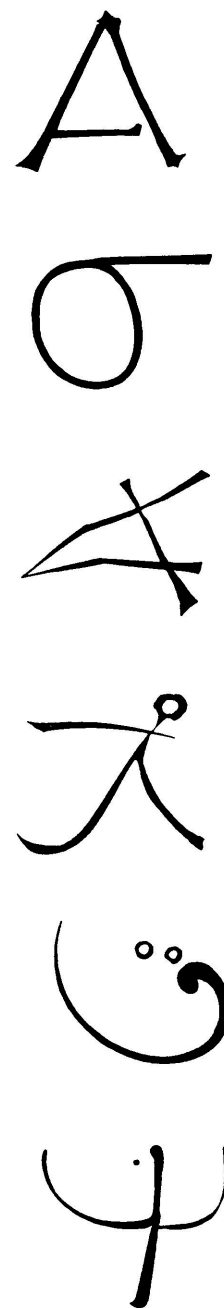
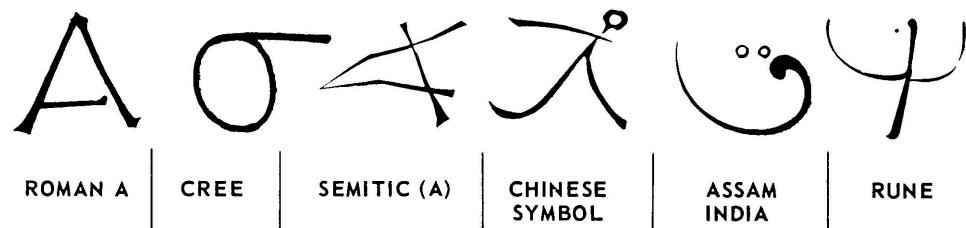


YEAR IN REVIEW  
1969

NORTH YORK  
PUBLIC LIBRARY





READING FROM LEFT TO RIGHT: THE ROMAN (A) AND SIMILAR TO THE SEMITIC (A), IF IT WERE TURNED ON ITS SIDE.

THE SECOND LETTER IS A CREE LETTER DESIGNED BY A CANADIAN MISSIONARY TO THE INDIANS OF WESTERN CANADA, THE ONLY CANADIAN LETTER HERE.

THE THIRD LETTER IS A SEMITIC (A) TURNED ON ITS SIDE RESEMBLING THE ROMAN (A).

THE FOURTH LETTER IS THE CHINESE SYMBOL FOR MAN, A PICTOGRAPH.

THE FIFTH LETTER IS AN (L) FROM THE STATE OF ASSAM, INDIA.

THE SIXTH LETTER IS (W) FOUND IN THE KENSINGTON STONE CALLED A RUNE FROM THE RUNIC ALPHABET OF SCANDINAVIAN COUNTRIES.

**North      York      Public      Library**



NORTH YORK PUBLIC LIBRARY

THE LIBRARY BOARD

1 9 6 9

Mr. Douglas Pettem - Chairman

Mr. Cecil Eustace

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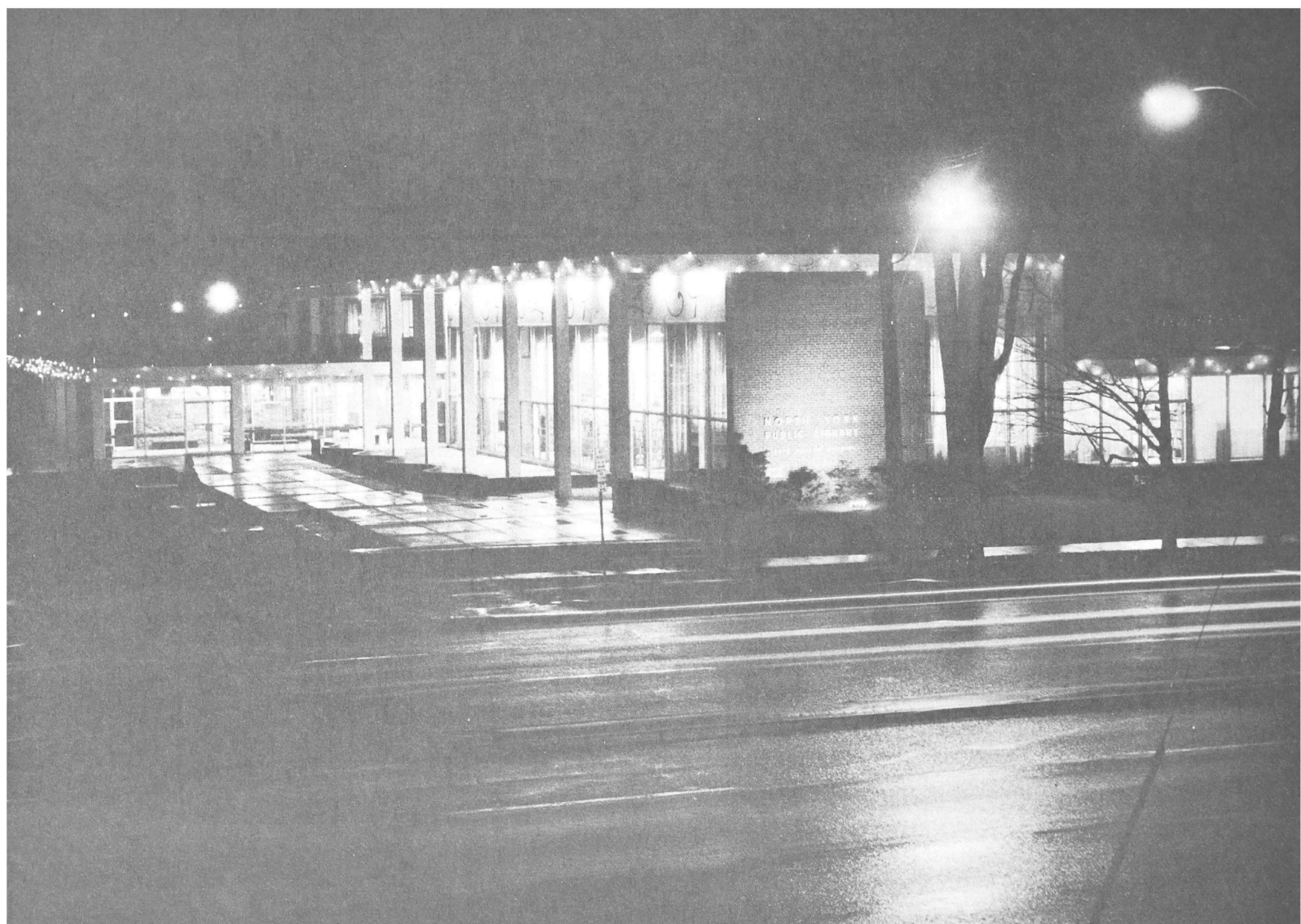
Mr. D. J. Mudie

