
Number of books recatalogued		5,908		
<u>USE</u>				
Total books circulated	2,403,326	2,600,594	197,268	8.2
Total records circulated	7,717	14,674	6,957	90.2
Total films circulated	1,712	1,934	222	12.9
Total projectors circulated	859	903	44	5.12
Attendance at film showings	53,615	55,092	1,477	2.8
Number of Reference Questions answered	99,113	103,768	4,655	4.7
Numbers of hours open	2,767½	2,770		
Average circulation per hour	868	939	71	8.2
<u>MEMBERSHIPS</u>				
Adult Members	36,405	39,424	3,019	8.3
Juvenile Members	31,615	36,616	5,001	15.8
Total Memberships in system	68,020	76,040	8,020	11.8

Population of North York as of September 30th, 1963 - 303,577

RECEIPTS AND EXPENDITURES

CURRENT FUNDS

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CURRENT FUNDS ON HAND

January 1st, 1963	5,838.00
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CURRENT FUNDS RECEIVED

Grant from Township of North York	955,000.00		
Grant from Province of Ontario	66,879.00		
Payment of Fines respecting delinquent Books and Music Records	36,528.00		
Rental of Motion Picture Films and Equipment	3,870.00		
Rental of Music Records	3,768.00		
Miscellaneous Items	<u>2,597.00</u>	<u>1,068,642.00</u>	\$1,074,480.00

DEDUCT: -

OPERATING EXPENDITURES

Salaries and Employees' Benefits	640,189.00		
Contribution to Metro Toronto Pension Plan	25,327.00		
Maintenance and Supplies	76,201.00		
Miscellaneous Items	<u>37,104.00</u>	778,821.00	

CURRENT FUNDS USED FOR CAPITAL INVESTMENT

Books, Periodicals and Music Records	96,541.00		
Equipment and Furnishings	<u>22,927.00</u>	119,468.00	

CAPITAL COSTS RETIRED

Debentures, Interest Charges and Exchange	<u>170,009.00</u>	<u>1,068,298.00</u>
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CURRENT FUNDS ON HAND December 31st, 1963	\$ 6,182.00
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