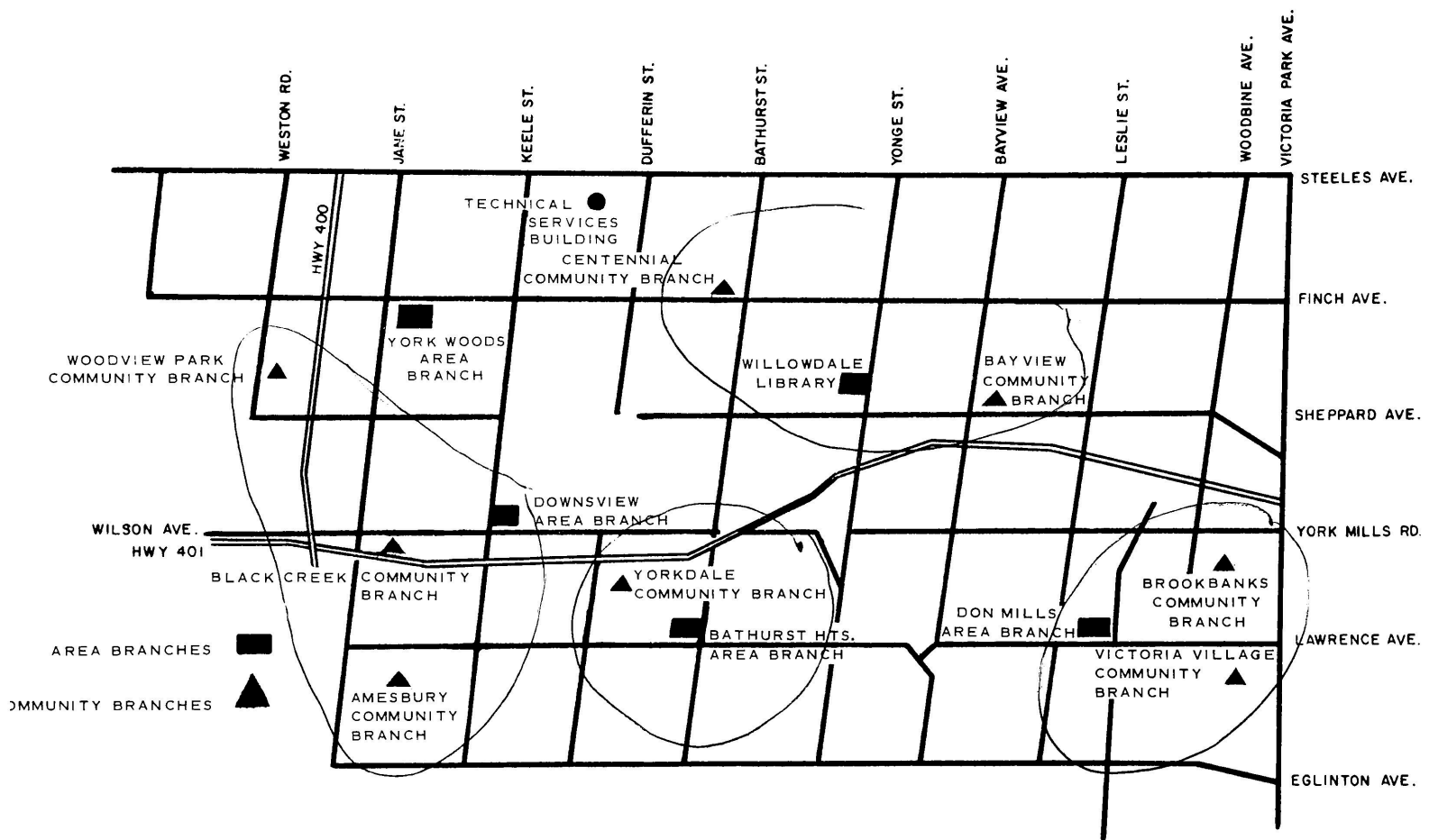
Mrs. J. F. Peacock

Mr. A. R. Pile

Mrs. F. A. Pryal

Alderman John R. Williams





GLADYS ALLISON BUILDING	-	5126	Yonge Street, Willowdale
BATHURST HEIGHTS AREA BRANCH	-	3170	Bathurst Street, Toronto 19
DON MILLS AREA BRANCH	-	888	Lawrence Avenue East, Don Mills
DOWNSVIEW AREA BRANCH	-	2793	Keele Street, Downsview
YORK WOODS AREA BRANCH	-	1785	Finch Avenue West, Downsview
AMESBURY PARK COMMUNITY BRANCH	-	1565	Lawrence Avenue West, Toronto 15
BAYVIEW COMMUNITY BRANCH	-	2901	Bayview Avenue, Willowdale
BLACK CREEK COMMUNITY BRANCH	-	2139	Jane Street, Downsview
BROOKBANKS COMMUNITY BRANCH	-	210	Brookbanks Drive, Don Mills
CENTENNIAL COMMUNITY BRANCH	-	578	Finch Avenue West, Willowdale
VICTORIA VILLAGE COMMUNITY BRANCH	-	184	Sloane Avenue, Toronto 16
WOODVIEW PARK COMMUNITY BRANCH	-	16-18	Bradstock Road, Weston
YORKDALE COMMUNITY BRANCH	-		Yorkdale Shopping Centre, Toronto 19
TECHNICAL SERVICES BUILDING	-	120	Martin Ross Avenue, Downsview

AO4X3YAO4X3YAO4X

1969 was the first period in several years that did not see the opening of a new branch library in North York. This does not, however, imply a year of maintaining the status quo. Service was expanded from present facilities, additional services were added, and, at the same time, the library budget was kept within a reasonable limit. Elsewhere in this report, statistics will show our continued pattern of growth.

Early in the year, the new Technical Services building was completed and occupied, thereby increasing the efficiency of the Technical Services Division, and, at the same time, creating more space for public service at the Willowdale Library. The pressures on the Willowdale Library continued to mount throughout the year, however, and studies are continuing to find ways of increasing space that is urgently required here.

The major project for 1969 was the preparation of the Yorkwoods Area Branch, to be opened on Finch Avenue West early in 1970. This is our largest undertaking to date, and, with the appointment of Mr. Reg Rawkins as Branch Head, the planning has been superbly done; the library will open with

a full range of services including audio-visual services and a fine auditorium. During 1969, as well, plans were formulated and studies carried out for the construction of our sixth, and probably final, area branch in the east end of the Borough; 1970 will see plans in their final stages, and perhaps even construction under way.

Beginnings were made in two new services as a result of studies made in 1968. Service to shut-ins in senior citizens' homes and nursing homes has met with considerable success; and a pilot project in service to business and industry has begun in the Eglinton Avenue East area. From the success of this project, it is apparent that such service is needed and will be expanded.

Notable among the year's developments was the increasing co-operation amongst Area Boards. With the firmer establishment of the Metro Library Board, and their taking over of the Toronto Central Reference Library, a much closer liaison has developed and many co-operative studies and activities undertaken. While under our system the separate areas of Metro continue to maintain their separate identities to provide the unique service required

by these areas, the development of the Metro Library Board has resulted in an increased exchange of ideas, information, and materials. Co-operation with other agencies, such as the Board of Education and the Parks and Recreation Commission, has been outstanding. It has been recognized that each agency has its specific function to perform, but through active co-operation and joint planning, better services are being brought to the public without unnecessary overlapping and unnecessary costs.

Extension activities continue to play a large and growing role in Public Library Services. The Library Board has been particularly concerned about what the function of the public library extension activities in Adult Education may be. From the response that our programs have from the community, however, it is apparent that the library is filling a need in this direction.

At the Canadian Library Association's Annual Conference, one of the meetings dealt with the topic, Is the Public Library Obsolete? This subject as advertised was, of course, a gimmick to attract attention to the meeting; and, while the discuss-

ion concluded that the Public Library would not cease to exist, it was said that it should probably cease to exist in its present form. The meeting, however, was not very clear about what the present form of public library service was. Without undue immodesty, I think it could be said that if the North York Public Library were taken as an example of contemporary library service, the topic of obsolescence need never have arisen. As we enter a new decade, your Library Board continues to be concerned with providing to the citizens the best possible library service in terms of contemporary life. Whatever the shape of this service should be in the future, we are determined that North York will continue to be in the forefront.



Chairman  
North York Public Library Board

Mr. Chairman and Members of the  
North York Public Library Board

ΑΟΑΧΞΨΑΟΑΧΞΨΑΟΑΧ

An Annual Report written at the turn of a decade cannot help but reflect the developments of a decade and, at the same time, look into the coming decade to discern trends.

The 50's marked the beginning of this library system, culminating in the opening of the Gladys Allison Building. As an analogy, it was the pioneer decade in library terms, involving a great deal of effort on the part of dedicated citizens who were later joined by full-time library staff.

The 60's was the building decade in which libraries sprang up across the Borough at a speed that dazzled, especially when one considers the traditional image of a library as being conservative and unhurried. In this decade, we have seen developed the Area Branch/Community Branch structure that was first spoken of in the 50's. Library building began taking over from bookmobiles, those marvelous libraries on wheels that have done and are doing so much to introduce people to contemporary ideas.

The building is meaningless without the accompanying development of service, and it is in 1969

that we see many of the ideas and dreams of previous years begin to materialize. The Canadiana collection begun many years ago reached the proportions of a significant and important collection. As the year closed, this collection was considerably enhanced by the acquisition of a private library of 3 - 4,000 volumes. In an age of speed, it is hard sometimes to accept the slow, plodding approach to reach objectives. Our Canadiana collection is a fine example of the tortoise approach to a library collection.

Our book collection, which began as something virtually beneath contempt, has developed into one of the best in Metro. In the world of information, there is never enough material, but this system's 648,947 volumes represent a broad range of materials and is being recognized now as a significant, although still small, collection. The statistics on circulation and reference inquiries are some indication that part of the public demand is being met. If this weren't so, the statistics would drop. In 1969, significant work was done in building reference collections, identifying needs, evaluating the book stock and beginning the ever-continuing task of building a strong collection. As community needs grow and change, as the level of education rises, as leisure

time is used for cultural and educational pursuits, the library collection will have to be expanded and changed.

As an information centre in the large sense, the library in the past has relied almost entirely on print material. In 1969, this library made a final breakthrough in terms of non-book materials. Although films and records have been a part of our Gladys Allison Library collection for years, other Area Branches did not offer these services. However, in the past year we have bought records for these branches and have launched also into an ambitious program of providing informational 8 mm films in all Area Branches. These materials are forerunners of a variety of new ways of communicating ideas and information. At this stage, we do not foresee the book as being displaced, but there are other methods of communication which we must use to meet the needs of the library's public.

In 1969, we saw further development in several of our community branches of programs designed to meet the specific needs of a community. In areas in which there is a community council, this programming is much easier as the library can ob-

tain information about the community quickly and, at the same time, tell the community of its resources and services. A diary of our community activities is as varied as human experience itself. It is impossible to list all these activities. They vary from the casual but meaningful experience of telling stories to children, singing songs, drawing or moving to music, creating puppets and a puppet play, or discussing books or ideas. These activities add to life some of those ingredients that make for a good life, the type of urban living about which we hear so much today. For adults, there are the film programs, play reading, great books discussions, programs on crafts, courses on investment, art, interior decorating and a variety of other subjects, some informative, some controversial, but all designed to provide the ingredients for a more meaningful life.

1969 has continued this period of building, but from the foregoing you can see that the building has concentrated more on service than on physical structures.

The latter has included the building of our York Woods Area Branch, the completion of the Tech-



nical Services Building, and the planning of new facilities for our Bayview Community Branch. As we gain experience, projects such as these are handled more readily and with less disturbance to the rest of our activity. The devotion of the staff to the development of this library is to be commended and is deeply appreciated by me.

The services of an institution such as a library will always appeal specifically to a certain segment of the population. One of our continuing concerns is that of telling the community what we are and what we can offer. Incredible as it may sound in this mass-media age, the people that may need the services of the library most, often know the least about it. As the North York community loses its dormitory image and reflects more nearly the make-up of a city, this diversity of public is of growing concern. Relationships have been established in terms of income levels and the knowledge of the availability of information. To reach that section of the community that has no knowledge of public libraries and information resources is a major challenge.

During the past year, co-operation with other

Metro Public Libraries, schools, other institutions and community organizations has reached an all-time high. The use of teletype and teleprinter has enabled us to serve our patrons more effectively. Working with other agencies has permitted us to utilize knowledge and expertise of others, and, of course, the reverse is true.

Identifying new service needs has been a continuing process by the Board. The service to shut-ins has now a staff and is slowly swinging into operation, with the industrial and business community being the next area to be surveyed as to service needs.

The information needs of a community of half a million people will not be met with our present services. However, libraries are breaking down parochial barriers so that information is being pooled, and the resources of college, school or public library will be looked upon as community resources available to all. To work out areas of specific concern, develop co-operative service patterns, and utilize modern methods of communication and information storage and retrieval, will be the challenge of the 70's.

Mr. Chairman, may I express to you and to all the members of the Board my appreciation for the advice, direction, counsel, support and, above all else, understanding, in the past year.



Chief Librarian

*A library should be the delivery room for the birth of ideas - a place where history comes to life.*

*Norman Cousins*



The Willowdale Area Branch houses two microfilm readers and one microfilm reader-printer. Issues of newspapers dating back to the mid-nineteenth century are stored on microfilm and made available to the public.

## WILLOWDALE REGION

ΑΟΑΧΩΥΑΟΑΧΩΥΑΟΑΧ

### ADULT SERVICES DIVISION

1969 has been an exciting year for the Adult Services Division. There was a steady increase in public use of the Willowdale library and quite often, at the peak periods, the building was overcrowded. Throughout the year, high school students in class visits continued to receive an introduction to the library's resources. It is gratifying to note that our library is so extensively used.

The task of trying to meet increased demands made it essential to seek greater efficiency. This was achieved by simplifying work procedures, intensive staff training and re-organization of library materials.

At the beginning of the year overflow reference works, bound periodicals and uncatalogued sets of books were moved to the area formerly occupied by Technical Services Division. The additional floor space was also used for processing library materials, for book repairs and for desk space for librarians.

To improve the book collection, a major weeding

operation of outdated and worn-out copies was undertaken. The weeding of the book collection and transfers to Systok were effectively completed in September.

The additional shelving received made it possible to re-organize the materials located in the basement. The Canadiana Collection, government publications, back issues of periodicals, books in other languages and overflow books were brought together for more effective use. Periodicals were transferred to pamphlet boxes for neater and safer storage and retrieval.

Another major project was the compilation of North York periodicals holdings for the Metro Union List of Periodicals. In addition to bibliographies on a large number of topics, two attractive book lists, Lenten Reading and New Teens Titles were compiled by our staff members. The first monthly list of recommended titles and a list of books held in other languages by North York Public Library were prepared and distributed throughout our system.

We continued our efforts to develop the book collection and special collections by acquiring more government publications, Vertical File material, microforms and books in other languages. A microfilm reader-printer was purchased and made available for public use.

The establishment of a separate unit in September for handling system and inter-library loans resulted in more efficient service in the face of constantly increasing volume.

A number of attractive book displays were set up each month by the staff.

Our successful extension activities included programs for teenagers, a Great Books discussion group, a Town Hall meeting, Meet the Authors night, programs on Canadiana, mutual funds, film and film criticism, gift wrapping and play reading.

## BOOKMOBILE SERVICES

Our Bookmobile enjoyed a busy and rewarding year with 17 weekly stops. Story-telling hours and the successful art contest (My Favourite

Monster) were the highlights of bookmobile service during the summer.

## BAYVIEW VILLAGE COMMUNITY BRANCH

Despite its small size, the Bayview library has proved to be very popular with the public. The circulation of books was high. Except for class visits, there were no extension activities.

## CENTENNIAL CENTRE COMMUNITY BRANCH

Numerous class visits to the library were made during the year. The extension activities at the Centennial library included film shows, a puppet show and a school art exhibit. The Hallowe'en party for children was a great success.

Ilmars Strauss  
Head  
Willowdale Region



Story hours for children are one of the many services provided by the Children's Department. Films and puppet shows are also popular.

## CHILDREN'S SERVICES DIVISION

ΑΟΑΧΞΥΑΟΑΧΞΥΑΟΑΧ

Ten years ago, in 1959, North York Public Library moved into its own building in Willowdale. The children's room seemed very large and the children's collection of 7,000 volumes seemed very small, but ten years have wrought many changes. Public appreciation has not changed. Borrowers in 1959, when almost every picture book had been marked out, complimented the city fathers for their foresight in supplying a service for which there was such demand. In 1969, a mother renewing library cards for her five children remarked, "The library is one place where we can really see the wise use of our tax dollars."

Time was when a child would be allowed in a library if his hands were clean and he would be quiet. The changing role of the public library has been highlighted this year. North York's Children's Services have been changing and expanding for ten years with a child-oriented program in which books play a large part. Supporting programs bring the community to the library and the library has begun to move into the community. The concern is for the whole child and his development, not only to recommend books he "ought" to read.

Attention to the pre-school child; helping to answer his what, when, why and where questions; helping him to become aware of the world about him; encouraging him to listen and mature to be ready for his school adventures; opening paths of interest he may wish to follow when he becomes an independent reader -- all these things have been given in 1969 in greater measure than before.

All area and most community branches have provided story hours, film programs, craft hours, puppetry classes, book clubs and interesting displays.

In Willowdale, there were five pre-school story times and one for older children each week. The Saturday programs took place around the year. Mid-week story times in the fall gave opportunity for mothers' discussions.

In the winter season, film programs were sometimes augmented by special speakers with such diversity as "weather", "snakes" and "pioneer lighting". The Meteorological Branch of the

Department of Transport provided a weather display and instructions for making useable weather instruments.

The summer drop-ins for crafts, films and stories were crowded. Story times and book talks were conducted for community groups in and out of the library.

Semi-annual puppet classes have contributed members to the Willowdale Puppeteers, who are developing quite a repertoire.

The Vertical File has been constantly expanded with up-to-date materials, from which up to four pieces represent one book in circulation figures.

Seventy-five hundred pupils have come to Willowdale's children's room with their teachers. Liaison with teachers and school resource centres point up the different natures of the resource centre and the public library, which can supplement each other. The public library's collection provides greater breadth and depth in both recreational and factual materials.

The present Willowdale children's collection of over 60,000 volumes has undergone systematic study for weeding, replacements and newly available books. This work, performed at Willowdale extends to the whole of North York's children's collections.

More intensive in-service training for all staff in the North York libraries who work with children, or adults concerned with them, was undertaken. This training endeavoured to teach the staff to handle children's programs, to get to know the collection, relating it to children's needs. Thus they may be better able to cope with the volume of requests for help which, in 1969 in Willowdale children's room alone, passed the 26,000 mark, representing about one for every ten books circulated.

With strength we enter a new decade.

Nancy Knight  
Head  
Children's Services Division

## COMMUNITY SERVICES DIVISION

AO4X3YAO4X3YAO4X

Library publicity, publications, art exhibits and the initial planning of extension programs are the responsibility of the Extension Services Department of this Division.

Their work has increased tremendously this year because of the greater number of extension programs held by staff in every library.

In addition, some extension programs are developed and carried through by the Division itself. The Town Hall Meetings, co-sponsored with the Social Planning Council, were concerned with the educational issues of today and the future.

In the spring, puppeteers from across the city were brought to the library for a Puppet Festival. Groups from the Toronto Public Libraries, Scarborough Public Library, North York Board of Education, our library and other community agencies or clubs were both participants and spectators for a delightful day's fun.

The Science Film Festival was held once again in

response to demands from laymen interested in new developments in the sciences.

Our series "Women in the Modern Scene" raised both topical and urgent issues, and was so popular that registration had to be curbed. Those who attended have asked for a continuation of the series, and we will probably expand the topic into issues of concern to both women and men.

The maintenance and distribution of non-print materials such as records, films, filmstrips and tapes are the responsibility of the Audio-Visual Department of this Division.

More and more time is spent on film programming with the public and with all library staff. Film circulation has increased dramatically again this year - 26,490 films were used by our patrons.

The record collection is slowly being built up and area branch collections are being catalogued and processed now.



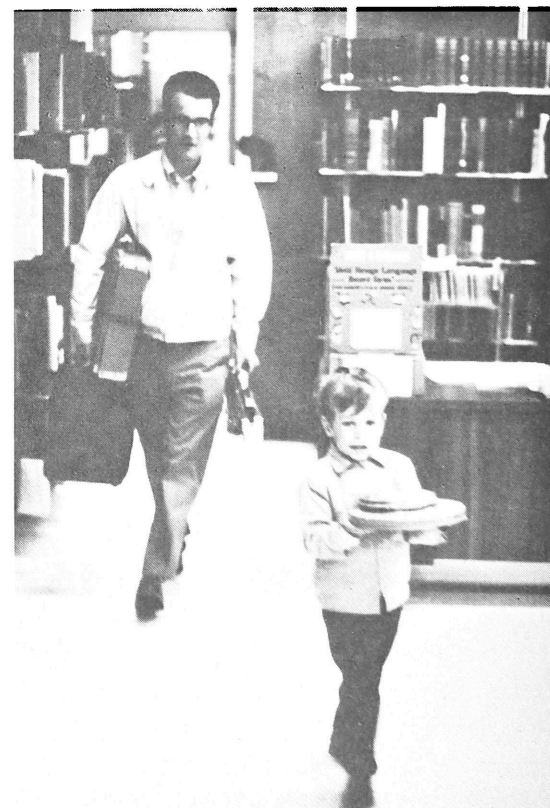
The 8 mm collections for all Area Branches are being processed presently and will be available in the new year.

More equipment has been purchased, which we hope will help meet the demand from our libraries.

The creation of a slide/tape show on the services of the library was the highlight of our staff effort this year. Everyone enjoyed learning how to plan and carry through an audio-visual presentation, and now we have ideas for future shows which we hope to implement next year.

All in all, a busy rewarding year working with all our libraries and with the community.

Laura Murray  
Head  
Community Services Division



Both 16 mm and 8 mm films, as well as filmstrips, are free of charge to patrons. The film Department made over 26,000 bookings during 1969.

## BOOK SELECTION AND ACQUISITION DIVISION

ΑΟΑΧΩΥΑΟΑΧΩΥΑΟΑΧ

1969, like every other year, brought changes to our Department, the most notable one being our move to new spacious quarters at 120 Martin Ross Avenue, Downsview, known as the Technical Services Building for the North York Public Library system. It was none too soon, and it is difficult to imagine how we would have coped with the increased quantities of books purchased in 1969 had we remained at 5126 Yonge Street.

Early in the year, we began to purchase books to stock the new York Woods Area Branch, soon to be opened on Finch Avenue West between Keele and Jane Streets.

Bibliographies of reference books and some subject areas were prepared for ordering. Many visits to local publishers were made by several librarians in our public library system to choose books for York Woods, thus providing a wide variety of serious and recreational reading. Children's books were ordered from basic core and recommended lists prepared by the Children's Department.

In addition, we have tried to keep up with the

purchase of some of the vast number of current books on the market, both Adult and Juvenile. We have acquired also a large number of early Canadian books which will enhance our growing Canadiana Collection.

Included also for purchase were National Bibliographies for our Reference Collection. These are still in process and should be on our Reference shelves early in 1970.

Hundreds of pamphlets for the Vertical File collections have been added. Many new titles of periodicals will appear on the shelves of all area branches for this coming year.

It has been a short and busy year and we hope to fill in some of the gaps in 1970 which, of necessity, were left in 1969.

Prudence Clunie  
Head  
Book Selection and Acquisition

## PLANT DIVISION

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As 1969 was the first complete year of operation since the Plant Department became a Division, and this is the first Annual Report, a brief outline of the history of the department will provide a preface.

The Plant Department started with the appointment of a Superintendent of Building in 1958 to liaise on the construction of the North York Public Library system's first building. This was completed and occupied in the summer of 1959 and named the "Gladys Allison Building". Then followed the Don Mills Area Branch, completed and occupied in the fall of 1961. Bathurst Heights Area Branch was ready for the public in February 1962. Downsview Area Branch was finished and ready also in 1962. These three area branches were planned to be built in two stages, the first stage in each case having a floor area of 10,000 square feet and the second, 20,000 square feet.

1963 was the year of small additions and completion of unfinished areas on these three buildings. At the end of that year, work was started on the final second stage of the Don Mills branch. In September, 1964, the first community branch

was opened in rented premises at Woodview Park Plaza, and the second stage of construction started on the Downsview Area Branch, which was completed and in use by the spring of 1965. Later in the year, work started on the second stage of the Bathurst Heights Area Branch and the Centennial Centre Community Branch. Both these projects were completed and the buildings opened in September, 1966. At the same time, two more community branches were opened, one in the Bayview Village Plaza and the other in the Yorkdale Shopping Centre.

The completion and opening of the Victoria Village Community Branch followed in January, 1967, and the Amesbury Park Community Branch in May, 1967. 1968 saw the completion and opening of two more buildings, the Black Creek Community Branch in May, and the Brookbanks Community Branch in September. At the end of 1968, construction started on a building with a floor area of 12,000 square feet to house the library's ancillary services - Book Selection and Acquisition Division, Technical Services Division, Stores, etc., on Martin Ross Avenue. In early 1969, work started on a new 33,000 square foot area branch located on Finch Avenue West, later named

York Woods Area Branch.

The Martin Ross Avenue building was ready for occupation in February, 1969, and the Plant Division had the interesting project of moving the new occupants lock, stock and barrel, or more appropriately, books, shelves and furniture, into the new building, which is mostly open area with some closed sections. These provide offices for the division heads, a staff lounge and kitchen, Stores, the printing room, Receiving, and various small offices.

In the open areas, an interesting innovation brought outlets and telephones to the desks without cords all over the floor. Provision was made in the ceilings for these services, and power poles (more commonly called "johnny poles") were used to bring the connections down to the desks. Later, if there is a need for re-arranging the desks, the poles may be moved with them, keeping the floor free from obstruction.

Following the move, a program of remodelling some of the areas just vacated was begun. Pro-

vision was made for a staff meeting room and three offices to provide more convenient accommodation for the Reference Co-ordinator, her secretary and the Art and Display person. This allowed more space on the Administration floor where further changes improved office communications and made better use of space (which means squeezing a few more in).

At the Downsview Area Branch, partitions were erected and an office built to provide separate space for the Children's Section. Another satisfactorily concluded project was the installation of an air-conditioning system in the Amesbury Park Branch (the last of the library buildings not previously blessed), and the staff and patrons there enjoyed a comfortable summer.

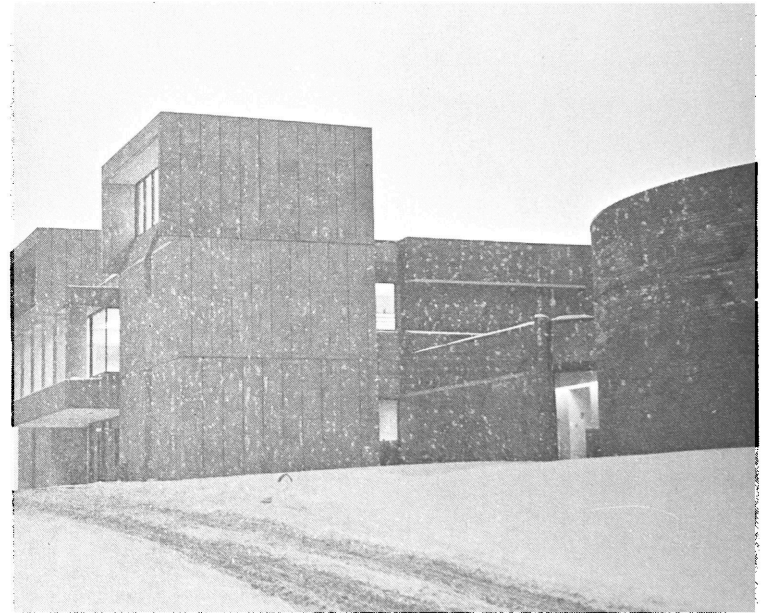
There were many smaller projects: providing office partitions, store rooms, etc. for various branches, plus the usual painting and renovating and, of course, the regular program of Preventative Maintenance. It proved to be a good year where the "stitch in time" approach certainly "saved more than nine". It is realized now, however, that the system has reached a stage where

the number and size of buildings and equipment require an appraisal of Plant Division needs for the future. This is presently under study.

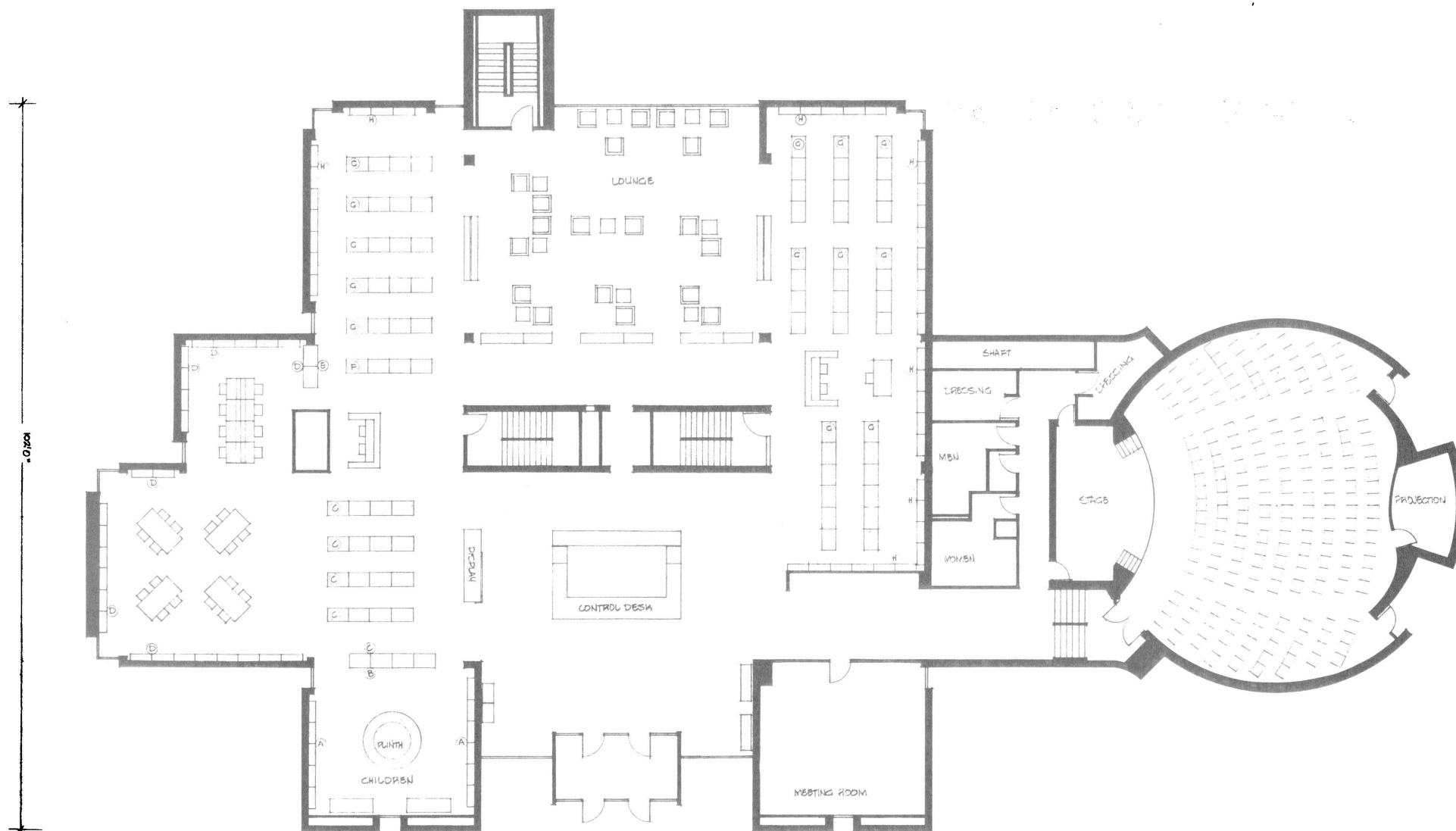
The construction of the new York Woods Area Branch should have been completed before the end of 1969, but due, mainly, to the strike in the construction trades will not be ready until the New Year. So, with preparations for the early occupancy of this building, the Plant Division looks forward to the start of another decade of development for the North York Public Library System.

Aims for 1970: to re-organize, plan and prepare for the continued care and maintenance of the products of the last decade and to be ready to deal with what the future may bring. If the next ten years equal the last, it will be an interesting and busy decade.

Edward Jay  
Head  
Plant Division



The York Woods Area Branch, still under construction at the end of 1969, is expected to open officially in early March, 1970. It is located at 1785 Finch Avenue West.



The Main Floor plan of the York Woods Area Branch shows the main service areas and the theatre. The Basement and Second Floor (not shown) are devoted to offices, and Reference and Audio-Visual, respectively.

## TECHNICAL SERVICES DIVISION

ΑΟΑΧΩΥΑΟΑΧΩΥΑΟΑΧ

1969 has been a busy and eventful year for the Technical Services Division. The most important event was the move to the new Technical Services Building in February. We appreciate greatly the space and the much-improved working conditions.

There were changes made in some aspects of our work to get us more in line with the Library of Congress' current practices, to speed up work, and also to make the potential use of MARC tapes more profitable and with as few changes as possible, should at some future date automated processes be considered. A thorough updating was done on all subject headings used throughout the system to keep up with current terminology and practices. The classification was switched with very few exceptions to the 17th edition Dewey, even in cases where difficulties arose due to the fact that classification numbers used in the 16th ed. Dewey were assigned to different subjects in the 17th edition. New Anglo-American rules are used for descriptive cataloguing and as far as possible for entries. Most of the processes in the Technical Services have been described and flow charts made for the staff manual.

A very welcome addition to the Technical Services equipment was the A. B. Dick's 675 electrostatic copier. This copier enables us to make multilith stencils directly from the Library of Congress proof sheets. Another application saving much time is the quick production of temporary slips for our files.

Processes were worked out for forming SYSTOK, i.e. the Systems Stock Collection. Books which had outlived their usefulness in one area were withdrawn and transferred to SYSTOK for use in another area for existing or new branches to fill in gaps permanently or temporarily. A travelling set of catalogue cards and a shelf list were prepared for each volume by means of xeroxing the book card, which in our case contains full cataloguing information. So far, 5,259 volumes have been prepared for SYSTOK.

An additional duty for Technical Services, since the move to the new quarters, is the answering of Teleprinter inquiries for books within the system.

The training program for branch clericals in Tech-

nical Services was continued in 1969, and has helped to achieve good understanding and co-operation between the branches and Technical Services.

In March, work was started on preparing books for the new York Woods Area Branch. 23,865 volumes have been catalogued and processed so far.

Altogether 26,635 titles were catalogued, including 1,402 foreign language titles. Of the total 13,278 were new titles to the system, 3,536 completely reclassified and recatalogued titles (for volumes added in 1969, no recataloguing was done of old books) and 9,821 were added titles (new form). 104,767 volumes were processed. 49,454 were withdrawn from the library system. The total collection of books in the North York Public Library System as of December 31, 1969, is 654,206, including SYSTOK.

1,231 music records were catalogued and processed, 273 were withdrawn. The total music record collection in the Willowdale Area Branch is now 5,405. Work was started on cataloguing and

processing music records also for the other area branches.

12,396 volumes were sent to the bindery, including periodicals and paperbacks for econobinding (permabinding).

Ruth L. Kraulis  
Head  
Technical Services

*By space, the universe embraces  
me and swallows me up like an  
atom; by thought, I embrace the  
universe.*

*Pasal*



## REFERENCE AND RESEARCH DIVISION

ΑΟ 4X 3Y ΑΟ 4X 3Y ΑΟ 4X

The 1969 operation of the Division has been one of consolidating existing resources and services, rather than initiating any new developments.

The long-term plan to survey reference holdings of all area branches in all subject areas, and to follow this up with book purchases to round out and deepen the collection, has been continued. The survey of the 600's (Technology) is complete and orders have gone to the Book Selection and Acquisition Division. The 100's survey (Philosophy and Related Disciplines) is finished and orders will go in early in 1970. A survey of the 900's (General Geography, History, etc.) is being undertaken now.

The first step in developing the nucleus of a Reference Centre collection was made possible by a special 1969 allocation for this purpose. National Bibliographies of Australia, Britain (British National Bibliography and British Museum Catalogue), France and the United States were purchased and are being received presently.

A basic reference list for area branches was com-

pleted, and an attempt will be made to keep it up to date. The basic reference list for community branches was prepared in 1967.

Branch meetings to discuss reference problems and projects are held monthly - one month a meeting of Branch Heads and the Reference Co-ordinator in Willowdale and the next month a visit to each area branch by the Co-ordinator to discuss individual branch problems or developments with branch head and staff.

Staff training by the Co-ordinator has been largely limited to orientation of new professional and sub-professional staff during 1969. Each area branch is carrying on its own staff-training program. The staff meeting room with blackboard and screen opened in September in the Willowdale building and is proving most useful for training sessions on a system basis and for other staff meetings.

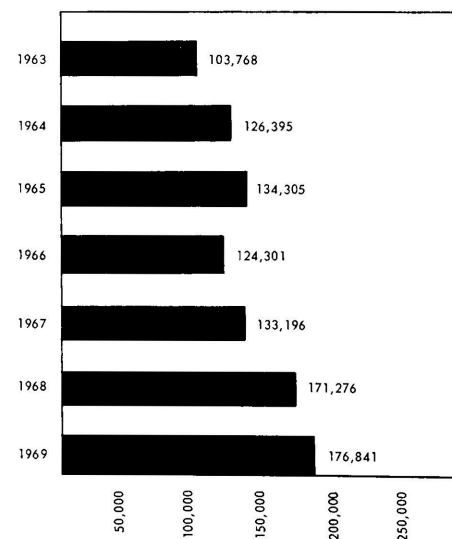
Reference co-operation in the Metropolitan Toronto region has been greatly aided by Metro-wide committees - specifically, in the setting up of a Metropolitan Toronto interloan system with tele-

printer hook-up among the five boroughs, Toronto City and the Metro Central Library, combined with a daily Metro delivery and pick-up. Increased use of existing collections has been obvious in the rapidly growing exchange of materials - both book and film. In addition to other special committees, a Metropolitan Toronto Reference Committee has been set up to investigate the possibility of an index or list of special resources in Metropolitan Toronto public libraries and the feasibility of a Metropolitan reference pool of expensive and/or seldom-used materials.

From a reference point of view, the highlight of the year was a North York Library Board Seminar on Information Services, held in March and attended by members of the Library Board, the Chief Librarian and senior staff. Papers were presented by staff on: General Information Services, Library Service to Industry, The Library and the Community, and Out-reach Services, outlining problems and possible developments within the next five years. Discussion was free and enlightening. One result of the seminar has been a proposal to survey, early in 1970, North York business needs for special services with a view

to providing additional services to the business and professional community.

Dorothy B. Chatwin  
Co-ordinator of Reference and Research



The present system of keeping Information Services statistics, that is, the total number of reference questions asked of staff, began in 1963.

## BATHURST HEIGHTS REGION

ΑΟΑΧΩΥΑΟΑΧΩΥΑΟΑΧ

The Bathurst Heights Area has two branches. These are the Bathurst Heights Branch on Bathurst Street just north of Lawrence Avenue, which acts as headquarters for the area, and the Yorkdale Community Branch in Yorkdale Shopping Centre.

This branch serves an area which contains many Jewish cultural institutions and which has become the home of increasing numbers of new Canadians of diverse backgrounds. These circumstances present the branch with unique demands on its literary and informational resources. In step with the trend in library service to take the library out into the community, the branch has continued its participation in the Flemington Road Community School, and has recently become involved in similar developments at Saranac Boulevard Public School. Operation Doorstep, the summertime courtyard story hours in the Lawrence Heights area, was continued this summer, with over 2,000 children reached in just over two months of the operation. For children whose interest in books has been excited, the book club, which was successful last year, has begun again.

During 1969, several special programs were pre-

sented at the branch, including two university courses from York University, a creative drama program from the YMCA, and an investment course given by the Investment Dealers Association. Programs initiated by the branch included a course on the Art of Entertaining, a photography workshop, a continuing writer's workshop, a discussion evening on the Spadina Expressway, a speaker on witches, and several speakers for the special occasion of Jewish Book Month.

## YORKDALE COMMUNITY BRANCH

This branch does not serve a community in the same sense as other branches of the same size; rather, it serves the many people who shop and work at the Yorkdale Shopping Centre. Despite its small size, it has again in 1969 demonstrated its great potential for the presentation of special programs and the exhibition of displays. The Ontario Sailing Association held an exhibit and a film and lecture program, bringing in two sailboats for the occasion. The Industrial Art Association presented work by pupils from various North York schools competing for the prizes awarded by the Canadian Lumberman's Association.

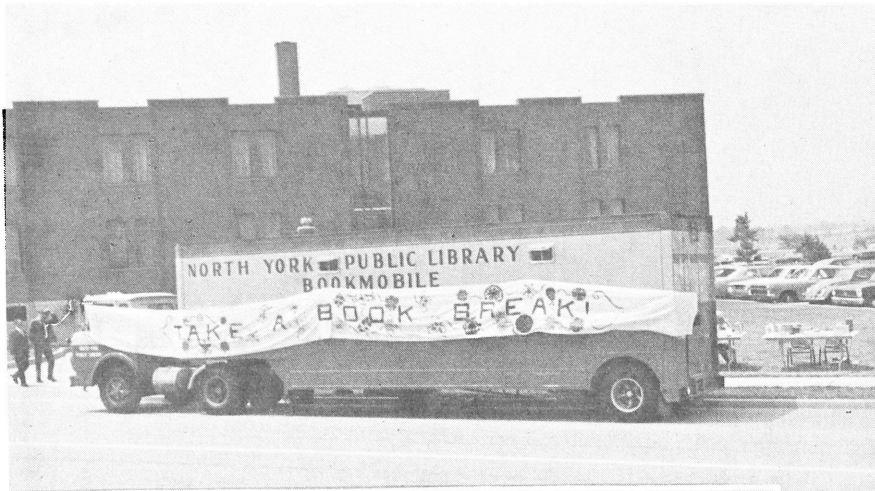
At the same time as the "Japan at Yorkdale" promotion in the shopping centre, the library presented Japanese dancers, films on Japan, and the work of three Japanese artists living in Toronto. And the branch once again played host to the B'nai B'rith Book Fair celebrating Jewish Book Month in November.

Leonard Chester  
Head  
Bathurst Heights Region

*The real purpose of books  
is to trap the mind into  
doing its own thinking.*

*Christopher Morley*





The Don Mills Bookmobile has expanded its services to reach the business community in the Wynford Drive area. Employees from such companies as Imperial Oil, IBM, Bata and Bell Telephone are able to "take a book break" during their lunch hours.



## DON MILLS REGION

ΑΟΑΧΞΥΑΟΑΧΞΥΑΟΑΧ

### DON MILLS AREA BRANCH

In 1969, in the Don Mills area, with the circulation figures approaching one million for the year, our main efforts have been directed towards encouraging the fullest use of facilities in our three branches and bookmobile.

With this in mind, regular class visits were scheduled in the Don Mills Library throughout the year for Elementary School children who viewed an Audio-Visual slide presentation explaining how to locate material in the library. Films and story-telling are now regular features of our Outreach Services that take place weekly in the Flemingdon Park area, and during the summer at O'Connor Drive School. Other activities for the younger children include a Puppet Club, now in its second year, a Book Club for 10 and 11 year olds, Creative Drama and Pottery classes, and special events such as Magic shows and Elementary School art displays. At the beginning of the year, a teletype was installed in the Don Mills Library connecting this branch with two area high schools who now receive books and material via a daily delivery service. During the spring and fall, librarians on our staff co-operated with Young Adult Groups in planning special Film nights or evenings on which current topics of in-

terest were subjects for group discussion.

A variety of Extension programs have been presented in co-operation with York University, the Y.M.C.A. and other organizations. Outstanding among these programs was the series of lectures presented by Mr. Robert Fothergill on "Film and Film Criticism". A lecture series on Archaeology entitled "Digging into the Past" was co-sponsored with the Royal Ontario Museum, and for the first time a course designed specifically for the business man on "Marketing" was presented in co-operation with the Advertising and Sales Club of Toronto. Programs of a continuing nature and appealing to special-interest groups are the Sixth Year Great Books Program and the poetry readings given throughout the area.

### BROOKBANKS COMMUNITY BRANCH

In its first year of operation, the Brookbanks Community Branch has circulated over 200,000 books and the fullest use of its facilities is being made by organizations in the area. Since opening in September, 1968, the Brookbanks staff have co-operated with schools and community

groups there in developing a number of programs designed to satisfy the special needs of the area. These now include pre-school story hours, French Language and Current Affairs Classes for Women, special instruction in puppets and crafts, a Music Lovers' Club, Book Talks and Films for Senior Citizens. Extension programs on popular topics such as "Wine-making" and "Interior Decoration" have been received enthusiastically, while our facilities have been used for Ballet and Interpretive Dancing Classes that were a part of the nearby open-school program in Brookbanks School.

#### VICTORIA VILLAGE COMMUNITY BRANCH

It is perhaps in the Victoria Village Library that the most interesting developments in community programming have taken place. In addition to providing a book collection which now includes a special collection of Italian books, a wide variety of special programs on topics such as Investment, Astrology, Boating, Wine-making and Italian Movies have attracted new clientele to this branch. We have experimented in offering craft programs for children and adults in pottery and batik, and it now appears that the expressed need for this type of program is such

that in this library, in particular, craft programs will continue to expand.

#### BOOKMOBILE SERVICES

The Bookmobile Service has continued this year to provide books and materials to areas where Library services are non-existent. New and growing communities in the Forest Manor School, Don Valley Village Plaza and Flemingdon Park areas are making full use of Bookmobile facilities. In small and isolated areas such as O'Connor Drive, the Bookmobile is able to supply children and senior citizens with a useful, personalized service. In an expansion of its services, the Bookmobile now serves the business community in the Wynford Drive area, and more recently we have experimented with the novel idea of taking a portable book collection into the cafeteria at Imperial Oil.

Judy Price  
Head  
Don Mills Region



## DOWNSVIEW REGION



### DOWNSVIEW AREA BRANCH

A number of plans for the Downsview Area Branch became realities in 1969. Our long-awaited children's room was completed this summer. The children now have a colourful, comfortable place for reading, browsing and studying. The many activities of a lively children's department, such as class visits, pre-school story hours and puppet clubs, all take place there without disturbing older students and adults.

The main floor of the library was completely rearranged following the removal of the children's corner. A large lounge area was created, conveniently located between the fiction and magazine sections. The reference department, which has a seating capacity of sixty-four, was moved to the rear of the library away from the heavy traffic at the front desk.

Our involvement with young people continued this year with the Munch Lunch Bunch meeting daily between the hours of 11.30 and 1.30 pm. The auditorium is a place for the young adults to lunch, talk, and study to the accompaniment of the music from a stereo radio. Twice a month our evening program, known as "Simply Some-

thing", has provided the young people with a number of stimulating topics, such as a panel discussion on education which ended up as an expose of life at Rochdale by one of the panelists who was living there; an evening with June Callwood on civil liberties, a topic of great concern to this age group; a program featuring the film "Parliament Street", followed by a confrontation between three young men from Cabbagetown and our young suburbanites.

Our adult programs covered a wide range of interests; a Town Hall meeting on education, a discussion of the future of the Downsview Airport by Alderman Robert Yuill, gift wrapping, and a hobby show. In December, the Downsview Rotary Club held its third annual art contest and show, attracting people from all over the city.

### BOOKMOBILE SERVICES

The Bookmobile continued to play a vital role in supplying library service to outlying western sections of the borough. The Gracedale School stop is one of the busiest, circulating as many as 250 books in an hour.



#### AMESBURY PARK COMMUNITY BRANCH

Situated in a park and surrounded by a growing number of apartments, Amesbury Park Community Branch provides an attractive setting for those who wish to browse through the book collection, read a magazine or find a quiet place to study. Film programs, a camera club, story hours and a book club for children round out the activities in the library.

#### BLACK CREEK COMMUNITY BRANCH

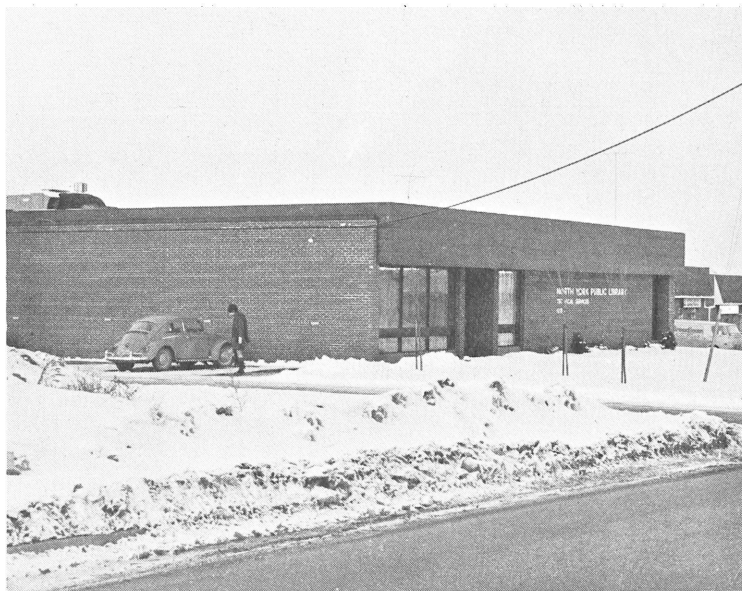
Black Creek Community Branch, now in its second year, shows a continuing high growth rate in circulation. Located near the busy corner of Jane Street and Wilson Avenue, it serves a highly diversified neighbourhood. Film programs have proved very successful in this branch, particularly the Festival of Silent Films, which had standing room only one night. Story hours, a puppet club and Saturday afternoon films are provided for the children of the area.

#### WOODVIEW PARK COMMUNITY BRANCH

North York's oldest community branch continues

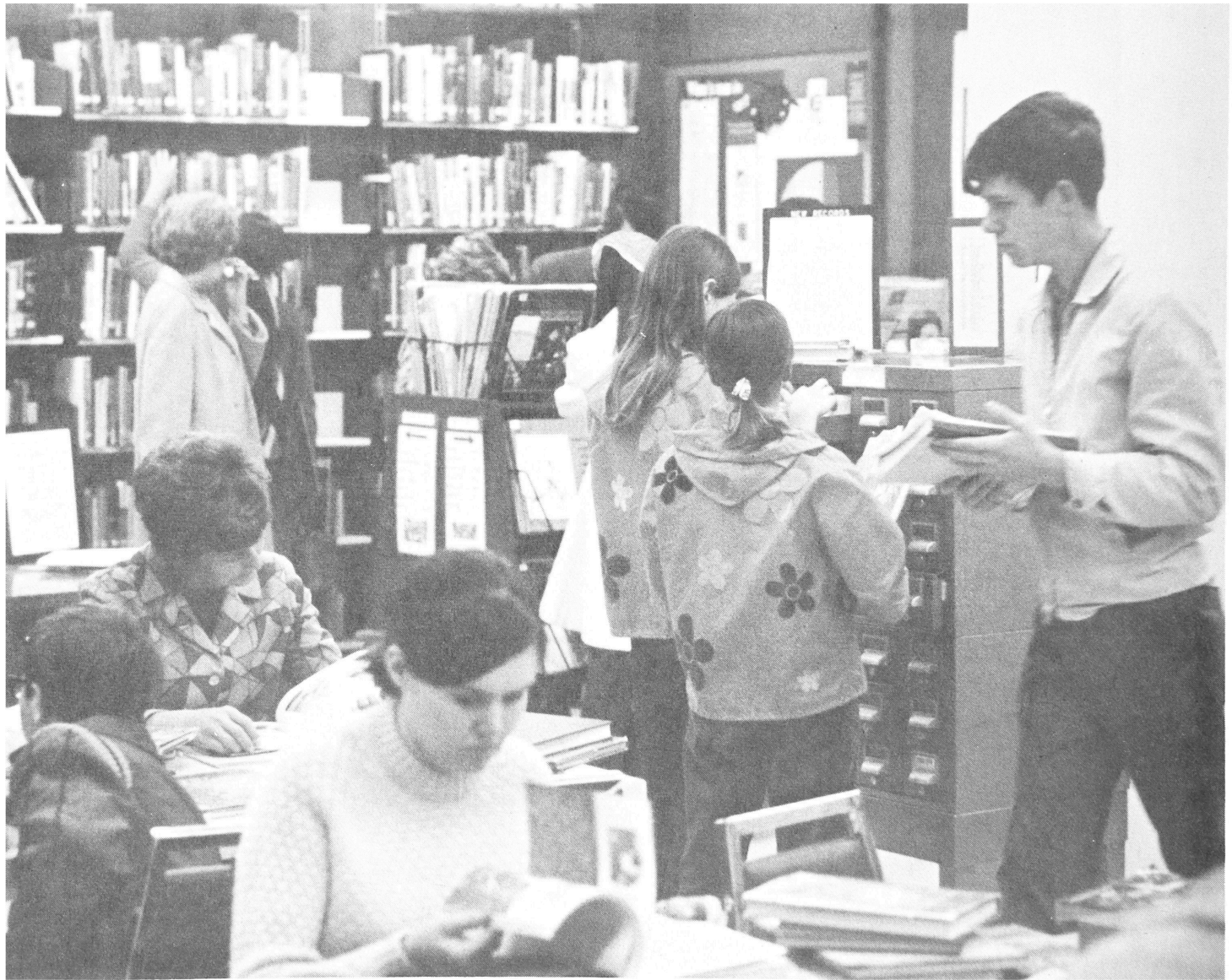
to thrive. As well as giving library service, it has become something of a community centre for this rather isolated section of North York. Young people's and senior citizens' groups alike find it a convenient place to meet. Several programs aimed specifically at the Italian residents of the area met with great success, and in October a German night was held with similar results. The local children turn out in great numbers for story hours, puppet clubs, and the annual children's art show.

Charlotte Hollenberg  
Head  
Downsview Region



Staff in the Technical Services and Book Selection and Acquisition Divisions moved into their new building at 120 Martin Ross Avenue in February.





The Fine Arts Room on a Saturday afternoon is as busy as the rest of the library. The room houses the record, film and fine arts collections.

## REVENUES & EXPENDITURES

### CURRENT FUNDS 1969

#### REVENUES

Balance January 1, 1969		50,898	
<u>Current Funds Received</u>			
Borough of North York	2,478,684		
Province of Ontario	266,204		
Fines re Overdue Books & Sundry Receipts	100,339		
Interest earned	<u>16,531</u>	<u>2,861,758</u>	2,912,656

#### EXPENDITURES

##### Library Operating

Salaries & Employee benefits	1,617,083		
Stationery & Supplies	58,377		
Sundry Operating Expenses	74,109		
Maintenance of Buildings & Equipment	188,477		
Building Rentals	<u>80,240</u>	2,018,286	

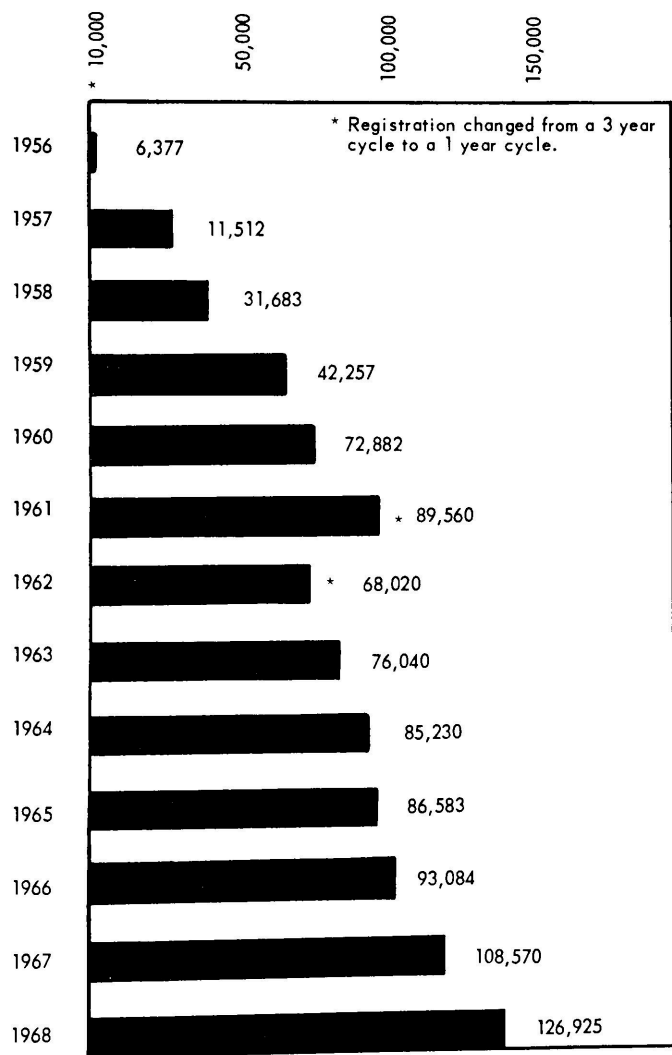
##### Library Capital

Books, Records, Films, Periodicals	444,444		
Equipment	51,435	495,879	

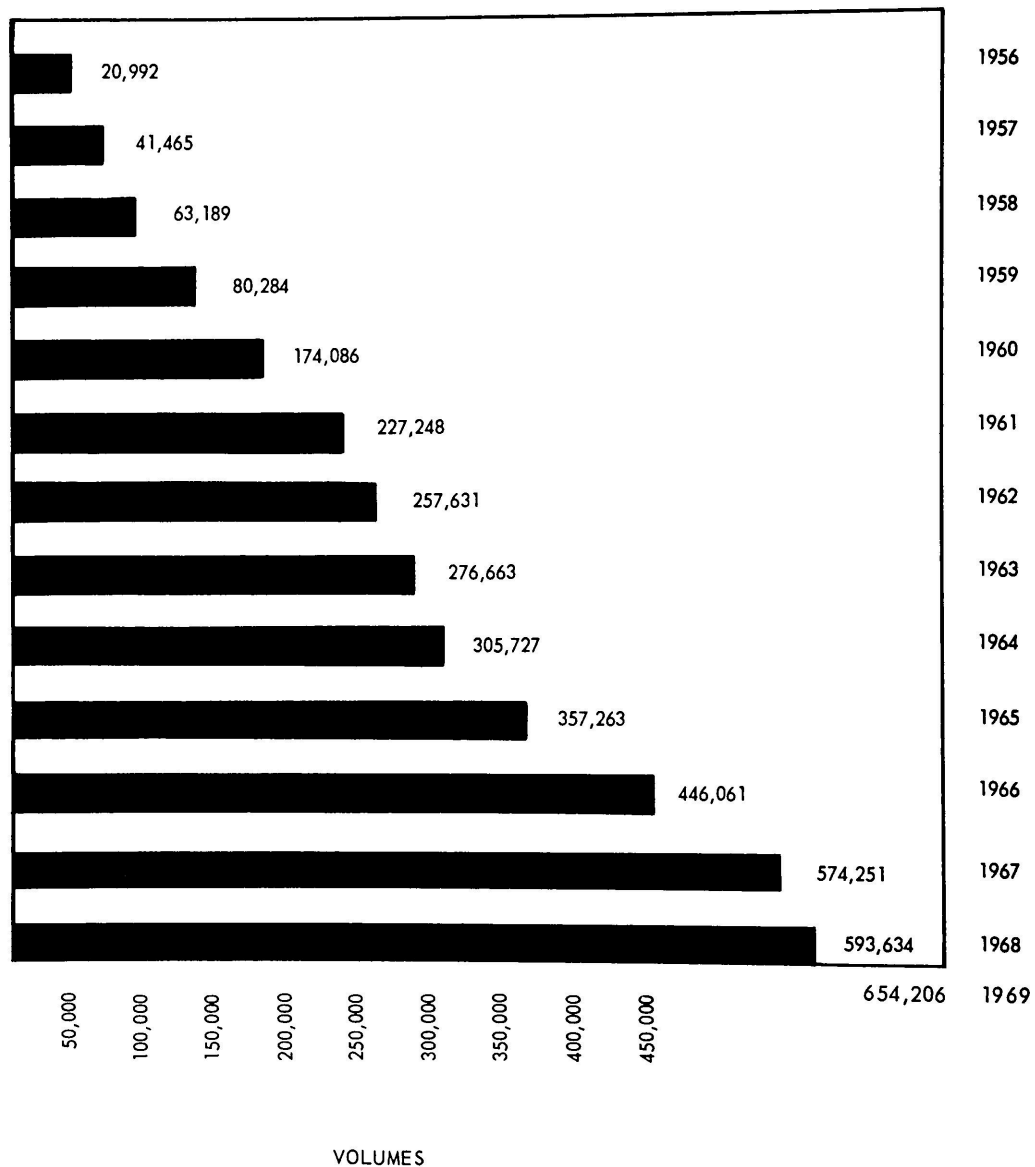
##### Debentures

Repayments and Interest		421,162	2,935,327
Deficit at December 31, 1969			<u>\$(22,671)</u>

# REGISTRATION



177 868



VOLUMES

